

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA**

February 22, 2011

A regular meeting of the City Council of the City of Palos Verdes Estates was called to order this day at 7:30 p.m. in the City Council Chambers of City Hall by Mayor Pro Tem Rea.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmembers Bird, Perkins, Goodhart, Mayor Pro Tem Rea

ABSENT: Mayor Humphrey

ALSO PRESENT: City Manager Hoefgen, City Attorney Hogin, Assistant City Manager Smith, Police Chief Dreiling, Planning Engineer Kinsella, City Treasurer Sherwood, Administrative Analyst Davis, Minutes Secretary Monson

MAYOR'S REPORT:

Mayor Pro Tem Rea announced an Energy Upgrade and Water Reliability Workshop to be held on February 23rd at 6:30 p.m. in the PVE Council Chambers sponsored by South Bay Environmental Services Center.

Mayor Pro Tem Rea announced there will be two ribbon-cutting ceremonies for the DDP containers on March 12th. One will be held at PVHS and the second at Montemalaga school.

CONSENT AGENDA

Mayor Pro Tem Rea recused himself from Item #4A (Traffic Calming).

It was moved by Councilmember Goodhart, seconded by Councilmember Perkins and unanimously approved that the following Consent Agenda items be approved:

- MINUTES OF CITY COUNCIL MEETING OF FEBRUARY 8, 2011
- CITY TREASURER'S REPORT – JANUARY 2011
- MONTHLY FINANCIAL REPORT – JANUARY 2011
- TRAFFIC SAFETY COMMITTEE MEETING ITEM OF FEBRUARY 9, 2011

Traffic Calming Application for 360-396 Palos Verdes Drive West Neighborhood

Action: Recommend that staff - 1) modify the existing right turn restriction sign at the west end of the street to include an afternoon restriction from 3:00pm – 3:30pm, and 2) extend the existing morning restriction hours of the same sign to reflect the period from 7:30am to 9:30am, and 3) bring the item back for review in April.

- **PARKLANDS COMMITTEE MEETING ITEMS OF FEBRUARY 14, 2011**

PC-317-11; Application to remove 1 camphor tree located in the City Parkway adjacent to 4008 Via Nivel.

Applicant: Carol Dygean

Action: Approved.

PC-318-11; Application to remove 1 Monterey pine tree located in the city parkway adjacent to 2729 Palos Verdes Drive West

Applicant: Leven Leatherbury

Action: Approved.

PC-119-11; Application to top 4 city trees located in the median adjacent to 1008 Palos Verdes Drive West

Applicant: Beverley A. Petrie

Action: Approved.

- **PLANNING COMMISSION ACTION OF FEBRUARY 15, 2011**

WT-116-10; Consideration of a Wireless Telecommunication Facilities Application for equipment proposed within the City right-of-way adjacent to 2560 Via Olivera. Lot 1, Block 2412, Tract 6890.

Applicant: NextG Networks

Action: Denied.

COMMUNICATIONS FROM THE PUBLIC - none

PUBLIC HEARINGS

PROTEST HEARINGS OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES DECLARING THAT WEEDS GROWING UPON OR IN FRONT OF, AND BRUSH, AND DIRT UPON AND IN FRONT OF CERTAIN IMPROVED AND UNIMPROVED PRIVATE PROPERTIES IN THE CITY ARE A PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF

Mayor Pro Tem Rea asked if the hearing was properly noticed. Assistant City Manager Smith said it was.

Planning Engineer Stacey Kinsella reported that at the February 8th Council meeting, the County Agricultural Commissioner's Office provided the City with their annual list for weed abatement proceedings. The Council reviewed the list and declared the properties a public nuisance. This public hearing allows unimproved property owners the opportunity to protest the assessment on their property. At the same meeting the Council also reviewed a list of improved properties with potential fire hazards. Property owners have been notified and asked to achieve the required clearance standards. The process calls for the Fire Department to visit the listed properties in June and return to the City for authorization to fine for any violations found.

Mayor Pro Tem Rea opened the public hearing and seeing no one wishing to address the Council, closed the public hearing.

Councilmember Goodhart moved, it was seconded by Councilmember Bird and unanimously approved, in accordance with Resolution R11-05, to adopt a minute resolution directing the County Agricultural Commissioner's Office (CACO) to inspect and abate weeds, brush, rubbish, and refuse as necessary on unimproved lots contained on the list.

Councilmember Goodhart moved, it was seconded by Councilmember Bird and unanimously approved, in accordance with Resolution R11-06, to direct the Los Angeles County Fire Department to inspect all improved properties before affirmation of the final list.

NEW BUSINESS

AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR CITY AUDITING SERVICES TO LANCE, SOLL & LUNGHARD, LLP

Assistant City Manager Smith reported that PVE's financial procedures require an annual audit conducted by an independent accounting firm. The FY 2011-11 Work Program included the issuance of an RFP for auditing services as the City had been with the current auditors for seven years. The City issued an RFP on December 15, 2010 requesting proposals for services for the current fiscal year ending June 30, 2011 and two subsequent fiscal years. The City's auditors are also required to audit the Tennis Club, Beach Club and the PV Stables as part of their services and according to the concession agreements with these facilities. Five proposals were distributed and three proposals were received to consider. The audit committee consisting of the City Treasurer, the Assistant City Manager and the Financial Services Manager reviewed and rated the technical proposals. After the technical proposals were rated the separate cost proposals were opened and rated. All three proposals were complete. In addition to contacting the provided references, the City contacted other client cities to gauge their level of satisfaction, responsiveness and their experiences with the engagement team that were noted for providing services. While cost was not a primary factor, Lance, Soll & Lunghard (LSL) were the lowest cost and were rated the highest under client references and the technical proposal rating. The cost for the City's audit proposed by LSL is \$24,010 compared to the current year 2010 the City paid \$35,300.

Councilmember Perkins asked if the committee had the opportunity to speak with the engagement partners. Assistant City Manager Smith said the committee had.

Councilmember Perkins asked how the City can be sure that the services provided to PVE will be good solid service. Assistant City Manager Smith said that is everyone's concern and the information provided by the auditors was rather extensive – they test internal procedures, and they are auditing to make sure there are no material misstatements that would affect the records that the City is providing to the public. It starts with the City staff in making sure that the procedures are tight and are followed. She said PVE also has a fraud policy via administrative regulation.

Councilmember Goodhart confirmed that the auditor will follow the same control policies for the three city concessions that are being followed for the City.

Mayor Pro Tem Rea asked if anyone from the public wished to speak, no one did.

Councilmember Bird said he was happy to see that Lance, Soll & Lunghard is providing services to Rolling Hills, Walnut, Diamond Bar, Malibu, Manhattan Beach, etc. – these are sound cities.

Councilmember Goodhart moved, it was seconded by Councilmember Bird and unanimously approved to award a professional services agreement to Lance, Soll & Lunghard, LLP for city audit services.

STAFF REPORTS

City Manager Hoefgen reported that the City has received a partial payment of COPS funds from the State and staff is moving forward with purchasing the license plate scanner and funding of a partial staff position that had been previously approved by the Council.

DEMANDS

It was moved by Councilmember Perkins and seconded by Councilmember Goodhart that the demands, as approved by a majority of the City Council, totaling \$229,667.37 be allowed and it was unanimously approved.

It was moved by Councilmember Perkins and seconded by Councilmember Goodhart that the demands, as approved by a majority of the City Council No. 519019H to 519021H, 519031 to 519102 totaling \$527,267.06 be allowed and it was unanimously approved.

MAYOR & CITY COUNCILMEMBERS' REPORTS

Mayor Pro Tem Rea reported that he attended a Mayors Roundtable presentation by Dr. Mildred Garcia, the President of Cal State Dominguez Hills. CSDH has a Public Administration major with student interns that PVE may want to consider utilizing in the future.

Councilmember Goodhart announced he observed the trash separation demonstration performed by Athens Services using refuse from 10 randomly selected homes in Lunada Bay. Results have not been formally reported, but it appeared more than half of the regular trash consisted of materials eligible for recycling.

ADJOURNMENT

There being no further business before Council the meeting was adjourned at 7:55 p.m. to Tuesday, March 8th, at 7:30 p.m. in the City Council Chambers of City Hall.

RESPECTFULLY SUBMITTED,

MICHÉLE D. MONSON, MINUTES SECRETARY

APPROVED:

ROSEMARY HUMPHREY, MAYOR