

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA**

December 14, 2010

A regular meeting of the City Council of the City of Palos Verdes Estates was called to order this day at 7:30 p.m. in the City Council Chambers of City Hall by Mayor Humphrey.

PLEDGE OF ALLEGIANCE

**ROLL CALL: Councilmembers Bird, Perkins, Goodhart, Mayor Pro Tem Rea,
Mayor Humphrey**

ABSENT: None

**ALSO PRESENT: City Manager Hoefgen, City Attorney Hogin, Assistant City
Manager Smith, Police Chief Dreiling, Public Works Director Rigg,
City Treasurer Sherwood, Administrative Analyst Davis,
Minutes Secretary Monson**

MAYOR'S REPORT – Matters of Community Interest

Mayor Humphrey thanked cameraman Daniel Jacobs for his fine work filming the City Council meetings over the past five years. PVE will no longer have the cable franchise with COX cable.

CONSENT AGENDA

Councilmember Goodhart requested that Item #5 (Professional Services Agmt. to evaluate seismic rehabilitation of City Hall) be removed from the Consent Agenda.

It was moved by Mayor Pro Tem Rea, seconded by Councilmember Bird and unanimously approved that the following Consent Agenda items be approved:

- MINUTES OF CITY COUNCIL MEETING OF NOVEMBER 23, 2010
- CITY TREASURER'S REPORT – NOVEMBER 2010
- MONTHLY FINANCE REPORT – NOVEMBER 2010
- ONE-YEAR CONTRACT EXTENSION WITH THE CITY OF INGLEWOOD (ICMS) FOR PARKING CITATION PROCESSING SERVICES WHICH INCLUDES AN AMENDED

“EXHIBIT A” FOR CONTRACTED SERVICES TO INCLUDE AN INTERNET PAYMENT OPTION FOR PARKING CITATIONS

- **TRAFFIC SAFETY COMMITTEE MEETING ITEMS OF DECEMBER 8, 2010**

Request for Northbound Stop Sign at the Via Pinzon/Via Gorrion Intersection

Action: Recommended that staff install northbound stop sign at the Via Pinzon/Via Gorrion intersection.

Traffic Calming Application for Via Zurita between Via Lopez and Via Fernandez

Action: Recommended that staff install edgeline striping on Via Zurita between Via Lopez and Via Fernandez.

AWARD PROFESSIONAL SERVICES AGREEMENT TO EVALUATE THE NEEDS FOR SEISMIC REHABILITATION OF CITY HALL IN THE AMOUNT OF \$15,000 TO MELVYN GREEN AND ASSOCIATES

Councilmember Goodhart asked how large a firm Melvyn Green and Associates is and, if the agreement is awarded, who specifically would be handling the PVE contract.

Director Rigg said that there are four employees and Mel Green would be handling the City contract.

It was moved by Councilmember Goodhart, seconded by Councilmember Bird and unanimously approved to award a professional services agreement in the amount of \$15,000 to Melvyn Green and Associates to evaluate the needs for seismic rehabilitation of City Hall.

COMMUNICATIONS FROM THE PUBLIC - none

PUBLIC HEARINGS

ADOPTION OF ORDINANCE 10-698; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES AMENDING TITLE 15 OF THE PALOS VERDES ESTATES MUNICIPAL CODE ADOPTING THE 2010 EDITIONS OF THE CALIFORNIA CODES AND RELATED MODEL CODES WITH APPENDICES AND AMENDMENTS THERETO

Mayor Humphrey asked if public notice had been properly given, Assistant City Manager Smith said it had been.

Director Rigg said this action would adopt 10 California Codes, five appendices and three other codes.

Mayor Humphrey said the ordinance was introduced and discussed at the November 23, 2010 City Council meeting.

Councilmember Goodhart asked that information on the new codes be communicated to PVE residents in the City newsletter. Director Rigg said the Building Official will be conducting a half day workshop for local builders and other interested parties. One of the significant new requirements is the installation of fire sprinklers in all new homes.

Mayor Humphrey opened the Public Hearing, seeing no one wishing to comment, she closed the public hearing.

It was moved by Councilmember Goodhart, seconded by Mayor ProTem Rea and unanimously approved to adopt Ordinance 10-698 adopting the 2010 California Building Code and other Codes regulating construction activities.

NEW BUSINESS

PALOS VERDES GOLF CLUB 2011 ANNUAL OPERATING AND CAPITAL IMPROVEMENT BUDGETS

Councilmember Bird recused himself from the discussion and left the chamber as he is a current member of the Golf Club.

City Manager Hoefgen reported that the Concession Agreement requires the Golf Club to prepare a budget for review by the City prior to the start of the new budget year. 2011 will be a year of transition for the Golf Club as they move to fill the 40 new regular membership slots that were approved by the City Council in September. There is a connection between the slots being filled and the financial viability of the Golf Club. The budget projects a 3% revenue increase while the operating expenses are projected to increase by 2.4%. The 2011 budget reflects a 4% dues increase effective April 1st. The capital budget is close to \$250,000. The Club is exploring the use of ground water to defray some of the irrigation costs. Council Liaisons Humphrey and Perkins met with Club representatives in November and are supportive of the proposed budget and dues increase.

Councilmember Goodhart asked about the ground water and who legally owns it. Manager Hoefgen said the Golf Club has solicited a legal opinion and the City is in the process of reviewing the opinion. The Club believes the City owns the rights to access the water. Councilmember Goodhart asked if that is the case, why the City isn't investigating the drilling of a well. Manager Hoefgen believed that the Club and the City would be handling jointly. Mayor Humphrey said the legal opinion is still being reviewed.

Mayor Pro Tem Rea said that the Malaga Cove groundwater research was paid for by the two water districts. He wondered if they could be involved in the drilling and testing for the Golf Club. Manager Hoefgen said that would be the intention once it is determined who owns the rights to the water.

General Manager Steve Hockett reported that the Club intends to try to fill the additional 40 regular membership slots that were approved by the Council with PVE resident property owners. The Club is heavily marketing the reduced wait time for membership. There are currently 575 members. The first 41 people were contacted on the waiting list, aka AGMs, with a positive response from 26 of those. He is seeing good trends and believes the membership issue will have a positive outcome.

George Manfredi, the out-going Club President, expressed his appreciation to the Council and City staff for the cooperation the Club has received during this challenging year. The cooperation has eased the burden to the Club's Board of Directors. He complimented City Manager Hoefgen and said it was a joy to work with him.

It was moved by Mayor Pro Tem Rea, seconded by Councilmember Perkins and unanimously approved to approve the 2011 Operating Budget and Capital Improvement Budget proposed by the Palos Verdes Golf Club Board of Directors and endorsed by the Council Liaison Committee; and approve the dues increases to take effect on April 1, 2011. (4-0, Bird recused)

RESOLUTION R10-20 ESTABLISHING MANAGEMENT AND CONFIDENTIAL EMPLOYEE COMPENSATION FOR FY 2010-11

City Manager Hoefgen said that negotiations between the City and Public Service Employees Association and the Police Officers' Association took place earlier in the year. The past practice for the City has been to extend to the Management and Confidential Employees comparable changes in compensation. This would provide the Management and Confidential Employees a one-time stipend of \$500 for each employee and an increase of \$75 per month to the City's contribution towards each employee's group health and dental program retroactive the July 2010. He also noted that any changes in compensation or insurance benefits that the executive employees receive are also extended to the City Manager per his employment agreement. The total one-year cost for these changes is \$9,500 for all Management and Confidential Employees.

Mayor Humphrey said the Council wishes they could do more for the employees for providing service to the residents, but funds are not available to do so at this time.

It was moved Councilmember Goodhart, seconded by Councilmember Bird, and unanimously approved to adopt Resolution R10-28 establishing Management and Confidential Employee compensation for FY 2010-11.

STAFF REPORTS

City Manager's Report

Mid-Year Status Report on FY 2010-11 Work Program

City Manager Hoefgen said the Work Program highlights significant work activities and projects for the 12 month period ending June 30, 2011. The Work Program helps the Department Heads and the

City Manager to manage projects and track the progress of work and significant work activities throughout the year. The City is midway through the current budget year and the Work Program is updated at this midway point. In the City Manager's office, Human Resources has been very busy with negotiation and significant work has been done updating the Personnel Rules. HR has coordinated with the Police Department for promotional positions and also worked on issuing an RFP for insurance brokerage services. The airspace regulations around Long Beach airport and the Golf Club membership issues also required significant allocation of resources. In the Police Department there was significant progress made toward the replacement of the current radio system. The Disaster District Program moved from a planning phase to implementation – the containers have been placed at the school sites and stocked and the volunteer training is on-going. There were several key promotions in the PD in the past six months and there are new strategies in place for enforcing the bicycle and vehicle moving violations. In the City Clerks department the major milestone was the completion of the new web page with the updates now being completed in-house. The City Clerk is also working with the City Attorney to update the Municipal Code. The Finance Department will be soliciting proposals for auditing services. Planning and Public Works has completed approximately \$1 million in slurry and overlay projects on the streets. Public Works is also overseeing a planned rebuild of two sewer pumps stations. PW had handled the unexpected Via del Monte traffic calming issues and the coordination and review of the Lunada Bay Plaza improvements.

Councilmember Goodhart said there have been a lot of complaints at Traffic Safety Committee meetings over the last many months regarding traffic enforcement. He believes that the PD has been running understaffed, not by design, from the allowed 25 positions. He wondered what the impact to the issue would be if the number of officers were increased – he asked how the evaluation of the number of officers required occurs. He thought this would be a good item to discuss at the Council retreat. Mayor Humphrey said it was a financial decision.

As the Work Program was presented as an informational report, Council received the report and did not take action.

DEMANDS

It was moved by Councilmember Perkins and seconded by Councilmember Goodhart that the demands, as approved by a majority of the City Council, totaling \$211,432.18 be allowed and it was unanimously approved.

It was moved by Councilmember Perkins and seconded by Councilmember Goodhart that the demands, as approved by a majority of the City Council, totaling \$227,127.93 be allowed and it was unanimously approved.

It was moved by Councilmember Perkins and seconded by Councilmember Goodhart that the demands, as approved by a majority of the City Council, No. 518615H, 518616H, 518626 to 518704 totaling \$1,258,011.50 be allowed and it was unanimously approved.

MAYOR & CITY COUNCILMEMBERS' REPORTS

UPCOMING VACANCY ON THE TRAFFIC SAFETY COMMITTEE

After discussion of available options for filling the Traffic Safety Committee vacancy created by the resignation of Traffic Safety Committee member Robert Kennedy, the Council agreed to move forward with the appointment of former Traffic Safety Committee member Blake Lamar to fill the remaining term on an acting, interim basis.

Mayor Humphrey attended the Blue Ribbon Ceremony at St. John Fisher School on December 7th. She attended the dedication of Norris Drive in Rolling Hills Estates on November 30th. She also was at the Rolling Hills Estates Holiday Reception and parade on December 4th. She attended the Rancho Palos Verdes and Rolling Hills Holiday Receptions. She also attended the Installation of Sandra Sanders as President of the Peninsula Association of Realtors on December 8th.

Mayor Humphrey announced that 1:00 p.m. on Sunday, February 6th, will be the ribbon cutting ceremony for the Disaster District container dedication at Lunada Bay School.

Councilmember Perkins announced that the South Bay City Council of Governments General Assembly meeting is scheduled for February 25th.

Councilmember Goodhart attended an Emergency Operations Center Workshop sponsored by LAC Emergency Management Area G which focused on Command Communication and Resource Management. He also attended a workshop on electric vehicles and charging stations where vehicles and stations were on display.

Councilmembers Goodhart and Perkins participated in a tour of the Peninsula with South Bay Energy Services Center analyst Wally Siembab who is involved in the sustainable cities analysis for the Peninsula.

ADJOURNMENT

There being no further business before Council the meeting was adjourned at 8:20 p.m. to Tuesday, December 21st, at 7:00 a.m. in the City Council Chambers of City Hall for a Special Meeting.

RESPECTFULLY SUBMITTED,

MICHÉLE D. MONSON, MINUTES SECRETARY

APPROVED:

ROSEMARY HUMPHREY, MAYOR

CITY COUNCIL
DECEMBER 14, 2010