

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA**

January 14, 2009

A regular meeting of the City Council of the City of Palos Verdes Estates was called to order this day at 6:30 p.m. in the City Council Chambers of City Hall by Mayor Joseph C. Sherwood.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmembers Rea, Humphrey, Goodhart,
Mayor Pro Tem Perkins, Mayor Sherwood

ABSENT: None

ALSO PRESENT: City Manager Hoefgen, City Attorney Pannone

**CLOSED
SESSION:** Council adjourned to Closed Session at 6:33 p.m.

**Conference with Legal Counsel – Matter of Potential Litigation
Pursuant to Government Code Section 54956.9 (b)
One Potential Case**

RECONVENE: Council reconvened at 7:30 p.m.

ALSO PRESENT: Assistant City Manager Smith, Police Chief Dreiling, Public Works Director Rigg, City Treasurer Ritscher, Administrative Analyst Davis, Deputy City Clerk Kroneberger

MAYOR'S REPORT – Matters of Community Interest

CONSENT AGENDA

It was moved by Councilmember Humphrey, seconded by Mayor Pro-Tem Perkins and unanimously carried that the following Consent Agenda items be approved (Goodhart abstained on two Consent items as noted below):

- MINUTES OF CITY COUNCIL MEETING OF DECEMBER 9, 2008
(VOTE: 4-0, GOODHART ABSTAINED.)

- TREASURER'S REPORT – NOVEMBER 2008

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- MONTHLY FINANCIAL REPORTS FOR NOVEMBER 2008 AND DECEMBER 2008
- RESOLUTION R09-01; GRANTING AN APPEAL OF PLANNING COMMISSION DENIAL OF NC-1218R-08; APPROVING A REVISED NEIGHBORHOOD COMPATIBILITY APPLICATION FOR REVISIONS TO THE NEW SINGLE FAMILY RESIDENCE LOCATED AT 2220 VIA ACALONES. LOT 4, BLOCK 1635, TRACT 7330 (VOTE: 4-0, GOODHART ABSTAINED.)
- RESOLUTION R09-02; AUTHORIZING THE DESTRUCTION OF OBSOLETE RECORDS OF THE CITY CLERK
- PW-541-08; COMPLETION OF CONTRACT FOR THE LUNADA BAY FOUNTAIN IMPROVEMENTS PROJECT
- PW-543-08; COMPLETION OF CONTRACT FOR THE FISCAL YEAR 2008-09 SLURRY SEAL PROJECT
- PARKLANDS COMMITTEE MEETING ITEMS OF DECEMBER 8, 2008

PC-294-08; Application to remove one Olive tree in the City right-of-way located adjacent to 924 Via Del Monte for view restoration
 Applicant: Carol Adams, 925 Via Del Monte
 Approved

PC-295-08; Application to remove 4 American Elm trees in the City right-of-way located adjacent to 420-421 Via Media for view restoration
 Applicant: Michael Dunlap, 416 Via Media
 Approved

Conceptual Design for an Entrance Parkway on Granvia Altamira

Approved; staff will present this project to City Council for consideration during FY09-10 budget review process.

- **PLANNING COMMISSION ACTIONS OF DECEMBER 16, 2008**

NC-1340/GA-1441-08; Consideration of Neighborhood Compatibility and Grading Applications for a new single family residence located at 857 Via Somonte. Lot 11, Block 1536, Tract 6884.
 Owner: Brad and Denise Farnsworth
 Approved with Standard and Additional Conditions

NC-1338-08; Consideration of a Neighborhood Compatibility Application for additions to the existing single family residence located at 749 Via Del Monte. Lot 3, Block 1534, Tract 6884.
 Owner: Jinshu Zhang
 Approved with Standard and Additional Conditions

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M-686-08; Consideration of a Miscellaneous Application for after-the-fact approval of non-standard encroachments in the City right-of-way adjacent to the single family residence located at 912 Via Rincon. Lot 10, Block 1630, Tract 7142.

Applicant/Owner: Susan Collida

Approved with Standard and Additional Conditions

M-688-08; Consideration of a Miscellaneous Application for new structures at the single family residence located at 1420 Via Zumaya. Lot 62, Tract 27438.

Owner: Carmen and Barbara Capodanno

Approved with Standard Conditions

COMMUNICATIONS FROM THE PUBLIC – No one came forward to speak.

STAFF REPORTS

City Manager’s Report

- MID-YEAR STATUS REPORT ON FY 2008-09 WORK PROGRAM

City Manager Hoefgen reported that this program was initially presented to Council shortly following the adoption of the FY08-09 Budget in July. The Work Program highlights major work activities within the various City departments, the purpose of which is to serve as a tool for department heads and his management of the work over the course of a 12-month period. This identifies milestones and target dates for completion of tasks; highlighting items for Council that are either new or noteworthy and projected for completion over the course of the next year.

Midway through the fiscal year, City Manager Hoefgen reported on the status and accomplishments, including but not limited to:

City Manager’s Office – We are in the final stages of the RFP process for operation of the Palos Verdes Stables, which is a carry over project from last year upon receipt of notice from current operator that he would be leaving. The original target date was January 1st; however, the RFP process has taken a bit longer than originally anticipated. The transition is set for March 1st and the report will be presented to Council at the next meeting.

City Manager Hoefgen said a lot of progress has been made on the carbon footprint analysis, and about half of the City employees have participated in the new voluntary employee wellness program.

City Clerk/Finance – The City Clerk has achieved the milestones set forth for the first six months; resolutions associated with the Election were presented in October for the scheduled General Municipal Election in March.

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City Manager Hoefgen reported that the renovation of the upstairs restrooms (to achieve disabled access and updates) is proceeding.

He said there are some modifications to the program for this department that will be looked at in the context of next year's budget. Operating with the uncertainty of the State budget is factored into some projects, thus some milestones that have not been accomplished are by intention.

Police Department – City Manager Hoefgen said a lot of work has gone into the PVE Disaster District Plan; we are moving into an implementation phase this spring. He reported that we participated in the Golden Guardian exercise in November and the employee check lists have been updated. Much effort has been put into disaster preparedness activities in the first six months.

City Manager Hoefgen said the Police Department also, in September, completed a team building workshop which was very beneficial. A number of projects and events were also completed through the PVE-CARES program.

Planning/Public Works – City Manager Hoefgen said it's been a busy six months for this department. The Lunada Bay Fountain, in partnership with the community, was completed. He reported that the Palos Verdes Boulevard Entry Way Project was also completed, and all the additionally funded fire clearance work has been completed to date.

He said the targeted completion for the PV Drive West Stabilization Project has been moved up by several months. He said some of the dates for some of the other projects have been adjusted, but our goal is to have this project completed this summer with outside funding which we are seeking.

City Manager Hoefgen said the Work Program report has been updated relating to milestones and dates of completion for tracking purposes, and updates will be reported every six months to provide Council accountability from him and all City departments. He concluded that this is an important document that guides our work, the milestones are meaningful, and he appreciated the opportunity to present it. No formal action is required.

Mayor Sherwood said the Daily Breeze reported that the [Lunada Bay] Fountain cost was \$140,000. Planning Director Rigg responded that this represented the total cost of the project; \$121,000 was paid to J. Quinn, the contractor, and \$19,000 balance reflects the cost of the lights, the upgraded electrical service, and administration time.

Mayor Sherwood asked when staff felt the PV Drive West project will start. Planning Director Rigg said they expect the plans to be completed by the end of this month and they will be reviewed once received. He said we should be ready to go out to bid by the end of February. He stated what is unknown is how long the Council may wish to potentially delay this project while they conduct a search for funding, due to a \$650,000 differential of unallocated specific funding for the project. He said they've submitted the project on a number of lists to the [SBC]COG and a couple other locations. If there is federal stimulus money available for infrastructure to begin quickly, staff would push that project. He said we will look to Council for direction as to how long they want to wait.

Mayor Sherwood asked if it is possible to start the project and still apply for infrastructure support from Washington. Planning Director Rigg that it is possible, but it would be difficult to show a need if the project has already been awarded and it is shown that we have funded the project with money from elsewhere. He recommended that it would be more effective to do it before the project is awarded.

Mayor Sherwood agreed that we should wait to try to get the funding, although he remained concerned of the existing potential problem. When the work on PV Drive West gets started, he asked if one-way traffic was visualized for the duration of the project. Planning Director Rigg said during a portion of the project he envisioned one lane of traffic on PV Drive West and then a re-route of one lane of traffic up onto Via Montemar.

Mayor Sherwood asked Police Chief Dreiling if it would be possible to have the flow of traffic one way in the morning and another way in the afternoon, accommodating rush hour traffic patterns. Chief Dreiling responded affirmatively.

DEMANDS

It was moved by Councilmember Goodhart and seconded by Councilmember Rea that the demands, as approved by a majority of the City Council, totaling \$222,773.82 be allowed and it was unanimously approved (5-0).

It was moved by Councilmember Goodhart and seconded by Councilmember Rea that the demands, as approved by a majority of the City Council, totaling \$234,814.59 be allowed and it was unanimously approved (5-0).

It was moved by Councilmember Goodhart and seconded by Councilmember Rea that the demands, as approved by a majority of the City Council, totaling \$217,835.55 be allowed and it was unanimously approved (5-0).

It was moved by Councilmember Goodhart and seconded by Councilmember Rea that the demands, as approved by a majority of the City Council, No. 514629H to 514631H, 514632 to 514700 totaling \$661,087.84 be allowed and it was unanimously approved (5-0).

It was moved by Councilmember Goodhart and seconded by Councilmember Rea that the demands, as approved by a majority of the City Council, No. 514259V, 514711H to 514712H, 514723 to 514785 totaling \$151,376.50 be allowed and it was unanimously approved (5-0).

MAYOR & CITY COUNCILMEMBERS' REPORTS

Mayor Sherwood spoke of the Memorial Service held at Green Hills on Monday, January 12th, for Emmagene Coffey. He said Mrs. Coffey gave a lot to our City and the Planning Commission, serving as a Commissioner, then becoming Chairperson. He said she was a person of quality and was very bright; she was quite a lady.

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ADJOURNMENT

There being no further business before Council the meeting was adjourned at 7:47 p.m. to Tuesday, January 27th, in the City Council Chambers of City Hall.

RESPECTFULLY SUBMITTED,

VICKIE KRONEBERGER, DEPUTY CITY CLERK

APPROVED:

JOSEPH C. SHERWOOD, JR., MAYOR