



## City of Palos Verdes Estates City Council Agenda & Staff Reports

### DISCLAIMER

The following City Council agenda includes text only version of the - reports associated with the business matters to be brought before for the City Council at its Regular Meeting of this date. Changes to the - reports may be necessary prior to the actual City Council meeting. The City Council may elect to delete or continue business matters at the beginning of the City Council Meeting. Additionally, - reports attachments, including but not limited to, pictures, plans, drawings, spreadsheet presentations, financial statements and correspondences are not included. The attachments are available for review with the official agenda package at the Reception area at City Hall as well as the Malaga Cove Public Library.

...end of disclaimer..

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**\*\*CLICK HERE FOR CITY COUNCIL AGENDA & REPORTS**

October 14, 2008  
7:30 P.M.  
City Hall  
Council Chambers

**AGENDA  
OF A REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
PALOS VERDES ESTATES, CALIFORNIA**

Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the office of the City Clerk and are available for public inspection. If applicable, materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's office during normal business hours. Any person having any question concerning any agenda item may call the City Clerk to make inquiry concerning the item. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk at 310-378-0383, at least 48 hours prior to the meeting to request a disability-related modification or accommodation.

The City Council welcomes and encourages public participation at the Council meetings; however, to allow for the orderly progression of business, each person wishing to comment or make a presentation shall be limited to three (3) minutes. Anyone wishing to address the City Council must fill out a green speaker's card available at the end of each row in the Chambers. The card permits the City to identify persons for purposes of City Council minute preparation. Please see specific agenda sections below for any other requirements related to meeting participation. The City Council, at the direction of the Mayor with concurrence of the Council, may modify the order of items shown on the agenda.

**NEXT RESOLUTION NO. R08-30  
NEXT ORDINANCE NO. 08-687**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**CEREMONIAL MATTERS**

- Swearing-In of Police Officer Timothy Hong (Chief Dreiling)

CITY COUNCIL AGENDA  
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## MAYOR'S REPORT – Matters of Community Interest

### CONSENT AGENDA (Items 1 - 6)

All items under this heading are considered to be routine and will be enacted by one motion, unless a Councilmember, staff, or member of the public requests that an item be removed for separate discussion. Any item removed from the Consent Agenda will be considered immediately following the motion to approve the Consent Agenda.

1. Minutes of City Council Meeting of September 23, 2008

**Recommendation: Review and File.**

2. Treasurer's Monthly Report – August 2008

**Recommendation: Receive and File.**

3. Monthly Finance Report – September 2008

**Recommendation: Receive and File.**

4. Resolution R08-29, Authorizing the Destruction of Obsolete Records of the City Treasurer and Finance Department

**Recommendation: It is recommended that the City Council adopt Resolution R08-29; authorizing the destruction of specific obsolete records of the City Treasurer and Finance Department.**

5. Special Event Application for the Compassionate Friends Organization to Hold a Local Event of the Worldwide Children's Memorial Candle Lighting at the Fountain in Malaga Cove Plaza

**Recommendation: It is recommended that the City Council approve the Special Event Application for Compassionate Friends to hold their local event of the Worldwide Children's Memorial Candle Lighting on December 14, 2008, from 6:30 pm to 8:00 pm, at the Fountain in Malaga Cove Plaza.**

6. Authorize the City Manager to Finalize Service Agreement Between the City and Beach Cities Health District Establishing the City's Employee Wellness Program

**Recommendation: It is recommended that the City Council authorize the City Manager to finalize a Service Agreement establishing the City's Employee Wellness Program, a partnership between the City and the Beach Cities Health District.**

## COMMUNICATIONS FROM THE PUBLIC

This portion of the agenda is reserved for comments from the public on items which are NOT on the agenda. Due to state law, no action can be taken by the Council this evening on matters presented under this section. If the Council determines action is warranted, the item may be referred to staff or placed on a future Council agenda.

### PUBLIC HEARINGS – 7:30 p.m.

Applicant shall be provided five (5) minutes for presentation and rebuttal. All other persons addressing the City Council during public hearing shall be limited to three (3) minutes for comment.

7. NC-1226RII-08; Revised Neighborhood Compatibility Application for Additions to the Single Family Residence Located at 4101 Via Picaposte. Lot 9 and Portions of Lot 10, Block 6314, Tract 7143

Applicant: Russell E. Barto  
3 Malaga Cove Plaza, Suite 202  
Palos Verdes Estates, CA 90274

Owner: Mr. and Mrs. David Semmer

**Recommendation: It is recommended that the City Council open the public hearing, receive public input, close the public hearing and make a decision on the application.**

8. Consideration of Proposed Use of COPS (Citizens Options for Public Safety) Funds in the Amount of \$100,000 for Fiscal Year 2008-09 and Adoption of Resolution R08-28, Confirming the Use of these Funds as Contained in the City's Adopted Budget

**Recommendation: It is recommended that the City Council open the public hearing, receive public input, close the public hearing, and adopt Resolution R08-28, approving the use of FY 08-09 COPS funds as contained in the City's FY 08-09 adopted budget.**

## OLD BUSINESS

## NEW BUSINESS

## STAFF REPORTS

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9. **City Manager's Report**

**DEMANDS**

10. a. Authorize Payment of Motion #1 – Payroll Warrant of October 3, 2008
- b. Authorize Payment of Motion #2 – Warrant Register of October 14, 2008

**Recommendation: Authorize Payment of Motions #1 and #2.**

**MAYOR & CITY COUNCILMEMBERS' REPORTS**

**ADJOURNMENT TO TUESDAY, OCTOBER 28, 2008, IN COUNCIL CHAMBERS OF CITY HALL.**

- *This City Council meeting can be viewed on Cox Cable, Channel 35, Wednesday, October 15, 2008 at 7:30 p.m., and Wednesday, October 22, 2008, at 7:30 p.m.*



# MEMORANDUM

Agenda Item # 2  
Mtg. Date: October 14, 2008

To: Joseph M. Hoefgen, City Manager  
From: Ed Ritscher, City Treasurer  
Subject: Treasurer's Report for August 2008

Date: October 8, 2008

The financial institutions of the World are in an historic state of uncertainty as of this report submittal. The Treasurer has an obligation to invest the City's funds following the Investment Policy primary objectives as follows:

- Safety – preserve principal.
- Liquidity – provide sufficient cash flow for all operating expenses.
- Yield – attain a market rate of return throughout budgetary and economic cycles

The alphanumeric term for the above is SLY.

I will address the Safety of the City's funds in this report in order to alleviate any concerns for the status of the funds invested at this time.

## Portfolio

The majority of the funds (\$22,483,118.26 as of August 2008) reside in the State of California Local Agency Investment Fund (LAIF). LAIF money is commingled in the State Pooled Money Investment Account (PMIA). In 2002 California Government Code 16429.3 was initiated to protect LAIF monies from State monetary problems. The California State Treasurer's statement is attached.

The State Treasurer, Bill Lockyer, released a statement October 2, 2008 that re-iterated, in strong terms, that LAIF money invested by the City would remain available for daily business, as usual, regardless of the financial condition of the State. The California State Treasurer's statement is attached.

The balance of the August 2008 City portfolio is comprised of \$2,500,000 Federal Home Loan Bank (FHLB) AAA rated securities and \$1,500,000 Federal Home Mortgage Association (FHLMC) AAA rated securities. FHLMC is commonly known as Freddie Mac and was seized by the federal government September 8, 2008 in order to stabilize the housing market.

### Bank

The City has a long term, fixed price contract with Union Bank of California, N.A. (UBOC) for all banking services. We deal directly with the Government Services Group that is dedicated to governmental entities. There is a separate long term, fixed price agreement with UBOC for third party Custody Services that handles our securities.

UBOC is a full service commercial bank and is one of the 25 largest banks in the United States, based on assets. The bank's holding company is UnionBanCal Corporation (UNBC) (NYSE: UB) with assets of \$60.6 billion and is 65% owned by Mitsubishi UFJ Financial Group, Inc. (MUFG).

A tender offer proposed by MFUG through its wholly owned subsidiary The Bank of Tokyo-Mitsubishi UFJ, Ltd. (BTMU) was submitted to the Securities Exchange Commission (SEC) on 8/18/2008 for the remaining shares above the 65% already owned. The original offer was for \$58.00 in cash per share, which was rejected and revised to \$63.00 per share. UNBC advised shareholders to take no action. A final offer of \$73.50 in cash per share was made and settled September 26, 2008.

In accordance with the merger agreement UNBC will become a wholly owned indirect subsidiary of MUFG. MUFG is one of the world's leading financial groups, with approximately \$1.8 trillion in assets. The MUFG business wire announcement about completion of the tender offer is attached.

The market price of the (UB) stock on 10/8/2008 was \$73.31.

### Conclusions and Recommendations:

The City Council should accept and file the report.

TO: JOSEPH M. HOEFGEN, CITY MANAGER  
FROM: JUDY SMITH, ASSISTANT CITY MANAGER  
SUBJECT: MONTHLY FINANCIAL REPORT - SEPTEMBER 2008

### Status Report

Although we have completed three months of the fiscal year, activity through the first quarter generally reflects only two months of revenues and expenditures, as most of July is related to the accrual of revenues and expenditures for the prior year ending June 30, 2008.

The revenue picture is consistent with our history for this point in the year, the one exception being development fee performance, which generally performs stronger during the first quarter due to the seasonal influences on construction activities. Last year at this time development fees were 21% in excess of expected, this year fees are running 12% below. Overall, the performance for total revenues is consistent with last year. General fund revenues, mainly due to development fees are 10% lower than expected.

Expenditures for most departments are below expected, with the exception being Public Works (+1%). Although, the Police Department currently reflects expenditures 6% below expected, this will moderate with October's activity, which will include three pay periods. Personnel costs constitute 85% of the department budget. The Police Department is monitoring overtime costs, which are in excess of budget for this point in the year. Regular overtime is at 57% of budget and training overtime is at 69% of budget with one quarter of the fiscal year passed. Some of this is a timing issue with vacation coverage during the summer months and the fact the department has scheduled training activities in the first three months with shifts covered by overtime for those attending training. Although there are current vacancies within budgeted positions that will result in some savings and offset overtime, the costs are receiving scrutiny by Police management.

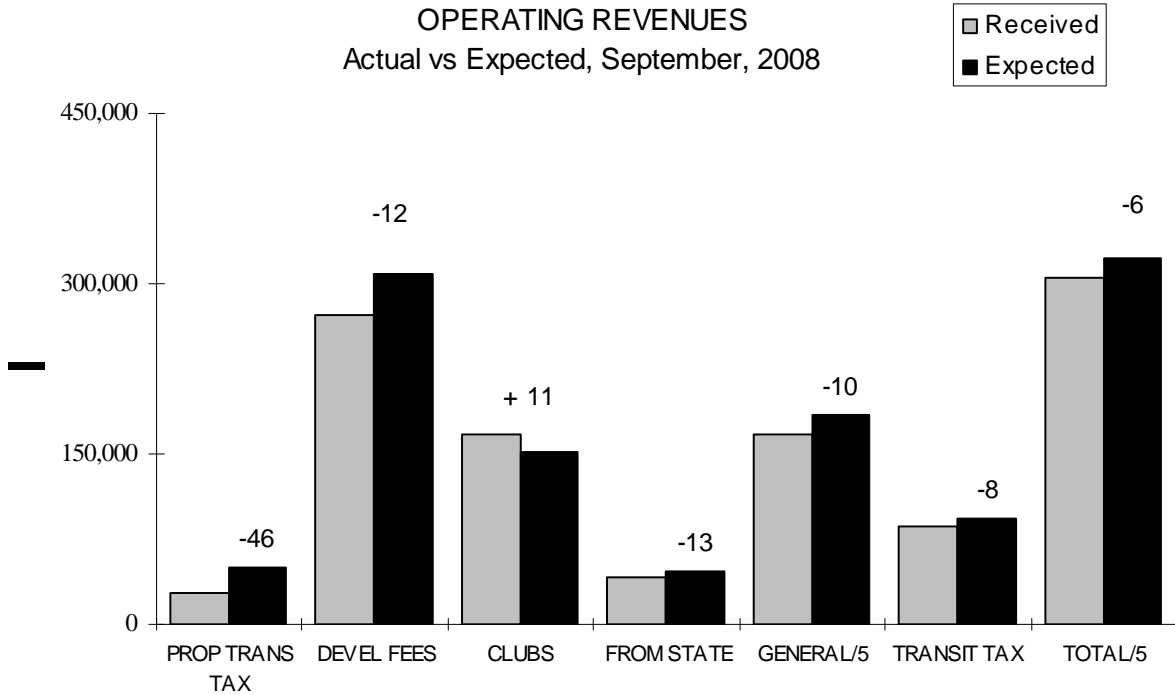
### Spot Reports

In mid-August, the City received notice from the County Assessor of the increase in assessed property values for FY 08-09. Our assessed values increased 5.54%, which followed a 5.5% increase last year. Staff prepared the FY 08-09 budget using an assumed 3.5% increase in assessed values. As a result, our secured property tax revenue could exceed budget estimates by approximately \$100,000 provided there is no increase in delinquencies. The City receives quarterly updates on assessment appeals. There has been no significant activity to date, so our revenue for FY 08-09 is secure. Please recall, the L.A. County Assessor's Office conducted a systematic review of all property purchases from July 1, 2004 – June 30, 2007 and proactively adjusted values without

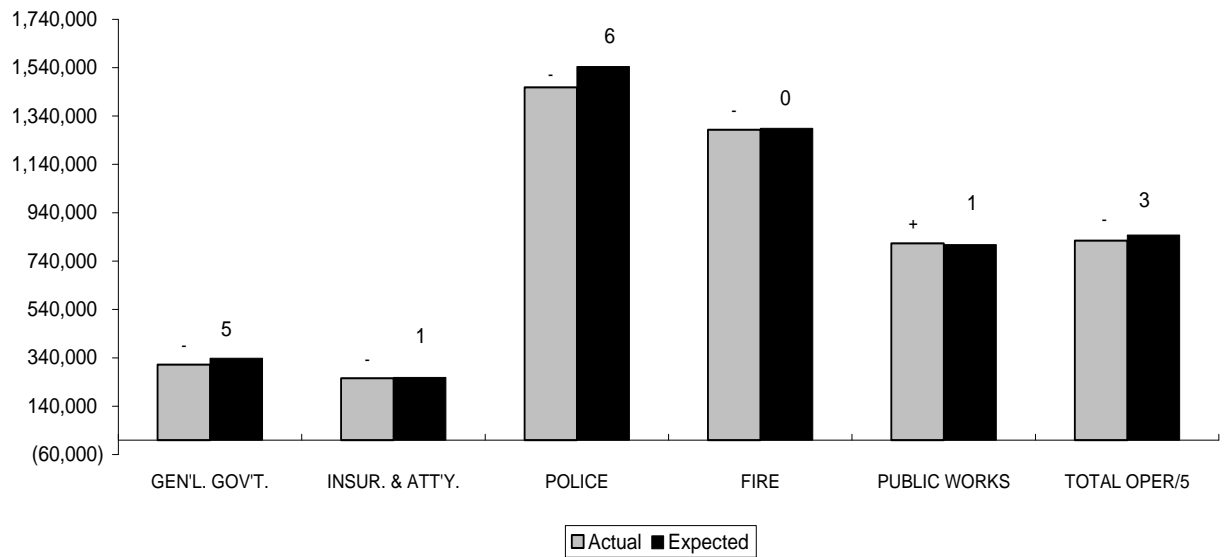


need for a formal property owner appeal. Any appeals filed at this time (until December 30, 2008) will affect assessed values for FY 09-10. Staff will continue to closely monitor this activity.

**OPERATING REVENUES**  
Actual vs Expected, September, 2008



**OPERATING EXPENDITURES**  
Actual vs Expected, September, 2008



**TO: JOSEPH M. HOEFGEN, CITY MANAGER**

**FROM: JUDY SMITH, ASSISTANT CITY MANAGER**

**SUBJECT: RESOLUTION R08-29; AUTHORIZING THE DESTRUCTION OF OBSOLETE RECORDS OF THE CITY TREASURER AND FINANCE DEPARTMENT**

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#### The Issue

Shall the City Council adopt Resolution R08-29, which authorizes destruction of specific obsolete records of the City Treasurer and Finance Department?

#### Analysis and Findings

The City has a formal records management program which allows for the orderly transfer, maintenance and/or destruction of City records. The retention period for specific records is outlined in the policy in accordance with state regulations and City policy. With storage space at a premium, it is important for the staff to keep current with the records program.

The City Attorney has reviewed and approved the request for destruction as being in conformance with the City's records management program and retention schedule.

#### Alternatives Available to the City Council

1. Adopt Resolution R08-29.
2. Decline to adopt the Resolution.

#### Recommendation

It is recommended that the City Council adopt Resolution R08-29; authorizing the destruction of specific obsolete records of the City Treasurer and Finance Department.

TO: JOSEPH M. HOEFGEN, CITY MANAGER

FROM: ALEXA D. DAVIS, ADMINISTRATIVE ANALYST

SUBJECT: SPECIAL EVENT APPLICATION FOR THE COMPASSIONATE FRIENDS ORGANIZATION TO HOLD A LOCAL EVENT OF THE WORLDWIDE CHILDREN'S MEMORIAL CANDLE LIGHTING AT THE FOUNTAIN IN MALAGA COVE PLAZA

DATE: OCTOBER 14, 2008

**ISSUE**

Shall a Special Event Application be approved for the Compassionate Friends organization to hold a local event of the Worldwide Children's Memorial Candle Lighting on December 14, 2008 from 6:30 p.m. to 8 p.m. at the Fountain in Malaga Cove Plaza?

**BACKGROUND AND ANALYSIS**

Compassionate Friends is a worldwide organization with a local chapter meeting in Palos Verdes Estates for approximately 16 years. The organization assists and supports families that have had their child pass away at any age or of any cause. Every year, on the second Sunday of December, the Compassionate Friends sponsors a Worldwide Candle Lighting to honor and remember those children of families that have died.

The local event has previously been held outside of Palos Verdes Estates; however this year, sponsors have not been able to secure the past location due to construction constraints. This is the first-year that sponsors have requested the event to be held within City limits. The event will have music, an inspirational message and the reading of local children's names that are being remembered. It is expected that there will be between 100-250 people in attendance.

Event sponsors worked diligently to secure a comprehensive Special Event Application. The Application has been reviewed and preliminarily approved by all municipal departments. All fees have been paid and the Certificate of Insurance and Indemnity Agreement have been received. Notice has been given to business owners that may be affected.

Event organizers are aware of the necessity to have a safe event with a proper clean-up afterward.

Since there will be lit candles, the Fire Department is requiring that there be a water hose or fire extinguisher readily available.

**RECOMMENDATION**

It is recommended that the City Council approve the Special Event Application for Compassionate Friends to hold their local event of the Worldwide Children's Memorial Candle Lighting on December 14, 2008 from 6:30 p.m. to 8 p.m. at the Fountain in Malaga Cove Plaza.

TO: JOSEPH M. HOEFGEN, CITY MANAGER

FROM: ALEXA D. DAVIS, ADMINISTRATIVE ANALYST

SUBJECT: AUTHORIZE THE CITY MANAGER TO FINALIZE SERVICE AGREEMENT BETWEEN THE CITY AND THE BEACH CITIES HEALTH DISTRICT ESTABLISHING THE CITY'S EMPLOYEE WELLNESS PROGRAM

DATE: OCTOBER 14, 2008

**ISSUE**

Shall the City Council authorize the City Manager to finalize a Service Agreement between the City and the Beach Cities Health District establishing a City-employee Wellness Program?

**BACKGROUND AND ANALYSIS**

At the March 24, 2008 Budget Workshop, Council reviewed a budget issue paper and approved, in concept, establishing an Employee Wellness Program. As specified in the attached budget issue paper, a Wellness Program would offer employees, on a voluntary and strictly confidential basis, access to a private service provider, which will assess each participating employee's overall state of wellness through questionnaires and lab work to identify areas for improvement. A comprehensive employee wellness program is intended to encourage employees to achieve better physical fitness and health resulting in improved productivity, fewer sick days, and reduced worker's compensation claims, all of which are beneficial to the City.

Based on our research, the primary components of a successful wellness program include a health risk assessment, which identifies health risks for individuals who participate, biometric screening (height, weight, body mass index, cholesterol, sugar, blood pressure assessments), nutrition and fitness education and training, a rewards program and a chance to interact with experts. In identifying the best program for City employees, staff researched a total of 7 programs ranging in services as listed below:

- Anthem Blue Cross (the City's insurance provider)
- Beach Cities Health District's *LiveWell: Healthy Working Families*
- Little Company of Mary's Care Station- Torrance (Dr. Deutsch)
- Healthy Roads

- Matria/Wellness Works
- On-site Screening
- Wellness Solutions

Anthem Blue Cross, Little Company of Mary's Care Station- Torrance (Dr. Deutsch) and On-site Screening were not comprehensive programs and did not meet the City's goals. Matria/Wellness Works, Wellness Solutions, Healthy Roads are more comprehensive, but lacked one or more key components and/or were significantly over budget.

The program recognized to best suit the City's needs is through the Beach Cities Health District's *LiveWell: Healthy Working Families*. The Beach Cities Health District (BCHD) is a public agency that provides preventive health services to beach cities. The agency is already in the business of "wellness" providing services in health promotion and disease prevention to residents and schools in their geographic area.

The program proposed will offer all employees and families with fitness and nutrition support and education, as well as discounts to the BCHD services and gym memberships. Additionally, due to physical requirements of the job, sworn officers and the Streets and Parks Department staff will have the ability to participate in a Health Risk Assessment (HRA), which is a highly individualized, comprehensive health evaluation that will include their biometric data (collected at the beginning of the program). After the HRA is completed, the participating employees will receive immediate and confidential feedback. The program is voluntary and all health information is held strictly confidential through the BCHD under Federal and State regulations.

We have appointed six employees to serve on a Wellness Committee. This committee is essential in the planning phase of the overall wellness program. Committee members will work under the guidance of the BCHD representatives.

If all employees participate, the cost of the *LiveWell* program for its first-year will be \$5,260. Upon City Council's review of this report, the City Manager will finalize a Services Agreement, which is currently under review by both the City and the Beach Cities Health District.

### **RECOMMENDATION**

It is recommended that the City Council authorize the City Manager to finalize a Service Agreement establishing the City's Employee Wellness Program, a partnership between the City and the Beach Cities Health District.

### **FISCAL IMPACT**

Adequate funds have been budgeted as part of the General Fund for Fiscal Year 2008-09 for the first year of the program.

Attachment

CITY COUNCIL AGENDA  
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**TO: JOE HOEFGEN, CITY MANAGER**

**FROM: ALLAN RIGG, PLANNING DIRECTOR**

**SUBJECT: NC-1226RII-08; REVISED NEIGHBORHOOD COMPATIBILITY APPLICATION FOR ADDITIONS TO THE SINGLE FAMILY RESIDENCE LOCATED AT 4101 VIA PICAPOSTE. LOT 9 AND PORTIONS OF LOT 10, BLOCK 6314, TRACT 7143.**

**APPLICANT: RUSSELL BARTO  
3 MALAGA COVE PLAZA, SUITE 202  
PALOS VERDES ESTATES, CA 90274**

**OWNER: MR. AND MRS. DAVID SEMMER  
4101 VIA PICAPOSTE  
PALOS VERDES ESTATES, CA 90274**

**DATE: OCTOBER 14, 2008**

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**The Issue**

Should the City Council confirm the Planning Commission's decision to approve NC-1226RII-08; Revised Neighborhood Compatibility Grading application for additions to the single family residence located at 4101 Via Picaposte, as conditioned?

**Background and Analysis**

This project consists of a Revised Neighborhood Compatibility application for additions to the single family residence located at 4101 Via Picaposte. This application requests after-the-fact approval for two new chimneys: one chimney is towards the west elevation and one is towards the north elevation. Please note that these chimneys were denied by staff in December 2007 due to the concerns the Planning Commission expressed regarding the height and massing of the project. No changes to the approved floor area, building height, or lot coverage are proposed at this time.

Following the Planning Commission review of the revised project, the City Council set this item for Public hearing on September 9, 2008 per Section 17.04.100 (E)(2) of the Palos Verdes Estates Municipal Code. The procedures for review are the same as those for an appeal of the project.

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## ***History***

The original Neighborhood Compatibility application was first reviewed by the Planning Commission on February 21, 2006. Concerns were raised regarding the size and height of the project and the application was ultimately continued. The Planning Commission reviewed this project again on March 21, 2006. The revised plans included reductions to the floor area and the ridge heights. The project was approved with standard conditions and one additional condition to reduce the main ridge line height six inches.

The project was again reviewed by the Planning Commission on April 17, 2007. The revised plans proposed revisions to the floor area with the most notable change being additional square footage on the second floor. The project was approved with standard conditions and the additional condition that all previous conditions apply.

The Planning Commission reviewed this project once again on August 19, 2008. The revised plans requested after-the-fact approval for two chimneys denied by staff, but built at the job site. In his testimony, the architect stated that the plans utilized on the job site showed the new chimneys. Since the permitted plans stamped by the City do not show any chimneys, the contractor has been using an incorrect set of plans as his construction documents. After reviewing the project, the Planning Commission approved the application (3-0, Coffey and Chang absent) with standard conditions and the additional condition that all previous conditions apply.

The attached documents include, the staff report with all supporting documents as presented to Planning Commission, and minutes from the August 19, 2008 Planning Commission meeting.

## **Correspondence Received**

Letters of concern received prior to the August 19, 2008 Planning Commission meeting are included for your review.

## ***Findings Required to Approve***

PVEMC Section 18.36.045 states that in order to approve a Neighborhood Compatibility application, the following findings must be made by the City Council:

- A. That the proposed development is designed and will be developed to preserve the greatest extent practicable the natural features of the land, including the existing topography and landscaping;
- B. That the proposed development is designed and will be developed in a manner which will be reasonably compatible with the existing neighborhood character in terms of scale of development in relation to surrounding residences and other structures;
- C. That the proposed development is designed and will be developed in a manner which will preserve to the greatest extent practicable the privacy of persons residing on adjacent properties; and

- D. That the proposed development is designed and will be developed in a manner to the extent reasonably practicable so that it does not unreasonably interfere with neighbor's existing views.

*CEQA Status*

This project is exempt from the California Environmental Quality Act (CEQA) pursuant to California Administrative Code Title 14, Chapter 3, Section 15303.

**Alternatives Available to Council**

The following alternatives are available to the City Council:

1. Confirm the Planning Commission's decision to approve NC-1226RII-08; Revised Neighborhood Compatibility Grading application for additions to the single family residence located at 4101 Via Picaposte, as conditioned.
2. Confirm the Planning Commission's decision to approve NC-1226RII-08; Revised Neighborhood Compatibility Grading application for additions to the single family residence located at 4101 Via Picaposte, with modifications.
3. Overturn the Planning Commission's decision and deny NC-1226RII-08; Revised Neighborhood Compatibility Grading application for additions to the single family residence located at 4101 Via Picaposte.

**Recommendation from Staff**

It is recommended that City Council open the public hearing, receive public hearing, closing the public hearing and make a decision on the application.

Staff report prepared by:  
Stacey Kinsella  
Planning Department

Agenda Item:     8      
Meeting Date: Oct. 14, 2008

TO:           JOSEPH M. HOEFGEN, CITY MANAGER

FROM:         JUDY SMITH, ASSISANT CITY MANAGER  
               DAN DREILING, POLICE CHIEF

SUBJECT:     CONSIDERATION OF THE USE OF COPS FUNDS (\$100,000)  
               FOR FY 2008-09 AND ADOPTION OF RESOLUTION R08-28  
               CONFIRMING THE USE OF THESE FUNDS AS CONTAINED IN  
               THE CITY'S ADOPTED BUDGET

### **The Issue**

Shall the City Council endorse the proposed use of COPS funds and adopt Resolution R08-28 confirming the same?

### Analysis and Findings

COPS (Citizen's Option for Public Safety) are funds provided by the State to cities to support front line police functions. Palos Verdes Estates receives the state-provided minimum allocation of \$100,000 per year. Regulations associated with COPS require a public hearing and adoption of a resolution on the use of these monies. The funds must supplement and not supplant existing funding for law enforcement services. In addition, funds must be spent within two years of receipt.

Since FY 2002-03, the City has used COPS funds to finance one-half the cost (salary/benefits) of a police officer position. The balance has been designated for capital equipment acquisitions of the department. For FY 08-09, there is a total balance of \$122,270 in COPS funds available. This includes the \$100,000 annual allocation and unspent funds of \$22,270 from the prior fiscal year. The purpose of this report and resolution is to approve the use of COPS funds.

The Police Department's FY 08-09 budget again includes the use of \$78,660 for partial funding of a patrol officer's position. The Police Chief and Finance Director recommend that the total remaining balance of \$43,610 be allocated to the men's and women's locker replacement project. Council approved as part of the FY 08-09 budget a project for new lockers for the male officers (\$31,000), but requested that staff include new lockers for female officers. Staff is in the process of obtaining formal bids for these items. Staff will

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prepare a budget adjustment, as necessary, at fiscal year end to account for the total project cost.

**Recommendation**

It is recommended that the City Council open the public hearing, receive any public input, close the public hearing and adopt Resolution R08-28, approving the use of FY 08-09 COPS funds as outlined in the report.