



MEMORANDUM

**SUBJECT: PARKLANDS COMMITTEE
2024 AND 2025 DEADLINES FOR SUBMITTAL OF APPLICATIONS**

The Parklands Committee meets on the second Thursday of every other month at 6:30pm.

Applications must be completed and submitted with the associated fees paid for by the below deadlines to be eligible for placement on the corresponding Parklands Committee Agenda. If plans or applications are incomplete or incorrect at the time of the submittal date or submitted after the submittal date or if the application fees are not paid by the submittal deadline, the application may not be considered for placement on the agenda. In addition, the applicant is advised that submittal by the dates listed below does not guarantee that the item will be placed on the next Parklands Committee Agenda.

SUBMITTAL DATE	MEETING DATE
December 14, 2023	January 11, 2024
February 15, 2024	March 14, 2024
April 11, 2024	May 9, 2024
June 13, 2024	July 11, 2024
August 15, 2024	September 12, 2024
October 17, 2024	November 14, 2024
December 12, 2024	January 9, 2025
February 13, 2025	March 13, 2025
April 10, 2025	May 8, 2025
June 12, 2025	July 10, 2025
August 14, 2025	September 11, 2025
October 16, 2025	November 13, 2025