



# FISCAL YEAR 2022-23 ADOPTED BUDGET



Photo Credit: Erik Jay



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# **CITY OF PALOS VERDES ESTATES**

## **ADOPTED BUDGET FISCAL YEAR 2022 – 2023**

### **CITY COUNCIL**

Victoria A. Lozzi, Mayor

Jim Roos, Mayor Pro Tem

David McGowan, Councilmember

Michael Kemps, Councilmember

Dawn Murdock, Councilmember

### **CITY MANAGER**

Mark Prestwich

### **CITY SUPPORT SERVICES DEPARTMENT**

Stephen Hannah, Director of City Support Services

Erin Smith, Finance Analyst

Briana Laszlo, Finance Analyst

Jinu Thomas, Human Resources Administrative Analyst



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# **2022-23 ADOPTED BUDGET**

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## **Introductory Section**



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# CITY OF PALOS VERDES ESTATES

## HISTORY

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The City of Palos Verdes Estates, incorporated December 20, 1939, is the oldest of the four cities on the Palos Verdes Peninsula.

New York financier Frank A. Vanderlip, Sr. purchased the land from the Bixby family in 1913 with the idea of building a planned, residential community. The new community was laid out and landscaped by the famous Olmsted Brothers, sons of Frederick Law Olmsted, Sr., who designed Central Park in New York City. Gently winding roadways, green hillsides, paths, stands of eucalyptus, pepper, and coral trees were established, and a full 28% of the land area was dedicated to be permanent open space. This early planning and dedication of parklands gives the City its unique rural character and has resulted in its international reputation for scenic beauty.

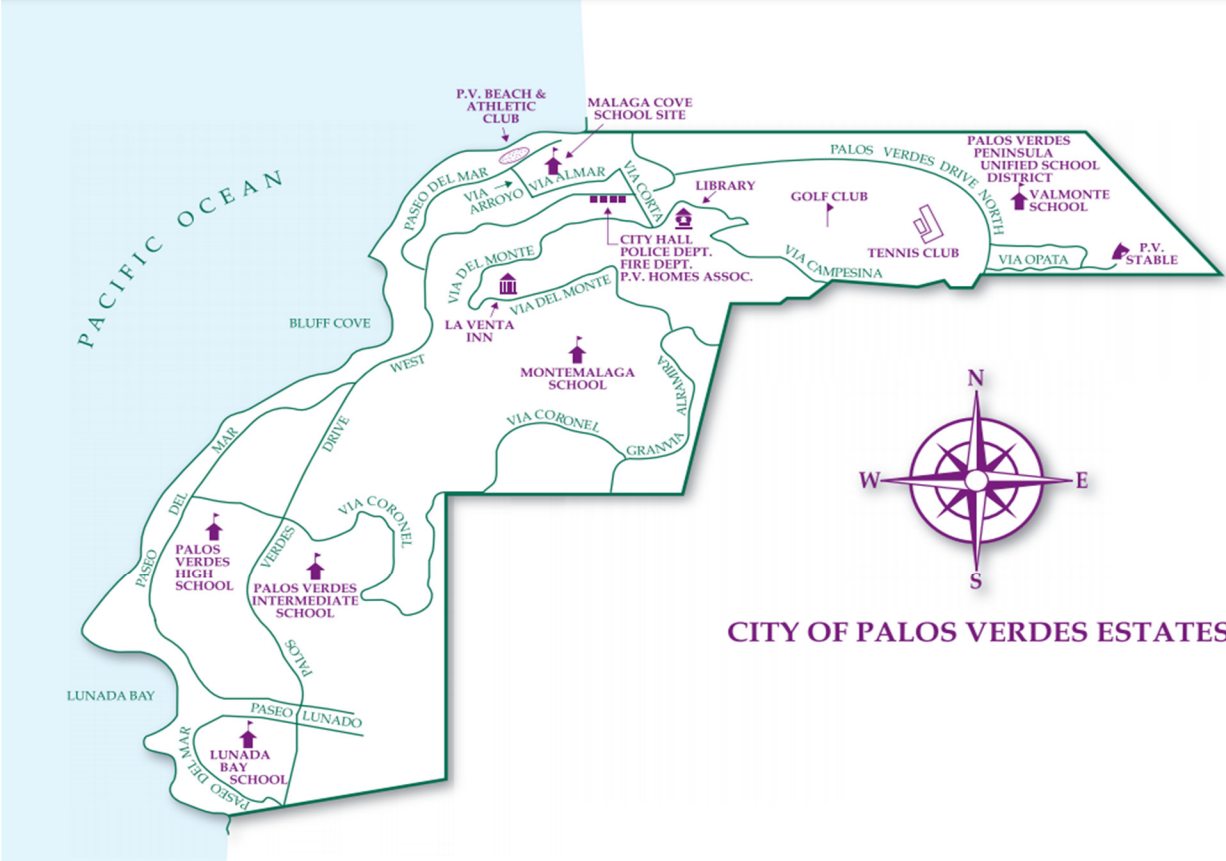
Vanderlip's plans were slowed by World War I, but subdivision of the land and construction of the first Spanish

style homes in what is today Palos Verdes Estates began in the early 1920's. Deed restrictions were imposed on the land in 1923, when the Bank of America, as trustee for Vanderlip's Palos Verdes Project, drafted a trust indenture and outlined provisions for development. The area was unincorporated and governed by the Palos Verdes Homes Association, which was liable for taxes on all parkland. After the economic crash in 1929, the Association owed taxes to Los Angeles County and residents, concerned that the parklands might be sold for payment, in 1939 voted for City incorporation. In 1940, the parklands were deeded by the Homes Association to the new City.

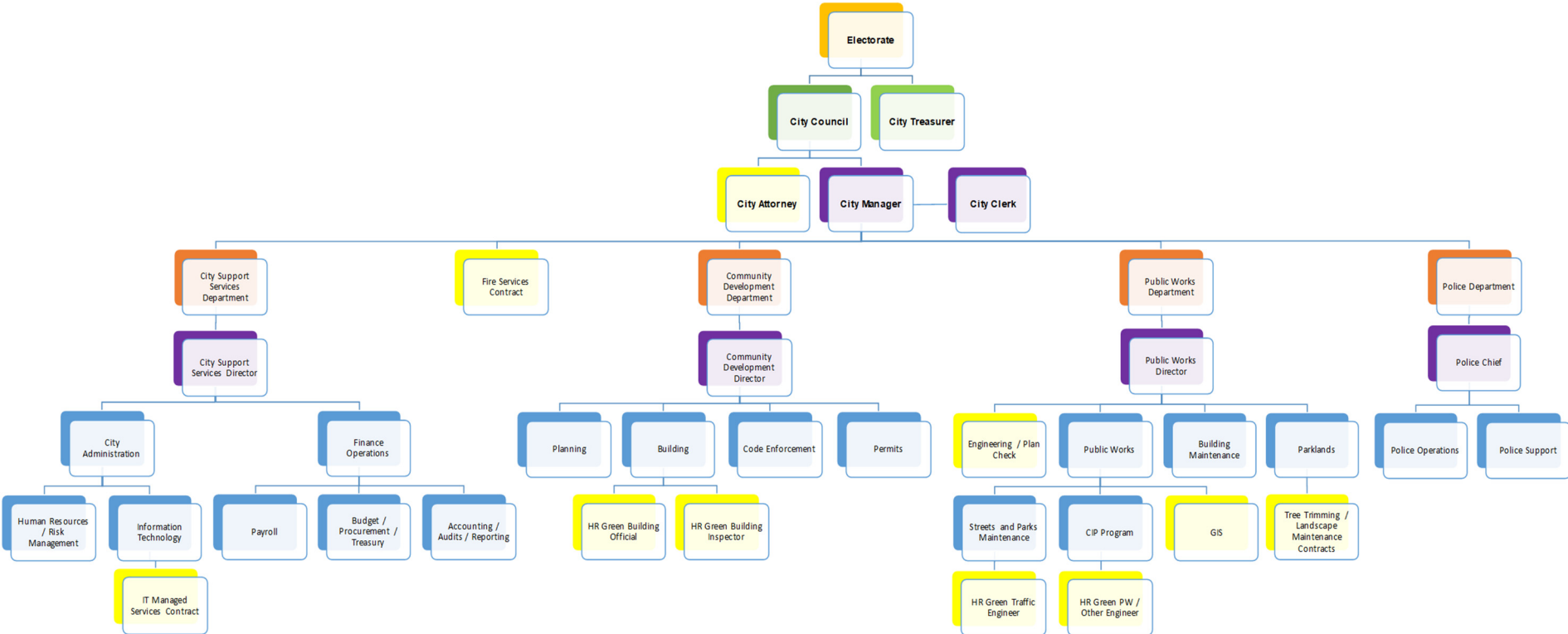
Over the years, the City's governance has been guided by the vision of the original founders with an emphasis on preserving, protecting and enhancing the quality of life and natural assets that make Palos Verdes Estates unique.

# CITY OF PALOS VERDES ESTATES

## MAP



# CITY OF PALOS VERDES ESTATES ORGANIZATION CHART



# CITY OF PALOS VERDES ESTATES PROFILE

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**Population**            13,273

**Size**                    4.77 square miles

**Housing**

<b>Owner-occupied housing unit rate</b>	<b>86.2%</b>
<b>Median value of owner-occupied housing units</b>	<b>\$2,000,000</b>
<b>Median gross rent</b>	<b>\$2,683</b>

**Population Diversity**

<b>White alone</b>	<b>71.9%</b>
<b>Black or African American</b>	<b>0.4%</b>
<b>Asian alone</b>	<b>22.9%</b>
<b>Hispanic or Latino</b>	<b>7.8%</b>

**Age Distribution**

<b>Persons under 5 years</b>	<b>4.0%</b>
<b>Persons under 18 years</b>	<b>21.4%</b>
<b>Persons 19 to 64 years</b>	<b>51.6%</b>
<b>Persons 65 years and over</b>	<b>27.0%</b>

**Education**

<b>High School Graduate or higher</b>	<b>99.3%</b>
<b>Bachelor's degree or higher</b>	<b>77.9%</b>



# **2022-23 ADOPTED BUDGET**

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## **BUDGET MESSAGE**

# CITY MANAGER'S BUDGET MESSAGE

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Honorable Mayor and Members of the City Council,

I am pleased to present to you the Proposed Fiscal Year (FY) 2022-23 Operation and Capital Budget for the City of Palos Verdes Estates. This balanced budget for all funds supports the delivery of essential community services and City Council strategic priorities as set forth in the FY 2022-23 City Council Work Plan approved May 24, 2022.

Three budget workshops were used to document revenue and expenditure trends, budget cost drivers, review capital infrastructure needs, and analyze long-range financial modeling. These workshops and a follow-up Council meeting resulted in the refinement of budget figures and provided direction to staff on Council preferences related to use of one-time resources.

The following principles guided the development of the proposed budget:

- Utilize conservative property tax, sales tax, and concession revenue assumptions
- Limit department expenditure growth
- Maintain existing staffing levels
- Implement Pension Funding Policy guidance
- Ensure budget is aligned with Council Workplan initiatives

While the resulting proposed FY 2022-23 General Fund budget is balanced with forecasted revenues of \$23,592,092 and proposed expenditures of \$23,256,083, there are several near-term factors that create concern for the future stability of the City's General Fund. In fact, the City's long-range financial modeling indicates the City may experience operating deficits as soon as FY 2023-24. These include:

- Solving for a future \$5 million annual revenue shortfall when Measure E sunsets
- Paying down the City's pension debt
- Addressing increasing capital and infrastructure costs/needs, and
- Funding growing Parklands, tree trimming and landscape maintenance costs.

Because of the City Council's disciplined efforts to grow fiscal reserves and assign one-time resources to unmet needs, the City's General Fund reserves will provide time to develop and deploy long-term solutions to stabilize the City's finances. However, it will be critical that progress be made on advancing the long-term solutions over the next 12 months and the City Council's FY 2022-23 workplan includes several such initiatives. To further support this effort, it is recommended the City Council consider transitioning to a zero-based budgeting process in FY 2023-24 for at least two departments.

The remainder of this Budget Transmittal Letter will include further information about the following:

- Budget Development Process
- City Council FY 2022-23 Workplan
- Pension Funding Policy and Fiscal Sustainability
- Dependence on Measure E
- Economic Outlook

### **Budget Development Process**

The budget development process began in March of 2022 and included three budget workshops and one Council meeting over the period starting on May 9<sup>th</sup> 2022 and concluding on June 14<sup>th</sup>, 2022.

Consistent with the previously mentioned budget development principles, departments were asked to keep expenditure growth flat. In order to sustain and further build the City's budget reserves, all department budgets were asked to present no significant budget increases/requests. Any proposed enhancements were required to address one or more of the following categories: increased operational efficiency, improved customer service, revenue enhancement, improved transparency, and greater availability of financial and operating information.

An example of an enhancement that is included in this year's proposed budget is the addition of DataTicket, a comprehensive ticket and citation program that can be used by both Code Enforcement and the Police Department. This system improves the parking, administrative and code enforcement citation processes, places them on one platform, provides a multi-language customer payment and inquiry interface, receivable reporting, and provides automated communication with citation recipients concerning upcoming or past due citations. The program uses handheld devices to instantly create the citations and create the receivable and revenue collection processes.

Three budget workshops were held in support of the budget development process.

Workshop No. 1. City Council involvement started with a study session on May 9<sup>th</sup> consisting of a high-level overview of summarized budget projections, historic revenue and expense trends, expense cost drivers, and a preliminary discussion regarding use of one-time funding.

Workshop No. 2. The Council's May 18<sup>th</sup> workshop, highlighted the recently adopted pension policy, reviewed an initial high level draft of the 5-year Capital Improvement Plan (CIP) budget, and considered the impacts and potential enhancements to two critical need contracts, tree trimming and landscape maintenance.

Workshop No. 3. The final workshop was held on June 6<sup>th</sup> and included a review of draft department budgets and an update to the long-range financial plan. During this workshop, the City Council provided further direction to develop a presentation of General Fund budgetary data that would separate "operating" revenues and expenses from "non-operating" revenues and expenses. This new presentation is found within this budget document.

On June 14<sup>th</sup>, during a regular Council meeting, the Council reviewed a line-item draft budget and provided guidance regarding budget resources and the use of available one-time revenues and residual resources derived from prior year General Fund fiscal activity.

The incorporation of Council guidance as well as the ongoing review and evaluation of the draft department budgets, revenue estimates, and other source data led to the continued refinement of the proposed budget.

The City's budget is a cash basis budget. Cash basis means that the City records revenues and expenses in conjunction with the related cash outflow. This basis differs from the presentation in other financial documents such as the Annual Comprehensive Financial Report (ACFR) that is presented primarily on a modified accrual basis.

The modified accrual basis recognizes expenses when they are incurred to the extent they are payable and revenues when they are measurable, available and earned. The modified accrual basis treats the purchase of long-term assets as an expense of the fiscal year and recognizes long-term liabilities only to the extent that they result in a cash outflow during the fiscal year. Traditional businesses use the full accrual basis which amortizes the value of long-term assets over their useful life and recognizes the full impact long-term liabilities in the year they are incurred.

### **City Council FY 2022-23 Work Plan**

On April 13, 2022, the City Council held a Priority Setting Workshop to identify organizational priorities and agreed upon work objectives for the 2022-23 fiscal year. At the workshop, the Council discussed priorities and formed an ad hoc committee consisting of the Mayor and Mayor Pro Tem to assist the City Manager with refining a draft FY 2022-23 work plan for subsequent Council review and approval.



The Council reviewed the initial work plan draft on May 10, 2022. The work plan was further refined and approved, along with Council liaison assignments for several initiatives, at the Council meeting of May 24, 2022.

The FY 2022-23 work plan includes and prioritizes several initiatives related to financial management, communications and customer service, parklands, information technology, and operational improvements.

The proposed budget includes funding for several items included within the work plan:

- Select and advance implementation of Enterprise Resource Planning (ERP) system.
- Police Communications Infrastructure Upgrade Project (Phase I).
- Complete Via Corta / Palos Verdes Drive West intersection improvements.
- Distribute biweekly communication and quarterly community e-newsletters via City communication platforms.
- Secure acceptance of General Plan Housing and Safety Elements.

With the adoption of the work plan, the efforts of the City Council and City Staff can be more closely aligned to the singular goal of accomplishing the priorities and objectives detailed within the plan.

### **Pension Funding Policy and Fiscal Sustainability**

Over the last couple of years, the City has managed the economic and operational challenges brought on by the COVID pandemic through prudent fiscal policies and operational cost constraint. While doing so, the City took steps to reduce its pension debt, mitigate potential liabilities related to parklands areas, and further clarified the City's fiscal future through long-range planning and policy development.

A key example was the recent adoption of a Pension Funding Policy. The Policy's intent is to mitigate and control the City's pension debt through the reasonable application of a prudent fiscal policy. This pension funding Policy supports the Council's decision making process and is intended to:

- Maintain the City's sound financial position;
- Align with City's long-term financial plan;
- Provide guidance in making annual budget decisions;
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures;
- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers, and residents of the City; and

- Protect the City's ability to provide employees with the pension benefits promised

In accordance with the adopted Pension Funding Policy, the proposed budget includes:

- A Minimum Supplemental Payment of \$250,000 toward the reduction of the unfunded pension liability.

In addition to the Minimum Supplemental Payment, the proposed budget allocates 30% of the General Fund's FY 2020-21 operating surplus as an Additional Discretionary Payment of \$820,739 toward the reduction of the City's unfunded accrued liability. These two amounts are to be remitted to CalPERS in the first fiscal quarter of FY 2022-23 and be applied to the most beneficial amortization schedule to provide maximum benefit to the City's funding status. The Pension Funding Policy can be found in *Appendix B* of this proposed budget

### **Dependence on Measure E**

The City's General Fund has two primary revenue sources:

- Property Tax, and
- Measure E (Palos Verdes Estates Law Enforcement Parcel Tax)

In a typical year, these two revenue sources account for approximately 60+% of all General Fund revenues. Measure E is set to sunset after Fiscal year 2026-27.

Measure E specifically funds a large percentage of the City's Police Department. As currently structured, for Fiscal Year 2020-21, Measure E, which is fixed at just over \$5 million of revenue per year, covered 76.4% of the department's audited costs. For Fiscal Year 2021-22 the expected coverage ratio falls to 73.7% and for the upcoming 2022-23 Fiscal Year the coverage ratio would drop to approximately 71.1%. Because Measure E is not indexed to account for inflation, the declining coverage ratio places a growing strain on service delivery and City capital maintenance needs.

Over the last four years, fiscal prudence and staff vacancies have resulted in budgetary savings that, along with the consolidation of City resources within the General Fund, have helped to provide a clearer view of the City's current financial status as well as the limited time available to judiciously determine the appropriate size, form and approach to develop a Measure E replacement. It is critical the City work to develop a community supported replacement measure to fit desired service levels, along with maintenance, infrastructure, and capital requirements.

## **Economic Outlook**

National economists cite a variety of factors that are causing uncertainty about the current economy including high inflation, supply chain challenges, geopolitical instability, and the increasing risk of a recession. The City is also anticipating an expected CalPERS investment loss at the close of the 2021-22 fiscal year.

While the City of Palos Verdes Estates is expected to again close the fiscal year with a General Fund surplus, these economic headwinds underscore the importance of fiscal discipline, financial planning, and a long-term approach to fiscal sustainability.

Changes in consumer behavior will impact housing values, the labor market, and sales tax-based revenues. The City will need to be extra vigilant in our monitoring of these important areas of the economy so that it can take appropriate and measured steps to mitigate their effects.

In the past, Palos Verdes Estates, when compared to other municipalities, has proven to be relatively inelastic to economic changes. Historical analysis has shown that this City weathers these storms far better than most cities in the Los Angeles / Long Beach / Anaheim region. This will require persistent verification of this past trend and our resiliency will lie in our preparation for these uncertain times.

## **Acknowledgements**

Preparing the City's annual financial plan is a shared effort involving community residents, the time and talents of City employees, and City Council leadership. I thank the Mayor and City Council for their guidance in the budget development process, and for their work in identifying the organizational priorities this budget will support.

As the new fiscal year begins, our City staff looks forward to working with the City Council to accomplish the tasks ahead and to support the delivery of high quality services for our community.

Respectfully submitted,

Mark T. Prestwich  
City Manager



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## **FY 2022-23 ADOPTED BUDGET**

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### **FUND LEVEL BUDGET SUMMARIES**

**Estimated Revenues and Expenditures by Fund**

**Operating and Non-Operating Summary**

**General Reserve Requirement Calculation**

**Projected Change in General Fund Balance**

**Unfunded Accrued Pension Liability and Funding Percentage**

**Schedule of Interfund Transfers**



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**CITY OF PALOS VERDES ESTATES  
REVENUES AND EXPENDITURES BY FUND  
FISCAL YEAR 2021/2022**

<b>FUND NUMBER</b>	<b>FUND NAME</b>	<b>AUDITED FUND BALANCE ON JUNE 30, 2021</b>	<b>ESTIMATED REVENUES FY 2021/2022</b>	<b>ESTIMATED TRANSFERS IN FY 2021/2022</b>	<b>ESTIMATED EXPENDITURES FY 2021/2022</b>	<b>ESTIMATED TRANSFERS OUT FY 2021/2022</b>	<b>ESTIMATED FUND BALANCE June 30, 2022</b>
01	GENERAL FUND	\$ 23,334,656	\$ 16,423,884	\$ 6,647,592	\$ (19,944,949)	\$ (261,500)	\$ 26,199,683
02	GAS TAX	137,199	289,449	-	(6,584)	-	420,064
03	DRUG INTERVENTION FUND	673,700	8,000	-	-	-	681,700
05	SLESF FUND	707,207	164,500	-	-	-	871,707
06	SPECIAL PROJECTS FUND	1,096,549	31,000	-	(2,000)	(169,100)	956,449
07	CORRECTIONS FUND	15,588	3,200	-	(550)	-	18,238
08	RMRA FUND	652,596	248,745	-	-	-	901,341
14	AQMD FUND	-	17,200	169,100	-	(31,820)	154,480
15	PROP A COUNTY PARKS	-	-	-	-	-	-
21	MEASURE W	102,776	260,196	-	(192,195)	-	170,777
23	PVE LAW ENFORCEMENT	126,516	5,050,000	-	-	(5,176,516)	-
25	MEASURE M	197,903	229,448	-	-	-	427,351
26	TRANSIT PROP A FUND	113,847	325,465	-	(255,688)	-	183,624
27	MEASURE R	173,349	203,730	-	-	-	377,079
28	TRANSIT PROP C FUND	825,245	273,460	-	-	(485,000)	613,705
30	CAPITAL IMPROVEMENT	1,912,197	88,327	746,500	(1,000,000)	-	1,747,024
31	PARKLANDS	105,674	-	-	-	-	105,674
32	ARPA FUND	-	1,587,592	-	-	(1,587,592)	-
60	EQUIPMENT REPLACEMENT	1,772,241	7,705	31,820	(23,251)	-	1,788,515
62	SEWER FUND	1,678,931	-	-	(4,058)	-	1,674,873
70	SPECIAL DEPOSIT FUND	233,077	-	-	-	-	233,077
75	POLICE PROPERTY/EVIDENCE	9,701	-	-	-	-	9,701
<b>TOTALS:</b>		<b>\$ 33,868,952</b>	<b>\$ 25,211,901</b>	<b>\$ 7,595,012</b>	<b>\$ (21,429,275)</b>	<b>\$ (7,711,528)</b>	<b>\$ 37,535,062</b>

**CITY OF PALOS VERDES ESTATES  
REVENUES AND EXPENDITURES BY FUND  
FISCAL YEAR 2022/2023**

<b>FUND NUMBER</b>	<b>FUND NAME</b>	<b>PROJECTED FUND BALANCE ON JUNE 30, 2022</b>	<b>ADOPTED REVENUES FY 2022/2023</b>	<b>ADOPTED TRANSFERS IN FY 2022/2023</b>	<b>ADOPTED EXPENDITURES FY 2022/2023</b>	<b>ADOPTED TRANSFERS OUT FY 2022/2023</b>	<b>PROJECTED FUND BALANCE JUNE 30, 2023</b>
01	GENERAL FUND	\$ 26,199,683	\$ 16,944,500	\$ 6,647,592	\$ (22,754,143)	\$ (521,940)	\$ 26,515,692
02	GAS TAX	420,064	299,000	-	(37,000)	(350,000)	332,064
03	DRUG INTERVENTION FUND	681,700	6,000	-	(525,000)	-	162,700
05	SLESF FUND	871,707	171,000	-	(544,100)	-	498,607
06	SPECIAL PROJECTS FUND	956,449	231,360	-	(20,900)	(99,360)	1,067,549
07	CORRECTIONS FUND	18,238	2,650	-	(4,700)	-	16,188
08	RMRA FUND	901,341	261,000	-	-	(534,850)	627,491
14	AQMD FUND	154,480	21,000	-	-	(95,000)	80,480
15	PROP A COUNTY BONDS	-	100,000	-	-	(100,000)	-
21	MEASURE W	170,777	260,000	-	(204,300)	(45,044)	181,433
23	PVE LAW ENFORCEMENT	-	5,060,000	-	-	(5,060,000)	-
25	MEASURE M	427,351	1,487,000	-	-	(1,260,000)	654,351
26	TRANSIT PROP A FUND	183,624	325,800	-	(255,688)	-	253,736
27	MEASURE R	377,079	211,600	-	-	(275,000)	313,679
28	TRANSIT PROP C FUND	613,705	280,500	-	-	(400,000)	494,205
30	CAPITAL IMPROVEMENT	1,747,024	-	3,586,194	(3,836,708)	-	1,496,510
31	PARKLANDS	105,674	-	-	-	-	105,674
32	ARPA FUND	-	1,587,592	-	-	(1,587,592)	-
60	EQUIPMENT REPLACEMENT	1,788,515	180,000	95,000	(982,550)	-	1,080,965
62	SEWER FUND	1,674,873	-	-	-	-	1,674,873
70	SPECIAL DEPOSIT FUND	233,077	-	-	-	-	233,077
75	POLICE PROPERTY/EVIDENCE	9,701	-	-	(6,000)	-	3,701
<b>TOTALS:</b>		<b>\$ 37,535,062</b>	<b>\$ 27,429,002</b>	<b>\$ 10,328,786</b>	<b>\$ (29,171,089)</b>	<b>\$ (10,328,786)</b>	<b>\$ 35,792,975</b>



**ADOPTED BUDGET**  
**Schedule of Operating and Non-Operating Sources and Uses**  
**General Fund**

	<b>FY 21-22 Adopted Budget</b>	<b>FY 21-22 Amended Budget</b>	<b>FY 21-22 June 30 Estimate</b>	<b>FY 22-23 Adopted Budget</b>	<b>Change from FY22 Budget \$s</b>	<b>Change from FY22 Budget %</b>
<b>Operating Sources</b>						
<sup>1</sup> Property Tax	\$ 9,542	\$ 9,542	\$ 9,343	\$ 9,575	\$ 33	0.3%
<sup>2</sup> Law Enforcement Parcel Tax	5,050	5,050	5,060	5,060	10	0.2%
<sup>3</sup> Other Taxes	1,486	1,486	1,744	1,784	298	20.1%
<sup>4</sup> Revenues from Other Agencies	1,700	1,700	1,719	1,816	116	6.8%
<sup>5</sup> Concessions	1,127	1,127	1,295	1,410	283	25.1%
<sup>6</sup> Charges for Services	905	905	1,062	1,033	128	14.1%
<sup>7</sup> All Other Revenues	1,042	1,042	1,260	1,326	284	27.3%
<b>Total Operating Sources</b>	<u>20,852</u>	<u>20,852</u>	<u>21,483</u>	<u>22,004</u>	<u>1,152</u>	5.5%
<b>Operating Uses</b>						
City Council	34	29	16	33	(1)	-2.9%
City Manager	856	634	614	708	(148)	-17.3%
City Attorney	282	282	292	237	(45)	-16.0%
City Support Services	1,334	1,468	1,389	1,577	243	18.2%
Police Department	6,746	7,073	6,869	7,136	390	5.8%
Fire Contract	6,376	6,376	6,373	6,325	(51)	-0.8%
Community Development	1,268	1,197	1,211	1,409	141	11.1%
Public Works	2,693	2,685	2,427	3,145	452	16.8%
<b>Total Operating Uses</b>	<u>19,589</u>	<u>19,744</u>	<u>19,191</u>	<u>20,570</u>	<u>981</u>	5.0%
<b>Operating Gain / (Loss)</b>	<u>1,263</u>	<u>1,108</u>	<u>2,292</u>	<u>1,434</u>	<u>171</u>	
<b>Non-Operating Sources</b>						
Transfers In - ARPA Fund	1,592	1,592	1,588	1,588	(4)	-0.3%
<b>Non-Operating Uses</b>						
<sup>8</sup> Transfers Out - CIF	262	262	262	522	260	99.2%
<sup>9</sup> Discretionary - Additional Pension Debt Payment	750	750	750	1,071	321	42.8%
<sup>9</sup> Discretionary - Parklands	500	395	-	500	-	0.0%
<sup>9</sup> Discretionary - CAPEX	500	500	-	500	-	0.0%
<sup>10</sup> Discretionary - ERP - Project Manager	50	-	-	78	28	56.0%
<sup>10</sup> Discretionary - ERP - Project Contingency	-	-	-	25	25	#DIV/0!
<sup>10</sup> Discretionary - ERP - Staff Overtime	-	-	-	10	10	#DIV/0!
<b>Total Non-Operating Uses</b>	<u>2,062</u>	<u>1,907</u>	<u>1,012</u>	<u>2,706</u>	<u>644</u>	
<b>Change in Fund Balance</b>	<u>\$ 793</u>	<u>\$ 793</u>	<u>\$ 2,868</u>	<u>\$ 316</u>		

**General Reserve Requirement Calculation**  
**For the FY 2022-23 Proposed Budget**

**General Reserve** - "an additional amount will remain unassigned in the General Fund as a "General Reserve" such that the sum of the "Emergency Reserve" and the "General Reserve" will be no less than 50% of General Fund Operating Expenditures".

<b>FY 2022-23 Proposed Operating Expenses</b>	\$ 20,570,404	( D )
<b>General Reserve Equal to no less than 50% of Operating Expenses:</b>	10,285,202	
<b>Components of the General Reserve:</b>		
Emergency Reserve	\$ 8,000,000	
Unassigned Fund Balance	<u>9,023,809</u>	( G )
<b>Total Available for the General Reserve</b>	<u>\$ 17,023,809</u>	
<b>Amount in Excess (Deficit) of General Reserve Requirement</b>	<u><u>\$ 6,738,607</u></u>	

**Palos Verdes Estates  
Plan for Fiscal Year 2022 - 2023  
Sources of Funds**

<b>General Fund Fund Balance at July 1, 2021</b>		\$ 23,334,656	
FY 21-22 Projected Operating Surplus / (Loss)	\$ 2,288,935		
FY 21-22 One-time ARPA Funding	1,587,592		
FY 21-22 Non operating Expenses	<u>(1,011,500)</u>		
<b>Estimated FY 21-22 Surplus (Deficit)</b>		2,865,027	
<b>Projected June 30, 2022 Fund Balance</b>		<u>\$ 26,199,683</u>	( A )
<b>Less:</b>			
<b>Emergency Reserve (General Reserve)</b>	<b>\$ 8,000,000</b>		
Assigned for Programmed ARPA Funding	3,175,774		
Assigned for Capital Projects	2,200,000		
Assigned for Sewer Capital Projects	1,930,000		
Assigned for Future Use	675,000		
Nonspendable Fund Balance	616,041		
Assigned for Contingent Capital Project	500,000		
Assigned for Contingent Parklands Costs	<u>395,068</u>		
<b>Total</b>		<u>(17,491,883)</u>	( B )
<b>Add: FY 22-23 Proposed Operating Estimated Revenues</b>		22,004,500	( C )
<b>Less: FY 22-23 Proposed Operating Expenses</b>		(20,570,404)	( D )
<b>Add: One Time Revenues - ARPA Funding</b>		1,587,592	( E )
<b>Less: Proposed One-time and Discretionary Expenses<sup>1</sup></b>			
Discretionary - Additional Pension Debt	\$ 1,070,739		
Transfers Out - CIF	521,940		
Discretionary - Parklands	500,000		
Discretionary - CAPEX	500,000		
Discretionary - ERP - Project Manager	78,000		
Discretionary - ERP - Project Contingency	25,000		
Discretionary - ERP - Staff Overtime	<u>10,000</u>		
<b>Net Change from Non-Operating Expenses</b>		<u>(2,705,679)</u>	( F )
<b>Projected Unassigned Fund Balance (General Reserve)</b>		<u>\$ 9,023,809</u>	( G ) = (A+B+C+D+E+F)

<sup>1</sup> City Facilities Estimate Anticipated in FY 22-23

**City of Palos Verdes Estates  
General Fund  
Projected Change in Fund Balances  
For the Year Ending June 30, 2022**

<b>Total Fund Balance at 7/1/2021</b>		\$ 23,334,656
<b>Add Sources:</b>		
Projected Revenues	\$ 16,423,884	
Transfers In	<u>6,647,592</u>	
<b>Total Sources</b>		\$ 23,071,476
<b>Less Uses:</b>		
Projected Expenses	(19,194,949)	
Pledge for Unmet Needs	(750,000)	
Transfers Out	<u>(261,500)</u>	
<b>Total Uses</b>		<u>(20,206,449)</u>
<b>Net Projected Change in Fund Balance</b>		<u>2,865,027</u>
<b>Projected Ending Fund Balance</b>		<u><u>\$ 26,199,683</u></u>

<b>Components of Fund Balance</b>	<b>Beginning Balance</b>	<b>Changes</b>	<b>Ending Balance</b>
Nonspendable Fund Balance	\$ 616,041	\$ -	\$ 616,041
Emergency Reserve	8,000,000	-	8,000,000
Assigned Fund Balance	4,805,295	4,070,547	8,875,842
Unassigned Fund Balance	<u>9,913,320</u>	<u>(1,205,520)</u>	<u>8,707,800</u>
<b>Total Fund Balance</b>	<u><u>\$ 23,334,656</u></u>	<u><u>\$ 2,865,027</u></u>	<u><u>\$ 26,199,683</u></u>

**Note:** While the City is projecting an Operating Surplus for FY 2021-22, based on pension debt data derived from the GovInvest Total Liability Calculator, at June 30, 2023 the City's pension funds will be 76.2% funded with an unfunded accrued liability (UAL) of \$16.9M calculated at CalPERS 6.8% discount rate. Using a lower discount rate of 6.2% per the City's Pension Funding Policy, the City's pension funds would be funded 71.7% show an UAL of \$21.7 million.

**City of Palos Verdes Estates  
General Fund  
Budgeted Change in Fund Balances  
For the Year Ending June 30, 2023**

<b>Total Fund Balance at 7/1/2022</b>		\$ 26,199,683
<b>Add Sources:</b>		
Projected Revenues	\$ 16,944,500	
Transfers In	<u>6,647,592</u>	
<b>Total Sources</b>		\$ 23,592,092
<b>Less Uses:</b>		
Projected Expenses	(20,683,404)	
Pledge for Unmet Needs	(2,070,739)	
Transfers Out	<u>(521,940)</u>	
<b>Total Uses</b>		<u>(23,276,083)</u>
<b>Net Projected Change in Fund Balance</b>		<u>316,009</u>
<b>Projected Ending Fund Balance</b>		<u><u>\$ 26,515,692</u></u>

<b>Components of Fund Balance</b>	<b>Beginning Balance</b>	<b>Changes</b>	<b>Ending Balance</b>
Nonspendable Fund Balance	\$ 616,041	\$ -	\$ 616,041
Emergency Reserve	8,000,000	-	8,000,000
Assigned Fund Balance	8,875,842	1,165,652	10,041,494
Unassigned Fund Balance	<u>8,707,800</u>	<u>(849,643)</u>	<u>7,858,157</u>
<b>Total Fund Balance</b>	<u><u>\$ 26,199,683</u></u>	<u><u>\$ 316,009</u></u>	<u><u>\$ 26,515,692</u></u>

**Note:** While the City is projecting an Operating Surplus for FY 2022-23, based on pension debt data derived from the GovInvest Total Liability Calculator, at June 30, 2023 the City's pension funds will be 76.2% funded with an unfunded accrued liability (UAL) of \$16.9M calculated at CalPERS 6.8% discount rate. Using a lower discount rate of 6.2% per the City's Pension Funding Policy, the City's pension funds would be funded 71.7% show an UAL of \$21.7 million.

## Pension Debt Unfunded Accrued Liability and Funding Percentage Projected to July 1, 2023

**Per the City's Pension Funding Policy:**

"The City's Unfunded Accrued Liability and Funded Percentage shall be included in the annual budget and co-located with or in close proximity to the General Fund Surplus projection, modeled using both the CalPERS current Discount Rate and a more realistic 20 year expected rate of 6.2%".

**Projected Fiscal Year 2021-22 Surplus:**      \$ 2,865,027

	Classic Safety		Classic Misc.		PEPRA Safety	
	Unfunded Accrued Liability	Funding %	Unfunded Accrued Liability	Funding %	Unfunded Accrued Liability	Funding %
<b>Projected at current 6.8 Discount Rate</b>	\$ 12,431,713	75.0%	\$ 4,448,130	77.3%	\$ 7,257	98.9%
<b>Projected at current 6.2 Discount Rate</b>	15,706,034	70.7%	5,764,107	72.7%	103,668	86.7%
	PEPRA Misc.				Total	
	Unfunded Accrued Liability	Funding %			Unfunded Accrued Liability	Funding %
<b>Projected at current 6.8 Discount Rate</b>	\$ 19,315	98.0%			\$ 16,906,415	76.2%
<b>Projected at current 6.2 Discount Rate</b>	138,840	87.1%			21,712,649	71.7%

**Assumptions:** Assumes FY 2021-22 investment return is 0% and the proposed FY 22-23 additional payment of \$1,070,759 is applied \$799,500 to Safety Classic plan and \$271,259 to the Classic Misc. plan. All future years assume an additional payment of the required \$250,000 split \$186,667 to Safety Classic plan and \$63,333 to the Classic Misc. plan

**Source:** GovInvest Total Liability Calculator

## Schedule of Interfund Transfers

Interfund transfers are used to provide funding for CIP projects, CIP maintenance operations, Equipment Replacement Fund purchases and the movement of resources between funds.

### Transfer Out From:

#	Fund #	Fund	Account #	Account Description	Amount
1	01	General Fund	69930	Transfer Out - CIF	\$ 521,940
2	02	Gas Tax Fund	69930	Transfer Out - CIF	350,000
3	06	Special Project Fund	69930	Transfer Out - CIF	99,360
4	08	RMRA Fund	69930	Transfer Out - CIF	534,850
5	14	AQMD Fund	69960	Transfer Out - Equipment Replacement Fund	95,000
6	15	Prop A County Parks	69930	Transfer Out - CIF	100,000
7	21	Measure W Fund	69930	Transfer Out - CIF	45,044
8	23	PVE Law Enforcement	69901	Transfer Out - General Fund	5,060,000
9	25	Measure M	69930	Transfer Out - CIF	1,260,000
10	27	Measure R	69930	Transfer Out - CIF	275,000
11	28	Transit Prop C Fund	69930	Transfer Out - CIF	400,000
12	32	ARPA Fund	69901	Transfer Out - General Fund	1,587,592
<b>Total Transfers Out</b>					<b>\$ 10,328,786</b>

### Transfer In to:

#	Fund #	Fund	Account #	Account Description	Amount
1	30	Capital Improvements Fund	39901	Transfer in - General Fund	\$ 521,940
2	30	Capital Improvements Fund	39902	Transfer In - Gas Tax Fund	350,000
3	30	Capital Improvements Fund	39906	Transfer In - Special Projects Fund Fund	99,360
4	30	Capital Improvements Fund	39908	Transfer In - RMRA Fund	534,850
5	60	Equipment Replacement Fund	39914	Transfer In - AQMD Fund	95,000
6	30	Capital Improvements Fund	39915	Transfer In - Prop A County Parks	100,000
7	30	Capital Improvements Fund	39921	Transfer In - Measure W Fund	45,044
8	01	General Fund	39923	Transfer In - PVE Law Enforcement	5,060,000
9	30	Capital Improvements Fund	39925	Transfer In - Measure M	1,260,000
10	30	Capital Improvements Fund	39927	Transfer In - Measure R	275,000
11	30	Capital Improvements Fund	39928	Transfer In - Transit Prop C Fund	400,000
12	01	General Fund	39932	Transfer In - ARPA Fund	1,587,592
<b>Total Transfers In</b>					<b>\$ 10,328,786</b>



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# **FY 2022-23 ADOPTED BUDGET**

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## **EXPENDITURE BUDGET SUMMARIES**

**Summary by Department**

**Summary by Department and Account Type**

**Summary by Account Category**

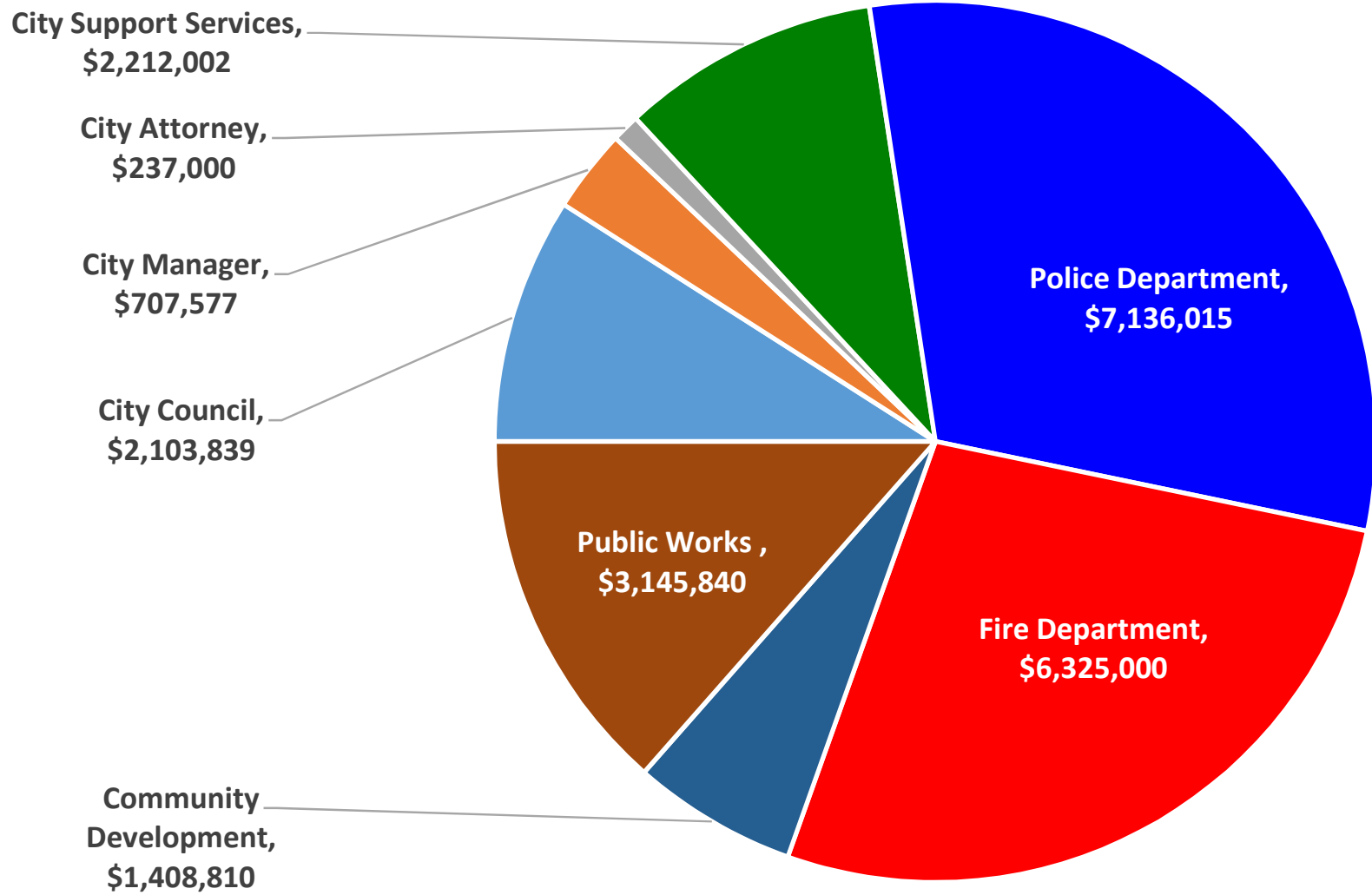


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**Adopted Budget  
Summary by Department**

Department	FY 19-20 ACTUAL	FY 20-21 ACTUAL	CURRENT YEAR ADOPTED BUDGET	CURRENT YEAR ADJUSTED BUDGET	FY 21-22 ESTIMATE AT JUNE 30	CITY ADOPTED BUDGET	\$ INCREASE (DECREASE) IN BUDGET FROM PRIOR YEAR ACTUAL	% INCREASE (DECREASE) IN BUDGET FROM PRIOR YEAR ACTUAL
City Council	\$ -	\$ -	\$ 1,783,570	\$ 1,673,938	\$ 765,807	\$ 2,103,839	\$ 1,338,032	174.7%
City Manager	596,468	937,486	855,590	634,190	613,921	707,577	93,656	15.3%
City Attorney	272,679	298,677	282,000	282,000	292,000	237,000	(55,000)	-18.8%
City Support Services	713,335	715,591	1,646,137	1,731,037	1,650,826	2,212,002	561,176	34.0%
Police Department	7,282,773	7,194,056	6,746,509	7,073,009	6,871,204	7,136,015	264,811	3.9%
Fire Department	5,481,255	5,870,796	6,375,778	6,375,778	6,373,402	6,325,000	(48,402)	-0.8%
Community Development	1,104,388	1,002,133	1,268,623	1,196,623	1,211,417	1,408,810	197,393	16.3%
Public Works	2,457,398	2,675,534	2,692,943	2,684,575	2,427,872	3,145,840	717,968	29.6%
<b>Total</b>	<b>\$ 17,908,296</b>	<b>\$ 18,694,273</b>	<b>\$ 21,651,150</b>	<b>\$ 21,651,150</b>	<b>\$ 20,206,449</b>	<b>\$ 23,276,083</b>	<b>\$ 3,069,634</b>	<b>15.2%</b>

# General Fund = \$23,276,083



**Adopted Budget  
Summary By Department and Account Type**

Department	Employee Compensation	Employee Benefits	Operating Expenses and Transfers Out	Transfers Out and Pledge to Unmet Needs	Total
City Council	\$ -	\$ -	\$ 33,100	\$ 2,070,739	\$ 2,103,839
City Manager	364,432	137,200	205,945	-	707,577
City Attorney	-	-	237,000	-	237,000
City Support Services	522,607	325,205	842,250	521,940	2,212,002
Police Department	3,503,010	2,531,125	1,101,880	-	7,136,015
Fire Department	-	-	6,325,000	-	6,325,000
Community Development	481,475	198,220	729,115	-	1,408,810
Public Works	597,295	289,570	2,258,975	-	3,145,840
<b>Total</b>	<b>\$ 5,468,819</b>	<b>\$ 3,481,320</b>	<b>\$ 11,733,265</b>	<b>\$ 2,592,679</b>	<b>\$ 23,276,083</b>

**Adopted Budget  
By Account Category**

ACCOUNT GROUP	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 ESTIMATE AT JUNE 30	CITY ADOPTED BUDGET	\$ INCREASE (DECREASE) IN BUDGET FROM PRIOR YEAR ACTUAL	% INCREASE (DECREASE) IN BUDGET FROM PRIOR YEAR ACTUAL
Salaries and Paid Compensation	\$ 4,960,368	\$ 4,739,533	\$ 4,612,334	\$ 4,652,434	\$ 4,458,642	\$ 5,250,269	\$ 791,627	17.8%
Vacancy Savings - Salaries and Paid Compensation	-	-	(216,470)	(216,470)	-	(145,450)	(145,450)	0.0%
Overtime	352,164	693,134	537,000	690,200	683,961	364,000	(319,961)	-46.8%
Retirement	1,581,159	1,337,779	711,476	761,976	572,478	683,830	111,352	19.5%
Retirement UAL	-	103,655	1,215,931	1,215,931	1,216,140	1,402,050	185,910	15.3%
Health / Dental / Vision Insurance	694,810	586,068	831,632	739,132	598,772	896,595	297,823	49.7%
Workers' Compensation	429,950	486,196	416,378	416,378	416,378	447,000	30,622	7.4%
Other Employee Benefits and Taxes	143,888	196,844	155,710	166,010	154,116	143,805	(10,311)	-6.7%
Vacancy Savings - Employee Benefits	-	-	(92,368)	(92,368)	-	(91,960)	(91,960)	0.0%
Professional Services	1,345,155	1,517,511	1,410,800	1,136,200	1,458,637	1,476,420	17,783	1.2%
Contractual Services	582,488	499,163	667,130	766,930	655,244	603,800	(51,444)	-7.9%
Contractual Services - IT	64,594	126,291	229,249	273,949	237,387	207,750	(29,637)	-12.5%
Contractual Services - Fire	5,481,255	5,870,796	6,375,778	6,375,778	6,373,402	6,325,000	(48,402)	-0.8%
Contractual Services - Public Works	101,406	86,293	106,000	106,000	10,000	96,200	86,200	862.0%
Contractual Services - Parklands Management	613,453	835,258	857,500	939,432	763,416	1,138,400	374,984	49.1%
Liability / Property Insurance	745,604	767,733	857,878	857,878	857,294	642,630	(214,664)	-25.0%
Utilities	250,201	357,983	317,400	318,700	352,976	384,400	31,424	8.9%
Automotive Supplies	102,300	123,062	117,800	123,700	88,045	160,000	71,955	81.7%
Building Supplies	31,768	23,377	39,577	31,577	21,076	41,000	19,924	94.5%
Dues and Memberships	21,794	15,490	16,690	19,490	18,035	19,805	1,770	9.8%
Training	58,059	35,716	64,255	51,955	39,555	61,990	22,435	56.7%
Travel	3,560	2,046	19,005	14,005	3,475	33,000	29,525	849.7%
Public Communications / Printing	81,207	48,500	70,650	72,150	35,099	52,075	16,976	48.4%
Office / Cleaning / Uniform Supplies	21,837	37,765	40,200	38,100	31,730	44,850	13,120	41.3%
Other Expenses	241,276	204,080	278,115	285,515	149,092	333,470	184,378	123.7%
Equipment Replacement Fund Charges	-	-	-	-	-	112,475	112,475	#DIV/0!
Pledge to Unmet Needs	-	-	1,750,000	1,645,068	750,000	2,070,739	1,320,739	176.1%
Transfers Out	-	-	261,500	261,500	261,500	521,940	260,440	99.6%
<b>Total</b>	<b>\$ 17,908,296</b>	<b>\$ 18,694,273</b>	<b>\$ 21,651,150</b>	<b>\$ 21,651,150</b>	<b>\$ 20,206,449</b>	<b>\$ 23,276,083</b>	<b>\$ 3,069,634</b>	<b>15.2%</b>



## **2022-23 ADOPTED BUDGET**

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### **AUTHORIZED POSITIONS AND VACANCIES**

**Schedule of Citywide Positions and Vacancies**  
**Schedule of Proposed and Authorized Positions**



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## Schedule of Citywide Positions and Vacancies

FTE Title	FY 21-22 Budget	FY 21-22 Year End	FY 22-23 Adopted Budget	Current Vacancies
City Manager	1.0	1.0	1.0	-
City Clerk	1.0	1.0	1.0	-
Executive Assistant	1.0	1.0	-	1.0
Management Analyst	-	-	1.0	-
Senior Receptionist	0.6	0.6	0.6	-
Director, City Support Services	1.0	1.0	1.0	-
Senior Accountant / Finance Manager	1.0	1.0	1.0	1.0
Finance Analyst	2.0	2.0	2.0	-
HR Analyst	1.0	1.0	1.0	-
Director, Public Works	1.0	1.0	1.0	-
Urban Forester	1.0	1.0	1.0	-
Maintenance Foreman	1.0	1.0	1.0	-
Maintenance Worker	4.0	4.0	4.0	-
Director, Community Development	1.0	1.0	1.0	-
City Planner	1.0	2.0	2.0	1.0
Permit Technician	2.0	2.0	2.0	-
PT Code Enforcement Officer	0.5	-	-	-
Code Enforcement Officer	-	1.0	1.0	-
Police Chief	1.0	1.0	1.0	-
Police Captain	2.0	2.0	2.0	-
Police Sergeant	5.0	5.0	5.0	-
Police Corporal	2.0	2.0	2.0	-
Police Officer	12.0	12.0	12.0	2.0
Community Relations Officer	1.0	1.0	1.0	-
Traffic Control Officer	1.0	1.0	1.0	-
Lead Police Services Officer	1.0	1.0	1.0	-
Police Services Officer	6.0	6.0	6.0	-
PT Police Services Aide	1.5	1.5	1.5	-
Police Volunteer Coordinator	0.5	0.5	0.5	-
<b>Grand Total</b>	<u>53.1</u>	<u>54.6</u>	<u>54.6</u>	<u>5.0</u>

## Adopted and Authorized Positions

### City Manager

FTE Title	FY 20-21 Budget	FY 21-22 Amended Budget	Final FY 21-22 FTEs	FY 22-23 Adopted Budget
City Manager	1.0	1.0	1.0	1.0
Assistant to the City Manager	1.0	-	-	-
City Clerk	1.0	1.0	1.0	1.0
Executive Assistant	-	1.0	1.0	-
Senior Receptionist	0.6	0.6	0.6	-
Management Analyst	-	-	-	1.0
<b>Total</b>	<b>3.6</b>	<b>3.6</b>	<b>3.6</b>	<b>3.0</b>

### Public Works

FTE Title	FY 20-21 Budget	FY 21-22 Amended Budget	Final FY 21-22 FTEs	FY 22-23 Adopted Budget
Director, Public Works	-	1.0	1.0	1.0
CD/PW Director	0.5	-	-	-
Urban Forester	1.0	1.0	1.0	1.0
Maintenance Foreman	1.0	1.0	1.0	1.0
Maintenance Worker	4.0	4.0	4.0	4.0
<b>Total</b>	<b>6.5</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

### City Support Services

FTE Title	FY 20-21 Budget	FY 21-22 Amended Budget	Final FY 21-22 FTEs	FY 22-23 Adopted Budget
Finance Director	1.0	-	-	-
Director, City Support Services	-	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0
Finance Manager	0.5	-	-	-
Financial Service Technician	2.0	-	-	-
Finance Analyst	-	2.0	2.0	2.0
HR Analyst	-	1.0	1.0	1.0
Senior Receptionist	-	-	-	0.6
<b>Total</b>	<b>4.5</b>	<b>5.0</b>	<b>5.0</b>	<b>5.6</b>

### Community Development

FTE Title	FY 20-21 Budget	FY 21-22 Amended Budget	Final FY 21-22 FTEs	FY 22-23 Adopted Budget
Director, Public Works / Com Dev	0.5	-	-	-
Director, Community Development	-	1.0	1.0	1.0
Planning Manager	1.0	-	-	-
PT Planner	0.8	-	-	-
City Planner	-	1.0	2.0	2.0
Permit Technician	2.0	2.0	2.0	2.0
PT Code Enforcement Officer	0.5	0.5	-	-
Code Enforcement Officer	-	-	1.0	1.0
<b>Total</b>	<b>4.8</b>	<b>4.5</b>	<b>6.0</b>	<b>6.0</b>

### Police Department

FTE Title	FY 20-21 Budget	FY 21-22 Amended Budget	Final FY 21-22 FTEs	FY 22-23 Adopted Budget
Police Chief	1.0	1.0	1.0	1.0
Exec Asst/Cust of Rec	1.0	-	-	-
Police Captain	2.0	2.0	2.0	2.0
Police Sergeant	5.0	5.0	5.0	5.0
Police Corporal	4.0	2.0	2.0	2.0
Police Officer	11.0	12.0	12.0	12.0
Community Relations Officer	1.0	1.0	1.0	1.0
Traffic Control Officer	1.0	1.0	1.0	1.0
Lead Police Services Officer	1.0	1.0	1.0	1.0
Police Services Officer	7.0	6.0	6.0	6.0
3 PT Police Services Aide	1.0	1.5	1.5	1.5
Police Volunteer Coordinator	0.5	0.5	0.5	0.5
<b>Total</b>	<b>35.5</b>	<b>33.0</b>	<b>33.0</b>	<b>33.0</b>

**Grand Total**      54.9      53.1      54.6      54.6



## **2022-23 ADOPTED BUDGET**

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### **SCENARIOS – LONG-RANGE FINANCIAL PLAN**



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# Long-Range Financial Plan

The following pages contain summary versions of the Long-range Financial Plan for the City's General Fund. There are two presentations of the plan. Both allow the PVE Law Enforcement Parcel Tax to sunset, suspend the transfer of funds to the Capital Improvement Fund when related General Fund resources are exhausted, and contain updated fiscal year end 2021-22 projections and financial information from the City's Proposed Budget.

The two scenarios presented are illustrative only and DO NOT reflect actions or opinions of staff or the City Council.

The two presentations are:

- The baseline presentation.
- Scenario 1 – Baseline presentation plus the effects of a significant recession similar to the “Great Recession” plus the effects of a CalPERS investment loss similar to the 2008-2009 results.

## City of Palos Verdes Estates Baseline Scenario

### Long-range Financial Plan - Baseline Includes Proposed Pension UAL Payment, CAPEX and Parklands Commitments For the Fiscal Years 2020-21 thru 2030-31

	Fiscal Year										
	Projected		Proposed								
	June 30, 21	June 30, 22	Budget	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Revenues</b> (Operating Revenues and Transfers In)	26,196	23,071	23,592	22,482	22,934	23,398	23,959	24,540	20,042	20,634	21,246
<b>Expenditures</b> (Operating Expenses and Transfers Out)	(18,262)	(20,209)	(23,256)	(22,999)	(24,123)	(24,774)	(26,629)	(27,089)	(28,091)	(29,033)	(29,175)
<b>Net Income (Loss)</b>	7,934	2,862	336	(517)	(1,189)	(1,376)	(2,670)	(2,549)	(8,049)	(8,399)	(7,929)
<b>Ending Fund Balance</b> (Ending Equity)	<b>\$ 23,334</b>	<b>\$ 26,196</b>	<b>\$ 26,532</b>	<b>\$ 26,015</b>	<b>\$ 24,826</b>	<b>\$ 23,450</b>	<b>\$ 20,780</b>	<b>\$ 18,231</b>	<b>\$ 10,182</b>	<b>\$ 1,783</b>	<b>\$ (6,146)</b>
Emergency Reserve Calculation	128%	130%	114%	113%	103%	95%	78%	67%	36%	6%	-21%

**Note 1:** Presentation assumes suspension of transfers to CIF fund as Assigned Fund Balance reaches \$0.

**Note 2:** Presentation allows PVE Law Enforcement Parcel Tax to sunset .

**Note 3:** FY 22-23 includes \$1.6 million in ARPA funding

## This Scenario is for Illustrative Purposes Only

**City of Palos Verdes Estates  
Scenario 1**

**Long-range Financial Plan = Baseline + Significant Recession + CalPERS Investment Losses  
For the Fiscal Years 2020-21 thru 2030-31**

	Fiscal Year										
	Projected		Proposed								
	June 30, 21	June 30, 22	Budget	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
<b>Revenues</b> (Operating Revenues and Transfers In)	26,196	23,071	23,592	22,482	22,623	22,983	23,529	24,093	19,579	20,155	20,752
<b>Expenditures</b> (Operating Expenses and Transfers Out)	(18,262)	(20,209)	(23,256)	(22,999)	(24,123)	(24,774)	(26,629)	(27,089)	(28,091)	(29,033)	(29,175)
<b>Net Income (Loss)</b>	7,934	2,862	336	(517)	(1,500)	(1,791)	(3,100)	(2,996)	(8,512)	(8,878)	(8,423)
<b>Fund Balance before Scenario Activity</b>	23,334	26,196	26,532	26,015	24,515	23,035	20,350	17,784	9,719	1,304	(6,640)
<b>Recession - Loss of Revenue</b>	-	-	-	-	(392)	(450)	(304)	(255)	(176)	(111)	(41)
<b>CalPERS Investment Losses - Increase in UAL Payment</b>	-	-	-	-	-	-	-	(190)	(770)	(1,350)	(1,920)
<b>CalPERS Investment Losses - Increase in Normal Cost Payment</b>	-	-	-	-	-	-	-	(10)	(115)	(339)	(735)
<b>Net Income (Loss)</b> <small>Scenario Effects</small>	7,934	2,862	336	(517)	(1,892)	(2,241)	(3,404)	(3,451)	(9,573)	(10,678)	(11,119)
<b>Ending Fund Balance</b> (Ending Equity)	\$ 23,334	\$ 26,196	\$ 26,532	\$ 26,015	\$ 24,123	\$ 21,882	\$ 18,478	\$ 15,027	\$ 5,454	\$ (5,224)	\$ (16,343)
Emergency Reserve Calculation	128%	130%	114%	113%	98%	87%	69%	55%	19%	-17%	-51%

**This Scenario is for Illustrative Purposes Only**



# **FY 2022-23 ADOPTED BUDGET**

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## **ESTIMATED REVENUES**

**Summary of General Fund Revenues**

**Estimated Revenues by Fund and Account**



**Fiscal Year 2022-23**  
**General Fund**  
**Estimated Revenue Budget**  
**With Fiscal Year 2021-22 Comparative Data**

<b>Sources</b>	<b>FY 2021-22 Adopted Budget</b>	<b>FY 2021-22 Projected Results</b>	<b>FY 2022-23 Adopted Budget</b>
Property Taxes	\$ 9,542,030	\$ 9,343,340	\$ 9,575,200
Law Enforcement Parcel Tax	5,050,000	5,060,000	5,060,000
Other Taxes	1,486,300	1,744,364	1,784,100
Licenses and Permits	736,400	691,829	692,200
Revenues from Other Agencies	1,700,000	1,718,835	1,816,000
Charges for Services	905,000	1,062,435	1,033,500
Interest Earnings and Rents	163,400	287,470	391,000
Concessions	1,127,000	1,295,100	1,410,000
Fines and Forfeitures	92,500	129,923	126,000
Other Revenues	50,000	148,688	116,500
Transfers In	1,592,000	1,589,492	1,587,592
<b>Total Sources</b>	<b>\$ 22,444,630</b>	<b>\$ 23,071,476</b>	<b>\$ 23,592,092</b>

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	ADOPTED BUDGET FY 21/22	AMENDED BUDGET FY 21/22	PROJECTED TOTAL TO JUNE 30, 2022	Budget to Projected Actual to 30 JUN 2022 (\$)	Budget to Projected Actual to 30 JUN 2022 (%)	CITY ADOPTED ESTIMATED REVENUES
<b>General Fund</b>								
01	30100	SECURED PROPERTY TAX	\$ 9,167,000	\$ 9,167,000	\$ 8,972,682	\$ (194,318)	97.88%	\$ 9,200,000
	30200	UNSECURED PROPERTY TAX	330,000	330,000	324,276	(5,724)	98.27%	330,700
	30600	PROPERTY TAX PRIOR	(27,810)	(27,810)	(23,648)	4,162	85.03%	(27,500)
	30900	PENALTIES & DELINQUENCIES	28,840	28,840	34,680	5,840	120.25%	38,000
	31100	SALES TAX	154,500	154,500	274,360	119,860	177.58%	245,000
	31300	FRANCHISE TAX WATER	180,800	180,800	182,830	2,030	101.12%	195,000
	31310	FRANCHISE TAX GAS	56,000	56,000	64,370	8,370	114.95%	70,100
	31320	FRANCHISE TAX ELECTRIC	130,000	130,000	141,880	11,880	109.14%	149,000
	31330	FRANCHISE TAX CABLE	270,000	270,000	248,906	(21,094)	92.19%	245,000
	31400	BUSINESS LICENSE TAX	250,000	250,000	258,495	8,495	103.40%	255,000
	31500	PROPERTY TRANSFER	270,000	270,000	411,372	141,372	152.36%	425,000
	31810	ALS FEES	-	-	64,610	64,610	#DIV/0!	65,000
	32100	ANIMAL LICENSES	3,900	3,900	5,029	1,129	128.95%	5,000
	32500	FILMING PERMIT	20,000	20,000	20,000	-	100.00%	20,000
	33100	VEHICLE CODE FINES	12,500	12,500	28,983	16,483	231.86%	25,000
	33400	COURT FINES PARKING	80,000	80,000	72,940	(7,060)	91.18%	73,000
	33410	PARKING FINES - CH	-	-	28,000	28,000	#DIV/0!	28,000
	34100	INTEREST	102,400	102,400	222,600	120,200	217.38%	325,000
	34300	GOLF COURSE	915,000	915,000	1,107,644	192,644	121.05%	1,140,000
	34400	TENNIS CLUB	41,000	41,000	58,205	17,205	141.96%	58,000
	34500	BEACH & ATHLETIC CLUB	171,000	171,000	206,500	35,500	120.76%	212,000
	34700	MISCELLANEOUS RENT	61,000	61,000	64,865	3,865	106.34%	66,000
	35210	HOMEOWNERS PTR	44,000	44,000	35,350	(8,650)	80.34%	34,000
	35300	PSAF ( SALES TAX )	175,000	175,000	204,151	29,151	116.66%	200,000
	35316	ERAF/VLF TAX RETURN	1,700,000	1,700,000	1,717,260	17,260	101.02%	1,816,000
	35600	POST REIMBURSEMENT	-	-	1,575	1,575	#DIV/0!	-
	36100	POLICE SERVICES	3,000	3,000	1,715	(1,285)	57.17%	3,000
	36105	BOOKING FEES	1,000	1,000	-	(1,000)	0.00%	1,000
	36120	FALSE ALARM	1,000	1,000	-	(1,000)	0.00%	1,000

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	ADOPTED BUDGET FY 21/22	AMENDED BUDGET FY 21/22	PROJECTED TOTAL TO JUNE 30, 2022	Budget to Projected Actual to 30 JUN 2022 (\$)	Budget to Projected Actual to 30 JUN 2022 (%)	CITY ADOPTED ESTIMATED REVENUES
	36121	ADMINISTRATIVE CITATIONS	1,000	1,000	8,300	7,300	830.00%	8,000
	36130	COPY SALES, CERTIFICATION	-	-	1,400	1,400	0.00%	1,000
	36146	VEHICLE IMPOUND FEES	7,000	7,000	25,000	18,000	357.14%	10,000
	36155	MAILING MATRIX	16,000	16,000	18,500	2,500	115.63%	18,000
	36160	SPECIAL EVENTS	-	-	10,000	10,000	#DIV/0!	7,500
	37100	CONSTRUCTION PERMITS	525,000	525,000	501,100	(23,900)	95.45%	500,000
	37101	REISSUED BUILDING PERMIT	2,500	2,500	2,200	(300)	88.00%	2,200
	37110	MISC PUBLIC WORKS PERMITS	185,000	185,000	163,500	(21,500)	88.38%	165,000
	37111	TREE TOPPING/REMOVAL	11,000	11,000	10,130	(870)	92.09%	10,000
	37210	RESIDENTIAL RESALE REPORT	40,000	40,000	29,950	(10,050)	74.88%	30,000
	37220	GRADING/FILLING	45,000	45,000	38,850	(6,150)	86.33%	40,000
	37230	MISCELLANEOUS PLANNING	200,000	200,000	150,200	(49,800)	75.10%	150,000
	37240	PLAN CHECK	300,000	300,000	272,930	(27,070)	90.98%	275,000
	37250	NEIGHBORHOOD COMP. REVIEW	165,000	165,000	311,030	146,030	188.50%	310,000
	37260	SITE PLAN REVIEW	20,000	20,000	11,640	(8,360)	58.20%	11,000
	37270	GEOTECHNICAL	30,000	30,000	28,180	(1,820)	93.93%	28,000
	37275	COMMUNITY PLANNING FEE	65,000	65,000	80,000	15,000	123.08%	65,000
	38010	MISCELLANEOUS REVENUE	50,000	50,000	82,115	32,115	164.23%	50,000
	38077	JPIA CONCESSION PROPERTY INSURA	-	-	66,573	66,573	#DIV/0!	66,500
			15,802,630	15,802,630	16,541,228	738,598	104.67%	16,944,500
	39923	TRANS IN - PVE LAW ENFORC	5,050,000	5,050,000	5,061,900	11,900	100.24%	5,060,000
	39932	TRANS IN - ARPA FUND	-	1,587,592	1,587,592	-	100.00%	1,587,592
	<b>General Fund Total</b>		<b>20,852,630</b>	<b>22,440,222</b>	<b>23,190,720</b>	<b>750,498</b>	<b>103.34%</b>	<b>23,592,092</b>

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	ADOPTED BUDGET FY 21/22	AMENDED BUDGET FY 21/22	PROJECTED TOTAL TO JUNE 30, 2022	Budget to Projected Actual to 30 JUN 2022 (\$)	Budget to Projected Actual to 30 JUN 2022 (%)	CITY ADOPTED ESTIMATED REVENUES
<b>Gas Tax Fund</b>								
02	34100	INTEREST	1,000	1,000	1,000	-	100.00%	1,000
	35500	GAS TAX (2103)	100,000	100,000	94,397	(5,603)	94.40%	95,000
	35510	GAS TAX (2105)	75,000	75,000	67,936	(7,064)	90.58%	70,000
	35520	GAS TAX (2106)	50,000	50,000	43,084	(6,916)	86.17%	45,000
	35530	GAS TAX (2107)	100,000	100,000	80,032	(19,968)	80.03%	85,000
	35540	GAS TAX (2107.5)	3,000	3,000	3,000	-	100.00%	3,000
<b>02 Total</b>	<b>Gas Tax Fund Total</b>		<b>329,000</b>	<b>329,000</b>	<b>289,449</b>	<b>(39,551)</b>	<b>87.98%</b>	<b>299,000</b>
<b>Drug Intervention Fund</b>								
03	34100	INTEREST	4,800	4,800	8,000	3,200	166.67%	6,000
<b>03 Total</b>	<b>Drug Intervention Fund Total</b>		<b>4,800</b>	<b>4,800</b>	<b>8,000</b>	<b>3,200</b>	<b>166.67%</b>	<b>6,000</b>
<b>SLESF Fund</b>								
05	34100	INTEREST	4,000	4,000	3,200	(800)	80.00%	7,000
	35305	COPS FUNDS	157,000	157,000	161,300	4,300	102.74%	164,000
<b>05 Total</b>	<b>SLESF Fund Total</b>		<b>161,000</b>	<b>161,000</b>	<b>164,500</b>	<b>3,500</b>	<b>102.17%</b>	<b>171,000</b>
<b>Special Projects Fund</b>								
06	34100	INTEREST	5,000	5,000	2,000	(3,000)	40.00%	3,000
	35660	RECYCLING (AB939)	29,000	29,000	29,000	-	100.00%	29,000
	35865	SSARP GRANT	302,478	302,478	-	(302,478)	0.00%	199,360
<b>06 Total</b>	<b>Special Projects Fund Total</b>		<b>336,478</b>	<b>336,478</b>	<b>31,000</b>	<b>(305,478)</b>	<b>9.21%</b>	<b>231,360</b>
<b>Corrections Fund</b>								
07	34100	INTEREST	-	-	150	150	#DIV/0!	150
	35620	CORRECTIONS	5,000	5,000	3,200	(1,800)	64.00%	2,500
<b>07 Total</b>	<b>Corrections Fund Total</b>		<b>5,000</b>	<b>5,000</b>	<b>3,350</b>	<b>(1,650)</b>	<b>67.00%</b>	<b>2,650</b>
<b>RMRA Fund</b>								
08	34100	INTEREST	3,000	3,000	6,000	3,000	200.00%	6,000
	35450	RMRA (2032)	232,776	232,776	242,745	9,969	104.28%	255,000
<b>08 Total</b>	<b>RMRA Fund Total</b>		<b>235,776</b>	<b>235,776</b>	<b>248,745</b>	<b>12,969</b>	<b>105.50%</b>	<b>261,000</b>

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	ADOPTED BUDGET FY 21/22	AMENDED BUDGET FY 21/22	PROJECTED TOTAL TO JUNE 30, 2022	Budget to Projected Actual to 30 JUN 2022 (\$)	Budget to Projected Actual to 30 JUN 2022 (%)	CITY ADOPTED ESTIMATED REVENUES
<b>AQMD AB 2766 Fund</b>								
14	34100	INTEREST	1,400	1,400	1,200	(200)	85.71%	5,000
14	35820	SCAQMD GRANT	16,000	16,000	16,000	-	100.00%	16,000
<b>14 Total</b>	<b>AQMD AB 2766 Fund Total</b>		<b>17,400</b>	<b>17,400</b>	<b>17,200</b>	<b>(200)</b>	<b>98.85%</b>	<b>21,000</b>
<b>PROP A County Bonds Fund</b>								
15	35850	LA COUNTY PARKLAND IMPROV	-	-	-	-	#DIV/0!	100,000
<b>15 Total</b>	<b>PROP A County Bonds Fund Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>100,000</b>
<b>Measure W Fund</b>								
21	30805	MEAS W PARCEL TAX	258,000	258,000	260,196	2,196	100.85%	260,000
<b>21 Total</b>	<b>Measure W Fund Total</b>		<b>258,000</b>	<b>258,000</b>	<b>260,196</b>	<b>2,196</b>	<b>100.85%</b>	<b>260,000</b>
<b>PVE Law Enforcement Fund</b>								
23	31910	ASSESSMENT	5,050,000	5,050,000	5,050,000	-	100.00%	5,060,000
<b>23 Total</b>	<b>PVE Law Enforcement Fund Total</b>		<b>5,050,000</b>	<b>5,050,000</b>	<b>5,050,000</b>	<b>-</b>	<b>100.00%</b>	<b>5,060,000</b>
<b>Measure M Fund</b>								
25	31215	MEAS M SALES TAX	155,357	155,357	228,248	72,891	146.92%	225,000
	31215	MEAS M SALES TAX	-	-	-	-	#DIV/0!	1,260,000
	34100	INTEREST	2,000	2,000	1,200	(800)	60.00%	2,000
<b>25 Total</b>	<b>Measure M Fund Total</b>		<b>157,357</b>	<b>157,357</b>	<b>229,448</b>	<b>72,091</b>	<b>145.81%</b>	<b>1,487,000</b>
<b>Transit Prop A Fund</b>								
26	31200	PROP A SALES TAX	220,357	220,357	324,465	104,108	147.25%	325,000
	34100	INTEREST	1,000	1,000	1,000	-	100.00%	800
<b>26 Total</b>	<b>Transit Prop A Fund Total</b>		<b>221,357</b>	<b>221,357</b>	<b>325,465</b>	<b>104,108</b>	<b>147.03%</b>	<b>325,800</b>
<b>Measure R Fund</b>								
27	31205	MEASURE R	137,087	137,087	201,730	64,643	147.15%	210,000
	34100	INTEREST	2,000	2,000	2,000	-	100.00%	1,600
<b>27 Total</b>	<b>Measure R Fund Total</b>		<b>139,087</b>	<b>139,087</b>	<b>203,730</b>	<b>64,643</b>	<b>146.48%</b>	<b>211,600</b>

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	ADOPTED BUDGET FY 21/22	AMENDED BUDGET FY 21/22	PROJECTED TOTAL TO JUNE 30, 2022	Budget to Projected Actual to 30 JUN 2022 (\$)	Budget to Projected Actual to 30 JUN 2022 (%)	CITY ADOPTED ESTIMATED REVENUES
<b>Transit Prop C Fund</b>								
28	31210	PROP C SALES TAX	182,780	182,780	268,660	85,880	146.99%	275,000
	34100	INTEREST	4,800	4,800	4,800	-	100.00%	5,500
<b>28 Total</b>	<b>Transit Prop C Fund Total</b>		<b>187,580</b>	<b>187,580</b>	<b>273,460</b>	<b>85,880</b>	<b>145.78%</b>	<b>280,500</b>
<b>Capital Improvement Fund</b>								
30	39901	TRANS IN – GENERAL FUND	261,500	261,500	261,500	-	100.00%	521,940
	39902	TRANS IN – GAS TAX FUND	400,000	400,000	200,000	(200,000)	50.00%	350,000
	39906	TRANS IN – SPECIAL PRJCTS	302,478	302,478	-	(302,478)	0.00%	199,360
	39908	TRANS IN – RMRA FUND	600,000	600,000	-	(600,000)	0.00%	534,850
	39915	TRANS IN – PROP A COUNTY PARKS	-	-	-	-	#DIV/0!	100,000
	39921	TRANS IN – MEASURE W FUND	24,000	24,000	24,000	-	100.00%	45,044
	39925	TRANS IN – MEASURE M FUND	150,000	150,000	-	(150,000)	0.00%	1,260,000
	39927	TRANS IN – MEASURE R	-	-	-	-	#DIV/0!	275,000
	39928	TRANS IN – TRANSIT PROP C	250,000	250,000	250,000	-	100.00%	400,000
	39962	TRANS IN – SEWER FUND	539,400	539,400	-	(539,400)	0.00%	-
<b>30 Total</b>	<b>Capital Improvement Fund Total</b>		<b>2,527,378</b>	<b>2,527,378</b>	<b>735,500</b>	<b>(1,791,878)</b>	<b>29.10%</b>	<b>3,686,194</b>
<b>ARPA Fund</b>								
32	35314	AMERICAN RESCUE PLAN ACT	1,587,592	1,587,592	1,587,592	-	0.00%	1,587,592
<b>32 Total</b>			<b>1,587,592</b>	<b>1,587,592</b>	<b>1,587,592</b>	<b>-</b>	<b>100.00%</b>	<b>1,587,592</b>
<b>Equipment Replacement Fund</b>								
11	37276	TECHNOLOGY ENHANCEMENT	45,000	45,000	53,135	8,135	118.08%	45,000
	36900	CHARGES FOR SERVICES	-	-	-	-	#DIV/0!	9,500
60	34100	INTEREST	12,000	12,000	12,000	-	100.00%	14,000
	36900	CHARGES FOR SERVICES	-	-	-	-	#DIV/0!	101,500
	38020	SALE OF PROPERTY	-	-	7,705	7,705	#DIV/0!	10,000
	39914	TRANS IN – AQMD FUND	-	31,820	31,820	-	100.00%	95,000
<b>60 Total</b>	<b>Equipment Replacement Fund Total</b>		<b>57,000</b>	<b>88,820</b>	<b>104,660</b>	<b>15,840</b>	<b>117.83%</b>	<b>275,000</b>
<b>Total All Other Funds</b>			<b>\$ 11,274,805</b>	<b>\$ 11,306,625</b>	<b>\$ 9,532,295</b>	<b>\$ (1,774,330)</b>		<b>\$ 14,265,696</b>
<b>Grand Total All Funds</b>			<b>\$ 27,077,435</b>	<b>\$ 27,109,255</b>	<b>\$ 26,073,523</b>	<b>\$ (1,035,732)</b>		<b>\$ 37,857,788</b>



# **FY 2022-23 ADOPTED BUDGET**

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## **DEPARTMENT BUDGETS**

**City Council**

**City Manager**

**City Attorney**

**City Support Services**

**Police**

**Fire**

**Community Development**

**Public Works**



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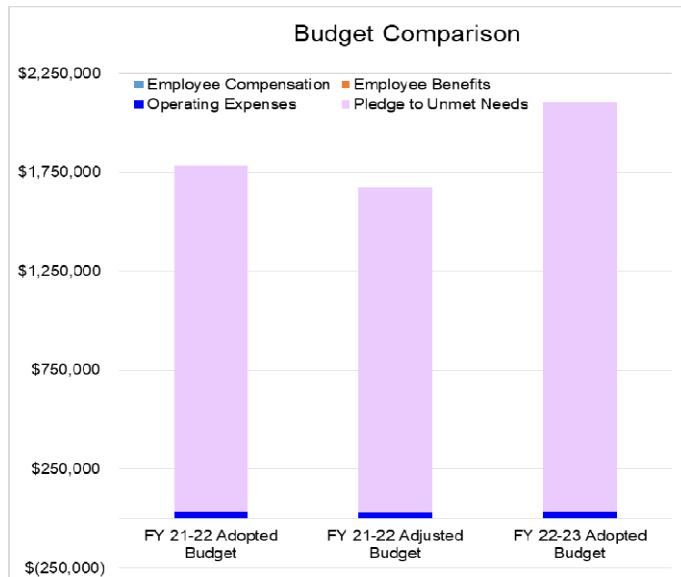
# City Council

The City Council acts as the City's legislative body. A few of the many responsibilities of the City Council include the adoption of the City's budget, setting legislative policies, approving ordinances and resolutions that govern City operations, appoint citizen volunteers to Council Boards, Commissions and Committees, review and approve the City's personnel policies, salary schedule, and the City's procurement rules and regulations, and maintain a strategic roadmap that assists in prioritizing the activities of City operations and the Council.

## City Council

0.0 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-	-
Operating Expenses	-	-	33,570	28,870	15,807	33,100
Pledge to Unmet Needs	-	-	1,750,000	1,645,068	750,000	2,070,739
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,783,570</b>	<b>\$ 1,673,938</b>	<b>\$ 765,807</b>	<b>\$ 2,103,839</b>



“When I grew up, and I think about City Council, I look at the men and women then - these were people who just wanted to be a part of the community and give something back. .... I looked up to those people.” — Brad Wenstrup

# City Council

1000

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Training	\$ -	\$ -	\$ 3,200	\$ 3,200	\$ -	\$ 2,500
Public Communications / Printing	-	-	10,000	10,000	5,000	10,000
Travel	-	-	10,200	5,200	407	10,200
Other Expenses	-	-	10,170	10,470	10,400	10,400
Pledged to Unmet Needs		-	1,750,000	1,645,068	750,000	2,070,739
<b>Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,783,570</u>	<u>\$ 1,673,938</u>	<u>\$ 765,807</u>	<u>\$ 2,103,839</u>

## City Council- Prop A Fund

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Other Expenses	\$ -	\$ -	\$ 10,145	\$ 10,145	\$ 10,145	\$ 10,145
<b>Total</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,145</u>	<u>\$ 10,145</u>	<u>\$ 10,145</u>	<u>\$ 10,145</u>

# City Council

1000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	\$ -	\$ -	\$ 10,170	\$ 10,470	\$ 10,400	\$ 10,400
01 - GENERAL FUND	61120	TRAINING	-	-	3,200	3,200	-	2,500
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	10,200	5,200	407	10,200
01 - GENERAL FUND	62294	COMMUNITY SUPPORT	-	-	10,000	10,000	5,000	10,000
01 - GENERAL FUND	64751	UNMET NEEDS - PENSIONS			750,000	750,000	750,000	1,070,739
01 - GENERAL FUND	64752	UNMET NEEDS - PARKLANDS			500,000	395,068	-	500,000
01 - GENERAL FUND	64753	UNMET NEEDS - CAPEX		-	500,000	500,000	-	500,000
<b>Total General Fund</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,783,570</u>	<u>\$ 1,673,938</u>	<u>\$ 765,807</u>	<u>\$ 2,103,839</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
26 - TRANSIT PROP A FUND	61105	DUES AND MEMBERSHIP	\$ -	\$ -	\$ 10,145	\$ 10,145	\$ 10,145	\$ 10,145
			-	-	-	-	-	-
<b>Total Transit Prop A Fund</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,145</u>	<u>\$ 10,145</u>	<u>\$ 10,145</u>	<u>\$ 10,145</u>

Department: City Council

Account: 61105

Dues and Memberships

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Council	Admin	League of California Cities/LAFCO	LAFCO	\$ 6,170	\$ 6,170	
01	City Council	Admin	South Bay Cities	South Bay Cities COG	\$ 4,000	\$ 4,000	
26	City Council	Admin	South Bay Cities	South Bay Cities COG	\$ 10,145	\$ 10,145	
<b>Total</b>					<b>\$ 20,315</b>	<b>\$ 20,315</b>	

**Department:** City Council

Account: 61120

**Training**

**\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.**

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Council	Admin	CalCities Registration	Includes New Mayors and Council Members Academy (CalCities);	\$ 3,200	\$ 3,200	
<b>Total</b>					\$ <u>3,200</u>	\$ <u>3,200</u>	

Department:                     City Council                    

Account: 61130

Travel and Meetings

**\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.**

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Council	Admin	City Council Meeting Refreshments/Dinners; Business Cards; Conferences; Celebrations; etc.	CalCities Annual Conference (\$1000/person est) + CalCities Legislative Action Days (\$1,000 per person est).	\$ 10,200	\$ 10,200	
<b>Total</b>					<u>\$ 10,200</u>	<u>\$ 10,200</u>	

Department: City Council

Account: 62294

Community Support

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Council	Admin	To support City/Community Events	To support City/Community Events including September 11 Remembrance; Independence Day, Holiday Parade. Amount entered is placeholder	\$ 10,000	\$ 10,000	
Total					\$ <u>10,000</u>	\$ <u>10,000</u>	



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## City Manager Department

The City Manager’s Department budget encompasses overall executive management of the organization. The City Manager plans and manages the essential functions of government, assures that the policy direction, goals and objectives established by the City Council are implemented, and assists citizens, City Council members and department staff. As the Chief Executive Officer of the City, the City Manager is appointed by and takes direction from the City Council. The City Manager is responsible for the day-to-day efficient performance of all City operations, implementing Council policy, formulating staff recommendations to Council on policy and other matters, and preparing and submitting the annual budget. The City Manager provides oversight to the Chief of Police, department heads and the City Clerk. In the event of a major emergency, the City Manager also serves as the Director of the Emergency Operations Center (EOC).

## KPIs

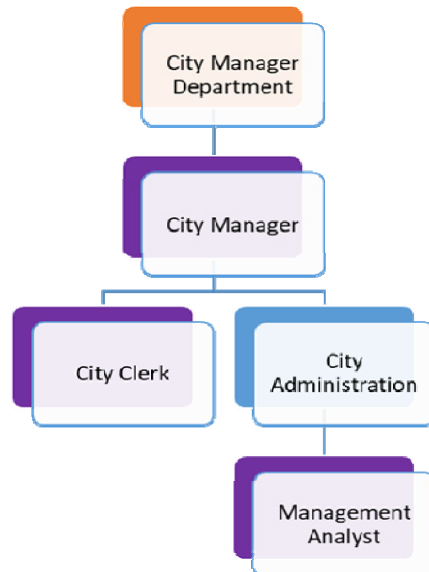
### Key Performance Indicators (KPIs)

- 1 Advance comprehensive improvements for meeting and documenting City needs,
- 2 Improved communications with City Council, staff and residents.
- 3 Enhance customer service, instill accountability, and support a culture of excellence.
- 4 Establish and ensure progress on City Council Workplan and organizational priorities.

### Key Workload Indicators (WLIs)

- 1 Number of staff reports reviewed and approved
- 2 Number of PVE Public meetings
- 3 Number of Intergovernmental and Community meetings attended
- 4 Average number of PRAs received per week

## Organizational Chart



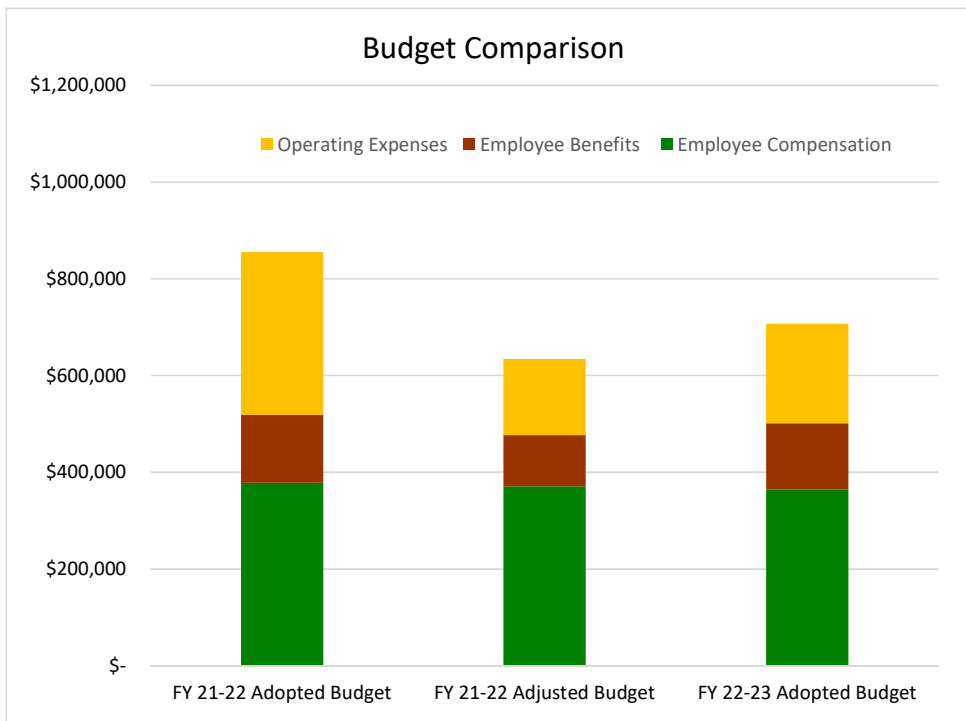
## Accomplishments

- 1 Recruitment of a Public Works Director
- 2 Development and Adoption of a Pension funding Policy
- 3 Development and Adoption of a City Council Workplan
- 4 Processed 137 PRAs
- 5 Prepared 55 Council Agendas

# FY 22-23 Manager

3 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ 291,933	\$ 379,658	\$ 378,267	\$ 370,767	\$ 375,000	\$ 364,432
Employee Benefits	100,500	154,068	140,524	106,024	110,909	137,200
Operating Expenses	204,035	403,760	336,799	157,399	128,012	205,945
<b>Total</b>	<b>\$ 596,468</b>	<b>\$ 937,486</b>	<b>\$ 855,590</b>	<b>\$ 634,190</b>	<b>\$ 613,921</b>	<b>\$ 707,577</b>



"The way to get started is to quit talking and begin doing." - Walt Disney

FTE	Previous Budget	Current Year End	Adopted Budget
City Manager	1.0	1.0	1.0
Management Analyst	-	-	1.0
City Clerk	1.0	1.0	1.0
Executive Assistant	-	1.0	-
Senior Receptionist	0.6	0.6	-
<b>Total</b>	<b>2.6</b>	<b>3.6</b>	<b>3.0</b>

# City Manager

## Summary of Structural Changes

### Reductions:

	<u>Change</u>	<u>Budgetary Impact</u>
1 Decrease in Contractual Services		\$ (188,175)
2 Decrease in Public Communications / Printing		(4,800)
3 Decrease in Travel		(3,850)
	Total Decreases	<u>\$ (196,825)</u>

### Additions:

	<u>Change</u>	<u>Budgetary Impact</u>
1 Increase in Employee Compensation and Benefits		\$ (17,159)
2 Increase in Other expenses due to upcoming Election		62,720
3 Other Increases		3,251
	Total Increases	<u>48,812</u>

# City Manager Department

3 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 291,933	\$ 379,658	\$ 378,267	\$ 370,767	\$ 375,000	\$ 364,432
Retirement	63,754	51,055	60,350	27,350	33,200	38,875
Retirement UAL	-	45,036	43,933	43,933	43,405	40,460
Health / Dental / Vision Insurance	18,061	13,615	28,591	21,191	20,804	50,610
Other Employee Benefits and Taxes	14,015	12,701	7,650	13,550	13,500	7,255
Contractual Services	80,830	274,515	255,550	99,050	74,172	67,375
Contractual Services - IT	-	32	22,499	14,399	18,000	24,200
Training	23,084	14,823	23,400	13,200	13,400	18,600
Public Communications / Printing	43,038	15,481	21,100	15,100	11,100	17,250
Travel	1,416	1,071	3,900	3,900	1,500	4,900
Office / Cleaning / Uniform Supplies	-	1,657	1,600	1,800	1,950	2,150
Other Expenses	28,453	50,342	8,750	9,950	7,890	71,470
<b>Total</b>	<b>\$ 596,468</b>	<b>\$ 937,486</b>	<b>\$ 855,590</b>	<b>\$ 634,190</b>	<b>\$ 613,921</b>	<b>\$ 707,577</b>

# City Manager Department

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 291,933	\$ 371,513	\$ 400,237	\$ 392,737	\$ 375,000	\$ 384,932
01 - GENERAL FUND	40007	CAR ALLOWANCE	-	-	-	-	-	4,500
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(21,970)	(21,970)	-	(25,000)
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	-	8,145	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	63,754	31,992	40,850	22,850	26,000	38,875
01 - GENERAL FUND	50081	DEFERRED COMPENSATION	-	19,063	19,500	4,500	7,200	-
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	45,036	43,933	43,933	43,405	40,460
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	4,670	31,661	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	468	468	200	490
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	2,600	2,600	900	1,440
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	348	348	90	525
01 - GENERAL FUND	50090	HEALTH INSURANCE	18,061	13,615	30,655	23,255	19,614	58,785
01 - GENERAL FUND	50091	STD/LTD PREMIUM	838	1,202	1,564	1,564	1,050	1,625
01 - GENERAL FUND	50092	FLEXIBLE SPENDING ACCT.	792	-	-	-	-	-
01 - GENERAL FUND	50093	EMPLOYEE WELLNESS	-	84	-	-	-	-
01 - GENERAL FUND	50094	SOCIAL SECURITY	7,513	3,584	-	6,700	8,200	-
01 - GENERAL FUND	50095	MEDICARE	4,210	5,385	6,086	5,286	5,900	5,630
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(5,480)	(5,480)	-	(10,630)
01 - GENERAL FUND	59199	PERS EE SVNGS CONTRA ACCT	-	-	-	-	-	-
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	662	2,446	-	-	(1,650)	-
		Sub total	392,433	533,726	518,791	476,791	485,909	501,632

# City Manager Department

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	17,701	10,878	1,700	2,800	2,340	1,865
01 - GENERAL FUND	61120	TRAINING	23,084	14,823	23,400	13,200	13,400	18,600
01 - GENERAL FUND	61125	SUBSCRIPTIONS	540	1,036	2,050	2,050	1,550	2,305
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	1,416	1,071	3,900	3,900	1,500	4,900
01 - GENERAL FUND	62215	PRINTING AND BINDING	-	232	-	-	-	-
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	773	900	900	600	750
01 - GENERAL FUND	62225	PUBLIC INFORMATION	8,966	307	9,700	5,700	3,000	7,000
01 - GENERAL FUND	62243	RISK MANAGEMENT	12,918	3,204	-	-	-	-
01 - GENERAL FUND	62245	LEGAL PUBLISHING	5,672	10,581	10,500	8,500	7,500	9,500
01 - GENERAL FUND	62265	ELECTION	-	29,275	-	-	-	57,700
01 - GENERAL FUND	62290	GENERAL SERVICE	-	342	-	-	-	-
01 - GENERAL FUND	62294	COMMUNITY SUPPORT	15,482	384	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	1,657	1,600	1,800	1,950	2,150
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	-	32	22,499	14,399	18,000	24,200
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	-	-	100	-	4,600
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	35,607	194,263	225,550	78,650	53,672	44,500
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	36,261	47,095	30,000	20,400	20,500	22,875
01 - GENERAL FUND	64599	HIRING	8,962	33,157	-	-	-	-
01 - GENERAL FUND	64680	EMPLOYEE RECOG. PROGRAM	1,746	3,933	5,000	5,000	4,000	5,000
01 - GENERAL FUND	65090	LEASE AGREEMENT	8,063	4,878	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	27,214	45,839	-	-	-	-
<b>Total General Fund</b>			<b>\$ 596,468</b>	<b>\$ 937,486</b>	<b>\$ 855,590</b>	<b>\$ 634,190</b>	<b>\$ 613,921</b>	<b>\$ 707,577</b>

# City Manager Department

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
26 - TRANSIT PROP A FUND	61105	DUES AND MEMBERSHIP	7,102	\$ 10,145	\$ -	\$ -	\$ -	\$ -
<b>Total Transit Prop A Fund</b>			<u>7,102.00</u>	<u>\$ 10,145</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# City Manager Department

## Administration Division

2 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 219,775	\$ 269,066	\$ 296,341	\$ 296,341	\$ 300,000	\$ 277,232
Retirement	46,605	41,870	54,132	21,132	27,200	32,360
Retirement UAL	-	35,248	34,924	34,924	34,405	40,130
Health / Dental / Vision Insurance	16,879	456	14,450	5,450	7,190	31,440
Workers' Compensation	3,399	28,465	-	-	-	-
Other Employee Benefits and Taxes	10,894	10,034	6,112	12,012	12,350	5,570
Contractual Services	59,725	251,377	255,000	90,000	55,000	47,875
Contractual Services - IT	-	32	-	-	-	-
Liability / Property Insurance	18,184	41,340	-	-	-	-
Training	23,084	13,063	20,000	10,000	10,000	16,500
Public Communications / Printing	28,400	3,966	250	250	100	250
Travel	232	450	2,000	2,000	500	2,000
Office / Cleaning / Uniform Supplies	-	538	850	350	350	550
Other Expenses	23,577	16,784	6,950	7,150	6,040	6,725
<b>Total</b>	<b>\$ 450,754</b>	<b>\$ 712,689</b>	<b>\$ 691,009</b>	<b>\$ 479,609</b>	<b>\$ 453,135</b>	<b>\$ 460,632</b>



# City Manager Department

## City Clerk

1 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 79,308	\$ 110,592	\$ 81,926	\$ 74,426	\$ 75,000	\$ 87,200
Retirement	17,149	9,185	6,218	6,218	6,000	6,515
Retirement UAL	-	9,788	9,009	9,009	9,000	330
Health / Dental / Vision Insurance	1,182	13,159	14,141	15,741	13,614	19,170
Workers' Compensation	1,271	3,196	-	-	-	-
Other Employee Benefits and Taxes	3,121	2,667	1,538	1,538	1,150	1,685
Contractual Services	21,105	23,138	550	9,050	19,172	19,500
Contractual Services - IT	-	-	22,499	14,399	18,000	24,200
Liability / Property Insurance	9,030	4,499	-	-	-	-
Training	-	1,760	3,400	3,200	3,400	2,100
Public Communications / Printing	14,638	11,515	20,850	14,850	11,000	17,000
Travel	1,184	621	1,900	1,900	1,000	2,900
Office / Cleaning / Uniform Supplies	-	1,119	750	1,450	1,600	1,600
Other Expenses	10,139	33,558	1,800	2,800	1,850	64,745
<b>Total</b>	<b>\$ 158,127</b>	<b>\$ 224,797</b>	<b>\$ 164,581</b>	<b>\$ 154,581</b>	<b>\$ 160,786</b>	<b>\$ 246,945</b>

# FY 22-23 Manager

2000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 215,346	\$ 264,259	\$ 318,311	\$ 318,311	\$ 300,000	\$ 297,732
01 - GENERAL FUND	40007	CAR ALLOWANCE	-	-	-	-	-	4,500
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(21,970)	(21,970)	-	(25,000)
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	4,429	4,807	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	46,605	22,807	34,632	16,632	20,000	32,360
01 - GENERAL FUND	50081	DEFERRED COMPENSATION	-	19,063	19,500	4,500	7,200	-
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	35,248	34,924	34,924	34,405	40,130
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	3,399	28,465	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	360	360	200	370
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	1,975	1,975	900	960
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	174	174	90	350
01 - GENERAL FUND	50090	HEALTH INSURANCE	16,879	456	17,041	8,041	6,000	39,190
01 - GENERAL FUND	50091	STD/LTD PREMIUM	563	871	1,214	1,214	800	1,250
01 - GENERAL FUND	50092	FLEXIBLE SPENDING ACCT.	792	-	-	-	-	-
01 - GENERAL FUND	50093	EMPLOYEE WELLNESS	-	84	-	-	-	-
01 - GENERAL FUND	50094	SOCIAL SECURITY	6,440	3,584	-	6,700	8,200	-
01 - GENERAL FUND	50095	MEDICARE	3,099	3,832	4,898	4,098	5,000	4,320
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(5,100)	(5,100)	-	(9,430)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	-	1,663	-	-	(1,650)	-
		<b>Sub total</b>	297,552	385,139	405,959	369,859	381,145	386,732

# FY 22-23 Manager

2000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	17,636	10,558	1,400	1,500	1,490	1,490
01 - GENERAL FUND	61120	TRAINING	23,084	13,063	20,000	10,000	10,000	16,500
01 - GENERAL FUND	61125	SUBSCRIPTIONS	540	1,036	550	550	550	235
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	232	450	2,000	2,000	500	2,000
01 - GENERAL FUND	62215	PRINTING AND BINDING	-	232	-	-	-	-
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	146	250	250	100	250
01 - GENERAL FUND	62243	RISK MANAGEMENT	12,918	3,204	-	-	-	-
01 - GENERAL FUND	62290	GENERAL SERVICE	1,363	80	-	-	-	-
01 - GENERAL FUND	62294	COMMUNITY SUPPORT	15,482	384	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	538	850	350	350	550
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	-	32	-	-	-	-
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	-	-	100	-	-
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	24,738	181,814	225,000	70,000	35,000	25,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	26,025	36,406	30,000	20,000	20,000	22,875
01 - GENERAL FUND	64599	HIRING	8,962	33,157	-	-	-	-
01 - GENERAL FUND	64680	EMPLOYEE RECOG. PROGRAM	1,746	3,933	5,000	5,000	4,000	5,000
01 - GENERAL FUND	65090	LEASE AGREEMENT	1,889	1,177	-	-	-	-
01 - GENERAL FUND	66601	CONTINGENCY RESERVE	403	-	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	18,184	41,340	-	-	-	-
<b>Total General Fund</b>			<u>\$ 450,754</u>	<u>\$ 712,689</u>	<u>\$ 691,009</u>	<u>\$ 479,609</u>	<u>\$ 453,135</u>	<u>\$ 460,632</u>

# FY 22-23 Manager

2000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
26 - TRANSIT PROP A FUND	61105	DUES AND MEMBERSHIP	\$ 7,102	\$ 10,145	\$ -	\$ -	\$ -	\$ -
<b>Total Transit Prop A Fund</b>			<u>\$ 7,102</u>	<u>\$ 10,145</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# FY 22-23 Clerk

# 3010

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 76,587	\$ 107,254	\$ 81,926	\$ 74,426	\$ 75,000	\$ 87,200
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	2,721	3,338	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	17,149	9,185	6,218	6,218	6,000	6,515
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	9,788	9,009	9,009	9,000	330
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	1,271	3,196	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	108	108	-	120
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	625	625	-	480
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	174	174	-	175
01 - GENERAL FUND	50090	HEALTH INSURANCE	1,182	13,159	13,614	15,214	13,614	19,595
01 - GENERAL FUND	50091	STD/LTD PREMIUM	275	331	350	350	250	375
01 - GENERAL FUND	50094	SOCIAL SECURITY	1,073	-	-	-	-	-
01 - GENERAL FUND	50095	MEDICARE	1,111	1,553	1,188	1,188	900	1,310
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(380)	(380)	-	(1,200)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	662	783	-	-	-	-
		<b>Sub total</b>	<b>102,031</b>	<b>148,587</b>	<b>112,832</b>	<b>106,932</b>	<b>104,764</b>	<b>114,900</b>

# FY 22-23 Clerk

3010

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	65	320	300	1,300	850	375
01 - GENERAL FUND	61120	TRAINING	-	1,760	3,400	3,200	3,400	2,100
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	1,500	1,500	1,000	2,070
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	1,184	621	1,900	1,900	1,000	2,900
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	627	650	650	500	500
01 - GENERAL FUND	62225	PUBLIC INFORMATION	8,966	307	9,700	5,700	3,000	7,000
01 - GENERAL FUND	62245	LEGAL PUBLISHING	5,672	10,581	10,500	8,500	7,500	9,500
01 - GENERAL FUND	62265	ELECTION	-	29,275	-	-	-	57,700
01 - GENERAL FUND	62290	GENERAL SERVICE	3,900	262	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	1,119	750	1,450	1,600	1,600
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	-	-	22,499	14,399	18,000	24,200
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	-	-	-	-	4,600
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	10,869	12,449	550	8,650	18,672	19,500
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	10,236	10,689	-	400	500	-
01 - GENERAL FUND	65090	LEASE AGREEMENT	6,174	3,701	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	9,030	4,499	-	-	-	-
<b>Total General Fund</b>			<u>\$ 158,127</u>	<u>\$ 224,797</u>	<u>\$ 164,581</u>	<u>\$ 154,581</u>	<u>\$ 160,786</u>	<u>\$ 246,945</u>

Department: City Manager

Account: 61105

Dues and Memberships

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Manager	Admin	Dues	ICMA Dues for CM	\$ 1,400	\$ 1,400	
01	City Manager	Admin	Dues	MMASC Dues for CM	\$ 90	\$ 90	
<b>Total</b>					<u>\$ 1,490</u>	<u>\$ 1,490</u>	

Department: City Manager

Account: 61120

Training

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Manager	Admin	Tuition Reimbursement	Includes City Wide Tuition Reimbursement Program. CM approves requests for all departments	\$ 20,000	\$ 16,500	
<b>Total</b>					<u>\$ 20,000</u>	<u>\$ 16,500</u>	





Department: City Manager

Account: 61130 Travel and Meetings

**\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.**

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Manager	Admin	Annual Conference/Meeting	CalCities Annual Conference for CM/CalCities City Manager's Department Annual Meeting	\$ 2,000	\$ 2,000	
<b>Total</b>					<u>\$ 2,000</u>	<u>\$ 2,000</u>	

Department: City Manager

Accounts: 64422 - 64429

Professional Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Manager	Admin	Consulting	Consultant Pool	\$ 75,000	\$ 25,000	
01	City Manager	Admin	Consulting	Project Manager Consultant	\$ 150,000	\$ -	
<b>Total</b>					<u>\$ 225,000</u>	<u>\$ 25,000</u>	

Department: City Manager

Accounts: 63315, 64311, 64430, 64440

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Manager	Admin	School Resource Officer	City MOU contribution for the funding of a School Resource Officer for PVPUSD	\$ 30,000	\$ 22,875	Annual
<b>Total</b>					<u>\$ 30,000</u>	<u>\$ 22,875</u>	

Department: City Manager

Account: 64680

Employee Recognition Program

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	City Manager	Admin	Award	As approved Employee Recognition events	\$ 5,000	\$ 5,000	
<b>Total</b>					\$ 5,000	\$ 5,000	

Department: CM - City Clerk

Account: 61105

Dues and Memberships

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	International Institute of Municipal Clerks	City Clerk membership in International Organization	\$ 170	\$ 175	
01	City Manager	City Clerk	City Clerks Association of California	City Clerk membership for California City Clerks	\$ 130	\$ 200	
<b>Total</b>					<u>\$ 300</u>	<u>\$ 375</u>	

Department: CM - City Clerk

Account: 61120

Training

**\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.**

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	Technical Training for Clerks	City Clerk Certification Training	\$ 3,200	\$ 1,900	
01	City Manager	City Clerk	Ad Hoc Training as needed	Miscellaneous Training as needed (BBK, CA Cities etc)	\$ 200	\$ 200	
<b>Total</b>					<u>\$ 3,400</u>	<u>\$ 2,100</u>	

**Department:**                     CM - City Clerk                    

**Account:** 61125

**Subscriptions**

**\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.**

<b>Fund #</b>	<b>Department</b>	<b>Division</b>	<b>Description</b>	<b>What is this used for / how does it benefit staff and/or the City</b>	<b>Prior Year Budgeted Amount</b>	<b>Adopted Budget Amount</b>	<b>Term</b>
01	City Manager	City Clerk		DocuSign Subscription - for electronic routing and signatures for contracts, grants, etc. (Would not be limited to City Clerk)	\$ 1,500	\$ 2,070	
<b>Total</b>					<b>\$ 1,500</b>	<b>\$ 2,070</b>	



Department: CM - City Clerk

Account: 61130

Travel and Meetings

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	Ca Cities Clerks New Laws	Cal Cities City Clerks New Law and Elections Seminar	\$ 500	\$ 1,500	
01	City Manager	City Clerk	International Institute of Muncipal Clerks		\$ 200	\$ -	
01	City Manager	City Clerk		City Clerks Association of California Annual Conference	\$ 1,000	\$ 1,200	
01	City Manager	City Clerk	Ad Hoc Meetings/Travel as needed	Miscellaneous ad hoc meetings/travel (CA Cities, CCAC)	\$ 200	\$ 200	
<b>Total</b>					<u>\$ 1,900</u>	<u>\$ 2,900</u>	

Department: CM - City Clerk

Accounts: 64422 - 64429

Professional Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	Records Retention Legal Review	Annual Update for Records Retention - Currently done by Gladwell Governmental Services	\$ 550	\$ 500	
		City Clerk	Videographer for Public Meetings	Videographer for Council Meetings - Moved from Public Information * will other departments budget for their own meetings?	\$ 7,700	\$ 19,000	
		City Clerk	Mic Replacement of Council Chambers	Replacement of microphones in Council Chambers (Object 63317)		\$ 4,600	
<b>Total</b>					<u>\$ 8,250</u>	<u>\$ 24,100</u>	

Department: CM - City Clerk

Account: 62225

Public Information

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	Newsletter/Postage	Publishing and Printing of Newsletter for Residents (City Council to Provide Direction) *Ask CM	\$ 1,000	\$ 5,500	
01	City Manager	City Clerk	Newspaper Notices	Newspaper notices that do not fall under "legal publishing" (i.e. commission/committee vacancies)	\$ 1,000	\$ 1,500	
<b>Total</b>					<u>\$ 2,000</u>	<u>\$ 7,000</u>	

Department: CM - City Clerk

Account                      62265                      Election

*\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.*

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	Election 2022	LA County Election Consolidation Estimate	\$ -	\$ 55,000	
01	City Manager	City Clerk	Election Supplies	Election Supplies (Elections Code, Printed Forms, Candidate Handbook Supplies)	\$ -	\$ 200	
01	City Manager	City Clerk	Legal Publishing	Election Notices	\$ -	\$ 750	
01	City Manager	City Clerk	Additional Staff as needed	City Clerk backup/assistance during Nomination/Election Period	\$ -	\$ 1,750	
<b>Total</b>					\$ -	\$ 57,700	

Department: CM - City Clerk

Account: 62245

Legal Publishing

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	Legal Publishing	Public Hearing Notices, Ordinances, etc (legally required)	\$ 6,500	\$ 6,000	
01	City Manager	City Clerk	Code Publishing	Municipal Code Updates - Codifications	\$ 2,500	\$ 2,500	
01	City Manager	City Clerk		Municipal Code Supplements Printed	\$ 1,500	\$ 1,000	
<b>Total</b>					<u>\$ 10,500</u>	<u>\$ 9,500</u>	

Department: CM - City Clerk

Accounts: 63315, 64311, 64430, 64440

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budgeted Amount	Adopted Budget Amount	Term
01	City Manager	City Clerk	Questys Annual Maintenance	Annual Maintenance for Questys Document Management System	\$ 2,275	\$ 2,435	
01	City Manager	City Clerk	Granicus Annual Hosting	Agenda and Meeting Management Software -	\$ 11,152	\$ 12,350	Terms from December to December - amount is half of two Terms (different amounts based on Granicus proposal)
01	City Manager	City Clerk		City's Website	\$ 8,571	\$ 8,914	
01	City Manager	City Clerk	Code Publishing	Annual Web Hosting (20/21 invoice was \$480)	\$ 500	\$ 500	
<b>Total</b>					<u>\$ 22,499</u>	<u>\$ 24,199</u>	

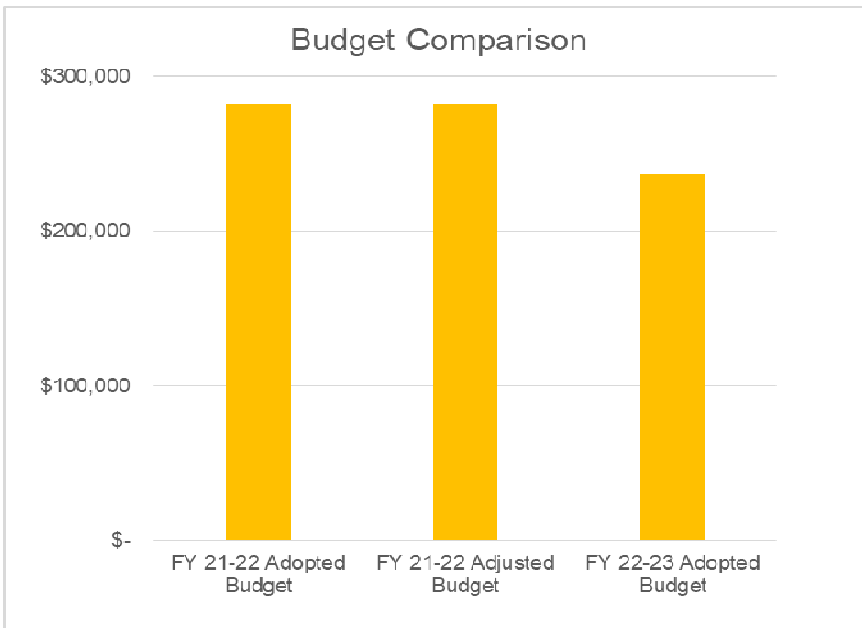
# City Attorney

The City Attorney is retained by the City Council on a part-time basis to advise the Council, City Manager, staff, and Commissions on matters of law as they relate to City activities. The City Attorney practices “preventative law” in connection with advisory matters to minimize the potential for litigation. The City Attorney represents the City in litigation and drafts ordinances, resolutions, contracts, agreements, and other legal documents.

## City Attorney

0.0 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-	-
Operating Expenses	272,679	298,677	282,000	282,000	292,000	237,000
<b>Total</b>	<b>\$ 272,679</b>	<b>\$ 298,677</b>	<b>\$ 282,000</b>	<b>\$ 282,000</b>	<b>\$ 292,000</b>	<b>\$ 237,000</b>



Law: an ordinance of reason for the  
common good, made by him who has  
care of the community. - Thomas  
Aquinas

**Note:** For FY 2022-23, legal costs associated with labor and personnel issues have been moved to City Support Service, Human Resources

# City Attorney

0.0 FTEs

<b>ACCOUNT GROUP</b>	<b>FY 19-20 ACTUAL</b>	<b>FY 20-21 ACTUAL</b>	<b>FY 21-22 ADOPTED BUDGET</b>	<b>FY 21-22 ADJUSTED BUDGET</b>	<b>FY 21-22 YEAR END ESTIMATE</b>	<b>FY 22-23 ADOPTED BUDGET</b>
Contractual Services	<u>\$ 272,679</u>	<u>\$ 298,677</u>	<u>\$ 282,000</u>	<u>\$ 282,000</u>	<u>\$ 292,000</u>	<u>\$ 237,000</u>
Total	<u><u>\$ 272,679</u></u>	<u><u>\$ 298,677</u></u>	<u><u>\$ 282,000</u></u>	<u><u>\$ 282,000</u></u>	<u><u>\$ 292,000</u></u>	<u><u>\$ 237,000</u></u>



# City Attorney

3040

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUN	62244	LEGAL SERVICES	\$ -	\$ -	\$ 180,000	\$ 180,000	\$ 190,000	\$ 135,000
01 - GENERAL FUN	64418	RETAINER	102,241	102,000	102,000	102,000	102,000	102,000
01 - GENERAL FUN	64425	PROFESSIONAL SERVICES	170,438	196,677	-	-	-	-
<b>Totals</b>			<u>272,679</u>	<u>\$ 298,677</u>	<u>\$ 282,000</u>	<u>\$ 282,000</u>	<u>\$ 292,000</u>	<u>\$ 237,000</u>



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# City Support Services

The City Support Services Department bolsters the delivery of services citywide through the development and implementation of innovative efficient processes, furnishing solutions, not roadblocks, while supporting departments with the delivery of their core service. We provide accurate and timely support, demonstrate integrity, and focus on providing insight and assistance to our customers. City Support Services achieves excellence by ensuring the City's financial integrity, evaluating and developing appropriate internal controls, through the development of efficiencies through cooperation and consultation, by recruiting the best available team members, ensuring a safe work environment, and through ensuring technology works for the City securely, effectively and efficiently.

## KPIs and WLIs

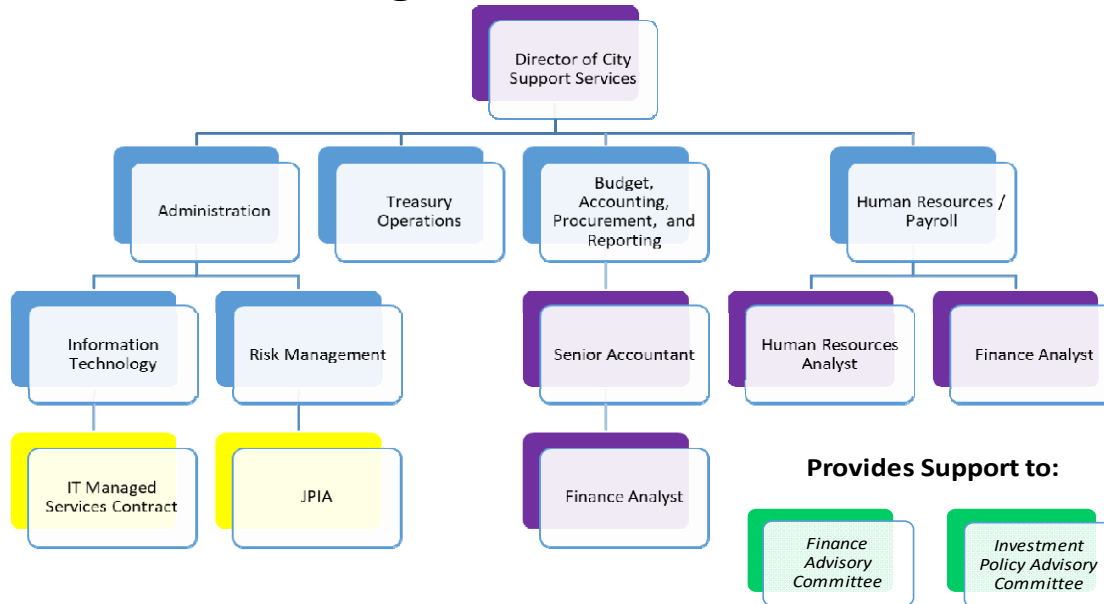
### Key Performance Indicators (KPIs)

- 1 Close fiscal month within 5 business days **44%**
- 2 Issue monthly reports by 3rd Wednesday of each month **77%**
- 3 Monthly bank reconciliation completed by end of following month. **33%**
- 4 Monthly Treasurer's Report. **83%**

### Key Workload Indicators (WLIs)

- 1 Number of invoices processed for payment
- 2 Number of EFT payments / checks issued
- 3 Number of Vacant Staff Work Days **141**

## Organizational Chart



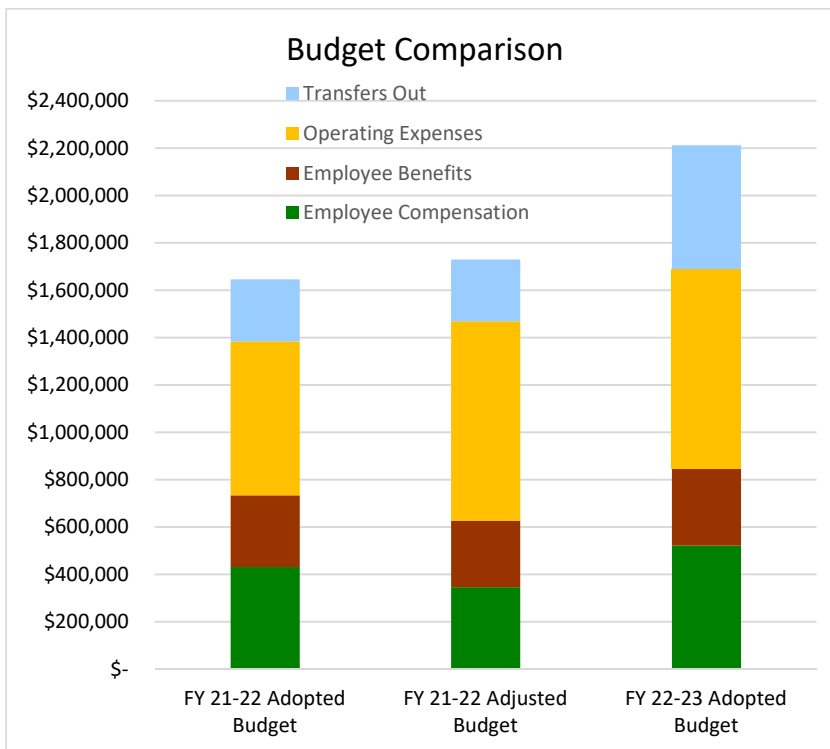
## Accomplishments

- 1 Completed POA Negotiations
- 2 Completed 2 Executive Recruitments
- 3 Completed Recruitments for 4 Police Recruits, 2 Police Service Officers and 2 Police Service Aides
- 4 Special Events coordinated the LPGA tour with PD

# City Support Services Department

5.6 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ 320,391	\$ 271,158	\$ 431,482	\$ 345,982	\$ 386,998	\$ 522,607
Employee Benefits	86,351	124,451	302,785	281,085	274,218	325,205
Operating Expenses	306,593	319,982	650,370	842,470	728,110	842,250
Transfers Out - CIF	-	-	261,500	261,500	261,500	521,940
<b>Total</b>	<b>\$ 713,335</b>	<b>\$ 715,591</b>	<b>\$ 1,646,137</b>	<b>\$ 1,731,037</b>	<b>\$ 1,650,826</b>	<b>\$ 2,212,002</b>



"Tell me and I forget. Teach me and I remember. Involve me and I learn." - Benjamin Franklin

FTE	Previous Budget	Current Year End	Adopted Budget
Director, City Support Services	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Finance Manager	-	-	-
Finance Analyst	2.0	2.0	2.0
HR Analyst	1.0	1.0	1.0
PT SR Receptionist	-	-	0.6
<b>Total</b>	<b>5.0</b>	<b>5.0</b>	<b>5.6</b>

# City Support Services Department

## Summary of Changes

### Reductions:

	<u>Change</u>	<u>Budgetary Impact</u>
1 Reduction in Liability Insurance Expense		\$ (60,560)
2 Reduction in Contractual Services - IT		(26,250)
3 Reduction in Public Communications / Printing		(7,750)
4 Reduction in Training budget		(5,180)
5 Reduction in Health / Dental / Vision / Life Insurance		<u>(2,733)</u>
	Total Reductions	<u><u>\$ (102,473)</u></u>

### Additions

	<u>Change</u>	<u>Budgetary Impact</u>
1 Increase in Non-Operating amounts to be transferred to the Capital Improvements Fund		\$ 260,440
2 Increase in Contractual Services related to ERP Implementation, HR Leagal Services and staff vacancy		204,340
3 Increase in Salaries & Paid Compensation includes PT Senior Receptionis (\$58,690) and Step increases and other MOU related changes (\$19,935)		78,625
4 Increased in Overtime		12,500
5 Increases in Retirement (\$4,391), Retirement UAL(\$7,562), No-PD Workers' Compensation Insurance (\$9,387) and Other Employe Benefits (\$3,813)		25,153
6 Increase in Other Expenses		55,405
7 Increases in Utilities (\$7,500), Travel (\$7,100) and Office Supplies (\$1,800)		16,400
8 Addition of Equipment Replacement Fund Charges		<u>15,475</u>
	Total Increases	<u><u>\$ 668,338</u></u>
	Net Change	<u><u>\$ 565,865</u></u>

# City Support Services Department

5.6 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 320,391	\$ 271,158	\$ 431,482	\$ 343,482	\$ 384,449	\$ 510,107
Overtime	-	-	-	2,500	2,549	12,500
Retirement	40,376	24,184	47,094	40,094	34,664	51,485
Retirement UAL	-	37,669	51,378	51,378	50,613	58,940
Health / Dental / Vision Insurance	31,405	32,991	67,543	52,543	52,701	64,810
Workers' Compensation	2,236	12,303	127,713	127,713	127,713	137,100
Other Employee Benefits and Taxes	12,334	17,304	9,057	9,357	8,527	12,870
Contractual Services	257,574	222,850	142,480	245,480	200,523	346,820
Contractual Services - IT	-	50,274	131,750	185,750	146,750	105,500
Liability / Property Insurance	18,467	17,313	319,535	319,535	318,951	258,975
Utilities	-	1,321	-	-	-	7,500
Training	975	1,999	8,680	6,680	1,500	3,500
Public Communications / Printing	3,042	3,410	21,100	26,200	12,032	13,350
Travel	-	-	1,000	1,000	-	8,100
Office / Cleaning / Uniform Supplies	-	4,797	2,150	3,450	3,065	3,950
Other Expenses	26,535	18,018	23,675	54,375	45,289	79,080
Equipment Replacement Fund Charges	-	-	-	-	-	15,475
Transfers Out - CIF	-	-	261,500	261,500	261,500	521,940
<b>Total</b>	<b>\$ 713,335</b>	<b>\$ 715,591</b>	<b>\$ 1,646,137</b>	<b>\$ 1,731,037</b>	<b>\$ 1,650,826</b>	<b>\$ 2,212,002</b>

## City Support Services - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 317,139	\$ 259,243	\$ 477,482	\$ 389,482	\$ 379,949	\$ 545,157
01 - GENERAL FUND	40007	CAR ALLOWANCE	-	3,750	4,500	4,500	4,500	4,500
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	-	2,500	2,549	12,500
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(50,500)	(50,500)	-	(39,550)
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	3,252	8,165	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	40,376	24,184	47,094	40,094	34,664	51,485
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	51,378	51,378	50,613	58,940
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	2,236	12,303	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	627	627	-	670
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	5,569	5,569	-	3,170
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	870	870	-	895
01 - GENERAL FUND	50089	UNPAID ACCR LIAB (UAL)	-	37,669	-	-	-	-
01 - GENERAL FUND	50090	HEALTH INSURANCE	31,405	32,991	73,117	58,117	52,701	78,005
01 - GENERAL FUND	50091	STD/LTD PREMIUM	958	1,045	2,066	1,666	1,482	2,150
01 - GENERAL FUND	50092	FLEXIBLE SPENDING ACCT.	793	-	-	-	-	-
01 - GENERAL FUND	50094	SOCIAL SECURITY	4,615	128	-	-	-	-
01 - GENERAL FUND	50095	MEDICARE	4,573	3,823	6,991	5,991	5,553	9,020
01 - GENERAL FUND	50097	UNEMPLOYMENT	-	10,899	-	1,700	1,492	1,700
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(12,640)	(12,640)	-	(17,930)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	1,395	1,409	-	-	-	-
		<b>subtotal</b>	406,742	395,609	606,554	499,354	533,503	710,712

# City Support Services - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	640	1,147	975	2,375	195	1,580
01 - GENERAL FUND	61120	TRAINING	975	1,999	8,680	6,680	1,500	3,500
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	-	6,600	4,415	12,000
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	1,000	1,000	-	8,100
01 - GENERAL FUND	62215	PRINTING AND BINDING	1,106	1,503	3,000	3,000	2,500	5,000
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	1,907	2,100	5,900	7,212	5,900
01 - GENERAL FUND	62219	DOCUMENT MANAGEMENT	-	-	-	1,300	2,320	1,850
01 - GENERAL FUND	62243	RISK MANAGEMENT	1,936	-	16,000	16,000	-	-
01 - GENERAL FUND	62244	LEGAL SERVICES	-	-	-	-	-	75,000
01 - GENERAL FUND	62245	LEGAL PUBLISHING	-	-	-	-	-	600
01 - GENERAL FUND	62255	UTILITIES	-	1,321	-	-	-	7,500
01 - GENERAL FUND	62290	GENERAL SERVICE	2,536	1,320	-	-	-	-
01 - GENERAL FUND	62292	PVE CARES	77	-	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	4,797	2,150	3,450	3,065	3,650
01 - GENERAL FUND	63000	CLEANING SUPPLIES	-	-	-	-	-	300
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	-	50,274	131,750	185,750	146,750	105,500
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	10,198	-	8,600	7,616	1,500
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	91,486	91,248	16,250	16,250	20,287	147,020
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	166,088	131,538	53,230	128,230	94,236	72,800
01 - GENERAL FUND	64450	AUDIT	-	-	36,000	40,000	36,000	37,000
01 - GENERAL FUND	64480	BANKING SERVICE FEE	13,375	-	15,000	20,400	20,363	20,300
01 - GENERAL FUND	64481	UNRECONCILED BANK DIF	5,585	-	2,500	2,500	-	-
01 - GENERAL FUND	64599	RECRUITMENT / HIRING	-	64	37,000	61,000	50,000	15,000
01 - GENERAL FUND	65010	LIABILITY INSURANCE	-	-	236,775	236,775	237,986	172,500
01 - GENERAL FUND	65011	ENV. LIAB. INSURANCE	-	-	5,245	5,245	4,661	5,035
01 - GENERAL FUND	65015	WORKMENS' COMP DEPOSIT	-	-	127,713	127,713	127,713	137,100
01 - GENERAL FUND	65020	PROPERTY INSURANCE	-	-	76,304	76,304	76,304	80,130
01 - GENERAL FUND	65030	EMPLOYEE BONDS	-	-	1,211	1,211	-	1,310
01 - GENERAL FUND	65090	LEASE AGREEMENT	4,322	5,353	5,200	13,900	12,700	18,700
01 - GENERAL FUND	66601	CONTINGENCY RESERVE	-	-	-	-	-	25,000
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	18,467	17,313	-	-	-	-
01 - GENERAL FUND	66612	EQUIP REPLACE - IT	-	-	-	-	-	10,975
01 - GENERAL FUND	66614	EQUIP REPLACE - OTHER	-	-	-	-	-	4,500
<b>Totals</b>			<u>\$ 713,335</u>	<u>\$ 715,591</u>	<u>\$ 1,384,637</u>	<u>\$ 1,469,537</u>	<u>\$ 1,389,326</u>	<u>\$ 1,690,062</u>



# City Support Services - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 261,500	\$ 261,500	\$ 261,500	\$ 521,940
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 261,500</u>	<u>\$ 261,500</u>	<u>\$ 261,500</u>	<u>\$ 521,940</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
02 - GAS TAX	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ 350,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ -</u>	<u>\$ 350,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
06 - SPECIAL PROJECTS	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 302,478	\$ 302,478	\$ -	\$ 99,360
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 302,478</u>	<u>\$ 302,478</u>	<u>\$ -</u>	<u>\$ 99,360</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
08 - RMRA FUND	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ 534,850
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ -</u>	<u>\$ 534,850</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEMENT	64430	CONTRACTUAL SERVICE	\$ 13,285	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<u>\$ 13,285</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# City Support Services - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
15 - PROP A COUNTY PARKS	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
21 - MEASURE W	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 45,044
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24,000</u>	<u>\$ 24,000</u>	<u>\$ -</u>	<u>\$ 45,044</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
23 - PVE LAW ENFORCEMENT	69930	TRANS OUT - CAP PROJ FUND	\$ 4,973,000	\$ 4,925,646	\$ 5,050,000	\$ 5,050,000	\$ 5,050,000	\$ 5,060,000
<b>Totals</b>			<u>\$ 4,973,000</u>	<u>\$ 4,925,646</u>	<u>\$ 5,050,000</u>	<u>\$ 5,050,000</u>	<u>\$ 5,050,000</u>	<u>\$ 5,060,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
25 - MEASURE M	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ 1,260,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ 1,260,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
27 - MEASURE R	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 275,000</u>

## City Support Services - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
28 - TRANSIT PROP C FUND	69930	TRANS OUT - CAP PROJ FUND	\$ 650,000	\$ 488,578	\$ 250,000	\$ 250,000	\$ -	\$ 400,000
<b>Totals</b>			<u>\$ 650,000</u>	<u>\$ 488,578</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 400,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
29 - CARES ACT FUND	62225	PUBLIC INFORMATION	\$ 746	\$ 1,215	\$ -	\$ -	\$ -	\$ -
29 - CARES ACT FUND	62296	GENERAL SUPPLIES	36,349	37,333	-	-	-	-
29 - CARES ACT FUND	64430	CONTRACTUAL SERVICE	51,376	52,676	-	-	-	-
<b>Totals</b>			<u>\$ 88,470</u>	<u>\$ 91,223</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
30 - CAPITAL IMPROVEMENT	69901	TRANS OUT - GENERAL FUND	\$ -	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<u>\$ -</u>	<u>\$ 2,200,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEMENT	64430	CONTRACTUAL SERVICE	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ -
60 - EQUIPMENT REPLACEMENT	70770	COMPUTER EQUIPMENT	46,921	39,293	226,000	226,000	12,586	\$ 265,000
<b>Totals</b>			<u>\$ 46,921</u>	<u>\$ 39,293</u>	<u>\$ 281,000</u>	<u>\$ 281,000</u>	<u>\$ 12,586</u>	<u>\$ 265,000</u>

# City Support Services - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
62 - SEWER FUND	69901	TRANS OUT - GENERAL FUND	\$ -	\$ 1,930,000	\$ -	\$ -	\$ -	\$ -
62 - SEWER FUND	69930	TRANS OUT - CAP PROJ FUND	-	-	\$ 539,400	\$ 539,400	-	-
<b>Totals</b>			<u>\$ -</u>	<u>\$ 1,930,000</u>	<u>\$ 539,400</u>	<u>\$ 539,400</u>	<u>\$ -</u>	<u>\$ -</u>

# City Support Services

## Administration Division

1.6 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 309,261	\$ 271,158	\$ 169,826	\$ 169,826	\$ 169,826	\$ 221,542
Retirement	38,986	24,184	17,987	17,987	18,550	23,600
Retirement UAL	-	37,669	17,594	17,594	17,332	39,560
Health / Dental / Vision Insurance	29,571	32,991	18,973	18,973	18,140	19,225
Workers' Compensation	2,092	12,303	127,713	127,713	127,713	137,100
Other Employee Benefits and Taxes	12,120	17,304	3,172	4,872	4,604	5,690
Contractual Services	257,574	222,850	42,500	117,500	102,483	104,000
Contractual Services - IT	-	50,274	92,750	146,750	146,750	105,500
Liability / Property Insurance	18,177	17,313	319,535	319,535	319,535	258,975
Utilities	-	1,321	-	-	-	7,500
Training	975	1,999	180	180	-	500
Public Communications / Printing	3,042	3,410	4,000	9,100	11,532	9,650
Travel	-	-	-	-	-	500
Office / Cleaning / Uniform Supplies	-	4,797	2,000	3,200	2,865	3,300
Other Expenses	7,498	18,018	4,000	22,800	20,379	51,340
Equipment Replacement Fund Charges	-	-	-	-	-	15,475
<b>Total</b>	<b>\$ 679,296</b>	<b>\$ 715,591</b>	<b>\$ 820,230</b>	<b>\$ 976,030</b>	<b>\$ 959,709</b>	<b>\$ 1,003,457</b>

# City Support Services

## Finance Operations Division

2.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ -	\$ -	\$ 111,056	\$ 26,056	\$ 68,845	\$ 133,395
Overtime	-	-	-	400	530	5,000
Retirement	-	-	15,208	10,208	5,091	16,285
Retirement UAL	-	-	17,224	17,224	16,968	18,300
Health / Dental / Vision Insurance	-	-	20,935	5,935	10,471	16,315
Other Employee Benefits and Taxes	-	-	3,095	1,695	1,236	3,370
Contractual Services	-	-	57,940	61,940	43,000	106,020
Training	-	-	2,000	2,000	500	800
Public Communications / Printing	-	-	1,000	1,000	500	3,000
Travel	-	-	-	-	-	1,300
Other Expenses	-	-	4,500	4,500	100	1,520
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 232,958</b>	<b>\$ 130,958</b>	<b>\$ 147,241</b>	<b>\$ 305,305</b>

# City Support Services

## Human Resources / Payroll Division

2.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ -	\$ -	\$ 147,000	\$ 144,000	\$ 142,178	\$ 151,570
Overtime	-	-	-	2,100	2,019	7,500
Retirement	-	-	13,625	11,625	10,749	11,325
Retirement UAL	-	-	16,164	16,164	15,923	580
Health / Dental / Vision Insurance	-	-	27,635	27,635	24,090	29,270
Other Employee Benefits and Taxes	-	-	2,738	2,738	2,635	3,755
Contractual Services	-	-	42,040	66,040	55,040	136,800
Contractual Services - IT	-	-	39,000	39,000	-	-
Training	-	-	6,000	4,000	1,000	1,700
Public Communications / Printing	-	-	16,000	16,000	-	600
Travel	-	-	1,000	1,000	-	3,800
Office / Cleaning / Uniform Supplies	-	-	-	100	200	500
Other Expenses	-	-	-	6,600	4,415	5,820
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 311,202</b>	<b>\$ 337,002</b>	<b>\$ 258,249</b>	<b>\$ 353,220</b>

# City Treasurer

0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 11,130	\$ -	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
Retirement	1,390	-	274	274	274	275
Retirement UAL	-	-	396	396	390	500
Health / Dental / Vision Insurance	1,834	-	-	-	-	-
Workers' Compensation	144	-	-	-	-	-
Other Employee Benefits and Taxes	214	-	52	52	52	55
Liability / Property Insurance	290	-	-	-	-	-
Training	-	-	500	500	-	500
Public Communications / Printing	-	-	100	100	-	100
Travel	-	-	-	-	-	2,500
Office / Cleaning / Uniform Supplies	-	-	150	150	-	150
Other Expenses	19,037	-	15,175	20,475	20,395	20,400
<b>Total</b>	<b>\$ 34,039</b>	<b>\$ -</b>	<b>\$ 20,247</b>	<b>\$ 25,547</b>	<b>\$ 24,711</b>	<b>\$ 28,080</b>



# City Support Services - Administration Division

3000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 306,009	259,243	165,326	165,326	165,326	217,042
01 - GENERAL FUND	40007	CAR ALLOWANCE	-	3,750	4,500	4,500	4,500	4,500
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	3,252	8,165	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	38,986	24,184	17,987	17,987	18,550	23,600
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	17,594	17,594	17,332	39,560
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	2,092	12,303	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	219	219	-	230
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	369	369	-	480
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	174	174	-	175
01 - GENERAL FUND	50089	UNPAID ACCR LIAB (UAL)	-	37,669	-	-	-	-
01 - GENERAL FUND	50090	HEALTH INSURANCE	29,571	32,991	18,211	18,211	18,140.00	19,540
01 - GENERAL FUND	50091	STD/LTD PREMIUM	905	1,045	709	709	693.00	705
01 - GENERAL FUND	50092	FLEXIBLE SPENDING ACCT.	793	-	-	-	-	-
01 - GENERAL FUND	50094	SOCIAL SECURITY	4,615	128	-	-	-	-
01 - GENERAL FUND	50095	MEDICARE	4,412	3,823	2,463	2,463	2,419	3,285
01 - GENERAL FUND	50097	UNEMPLOYMENT	-	10,899	-	1,700	1,492	1,700
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	-	-	-	(1,200)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	1,395	1,409	-	-	-	-
<b>Subtotal</b>			392,030	395,609	227,552	229,252	228,452	309,617

# City Support Services - Administration Division

3000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	640	1,147	-	1,400	-	700
01 - GENERAL FUND	61120	TRAINING	975	1,999	180	180	-	500
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	-	-	-	5,440
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	-	-	-	500
01 - GENERAL FUND	62215	PRINTING AND BINDING	1,106	1,503	2,000	2,000	2,000	2,000
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	1,907	2,000	5,800	7,212.00	5,800
01 - GENERAL FUND	62219	DOCUMENT MANAGEMENT	-	-	-	1,300	2,320.00	1,850
01 - GENERAL FUND	62243	RISK MANAGEMENT	1,936	-	-	-	-	-
01 - GENERAL FUND	62255	UTILITIES	-	1,321	-	-	-	7,500
01 - GENERAL FUND	62290	GENERAL SERVICE	2,536	1,320	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	4,797	2,000	3,200	2,865.00	3,000
01 - GENERAL FUND	63000	CLEANING SUPPLIES	-	-	-	-	-	300
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	-	50,274	92,750	146,750	146,750.00	105,500
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	10,198	-	8,600	7,616.00	1,500
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	91,486	91,248	4,000	4,000	15,287.00	78,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	166,088	131,538	38,500	113,500	87,196.00	26,000
01 - GENERAL FUND	64480	BANKING SERVICE FEE	-	-	-	100	63.00	-
01 - GENERAL FUND	64599	RECRUITMENT / HIRING	-	64	-	-	-	-
01 - GENERAL FUND	65010	LIABILITY INSURANCE	-	-	236,775	236,775	237,986	172,500
01 - GENERAL FUND	65011	ENV. LIAB. INSURANCE	-	-	5,245	5,245	4,661	5,035
01 - GENERAL FUND	65015	WORKMENS' COMP DEPOSIT	-	-	127,713	127,713	127,713	137,100
01 - GENERAL FUND	65020	PROPERTY INSURANCE	-	-	76,304	76,304	76,304	80,130
01 - GENERAL FUND	65030	EMPLOYEE BONDS	-	-	1,211	1,211	-	1,310
01 - GENERAL FUND	65090	LEASE AGREEMENT	4,322	5,353	4,000	12,700	12,700.00	18,700
01 - GENERAL FUND	66601	CONTINGENCY RESERVE	-	-	-	-	-	25,000
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	18,177	17,313	-	-	-	-
01 - GENERAL FUND	66612	EQUIP REPLACE - IT	-	-	-	-	-	10,975
01 - GENERAL FUND	66614	EQUIP REPLACE - OTHER	-	-	-	-	-	4,500
<b>Totals</b>			<b>\$ 679,296</b>	<b>\$ 715,591</b>	<b>\$ 820,230</b>	<b>\$ 976,030</b>	<b>\$ 959,125</b>	<b>\$ 1,003,457</b>

# City Support Services - Administration Division

3000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEI	64430	CONTRACTUAL SERVICE	\$ 13,285	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<u>\$ 13,285</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
14 - AQMD AB 2766	69960	TRANS OUT -EQUIP REPLACE	\$ -	\$ -	\$ -	\$ -	\$ 31,820	\$ 95,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 31,820</u>	<u>\$ 95,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
32 - ARPA FUND	69901	TRANS OUT - GENERAL FUND	\$ -	\$ -	\$ -	\$ 1,587,592	\$ 1,587,592	\$ 1,587,592
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,587,592</u>	<u>\$ 1,587,592</u>	<u>\$ 1,587,592</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEME	64430	CONTRACTUAL SERVICE	\$ -	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ -
60 - EQUIPMENT REPLACEME	70740	OFFICE EQUIPMENT	-	-	30,000	30,000	-	10,000
60 - EQUIPMENT REPLACEME	70770	COMPUTER EQUIPMENT	46,921	39,293	226,000	226,000	12,586	265,000
<b>Totals</b>			<u>\$ 46,921</u>	<u>\$ 39,293</u>	<u>\$ 311,000</u>	<u>\$ 311,000</u>	<u>\$ 12,586</u>	<u>\$ 275,000</u>

# City Support Services - Finance Operations Division

3110

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	161,556	\$ 76,556	68,845	\$ 172,945
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	-	400	530	5,000
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(50,500)	(50,500)	-	(39,550)
01 - GENERAL FUND	50080	RETIREMENT	-	-	15,208	10,208	5,091	16,285
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	17,224	17,224	16,968	18,300
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	214	214	-	230
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	2,600	2,600	-	935
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	348	348	-	360
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	27,453	12,453	10,471.00	29,800
01 - GENERAL FUND	50091	STD/LTD PREMIUM	-	-	751	351	230.00	810
01 - GENERAL FUND	50095	MEDICARE	-	-	2,344	1,344	1,006	2,560
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(9,680)	(9,680)	-	(15,010)
<b>Subtotal</b>			-	-	167,518	61,518	103,141	192,665

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	-	-	800	800	100	460
01 - GENERAL FUND	61120	TRAINING	-	-	2,000	2,000	500	800
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	-	-	-	1,060
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	-	-	-	1,300
01 - GENERAL FUND	62215	PRINTING AND BINDING	-	-	1,000	1,000	500	3,000
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	-	-	12,250	12,250	5,000	69,020
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	-	-	9,690	9,690	2,000	-
01 - GENERAL FUND	64450	AUDIT	-	-	36,000	40,000	36,000	37,000
01 - GENERAL FUND	64481	UNRECONCILED BANK DIF	-	-	2,500	2,500	-	-
01 - GENERAL FUND	65090	LEASE AGREEMENT	-	-	1,200	1,200	-	-
<b>Totals</b>			\$ -	\$ -	\$ 232,958	\$ 130,958	\$ 147,241	\$ 305,305

# City Support Services - Finance Operations Division

3110

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 261,500	\$ 261,500	\$ 261,500	\$ 521,940
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 261,500</u>	<u>\$ 261,500</u>	<u>\$ 261,500</u>	<u>\$ 521,940</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
02 - GAS TAX	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ 350,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ -</u>	<u>\$ 350,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
06 - SPECIAL PROJECTS	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 302,478	\$ 302,478	\$ -	\$ 99,360
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 302,478</u>	<u>\$ 302,478</u>	<u>\$ -</u>	<u>\$ 99,360</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
08 - RMRA FUND	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ 534,850
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 600,000</u>	<u>\$ 600,000</u>	<u>\$ -</u>	<u>\$ 534,850</u>

# City Support Services - Finance Operations Division

3110

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
15 - PROP A COUNTY PARKS	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
21 - MEASURE W	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 24,000	\$ 24,000	\$ -	\$ 45,044
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 24,000</u>	<u>\$ 24,000</u>	<u>\$ -</u>	<u>\$ 45,044</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
23 - PVE LAW ENFORCEMENT	69901	TRANS OUT - GENERAL FUND	\$ 4,973,000	\$ 4,925,646	\$ 5,050,000	\$ 5,050,000	\$ 5,050,000	\$ 5,060,000
<b>Totals</b>			<u>\$ 4,973,000</u>	<u>\$ 4,925,646</u>	<u>\$ 5,050,000</u>	<u>\$ 5,050,000</u>	<u>\$ 5,050,000</u>	<u>\$ 5,060,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
25 - MEASURE M	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ 1,260,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ 1,260,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
27 - MEASURE R	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 275,000</u>

# City Support Services - Finance Operations Division

3110

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
28 - TRANSIT PROP C FUND	69930	TRANS OUT - CAP PROJ FUND	\$ 650,000	\$ 488,578	\$ 250,000	\$ 250,000	\$ -	\$ 400,000
<b>Totals</b>			<u>\$ 650,000</u>	<u>\$ 488,578</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 400,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
29 - CARES ACT FUND	62225	PUBLIC INFORMATION	\$ 746	\$ 1,215	\$ -	\$ -	\$ -	\$ -
29 - CARES ACT FUND	62296	GENERAL SUPPLIES	36,349	37,333	-	-	-	-
29 - CARES ACT FUND	64430	CONTRACTUAL SERVICE	51,376	52,676	-	-	-	-
29 - CARES ACT FUND	69901	TRANS OUT - GENERAL FUND	74,388.64	72,346.57	-	-	-	-
<b>Totals</b>			<u>\$ 162,859</u>	<u>\$ 163,570</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
30 - CAPITAL IMPROVEMENT	69901	TRANS OUT - GENERAL FUND	\$ -	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<u>\$ -</u>	<u>\$ 2,200,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
62 - SEWER FUND	69901	TRANS OUT - GENERAL FUND	\$ -	\$ 1,930,000	\$ -	\$ -	\$ -	\$ -
62 - SEWER FUND	69930	TRANS OUT - CAP PROJ FUND	\$ -	\$ -	\$ 539,400	\$ 539,400	\$ -	\$ -
<b>Totals</b>			<u>\$ -</u>	<u>\$ 1,930,000</u>	<u>\$ 539,400</u>	<u>\$ 539,400</u>	<u>\$ -</u>	<u>\$ -</u>

# City Support Services - Human Resources / Payroll Division

3130

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	\$ 147,000	\$ 144,000	142,178	\$ 151,570
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	-	2,100	2,019	7,500
01 - GENERAL FUND	50080	RETIREMENT	-	-	13,625	11,625	10,749	11,325
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	16,164	16,164	15,923	580
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	194	194	-	210
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	2,600	2,600	-	1,755
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	348	348	-	360
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	27,453	27,453	24,090	28,665
01 - GENERAL FUND	50091	STD/LTD PREMIUM	-	-	606	606	559	635
01 - GENERAL FUND	50095	MEDICARE	-	-	2,132	2,132	2,076	3,120
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(2,960)	(2,960)	-	(1,720)
<b>Subtotal</b>			-	-	207,162	204,262	197,594	204,000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	-	-	-	-	-	320
01 - GENERAL FUND	61120	TRAINING	-	-	6,000	4,000	1,000	1,700
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	-	6,600	4,415	5,500
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	1,000	1,000	-	3,800
01 - GENERAL FUND	62244	LEGAL SERVICES	-	-	-	-	-	75,000
01 - GENERAL FUND	62245	LEGAL PUBLISHING	-	-	-	-	-	600
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	-	-	100	200	500
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	-	-	5,040	5,040	5,040	46,800
01 - GENERAL FUND	64599	RECRUITMENT / HIRING	-	-	37,000	61,000	50,000	15,000
<b>Totals</b>			\$ -	\$ -	\$ 311,202	\$ 337,002	\$ 258,249	\$ 353,220



# City Treasurer

# 3020

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 11,130	\$ -	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,600
01 - GENERAL FUND	50080	RETIREMENT	1,390	-	274	274	274	275
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	396	396	390	500
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	144	-	-	-	-	-
01 - GENERAL FUND	50090	HEALTH INSURANCE	1,834	-	-	-	-	-
01 - GENERAL FUND	50091	STD/LTD PREMIUM	53	-	-	-	-	-
01 - GENERAL FUND	50095	MEDICARE	161	-	52	52	52	55
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	-	-	175	175	95	100
01 - GENERAL FUND	61120	TRAINING	-	-	500	500	-	500
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	-	-	-	2,500
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	-	100	100	-	100
01 - GENERAL FUND	62292	PVE CARES	77	-	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	-	150	150	-	150
01 - GENERAL FUND	64480	BANKING SERVICE FEE	13,375	-	15,000	20,300	20,300	20,300
01 - GENERAL FUND	64481	UNRECONCILED BANK DIF	5,585	-	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	290	-	-	-	-	-
<b>Totals</b>			<b>\$ 34,039</b>	<b>\$ -</b>	<b>\$ 20,247</b>	<b>\$ 25,547</b>	<b>\$ 24,711</b>	<b>\$ 28,080</b>

Department: City Support Services

Account: 61105

Dues and Memberships

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3000	Admin	MMASC (Municipal Management Association of Southern California)	Provides access to networking, and training for two Finance Analysts	\$ -	\$ 180	1 Year
01	3000	Admin	Amazon Business Prime Account	Used for ordering office, kitchen, and small IT supplies for all City Hall Departments	\$ -	\$ 180	Annual
01	3000	Admin	GFOA (Government Finance Officers Association) Membership	Provides access to reference materials and training for two Finance Analysts	\$ 340	\$ 340	1 Year
01	3020	City Treasurer	CMTA (California Municipal Treasurers Association) Membership	Provides access to network, training and conference information for City Treasurer	\$ 175	\$ 100	1 Year
01	3110	Finance Operations	GFOA (Government Finance Officers Association) Certification Fee	Certificate of Achievement for Excellence in Financial Reporting	\$ 460	\$ 460	Annual
01	3130	Human Resources / Payroll	MMASC (Municipal Management Association of Southern California)	Provides access to networking, training, and job postings	\$ -	\$ 90	1 Year
01	3130	Human Resources / Payroll	SHRM (Society for Human Resource Management)	Training, updates, and networking for HR Analyst (\$229 for one year or \$413 for two years)	\$ -	\$ 230	Annual
<b>Total</b>					<b>\$ 975</b>	<b>\$ 1,580</b>	

Department: City Support Services

Account: 61120

Training

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3000	Admin	GFOA (Government Finance Officers Association)	GFOA provides a series of internet based training that is beneficial for staff. Training was spread last year between admin and operations; this year it will be consolidated under admin.	\$ 180	\$ 350	Annual
01	3000	Admin	GFOA (Government Finance Officers Association)	GAAP (Governmental Accounting, Auditing, and Financial Reporting) GASB Updates	\$ 180	\$ 150	Annual
01	3110	Finance Operations	MMASC (Municipal Management Association of Southern California)	2022 Annual Conference to learn new practices in local government and training sessions to develop managerial and leadership skills	\$ -	\$ 400	Annual
01	3130	Human Resources / Payroll	MMASC (Municipal Management Association of Southern California)	2022 Annual Conference to learn new practices in local government and training sessions to develop managerial and leadership skills	\$ -	\$ 400	Annual
01	3110	Finance Operations	FinancePlus	Year-end / beginning year training	\$ 400	\$ 400	Annual
01	3020	City Treasurer	CMTA (California Municipal Treasurers Association)	Training to assist in various investment related decisions	\$ 400	\$ 500	Annual
<b>Total</b>					<u>\$ 1,160</u>	<u>\$ 2,200</u>	

Department: City Support Services

Account: 61120

Training

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3130	Human Resources / Payroll	Liebert Cassidy Whitemore	Labor Relations Training	\$ -	\$ 200	Annual
01	3130	Human Resources / Payroll	Liebert Cassidy Whitemore	Various Human Resources seminars to keep current with changing legislation	\$ -	\$ 500	Annual
01	3130	Human Resources / Payroll	California JPIA (Joint Powers Insurance Authority)	Human Resources Academy	\$ -	\$ 300	Annual
01	3130	Human Resources / Payroll	California JPIA (Joint Powers Insurance Authority)	Risk Management Academy	\$ -	\$ 300	Annual
<b>Total</b>					<u>\$ -</u>	<u>\$ 1,300</u>	

Department: City Support Services

Account: 61125

Subscriptions

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3110	Finance Operations	GFOA	GAAFR Plus	\$ -	\$ 65	Annual
01	3110	Finance Operations	WASP Barcode Technologies	Asset Complete Renewal	\$ -	\$ 995	Annual
01	3130	Human Resources/Payroll	Liebert Cassidy Whitmore	ERC (Employment Relations Consortium) Membership with Premium Liebert Library Subscription	\$ -	\$ 5,500	Annual
01	3000	ADMIN	Fortinet Licenses	Annual Renewal for Fortinet Firewall Licenses	\$ -	\$ 5,440	1 year
<b>Total</b>					<u>\$ -</u>	<u>\$ 12,000</u>	

Department: City Support Services

Account: 61130

Travel and Meetings

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3110	Finance Operations	MMASC (Municipal Management Association of Southern California)	2022 Annual Conference lodging and meals	\$ -	\$ 1,300	Annual
01	3130	Human Resources / Payroll	MMASC (Municipal Management Association of Southern California)	2022 Annual Conference lodging and meals	\$ -	\$ 1,300	Annual
01	3130	Human Resources / Payroll	California JPIA (Joint Powers Insurance Authority)	Human Resources Academy lodging and meals	\$ 1,950	\$ 2,500	Annual
01	3020	City Treasurer	CMTA (California Municipal Treasurers Association)	Attendance at the CMTA Annual Conference	\$ -	\$ 2,500	Annual
<b>Total</b>					<u>\$ 1,950</u>	<u>\$ 7,600</u>	

Department: City Support Services

Account: 62215

Printing and Binding

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3110	Finance Operations	FedEx Office	Printing and binding of Annual Comprehensive Financial Report	\$ 1,000	\$ 1,500	Annual
01	3110	Finance Operations	FedEx Office	Printing and binding of Adopted Budget Book (20 copies)	\$ -	\$ 2,500	Annual
<b>Total</b>					<u>\$ 1,000</u>	<u>\$ 4,000</u>	

Department: City Support Services

Accounts: 64425

Professional Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3110	Finance Operations	GovInvest	Pension Module	\$ -	\$ 9,270	Annually
01	3110	Finance Operations	HDL Coren & Cone	ACFR Statistical Package	\$ 750	\$ 850	Annually
01	3110	Finance Operations	CalPERS	GASB 68 Reporting Fee	\$ 1,400	\$ 1,400	Annually
01	3110	Finance Operations	AppleOne or Other Temp Agency	Senior Accountant Temp	\$ 7,500	\$ 45,000	As Needed
01	3110	Finance Operations	HDL Coren & Cone	Property Tax Reporting	\$ 4,000	\$ 12,500	Annual
01	3000	Admin	Project Manager - ERP	Outside Project Manager for ERP - Estimated to be 20hrs per week for duration f project @ \$100/hr for max of 9 months in FY 23: 39 weeks x 20 hrs/week x \$100 = \$78,000 (\$104,000 annually)	\$ -	\$ 78,000	
01	3000	Admin	Fee Schedule		\$ 2,600	\$ -	
<b>Total</b>					<u>\$ 16,250</u>	<u>\$ 147,020</u>	



Department: City Support Services

Accounts: 63315, 64430 - 64436, 64440

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3000	Admin	Forum Info-Tech	Monthly IT Managed Services	\$ 92,750	\$ 96,000	Annual
01	3120	Human Resources / Payroll	ADP Online Payroll Application	Payroll system for the City	\$ 39,000	\$ 39,000	Annual. This is eliminated in future years if we have new ERP
01	3000	Admin	Fee Study and Update	Comprehensive review and update to the City's Fee Schedule	\$ -	\$ 20,000	One Time
01	3000	Admin	OpenGov	Public Facing Informational Platform - This will be updated as the year progresses. It also has a possible direct link to the ERP system	\$ 9,500	\$ 9,500	Annual
01	3120	Human Resources / Payroll	PayPlus Solutions	CalPERS Payroll services - CalPERS document upload services	\$ 5,040	\$ 6,600	Annual
01	3000	Admin	Forum Info-Tech	Movement of City Servers to Cloud based service	\$ 10,000	\$ -	One Time
60	3000	Admin	TBA	Movement of City phone system to cloud based system and one year of operation	\$ 45,000	\$ -	One Time
01	3110 Account 64450	Finance Operations	Vasquez & Company, LLP	Annual Audit	\$ 36,000	\$ 37,000	3 Years (Year 2)
<b>Total</b>					<u>\$ 237,290</u>	<u>\$ 208,100</u>	

Department: City Support Services

Accounts: 63315, 64430 - 64436, 64440

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	3120	Human Resources / Payroll	WageWorks	Administrator for FSA accounts	\$ -	\$ 1,200	Monthly
01	3000	Admin	HDL Coren & Cone	Business License	\$ -	\$ 6,000	Monthly
01	3000 (62219)	Admin	Equinix	City Server capabilities to the Equinix facility		\$ -	
01	3000 (62219)	Admin	Equinix	Space Rental		\$ -	
01	3000 (62219)	Admin	Race Communications	Access to fiber ring circuit		\$ -	
01	3000 (62219)	Admin	FIT	One time Server Move Implementation		\$ -	
<b>Total</b>					<u>\$ -</u>	<u>\$ 7,200</u>	

Department: City Support Services

Account: 65090

Lease Agreements

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	Admin	3000	MRC Smart Technology Solutions	Monthly Copier/Printer Leases	\$ -	\$ 13,000	Annual
01	Admin	3000	Pitney Bowes	Monthly Postage Machine Lease	\$ 5,200	\$ 5,700	Annual
<b>Total</b>					<u>\$ 5,200</u>	<u>\$ 18,700</u>	

**Department:** City Support Services

**Account:** 70770

**Computer Equipment**

**\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.**

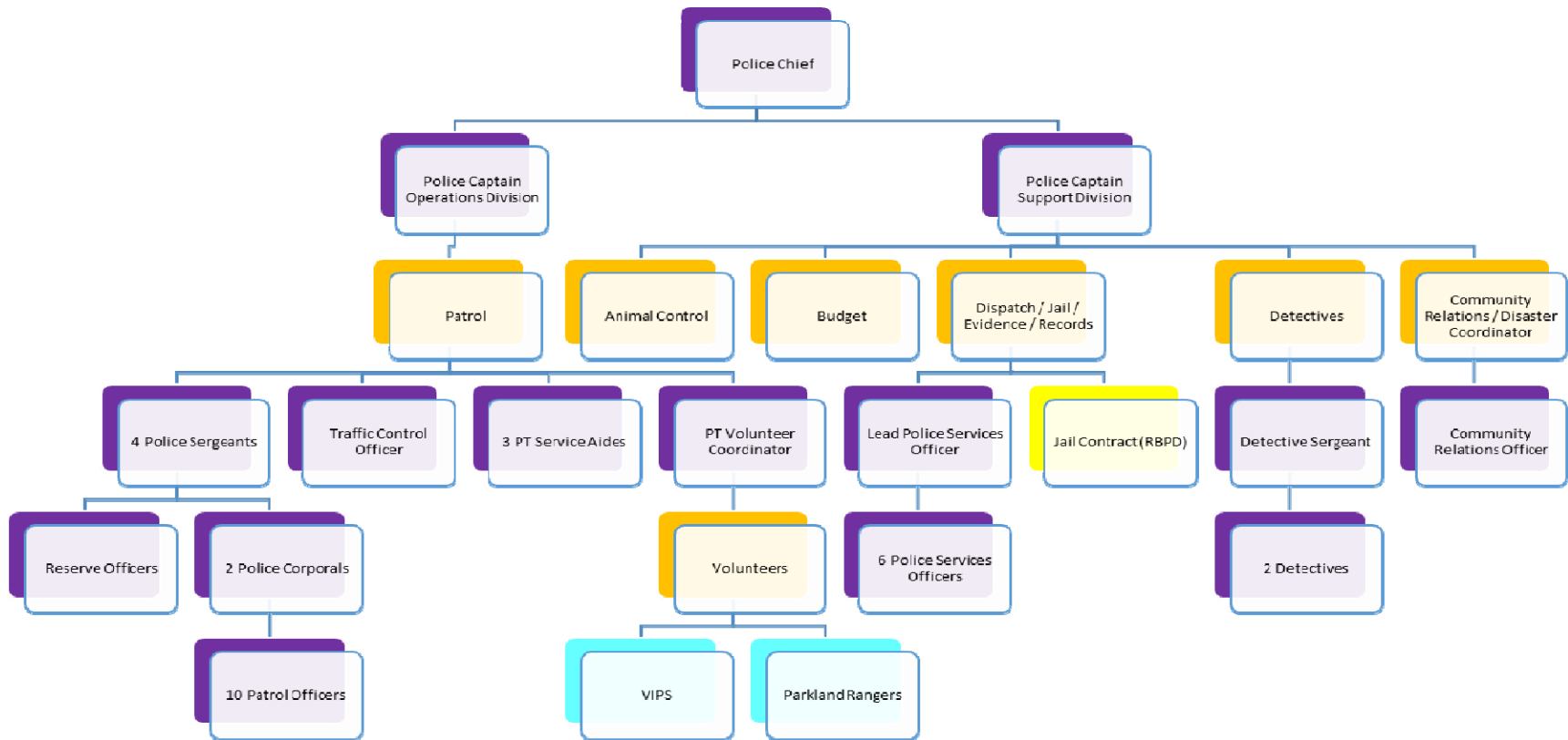
Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
60	3000	Admin	Dell	New City Staff Laptops	\$ -	\$ 10,000	One Time
60	3000	Admin	Dell	New Monitors	\$ -	\$ 5,000	One Time
<b>Total</b>					<u>\$ -</u>	<u>\$ 15,000</u>	

# Police Department

The mission of the Palos Verdes Estates Police Department is to provide an assurance of safety, comfort and tranquility to the community; while in this endeavor maintaining the utmost in professionalism, competence, integrity, and discipline.

The Palos Verdes Estates Police Department is a community-centric, full-service law enforcement organization. The dedicated men and women of this Police Department are an integral part of this community, and have a vested interest in its safety and success. This partnership helps to keep this community a safe and enjoyable place to live, work, and visit.

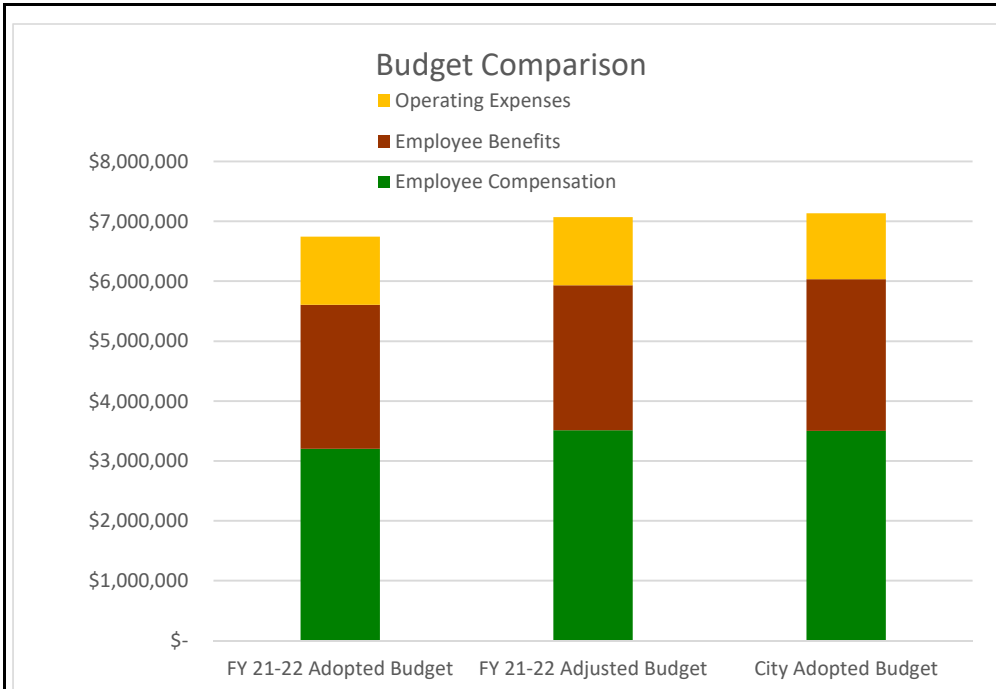
## Organizational Chart



<b>Police Department</b>	<b>Accomplishments</b>
<b>KPIs and WLIs</b>	
<p style="text-align: center;"><b>Key Performance Indicators (KPIs)</b></p> <ol style="list-style-type: none"> <li>1 Avg. Priority 1 response time within 3 min.: <b>2:26</b></li> <li>2 Avg Priority 2 response time within 5 min.: <b>4:04</b></li> <li>3 95% of 911 calls answered within 10 seconds: <b>97%</b></li> <li>4 "Out of City" Jail Booking time &lt; 45 min.: <b>63 min.</b></li> <li>5 Detective case clearance rate above 30%: <b>41%</b></li> <li>6 90% of reports are responded to by detectives within 2 days: <b>100%</b></li> <li>7 60% of traffic citations issued for moving violations: <b>75%</b></li> </ol> <p style="text-align: center;"><b>Key Workload Indicators (WLIs)</b></p> <ol style="list-style-type: none"> <li>1 Average monthly vacancies sworn: <b>4.9</b></li> <li>2 Average monthly vacancies non-sworn: <b>1.4</b></li> <li>3 Total number of overtime hours worked: <b>6,697.5</b></li> <li>4 Total number of "Vacancy" related overtime hours worked: <b>4,911.5</b></li> <li>5 Total number of dispatch entries <b>26,410</b></li> <li>6 Total number of 911 calls received: <b>2,980</b></li> <li>7 Total number of officer initiated activities: <b>19,069</b></li> <li>8 Number of PRA requests received: <b>120+</b></li> </ol>	<ol style="list-style-type: none"> <li>1 Consistently met 6 out of 7 KPI's</li> <li>2 Filled vacancies for 4 Police Recruits, 1 Police Officer, 2 Service Officers, and 3 Police Service Aides</li> <li>3 Reserve Officer graduated from police academy</li> <li>4 Internal Promotions of a Captain, 2 Sergeants and a Corporal</li> <li>5 Afternoon / Weekend Traffic Control Contract</li> <li>6 Oversized Vehicle Ordinance</li> <li>7 DDP Expo</li> <li>8 Prepared Peninsula Expo</li> <li>9 Created "Know the Drill" website and challenge</li> <li>10 Held 2 Catalytic converter etching events</li> <li>11 Established a NARCAN program</li> <li>12 Implemented Racial and Identity Profiling Act data collection</li> <li>13 Implemented Jail contract</li> <li>14 Enhanced Traffic Enforcement Program <ul style="list-style-type: none"> <li>• Stealth Radar data collection</li> <li>• Motorcycle Officer</li> <li>• Routine report outs to TSC</li> </ul> </li> <li>15 Implemented Body-worn camera program with private donations (\$190K)</li> <li>16 Hosted LPGA event</li> </ol>

# Police Department

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ 4,057,532	\$ 4,222,904	\$ 3,203,661	\$ 3,514,461	\$ 3,582,032	\$ 3,503,010
Employee Benefits	2,421,757	2,230,115	2,400,565	2,420,065	2,254,940	2,531,125
Operating Expenses	803,484	741,037	1,142,283	1,138,483	1,034,233	1,101,880
<b>Total</b>	<b>\$ 7,282,773</b>	<b>\$ 7,194,056</b>	<b>\$ 6,746,509</b>	<b>\$ 7,073,009</b>	<b>\$ 6,871,204</b>	<b>\$ 7,136,015</b>



FTE	Previous Budget	Current Year End	Adopted Budget
Police Chief	1.0	1.0	1.0
Exec Asst/Cust of Rec	-	-	-
Police Captain	2.0	2.0	2.0
Police Sergeant	5.0	5.0	5.0
Police Corporal	2.0	2.0	2.0
Police Officer	12.0	12.0	12.0
Community Services Officers	1.0	1.0	1.0
Traffic Control Officer	1.0	1.0	1.0
Lead Police Services Officer	1.0	1.0	1.0
Police Services Officer	6.0	6.0	6.0
3 PT Police Services Aide	1.5	1.5	1.5
Police Volunteer Coordinator	0.5	0.5	0.5
<b>Total</b>	<b>33.0</b>	<b>33.0</b>	<b>33.0</b>

"In the end, it's not the years in your life that count. It's the life in your years." -Abraham Lincoln

# Police Department

## Summary of Structural Changes

### Reductions:

	<u>Change</u>	<u>Budgetary Impact</u>
1 Decrease in Police Overtime costs <sup>1</sup>		\$ (191,000)
2 Decrease in General Liability Insurance		\$ (154,688)
3 Decrease in Retirement		(32,798)
4 Decrease in Health Dental Vision Insurance		21,863
5 Decrease in Other Benefits		(20,719)
6 in Contractual Services - IT		\$ (9,050)
7 Other Reductions		(500)
	Total Reductions	<u>\$ (386,892)</u>

### Additions

	<u>Change</u>	<u>Budgetary Impact</u>
1 Increase in Salaries and Paid Compensation <sup>2</sup>		\$ 490,349
2 Increase in Retirement UAL <sup>3</sup>		140,979
3 Addition of Equipment Replacement Fund Charges		97,000
4 Increase in Other Expenses		(11,115)
5 Increase in Workers Compensation		21,235
6 Increase in Automobile Supplies		15,000
7 Other Increases		22,950
	Total Increases	<u>\$ 776,398</u>
	Net Change	<u>\$ 389,506</u>

<sup>1</sup> Due to a reduction in vacancies

<sup>2</sup> Approximately \$85,000 is from new MOU increases, the remainder is related to filled vacancies and step increases

<sup>3</sup> Increase Per CalPERS



# Police Department

## GENERAL FUND

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 3,719,532	\$ 3,545,465	\$ 2,682,661	\$ 2,841,661	\$ 2,915,376	\$ 3,173,010
Overtime	338,000	677,439	521,000	672,800	666,656	330,000
Retirement	1,370,845	1,237,960	538,063	631,063	469,693	505,265
Retirement UAL	-	-	1,020,921	1,020,921	1,023,691	1,161,900
Health / Dental / Vision Insurance	555,826	458,736	450,402	377,502	382,107	472,265
Workers' Compensation	401,045	401,045	288,665	288,665	288,665	309,900
Other Employee Benefits and Taxes	94,041	132,374	102,514	101,914	90,784	81,795
Contractual Services	174,740	139,436	214,750	227,450	200,743	227,400
Contractual Services - IT	64,594	65,787	75,000	65,000	65,000	65,950
Liability / Property Insurance	267,010	266,971	538,343	538,343	538,343	383,655
Utilities	31,625	31,159	32,000	33,300	33,000	35,000
Automotive Supplies	102,300	101,918	95,000	100,400	64,748	110,000
Building Supplies	1,500	1,500	1,000	1,000	500	1,000
Training	34,000	18,781	27,500	27,500	24,616	32,500
Public Communications / Printing	12,900	10,443	5,900	8,500	5,993	5,400
Travel	1,200	545	1,200	1,200	1,200	1,500
Office / Cleaning / Uniform Supplies	15,530	22,559	23,900	20,300	15,757	25,900
Other Expenses	98,085	81,938	127,690	115,490	84,333	116,575
Equipment Replacement Fund Charges	-	-	-	-	-	97,000
<b>Total</b>	<b>\$ 7,282,773</b>	<b>\$ 7,194,056</b>	<b>\$ 6,746,509</b>	<b>\$ 7,073,009</b>	<b>\$ 6,871,204</b>	<b>\$ 7,136,015</b>

# Police Department

## DRUG INTERVENTION

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Other Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000

## COPS FUND

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Contractual Services	\$ -	\$ 51,500	\$ -	\$ -	\$ -	\$ 7,400
Contractual Services - IT	-	7,270	7,400	17,350	-	7,600
Other Expenses	615	17,537	-	7,560	-	529,100
Total	\$ 615	\$ 76,307	\$ 7,400	\$ 24,910	\$ -	\$ 544,100

## CORRECTIONS FUND

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Other Expenses	\$ 474	\$ 3,069	\$ 3,069	\$ -	\$ 1,000	\$ 6,600
Total	\$ 474	\$ 3,069	\$ 3,069	\$ -	\$ 1,000	\$ 6,600

# Police Department

## EQUIPMENT REPLACEMENT

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Other Expenses	\$ -	\$ 158,092	\$ 388,100	\$ 388,100	\$ 127,965	\$ 625,400
Total	\$ -	\$ 158,092	\$ 388,100	\$ 388,100	\$ 127,965	\$ 625,400

## RANGE FUND

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Contractual Services	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000
Total	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000

# Police Department - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 3,647,827	\$ 3,392,458	\$ 2,799,587	\$ 2,946,587	\$ 2,853,512	\$ 2,826,840
01 - GENERAL FUND	40010	TEMPORARY SALARIES	39,000	22,921	-	8,500	8,169	-
01 - GENERAL FUND	40012	MERIT PAY	-	-	-	-	-	77,030
01 - GENERAL FUND	40014	EDUCATION PAY	-	-	-	-	-	108,470
01 - GENERAL FUND	40016	POST PAY	-	-	-	-	-	20,050
01 - GENERAL FUND	40018	MOTOR PAY	-	-	-	-	-	4,290
01 - GENERAL FUND	40020	SHOOTING PAY	5,480	5,460	5,280	7,080	5,200	7,930
01 - GENERAL FUND	40022	DETECTIVE PAY	-	-	-	-	-	16,650
01 - GENERAL FUND	40150	RETENTN/RECRUITMNT BONUS	-	-	-	-	-	137,000
01 - GENERAL FUND	41055	REGULAR OVERTIME	151,000	464,809	65,000	75,000	73,967	-
01 - GENERAL FUND	41056	SPECIAL ENFORCEMENT OT	16,500	28,720	3,000	12,700	11,315	3,000
01 - GENERAL FUND	41057	SICK LEAVE REPLACEMENT OT	95,000	131,519	20,000	63,500	60,904	20,000
01 - GENERAL FUND	41058	TRAINING OVERTIME	35,000	18,478	39,000	13,000	7,830	25,000
01 - GENERAL FUND	41060	OUTSIDE OVERTIME	1,000	6,334	5,000	4,300	2,027	5,000
01 - GENERAL FUND	41061	VACANCY OVERTIME	-	-	350,000	471,400	479,588	250,000
01 - GENERAL FUND	41062	MUTUAL AID OVERTIME	-	-	2,000	2,000	-	3,000
01 - GENERAL FUND	41063	VACATION REPLACEMENT OT	-	-	20,000	9,900	12,927	10,000
01 - GENERAL FUND	41064	MEETING OVERTIME	-	-	5,000	4,000	1,819	1,000
01 - GENERAL FUND	41066	REPORT WRITING OT	-	-	2,000	2,400	1,641	2,000
01 - GENERAL FUND	41067	JAIL/DISPATCH OVERTIME	-	-	2,000	500	379	2,000
01 - GENERAL FUND	41069	OTHER OT	-	-	-	3,800	3,447	1,000
01 - GENERAL FUND	41070	COURT OVERTIME	30,000	18,697	3,000	4,400	4,755	5,000
01 - GENERAL FUND	41090	DETECTIVE PAY OT	9,500	8,882	5,000	5,900	6,057	3,000
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(144,000)	(144,000)	-	(50,000)
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	-	100,574	-	-	25,000	-
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	27,225	24,052	21,794	23,494	23,494	24,750
		<b>Subtotal Salary and Paid Compensation</b>	<b>4,057,532</b>	<b>4,222,904</b>	<b>3,203,661</b>	<b>3,514,461</b>	<b>3,582,032</b>	<b>3,503,010</b>

## Police Department - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	50080	RETIREMENT	1,370,845	1,237,960	538,063	613,063	451,693	527,225
01 - GENERAL FUND	50081	DEFERRED COMPENSATION	-	-	-	18,000	18,000	18,000
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	1,020,921	1,020,921	1,023,691	1,161,900
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	-	-	288,665	288,665	288,665	309,900
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	3,890
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	32,549	32,549	-	24,980
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	4,347	4,347	-	5,395
01 - GENERAL FUND	50090	HEALTH INSURANCE	555,826	458,736	485,506	412,606	382,107	481,450
01 - GENERAL FUND	50091	STD/LTD PREMIUM	16,862	14,734	12,953	11,953	9,267	12,165
01 - GENERAL FUND	50092	FLEXIBLE SPENDING ACCT.	480	-	-	1,100	1,067	620
01 - GENERAL FUND	50094	SOCIAL SECURITY	1,766	4,260	3,602	7,502	5,972	-
01 - GENERAL FUND	50095	MEDICARE	52,383	57,775	43,059	48,459	49,278	46,510
01 - GENERAL FUND	50096	RETIREE HEALTH STIPEND	22,550	20,350	42,900	32,900	24,200	22,500
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(72,000)	(72,000)	-	(43,450)
01 - GENERAL FUND	59199	PERS EE SVNGS CONTRA ACCT	-	-	-	-	-	(39,960)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	-	35,255	-	-	1,000	-
		<b>Subtotal Benefits</b>	<b>2,020,712</b>	<b>1,829,070</b>	<b>2,400,565</b>	<b>2,420,065</b>	<b>2,254,940</b>	<b>2,531,125</b>

# Police Department - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	2,530	1,915	2,525	2,525	2,525	2,510
01 - GENERAL FUND	61110	UNIFORM SUPPLY	4,930	6,334	6,000	6,400	5,657	6,000
01 - GENERAL FUND	61120	TRAINING	34,000	18,781	27,500	27,500	24,616	32,500
01 - GENERAL FUND	61125	SUBSCRIPTIONS	1,150	1,964	1,965	1,965	1,800	5,165
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	1,200	545	1,200	1,200	1,200	1,500
01 - GENERAL FUND	61135	RESERVE OFFICER	2,050	1,410	2,100	2,100	1,000	2,100
01 - GENERAL FUND	61140	PRISONER EXPENSE	10,500	4,871	2,500	3,100	2,868	2,500
01 - GENERAL FUND	62215	PRINTING AND BINDING	3,800	2,906	2,400	2,500	2,228	2,400
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	100	500	500	500	250	500
01 - GENERAL FUND	62220	PHOTOGRAPHY	-	500	500	500	-	500
01 - GENERAL FUND	62255	UTILITIES	31,625	31,159	32,000	33,300	33,000	35,000
01 - GENERAL FUND	62292	PVE CARES	7,850	11,150	7,850	7,850	2,500	7,900
01 - GENERAL FUND	62293	VOLUNTEER PROGRAM	1,550	571	1,000	1,000	300	1,000
01 - GENERAL FUND	62294	COMMUNITY SUPPORT	9,000	4,037	2,500	2,500	1,315	2,000
01 - GENERAL FUND	62296	GENERAL SUPPLIES	-	5,000	7,200	5,200	3,500	7,200
01 - GENERAL FUND	62297	OFFICE SUPPLIES	9,800	10,000	9,500	7,500	5,400	6,500
01 - GENERAL FUND	62298	RANGE SUPPLIES	-	-	-	-	-	5,000
01 - GENERAL FUND	63000	CLEANING SUPPLIES	800	1,225	1,200	1,200	1,200	1,200
01 - GENERAL FUND	63300	FUEL	-	-	-	-	-	60,000
01 - GENERAL FUND	63305	AUTO SUPPLIES	102,300	101,918	95,000	100,400	64,748	50,000
01 - GENERAL FUND	63310	SAFETY EQUIPMENT	3,500	12,627	3,500	5,500	4,941	3,500
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	64,594	65,787	75,000	65,000	65,000	65,950
01 - GENERAL FUND	63325	BUILDING SUPPLIES	1,500	1,500	1,000	1,000	500	1,000
01 - GENERAL FUND	63330	RADIO COMMUNICATIONS	-	2,500	-	2,500	2,200	-
01 - GENERAL FUND	63345	COMM SVC OFFICER EQPT SUP	1,350	1,319	1,500	1,700	1,535	1,500
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	-	-	-	2,300	2,088	2,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	165,140	123,434	199,750	207,550	177,604	212,900
01 - GENERAL FUND	64460	EQUIPMENT RENT	-	-	-	900	900	-
01 - GENERAL FUND	64500	CRIMINAL JUSTICE	18,500	12,358	22,000	22,000	22,000	24,000
01 - GENERAL FUND	64599	RECRUITMENT / HIRING	9,600	16,002	15,000	17,600	21,051	12,500
01 - GENERAL FUND	64640	ANIMAL CONTROL	15,000	11,672	60,000	45,000	25,188	40,000
01 - GENERAL FUND	64641	PEAFOWL MANAGEMENT	5,250	4,712	5,250	4,350	3,008	5,300
01 - GENERAL FUND	64680	EMPLOYEE RECOG. PROGRAM	200	-	-	-	-	-
01 - GENERAL FUND	65000	EMERGENCY PREPAREDNESS	9,855	9,631	9,500	9,500	7,768	9,500
01 - GENERAL FUND	65010	LIABILITY INSURANCE	267,010	266,971	-	538,343	538,343	383,655
01 - GENERAL FUND	65015	WORKMENS' COMP DEPOSIT	401,045	401,045	-	-	-	-
01 - GENERAL FUND	65090	LEASE AGREEMENT	8,000	7,738	8,000	8,000	8,000	8,600
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	-	-	538,343	-	-	-
01 - GENERAL FUND	66610	EQUIP REPLACE - VEHICLES	-	-	-	-	-	97,000
01 - GENERAL FUND	70730	FURNITURE & FIXTURE	-	-	-	-	-	3,000
01 - GENERAL FUND	70740	OFFICE EQUIPMENT	100	-	-	-	-	-
01 - GENERAL FUND	70745	GENERAL EQUIPMENT	6,500	-	-	-	-	-
01 - GENERAL FUND	70768	RANGE EQUIPMENT	100	-	-	-	-	-
01 - GENERAL FUND	70770	COMPUTER EQUIPMENT	4,100	-	-	-	-	-
<b>Total General Fund</b>			<b>\$ 7,282,773</b>	<b>\$ 7,194,056</b>	<b>\$ 6,746,509</b>	<b>\$ 7,073,009</b>	<b>\$ 6,871,204</b>	<b>\$ 7,136,015</b>

## Police Department - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
03 - DRUG INTERVENTION	70720	COMMUNICATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000
<b>Total for Fund</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 525,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
05 - SLESF FUND	63310	SAFETY EQUIPMENT	\$ 615	\$ 17,537	\$ -	\$ -	\$ -	\$ 4,100
05 - SLESF FUND	63315	CONTRACTUAL SVCS - IT	-	7,270	7,400	17,350	-	7,600
05 - SLESF FUND	64430	CONTRACTUAL SVCS	-	-	-	-	-	7,400
05 - SLESF FUND	70720	COMMUNICATION	-	-	-	-	-	525,000
<b>Total for Fund</b>			<u>\$ 615</u>	<u>\$ 76,307</u>	<u>\$ 7,400</u>	<u>\$ 24,910</u>	<u>\$ -</u>	<u>\$ 544,100</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
07 - CORRECTIONS FUND	64650	JAIL/CORRECTION	\$ 474	\$ 3,069	\$ 3,069	\$ -	\$ 1,000	\$ 6,600
<b>Total for Fund</b>			<u>\$ 474</u>	<u>\$ 3,069</u>	<u>\$ 3,069</u>	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 6,600</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEMENT	63315	CONTRACTUAL SVCS - IT	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total for Fund</b>			<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEMENT	70720	COMMUNICATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
60 - EQUIPMENT REPLACEMENT	70722	PERSONAL RECORDING DEVICE	-	-	252,375	252,375	-	-
60 - EQUIPMENT REPLACEMENT	70723	BODY ARMOUR	-	-	6,000	6,000	-	10,400
60 - EQUIPMENT REPLACEMENT	70750	AUTOMOTIVE EQUIPMENT	-	158,092	120,000	120,000	120,000	90,000
60 - EQUIPMENT REPLACEMENT	70765	WEAPONS	-	-	9,725	9,725	7,965	-
60 - EQUIPMENT REPLACEMENT	70780	CAMERA EQUIPMENT	-	-	-	-	-	75,000
<b>Total for Fund</b>			<u>\$ -</u>	<u>\$ 158,092</u>	<u>\$ 388,100</u>	<u>\$ 388,100</u>	<u>\$ 127,965</u>	<u>\$ 625,400</u>

# Police Department - Summary

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
75-RANGE FUND	64425	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000
		<b>Total for Fund</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,000</u>



# Police Department

## ADMINISTRATION DIVISION

1.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 3,719,532	\$ 3,545,465	\$ 183,189	\$ 227,189	\$ 247,464	\$ 213,685
Overtime	338,000	677,439	-	-	-	-
Retirement	1,370,845	1,237,960	43,153	436,153	435,555	56,925
Retirement UAL	-	-	69,068	69,068	69,068	130,530
Health / Dental / Vision Insurance	555,826	458,736	(15,700)	(15,400)	271	425
Workers' Compensation	401,045	401,045	288,665	288,665	288,665	309,900
Other Employee Benefits and Taxes	94,041	132,374	46,337	41,137	32,640	26,045
Contractual Services	174,740	139,436	-	10,400	10,400	-
Contractual Services - IT	64,594	65,787	75,000	65,000	65,000	65,950
Liability / Property Insurance	267,010	266,971	538,343	538,343	538,343	383,655
Utilities	31,625	31,159	32,000	33,300	33,000	35,000
Automotive Supplies	102,300	101,918	-	5,400	5,400	5,000
Building Supplies	1,500	1,500	1,000	1,000	500	1,000
Public Communications / Printing	12,900	10,443	1,000	3,500	2,530	1,000
Travel	1,200	545	1,200	1,200	1,200	1,500
Office / Cleaning / Uniform Supplies	10,600	16,225	17,900	13,900	10,100	19,900
Other Expenses	77,835	65,554	34,490	34,990	35,625	44,375
<b>Total</b>	<b>\$ 7,223,593</b>	<b>\$ 7,152,557</b>	<b>\$ 1,315,645</b>	<b>\$ 1,753,845</b>	<b>\$ 1,775,761</b>	<b>\$ 1,294,890</b>

# Police Department

## Operations Division

18.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ -	\$ -	\$ 1,492,532	\$ 1,395,132	\$ 1,419,418	\$ 1,869,175
Overtime	-	-	402,250	479,750	465,308	311,900
Retirement	-	-	317,493	117,493	16,983	305,020
Retirement UAL	-	-	675,857	675,857	637,752	699,870
Health / Dental / Vision Insurance	-	-	263,907	183,907	171,592	271,100
Other Employee Benefits and Taxes	-	-	32,990	33,390	30,775	35,060
Other Expenses	-	-	10,950	11,850	4,700	7,900
Equipment Replacement Fund Charges	-	-	-	-	-	97,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,195,979</b>	<b>\$ 2,897,379</b>	<b>\$ 2,746,529</b>	<b>\$ 3,597,025</b>

# Police Department

## Support Division

12.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ -	\$ -	\$ 1,006,940	\$ 1,219,340	\$ 1,248,494	\$ 1,090,150
Overtime	-	-	118,750	193,050	201,348	18,100
Retirement	-	-	177,417	77,417	17,155	143,320
Retirement UAL	-	-	275,996	275,996	316,871	331,500
Health / Dental / Vision Insurance	-	-	202,195	208,995	210,244	200,740
Other Employee Benefits and Taxes	-	-	23,187	27,387	27,368	20,690
Contractual Services	-	-	214,750	217,050	190,343	227,400
Automotive Supplies	-	-	95,000	95,000	59,348	105,000
Training	34,000	18,781	27,500	27,500	24,616	32,500
Public Communications / Printing	-	-	4,900	5,000	3,463	4,400
Office / Cleaning / Uniform Supplies	4,930	6,334	6,000	6,400	5,657	6,000
Other Expenses	20,250	16,384	82,250	68,650	44,008	64,300
<b>Total</b>	<b>\$ 59,180</b>	<b>\$ 41,499</b>	<b>\$ 2,234,885</b>	<b>\$ 2,421,785</b>	<b>\$ 2,348,915</b>	<b>\$ 2,244,100</b>

# Police Department - Admin Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 3,647,827	\$ 3,392,458	\$ 182,004	\$ 226,004	\$ 221,279	\$ 187,500
01 - GENERAL FUND	40010	TEMPORARY SALARIES	39,000	22,921	-	-	-	-
01 - GENERAL FUND	40020	SHOOTING PAY	5,480	5,460	360	360	360	360
01 - GENERAL FUND	40150	RETENTN/RECRUITMNT BONUS	-	-	-	-	-	25,000
01 - GENERAL FUND	41055	REGULAR OVERTIME	151,000	464,809	-	-	-	-
01 - GENERAL FUND	41056	SPECIAL ENFORCEMENT OT	16,500	28,720	-	-	-	-
01 - GENERAL FUND	41057	SICK LEAVE REPLACEMENT OT	95,000	131,519	-	-	-	-
01 - GENERAL FUND	41058	TRAINING OVERTIME	35,000	18,478	-	-	-	-
01 - GENERAL FUND	41060	OUTSIDE OVERTIME	1,000	6,334	-	-	-	-
01 - GENERAL FUND	41070	COURT OVERTIME	30,000	18,697	-	-	-	-
01 - GENERAL FUND	41090	DETECTIVE PAY OT	9,500	8,882	-	-	-	-
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	-	100,574	-	-	25,000	-
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	27,225	24,052	825	825	825	825
01 - GENERAL FUND	50080	RETIREMENT	1,370,845	1,237,960	43,153	418,153	417,555	44,525
01 - GENERAL FUND	50081	DEFERRED COMPENSATION	-	-	-	18,000	18,000	18,000
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	69,068	69,068	69,068	130,530
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	-	-	288,665	288,665	288,665	309,900
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	250
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	-	-	-	175
01 - GENERAL FUND	50090	HEALTH INSURANCE	555,826	458,736	-	300	271	-
01 - GENERAL FUND	50091	STD/LTD PREMIUM	16,862	14,734	781	781	200	185
01 - GENERAL FUND	50092	FLEXIBLE SPENDING ACCT.	480	-	-	1,100	1,067	620
01 - GENERAL FUND	50094	SOCIAL SECURITY	1,766	4,260	-	3,000	2,856	-
01 - GENERAL FUND	50095	MEDICARE	52,383	57,775	2,656	3,356	3,317	2,740
01 - GENERAL FUND	50096	RETIREE HEALTH STIPEND	22,550	20,350	42,900	32,900	24,200	22,500
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(15,700)	(15,700)	-	-
01 - GENERAL FUND	59199	PERS EE SVNGS CONTRA ACCT	-	-	-	-	-	(5,600)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	-	35,255	-	-	1,000	-
		<b>Subtotal</b>	<b>6,078,244</b>	<b>6,051,974</b>	<b>614,712</b>	<b>1,046,812</b>	<b>1,073,663</b>	<b>737,510</b>

# Police Department - Admin Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	2,530	1,915	2,525	2,525	2,525	2,510
01 - GENERAL FUND	61125	SUBSCRIPTIONS	1,150	1,964	1,965	1,965	1,800	5,165
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	1,200	545	1,200	1,200	1,200	1,500
01 - GENERAL FUND	61135	RESERVE OFFICER	2,050	1,410	-	-	-	2,100
01 - GENERAL FUND	61140	PRISONER EXPENSE	10,500	4,871	-	300	300	-
01 - GENERAL FUND	62215	PRINTING AND BINDING	3,800	2,906	-	-	-	-
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	100	500	500	500	250	500
01 - GENERAL FUND	62220	PHOTOGRAPHY	-	500	500	500	-	500
01 - GENERAL FUND	62255	UTILITIES	31,625	31,159	32,000	33,300	33,000	35,000
01 - GENERAL FUND	62292	PVE CARES	7,850	11,150	-	-	-	-
01 - GENERAL FUND	62293	VOLUNTEER PROGRAM	1,550	571	-	-	-	1,000
01 - GENERAL FUND	62294	COMMUNITY SUPPORT	9,000	4,037	-	-	80	-
01 - GENERAL FUND	62296	GENERAL SUPPLIES	-	5,000	7,200	5,200	3,500	7,200
01 - GENERAL FUND	62297	OFFICE SUPPLIES	9,800	10,000	9,500	7,500	5,400	6,500
01 - GENERAL FUND	62298	RANGE SUPPLIES	-	-	-	-	-	5,000
01 - GENERAL FUND	63000	CLEANING SUPPLIES	800	1,225	1,200	1,200	1,200	1,200
01 - GENERAL FUND	63305	AUTO SUPPLIES	102,300	101,918	-	5,400	5,400	5,000
01 - GENERAL FUND	63310	SAFETY EQUIPMENT	3,500	12,627	-	-	-	-
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	64,594	65,787	75,000	65,000	65,000	65,950
01 - GENERAL FUND	63325	BUILDING SUPPLIES	1,500	1,500	1,000	1,000	500	1,000
01 - GENERAL FUND	63330	RADIO COMMUNICATIONS	-	2,500	-	2,500	2,200	-
01 - GENERAL FUND	63345	COMM SVC OFFICER EQPT SUP	1,350	1,319	-	200	1,000	1,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	165,140	123,434	-	7,800	7,800	-
01 - GENERAL FUND	64500	CRIMINAL JUSTICE	18,500	12,358	22,000	22,000	22,000	24,000
01 - GENERAL FUND	64599	RECRUITMENT / HIRING	9,600	16,002	-	2,600	2,600	-
01 - GENERAL FUND	64680	EMPLOYEE RECOG. PROGRAM	200	-	-	-	-	-
01 - GENERAL FUND	65000	EMERGENCY PREPAREDNESS	9,855	9,631	-	-	-	-
01 - GENERAL FUND	65010	LIABILITY INSURANCE	267,010	266,971	-	538,343	538,343	383,655
01 - GENERAL FUND	65015	WORKMENS' COMP	401,045	401,045	-	-	-	-
01 - GENERAL FUND	65090	LEASE AGREEMENT	8,000	7,738	8,000	8,000	8,000	8,600
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	-	-	538,343	-	-	-
01 - GENERAL FUND	70740	OFFICE EQUIPMENT	100	-	-	-	-	-
01 - GENERAL FUND	70745	GENERAL EQUIPMENT	6,500	-	-	-	-	-
01 - GENERAL FUND	70768	RANGE EQUIPMENT	100	-	-	-	-	-
01 - GENERAL FUND	70770	COMPUTER EQUIPMENT	4,100	-	-	-	-	-
<b>Total General Fund</b>			<u>\$ 7,223,593</u>	<u>\$ 7,152,557</u>	<u>\$ 1,315,645</u>	<u>\$ 1,753,845</u>	<u>\$ 1,775,761</u>	<u>\$ 1,294,890</u>

# Police Department - Admin Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
05 - SLESF FUND	61125	SUBSCRIPTIONS	\$ -	\$ -	\$ -	\$ 7,560	\$ -	\$ -
05 - SLESF FUND	63310	SAFETY EQUIPMENT	-	614	-	-	-	4,100
05 - SLESF FUND	63315	CONTRACTUAL SVCS - IT	-	-	7,400	-	-	7,600
05 - SLESF FUND	64425	PROFESSIONAL SERVICES	88,177	-	-	-	-	-
<b>Total for Fund</b>			<u>\$ 88,177</u>	<u>\$ 614</u>	<u>\$ 7,400</u>	<u>\$ 7,560</u>	<u>\$ -</u>	<u>\$ 11,700</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
07 - CORRECTIONS FUND	64650	JAIL/CORRECTION	\$ 4,700	\$ 474	\$ -	\$ -	\$ 700	\$ 4,700
<b>Total for Fund</b>			<u>\$ 4,700</u>	<u>\$ 474</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 700</u>	<u>\$ 4,700</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEMENT	63315	CONTRACTUAL SVCS - IT	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total for Fund</b>			<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEMENT	70722	PERSONAL RECORDING DEVICE	\$ -	\$ -	\$ 252,375	\$ 252,375	\$ -	\$ -
60 - EQUIPMENT REPLACEMENT	70723	BODY ARMOUR	-	-	6,000	6,000	-	-
60 - EQUIPMENT REPLACEMENT	70750	AUTOMOTIVE EQUIPMENT	-	-	120,000	120,000	-	-
60 - EQUIPMENT REPLACEMENT	70765	WEAPONS	-	-	9,725	9,725	7,965	-
<b>Total for Fund</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 388,100</u>	<u>\$ 388,100</u>	<u>\$ 7,965</u>	<u>\$ -</u>

# Police Department - Admin Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
75 - POLICE PROPERTY & EVIDENCE	64425	PROFESSIONAL SERVICES	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -
		<b>Total for Fund</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# Police Department - Operations Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	\$ 1,595,678	\$ 1,495,678	\$ 1,402,584	\$ 1,672,450
01 - GENERAL FUND	40012	MERIT PAY	-	-	-	-	-	40,670
01 - GENERAL FUND	40014	EDUCATION PAY	-	-	-	-	-	65,600
01 - GENERAL FUND	40016	POST PAY	-	-	-	-	-	12,270
01 - GENERAL FUND	40018	MOTOR PAY	-	-	-	-	-	4,290
01 - GENERAL FUND	40020	SHOOTING PAY	-	-	3,960	4,860	3,240	6,120
01 - GENERAL FUND	40022	DETECTIVE PAY	-	-	-	-	-	5,250
01 - GENERAL FUND	40150	RETENTN/RECRUITMNT BONUS	-	-	-	-	-	73,500
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	10,000	25,000	27,321	-
01 - GENERAL FUND	41056	SPECIAL ENFORCEMENT OT	-	-	3,000	4,500	3,814	2,400
01 - GENERAL FUND	41057	SICK LEAVE REPLACEMENT OT	-	-	15,000	52,500	51,079	16,000
01 - GENERAL FUND	41058	TRAINING OVERTIME	-	-	29,250	9,250	4,093	20,000
01 - GENERAL FUND	41060	OUTSIDE OVERTIME	-	-	5,000	3,000	863	5,000
01 - GENERAL FUND	41061	VACANCY OVERTIME	-	-	315,000	370,400	367,800	250,000
01 - GENERAL FUND	41062	MUTUAL AID OVERTIME	-	-	2,000	2,000	-	2,400
01 - GENERAL FUND	41063	VACATION REPLACEMENT OT	-	-	15,000	3,000	2,187	8,000
01 - GENERAL FUND	41064	MEETING OVERTIME	-	-	3,500	3,500	1,663	800
01 - GENERAL FUND	41066	REPORT WRITING OT	-	-	2,000	2,000	1,321	2,000
01 - GENERAL FUND	41069	OTHER OT	-	-	-	700	635	800
01 - GENERAL FUND	41070	COURT OVERTIME	-	-	2,500	3,900	4,534	4,500
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(119,000)	(119,000)	-	(25,000)
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	-	-	11,894	13,594	13,594	14,025
01 - GENERAL FUND	50080	RETIREMENT	-	-	317,493	117,493	16,983	326,620
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	675,857	675,857	637,752	699,870
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	2,290
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	20,744	20,744	-	16,400
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	2,782	2,782	-	3,130
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	287,881	207,881	171,592	273,480
01 - GENERAL FUND	50091	STD/LTD PREMIUM	-	-	7,400	6,400	4,699	7,520
01 - GENERAL FUND	50094	SOCIAL SECURITY	-	-	1,801	1,801	183	-
01 - GENERAL FUND	50095	MEDICARE	-	-	23,789	25,189	25,893	27,540
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(47,500)	(47,500)	-	(24,200)
01 - GENERAL FUND	59199	PERS EE SVNGS CONTRA ACCT	-	-	-	-	-	(21,600)
<b>Subtotal</b>			-	-	3,185,029	2,885,529	2,741,829	3,492,125



## Police Department - Operations Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61135	RESERVE OFFICER	-	-	2,100	2,100	1,000	-
01 - GENERAL FUND	62292	PVE CARES	-	-	7,850	7,850	2,500	7,900
01 - GENERAL FUND	62293	VOLUNTEER PROGRAM	-	-	1,000	1,000	300	-
01 - GENERAL FUND	64460	EQUIPMENT RENT	-	-	-	900	900	-
01 - GENERAL FUND	66610	EQUIP REPLACE - VEHICLES	-	-	-	-	-	97,000
<b>Total General Fund</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,950</u>	<u>\$ 2,897,379</u>	<u>\$ 2,746,529</u>	<u>\$ 3,597,025</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEMENT	70750	AUTOMOTIVE EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000
<b>Total for Fund</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 90,000</u>

# Police Department - Support Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	\$ 1,021,905	\$ 1,224,905	\$ 1,229,649	\$ 966,890
01 - GENERAL FUND	40010	TEMPORARY SALARIES	-	-	-	8,500	8,169	-
01 - GENERAL FUND	40012	MERIT PAY	-	-	-	-	-	36,360
01 - GENERAL FUND	40014	EDUCATION PAY	-	-	-	-	-	42,870
01 - GENERAL FUND	40016	POST PAY	-	-	-	-	-	7,780
01 - GENERAL FUND	40020	SHOOTING PAY	-	-	960	1,860	1,600	1,450
01 - GENERAL FUND	40022	DETECTIVE PAY	-	-	-	-	-	11,400
01 - GENERAL FUND	40150	RETENTN/RECRUITMNT BONUS	-	-	-	-	-	38,500
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	55,000	50,000	46,647	-
01 - GENERAL FUND	41056	SPECIAL ENFORCEMENT OT	-	-	-	8,200	7,502	600
01 - GENERAL FUND	41057	SICK LEAVE REPLACEMENT OT	-	-	5,000	11,000	9,825	4,000
01 - GENERAL FUND	41058	TRAINING OVERTIME	-	-	9,750	3,750	3,737	5,000
01 - GENERAL FUND	41060	OUTSIDE OVERTIME	-	-	-	1,300	1,163	-
01 - GENERAL FUND	41061	VACANCY OVERTIME	-	-	35,000	101,000	111,788	-
01 - GENERAL FUND	41062	MUTUAL AID OVERTIME	-	-	-	-	-	600
01 - GENERAL FUND	41063	VACATION REPLACEMENT OT	-	-	5,000	6,900	10,741	2,000
01 - GENERAL FUND	41064	MEETING OVERTIME	-	-	1,500	500	156	200
01 - GENERAL FUND	41066	REPORT WRITING OT	-	-	-	400	320	-
01 - GENERAL FUND	41067	JAIL/DISPATCH OVERTIME	-	-	2,000	500	379	2,000
01 - GENERAL FUND	41069	OTHER OT	-	-	-	3,100	2,812	200
01 - GENERAL FUND	41070	COURT OVERTIME	-	-	500	500	222	500
01 - GENERAL FUND	41090	DETECTIVE PAY OT	-	-	5,000	5,900	6,057	3,000
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(25,000)	(25,000)	-	(25,000)
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	-	-	9,075	9,075	9,075	9,900
01 - GENERAL FUND	50080	RETIREMENT	-	-	177,417	77,417	17,155	156,080
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	275,996	275,996	316,871	331,500
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	1,350
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	11,805	11,805	-	8,580
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	1,565	1,565	-	2,090
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	197,625	204,425	210,244	207,970
01 - GENERAL FUND	50091	STD/LTD PREMIUM	-	-	4,772	4,772	4,368	4,460
01 - GENERAL FUND	50094	SOCIAL SECURITY	-	-	1,801	2,701	2,933	-
01 - GENERAL FUND	50095	MEDICARE	-	-	16,614	19,914	20,068	16,230
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(8,800)	(8,800)	-	(19,250)
01 - GENERAL FUND	59199	PERS EE SVNGS CONTRA ACCT	-	-	-	-	-	(12,760)
<b>Subtotal</b>			-	-	1,804,485	2,002,185	2,021,480	1,804,500

## Police Department - Support Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61110	UNIFORM SUPPLY	4,930	6,334	6,000	6,400	5,657	6,000
01 - GENERAL FUND	61120	TRAINING	34,000	18,781	27,500	27,500	24,616	32,500
01 - GENERAL FUND	61140	PRISONER EXPENSE	-	-	2,500	2,800	2,568	2,500
01 - GENERAL FUND	62215	PRINTING AND BINDING	-	-	2,400	2,500	2,228	2,400
01 - GENERAL FUND	62294	COMMUNITY SUPPORT	-	-	2,500	2,500	1,235	2,000
01 - GENERAL FUND	63300	FUEL	-	-	-	-	-	60,000
01 - GENERAL FUND	63305	AUTO SUPPLIES	-	-	95,000	95,000	59,348	45,000
01 - GENERAL FUND	63310	SAFETY EQUIPMENT	-	-	3,500	5,500	4,941	3,500
01 - GENERAL FUND	63345	COMM SVC OFFICER EQPT SUP	-	-	1,500	1,500	535	500
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	-	-	-	2,300	2,088	2,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	-	-	199,750	199,750	169,804	212,900
01 - GENERAL FUND	64599	RECRUITMENT / HIRING	-	-	15,000	15,000	18,451	12,500
01 - GENERAL FUND	64640	ANIMAL CONTROL	15,000	11,672	60,000	45,000	25,188	40,000
01 - GENERAL FUND	64641	PEAFOWL MANAGEMENT	5,250	4,712	5,250	4,350	3,008	5,300
01 - GENERAL FUND	65000	EMERGENCY PREPAREDNESS	-	-	9,500	9,500	7,768	9,500
01 - GENERAL FUND	70730	FURNITURE & FIXTURE	-	-	-	-	-	3,000
<b>Total General Fund</b>			<u>\$ 59,180</u>	<u>\$ 41,499</u>	<u>\$ 2,234,885</u>	<u>\$ 2,421,785</u>	<u>\$ 2,348,915</u>	<u>\$ 2,244,100</u>

## Police Department - Support Division

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
03 - DRUG INTERVENTION	70720	COMMUNICATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 525,000
		<b>Total for Fund</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 525,000</u>
FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
05 - SLESF FUND	64430	CONTRACTUAL SVCS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,400
05 - SLESF FUND	70720	COMMUNICATION	-	-	-	-	-	525,000
		<b>Total for Fund</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 532,400</u>
FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEMENT	70720	COMMUNICATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000
60 - EQUIPMENT REPLACEMENT	70723	BODY ARMOUR	-	-	-	-	-	10,400
60 - EQUIPMENT REPLACEMENT	70780	CAMERA EQUIPMENT	-	-	-	-	-	75,000
		<b>Total for Fund</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 535,400</u>
FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
75 - POLICE PROPERTY AND EVIDENCE	64425	PROFESSIONAL SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000

Department: Police

Account: 61105

Dues and Memberships

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	Police	Admin	South Bay Commanders Dues	Dues to support the South Bay Police Commanders Group-monthly meetings, training, networking. (Captains)	\$ 50	\$ 50	1 year
01	Police	Admin	California Police Chief's Association	Dues-Professional organization-access to training, legal, resources, publications. Dues based on department size, plus 2 associate members for the 2 Captains	\$ 585	\$ 585	1 year
01	Police	Admin	California Association of Property and Evidence	Dues-Professional organization-access to training, legal, resources, publications. (Property and Evidence)	\$ 45	\$ 50	1 year
01	Police	Admin	International Association of Police Chiefs	Dues-Professional organization-access to training, legal, resources, publications. Chief and 2 associate members	\$ 380	\$ 380	1 year
01	Police	Admin	Los Angeles County Police Chiefs Association	Dues-Professional organization-access to training, legal, resources, publications. (Chief)	\$ 500	\$ 500	1 year
01	Police	Admin	South Bay Police Chiefs Association	Dues-Professional organization-access to training, legal, resources, publications. (Chief)	\$ 350	\$ 350	1 year
01	Police	Admin	FBI National Academy Associates Association	Dues-Professional organization-access to training, legal, resources, publications. (Chief-FBINA graduate)	\$ 125	\$ 125	1 year

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	Police	Admin	South Bay Training Committee	Dues-Professional organization-access to training, legal, resources, publications. (Training Sergeant)-based in department FTE	\$ 240	\$ 220	1 year
01	Police	Admin	California Police Officers Association	Dues-Professional organization-access to training, legal, resources, publications (2 Captains)	\$ 250	\$ 250	1 year
<b>Total</b>					<u>\$ 2,525</u>	<u>\$ 2,510</u>	

Department: Police

Account: 61120

Training

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	Police	Support	Department Training to meet-Mandates, Perishable Skills, and positions specific certifications. Includes: Tuition, Travel, and	Department must meet mandated training requirements for staff. Also included is training to enhance service, secession planning, and risk management.	\$ 27,500	\$ 32,500	
<b>Total</b>					<u>\$ 27,500</u>	<u>\$ 32,500</u>	

Department: Police

Account: 61125

Subscriptions

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	Police	Admin	Apple Developer Account	Allows the PD iPhone app to be published in the Apple Store. Offers the community another way to stay connected with the PD and report issues in the field.	\$ 100	\$ 100	1 year
01	Police	Admin	Lexis Nexis	Assess to database used to conduct investigations	\$ 1,200	\$ 1,400	1 year
01	Police	Admin	Copware	Access to law publications, case law, and other leagal resources on officers' smartphone and desktops. Used as a field resource and quickguide.	\$ 615	\$ 615	1 year
01	Police	Admin	Alameda County DA's Office Case Law publications	Publication featuring recent cases, court decisions, and legal principals.	\$ 50	\$ 50	1 year
1	Police	Admin	Veritone	Mobile App for RIPA	\$ -	\$ 3,000	1 year
<b>Total</b>					<u>\$ 1,965</u>	<u>\$ 5,165</u>	



Department: Police

Account: 61130

Travel and Meetings

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	Police	Admin	Supports meeting and training attended by the Chief of Police	Fees associated with travel to meetings and training specific to the Chief of Police	\$ 1,000	\$1,500	
<b>Total</b>					<u>\$ 1,000</u>	<u>\$ 1,500</u>	

Department: Police

Accounts: 63315, Contractual Services - IT

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01 63315	Police	Admin	PD's portion of the IT Support contract	IT support for PD's computers and systems	\$ 57,250	\$ 63,000	
01 63315	Police	Admin	Linux Server	Server support for PD's CAD/RMS system	\$ 6,500	\$ -	
01 63315	Police	Admin	Datto Service	Backup data service	\$ 8,300	\$ -	
01 63315	Police	Admin	CDW-Spillman Server Hardware Warranty	Warranty on CAD/RMS server hardware	\$ 750	\$ 750	
01 63315	Police	Admin	CDW-Spillman Operating system license	License to operate our CAD/RMS system	\$ 1,350	\$ 1,350	
01 63315	Police	Admin	MSP licensing		\$ 850	\$ 850	
<b>Total</b>					<b>\$ 75,000</b>	<b>\$ 65,950</b>	

Department: Police

Account: 64430 Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	City Adopted Amount	Term
01 64430	Police	Support	Spillman Manintance Fee	Annual maintenance fee for Dispatch System	\$ 33,500	\$ 33,500	
01 63315	Police	Support	Duncan Parking Administrator	Parking citation processing to help ensure payment processing and interfacing with DMV and Court-per citation fee	\$ 6,000	\$ 7,000	
01 64430	Police	Support	Language Line	Used by Dispatchers as a translation service for calls to the Dispatch center	\$ 100	\$ 100	
01 64430	Police	Support	Bearcom Radio Maintenance	Yearly Maintenance contract to service our radio equipment	\$ 45,000	\$ 45,000	
01 64430	Police	Support	RCS Investigations (Internal Affairs)	Contract supports internal affairs investigations that must be handled by outside investigators	\$ 5,000	\$ 5,000	
01 64430	Police	Support	PUMA Audio recorders software support and licensing	Supports the audio recorders used by officers in the field (per our audio recording policy).	\$ 4,650	\$ 4,650	
01 64430	Police	Support	Goserco 911/Radio recorder	Supports retention and production of 911 and radio transmission recordings.	\$ 3,000	\$ 3,250	

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	City Adopted Amount	Term
01 64430	Police	Support	NBS-Law Enforcement Parcel Tax Services	Paid to the firm responsible for reporting in Measure "E" tax money	\$ 5,000	\$ 5,000	
01 64430	Police	Support	Black Knight Patrol	Supports traffic control at PW/Via Corta	\$ 50,000	\$ 50,000	
01 64430	Police	Support	Redondo Beach Jail Contract	Based on the Police Study recommendation to book at an alternate location as needed	\$ 45,000	\$ 45,000	
01 64430	Police	Support	Cell Hawk	Program allows detectives the ability to dump electronic search warrant data into this system to identify GPS/cell tower location of suspects	\$ 2,500	\$ 2,500	
05	Police	Support	Vigilant Commercial Data	Supports the investigative platform to allow detectives to access a larger data set (commercial data) related to the Automatic License Plate Reader System	\$ 7,400	\$ 7,400	
01 64430	Police	Support	Coyote, wildlife and pest solutions	Coyote trapping services	\$ 15,000	\$ 15,000	
01 64430	Police	Support	Everbridge	Community Alert System	\$ -	\$ 4,300	
<b>Total</b>					<b>\$ 222,150</b>	<b>\$ 223,400</b>	

Department: Police

Account: 65090

Lease Agreements

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	Police	Admin	Copier Lease	Leasing for copier-based on specific needs to copy court packages (office copiers do not have the same capabilities)	\$ 8,000	\$ 8,600	
<b>Total</b>					<u>\$ 8,000</u>	<u>\$ 8,600</u>	



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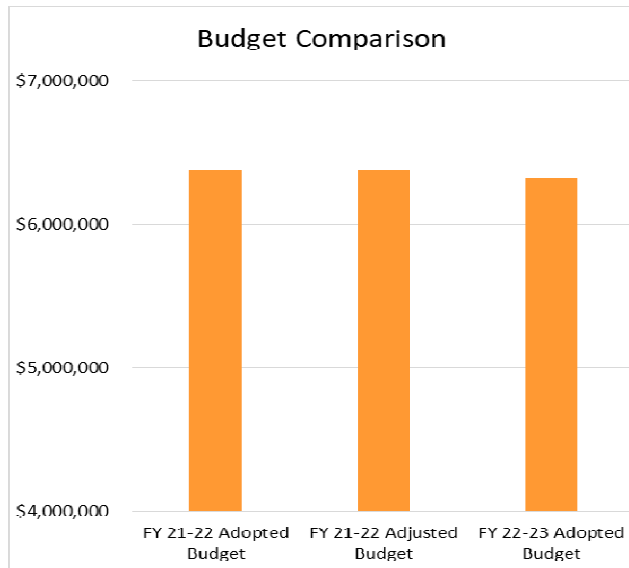
# Fire Department

The City has contracted with Los Angeles County Fire since 1986 to provide fire protection and paramedic services. Additionally the County provides fire code and local ordinance enforcement. The contract includes other support services such as supervision, dispatching, training, equipment maintenance and procurement. The current amendment to the contract agrees to continued services on a year to year basis with an option to terminate by either party with a one year written notice.

## Fire Department

0.0 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-	-
Operating Expenses	<u>5,481,255</u>	<u>5,870,796</u>	<u>6,375,778</u>	<u>6,375,778</u>	<u>6,373,402</u>	<u>6,325,000</u>
<b>Total</b>	<u><u>\$ 5,481,255</u></u>	<u><u>\$ 5,870,796</u></u>	<u><u>\$ 6,375,778</u></u>	<u><u>\$ 6,375,778</u></u>	<u><u>\$ 6,373,402</u></u>	<u><u>\$ 6,325,000</u></u>



"Firefighters save hearts and homes."  
Anonymous

County Fire Overhead Rate	
Fiscal Year	Percentage
2022-23	35.90
2021-22	35.87
2020-21	35.33
2019-20	35.10
2018-19	34.94
2017-18	34.83
2016-17	34.22
2015-16	34.92

# Fire Department

4100

0.0 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Contractual Services - Fire	<u>\$ 5,481,255</u>	<u>\$ 5,870,796</u>	<u>\$ 6,375,778</u>	<u>\$ 6,375,778</u>	<u>\$ 6,373,402</u>	<u>\$ 6,325,000</u>
Total	<u><u>\$ 5,481,255</u></u>	<u><u>\$ 5,870,796</u></u>	<u><u>\$ 6,375,778</u></u>	<u><u>\$ 6,375,778</u></u>	<u><u>\$ 6,373,402</u></u>	<u><u>\$ 6,325,000</u></u>



# Fire Department

4100

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	64311	CONTRACTUAL SERVICE - FIRE	\$ -	\$ -	\$ 6,375,778	\$ 6,375,778	\$ 6,373,402	\$ 6,325,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	5,481,255	5,870,796	-	-	-	-
<b>Totals</b>			<u>\$ 5,481,255</u>	<u>\$ 5,870,796</u>	<u>\$ 6,375,778</u>	<u>\$ 6,375,778</u>	<u>\$ 6,373,402</u>	<u>\$ 6,325,000</u>



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# Community Development Department

The Community Development Department serves the public by efficiently ensuring safe and desired development throughout and adjacent to the city to preserve and enhance quality of life for all residents and businesses of the City. Staff serves a multitude of stakeholders including architects, engineers, residents, property and business owners, Planning Commission, City Council, the PVHA, and neighboring cities to ensure neighborhood compatibility and conformance with all local, state, and federal regulations. The Department enforces the City's Municipal Code and General Plan and propose amendments with the intention of improving agreement among neighbors while protecting the owners' right to land use. Staff advertises public information regarding proposed projects and provides timely response to public inquiries on past, active, and potential future projects.

## KPIs and WLIs

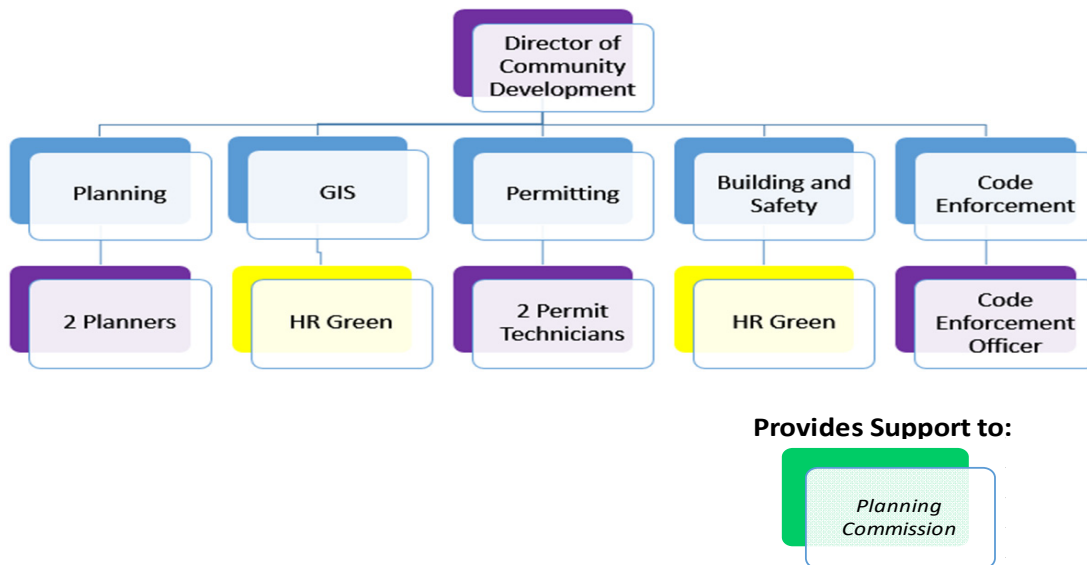
### Key Performance Indicators (KPIs)

- 1 10 business day turnaround for administrative application.
- 2 3 business days to reply for customer inquiries.
- 3 # of permits closed ≥ # of applications submitted.
- 4 0 code enforcement complaints without action.

### Key Workload Indicators (WLIs)

- 1 Number of applications received
- 2 Number of staff reports prepared
- 3 Number of inspections

## Organizational Chart



## Accomplishments

### Permitting:

- 1 \$2,065,249 in app fees collected
- 2 877 applications processed
- 3 221 real property reports

### Building:

- 1 642 building permits reviewed
- 2 2635 inspections performed
- 3 469 permits finalized & closed

### Planning:

- 1 111 staff reports prepared
- 2 235 planning applications reviewed

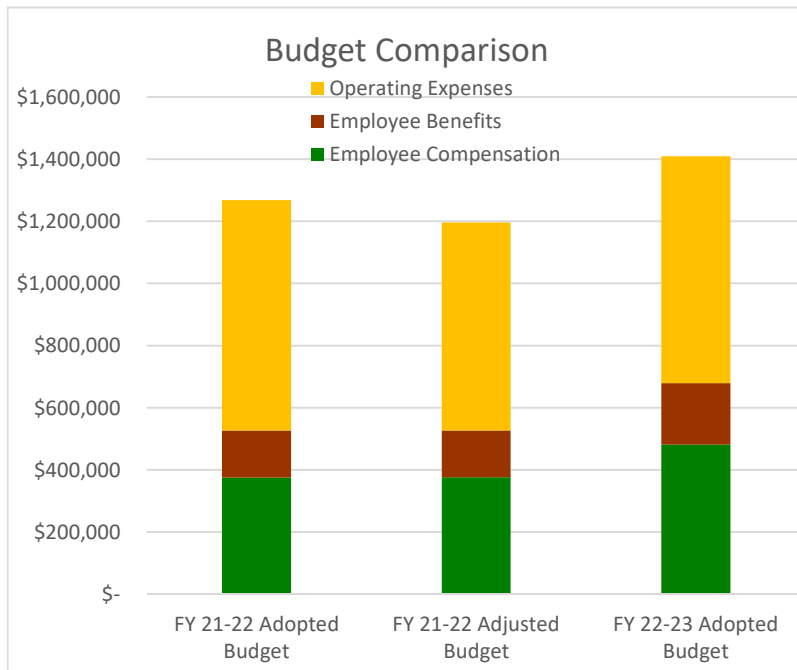
### Code Enforcement:

- 1 288 open and pending cases
- 2 162 cases in Notice or Citation process
- 3 21 SWOs for construction w/o permits

# Community Development Department

6.0 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ 211,940	\$ 283,349	\$ 375,486	\$ 375,886	\$ 328,018	\$ 481,475
Employee Benefits	66,121	88,872	151,651	151,351	129,768	198,220
Operating Expenses	826,327	629,912	741,486	669,386	753,631	729,115
<b>Total</b>	<b>\$ 1,104,388</b>	<b>\$ 1,002,133</b>	<b>\$ 1,268,623</b>	<b>\$ 1,196,623</b>	<b>\$ 1,211,417</b>	<b>\$ 1,408,810</b>



"Nothing is impossible, the word itself says, 'I'm possible!'" -Audrey Hepburn

FTE	Previous Budget	Current Year End	Adopted Budget
Director, Community Development	1.0	1.0	1.0
City Planner	1.0	2.0	2.0
Permit Technician	2.0	2.0	2.0
Code Enforcement Officer		1.0	1.0
PT Code Enforcement Officer	0.5	-	-
<b>Total</b>	<b>4.5</b>	<b>6.0</b>	<b>6.0</b>

# Community Development Department

## Summary of Structural Changes

### Reductions:

	<u>Change</u>	<u>Budgetary Impact</u>
1 Decrease in Contractual Services		\$ (20,816)
2 Decrease in Public Communications / Printing		<u>(6,025)</u>
	Total Decreases	<u>\$ (26,841)</u>

### Additions

	<u>Change</u>	<u>Budgetary Impact</u>
1 Increase in Employee Compensation and Benefits as Department added 1.5 FTEs		\$ 152,558
2 Contractual Services - IT		6,000
3 Other Increases		<u>8,470</u>
	Total Increases	<u>\$ 167,028</u>
	Net Change	<u><u>\$ 140,187</u></u>

# Community Development Department

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 210,619	\$ 281,959	\$ 375,486	\$ 375,486	\$ 327,688	\$ 478,975
Overtime	1,321	1,390	-	400	330	2,500
Retirement	35,222	21,879	31,894	31,894	26,758	46,170
Retirement UAL	-	20,950	40,885	40,885	40,277	46,090
Health / Dental / Vision Insurance	22,190	31,686	72,028	71,528	57,031	96,425
Other Employee Benefits and Taxes	7,807	7,515	6,844	7,044	5,702	9,535
Contractual Services	600,226	502,203	724,066	652,066	747,881	703,250
Contractual Services - IT	-	-	-	-	-	6,000
Liability / Property Insurance	207,540	117,906	-	-	-	-
Training	-	-	475	475	-	690
Public Communications / Printing	10,408	3,968	12,000	11,800	974	5,975
Travel	899	430	1,825	1,825	300	7,000
Office / Cleaning / Uniform Supplies	300	722	2,250	2,250	2,065	3,200
Other Expenses	6,954	4,683	870	970	2,411	3,000
<b>Total</b>	<b>\$ 1,104,388</b>	<b>\$ 1,002,133</b>	<b>\$ 1,268,623</b>	<b>\$ 1,196,623</b>	<b>\$ 1,211,417</b>	<b>\$ 1,408,810</b>

# Community Development - Summary

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 204,225	\$ 276,989	\$ 370,986	\$ 370,986	\$ 320,938	\$ 505,375
01 - GENERAL FUND	40007	CAR ALLOWANCE	-	1,875	4,500	4,500	6,750	4,500
01 - GENERAL FUND	41055	REGULAR OVERTIME	1,321	1,390	-	400	330	2,500
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	-	-	-	(30,900)
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	6,394	3,095	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	35,222	21,879	31,894	31,894	26,758	46,170
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	40,885	40,885	40,277	46,090
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	902	6,842	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	433	433	319	680
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	3,045	3,045	3,045	5,070
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	522	522	522	1,060
01 - GENERAL FUND	50089	UNPAID ACCR LIAB (UAL)	-	20,950	-	-	-	-
01 - GENERAL FUND	50090	HEALTH INSURANCE	22,190	31,686	68,416	67,916	53,145	102,540
01 - GENERAL FUND	50091	STD/LTD PREMIUM	560	806	1,400	1,500	1,145	1,880
01 - GENERAL FUND	50094	SOCIAL SECURITY	2,894	1,615	-	100	78	-
01 - GENERAL FUND	50095	MEDICARE	3,069	4,053	5,444	5,444	4,479	7,655
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(388)	(388)	-	(12,925)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	1,284	1,041	-	-	-	-
		<b>Subtotal</b>	278,061	372,221	527,137	527,237	457,786	679,695

# Community Development - Summary

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	365	1,365	870	870	2,390	2,700
01 - GENERAL FUND	61110	UNIFORM SUPPLY	-	-	-	-	-	550
01 - GENERAL FUND	61120	TRAINING	-	-	475	475	-	690
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	-	-	-	300
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	899	430	1,825	1,825	300	7,000
01 - GENERAL FUND	62215	PRINTING AND BINDING	1,538	54	1,625	1,625	-	1,125
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	100	270	750	550	192	850
01 - GENERAL FUND	62225	PUBLIC INFORMATION	6,904	2,069	6,325	6,325	-	2,000
01 - GENERAL FUND	62245	LEGAL PUBLISHING	1,866	1,575	3,300	3,300	782	2,000
01 - GENERAL FUND	62290	GENERAL SERVICE	2,452	149	-	-	-	-
01 - GENERAL FUND	62291	CODE ENFORCEMENT	-	343	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	300	722	2,250	2,250	2,065	2,650
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	-	-	-	-	-	6,000
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	-	-	100	21	-
01 - GENERAL FUND	64423	FEE REL PROF SERVICES	533,820	450,518	492,000	422,000	535,000	420,000
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	-	-	-	-	45,000	111,500
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	24,882	28,879	133,066	133,066	99,021	101,750
01 - GENERAL FUND	64530	GEOTECHNICAL & GEOLOGICAL	41,524	16,681	45,000	45,000	43,110	45,000
01 - GENERAL FUND	64535	WATER EFFICIENCY	-	6,125	54,000	52,000	25,750	25,000
01 - GENERAL FUND	65090	LEASE AGREEMENT	4,137	2,826	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	207,540	117,906	-	-	-	-
<b>Total General Fund</b>			<b>\$ 1,104,388</b>	<b>\$ 1,002,133</b>	<b>\$ 1,268,623</b>	<b>\$ 1,196,623</b>	<b>\$ 1,211,417</b>	<b>\$ 1,408,810</b>



# Community Development - Summary

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY ENHANCEMENT	64430	CONTRACTUAL SERVICE	18,700	\$ 21,351	\$ -	\$ 153,000	\$ -	\$ -
		<b>Total Technology Enhancement Fund</b>	<u>18,700</u>	<u>\$ 21,351</u>	<u>\$ -</u>	<u>\$ 153,000</u>	<u>\$ -</u>	<u>\$ -</u>

# Community Development

## Administration Division

1.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ -	\$ -	\$ 124,896	\$ 124,896	\$ 124,896	\$ 133,465
Retirement	-	-	9,138	9,138	9,138	9,635
Retirement UAL	-	-	13,329	13,329	13,131	490
Health / Dental / Vision Insurance	-	-	14,195	14,195	13,341	13,040
Other Employee Benefits and Taxes	-	-	2,336	2,336	1,969	2,570
Contractual Services	-	-	80,000	78,000	31,640	34,750
Training	-	-	95	95	-	100
Public Communications / Printing	-	-	750	550	192	750
Office / Cleaning / Uniform Supplies	-	-	2,250	2,250	1,694	2,250
Other Expenses	-	-	775	875	2,268	950
Total	\$ -	\$ -	\$ 123,868	\$ 246,664	\$ 198,569	\$ 198,000

# Community Development

## Planning Division

2.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 210,619	\$ 281,959	\$ 85,548	\$ 85,548	\$ 72,082	\$ 148,400
Overtime	1,321	1,390	-	300	279	1,000
Retirement	35,222	21,879	6,493	6,493	4,822	19,490
Retirement UAL	-	20,950	9,407	9,407	9,267	32,670
Health / Dental / Vision Insurance	22,190	31,686	19,296	18,696	14,448	31,710
Other Employee Benefits and Taxes	7,807	7,515	1,607	1,607	1,287	3,420
Contractual Services	24,882	35,004	79,600	79,600	135,000	180,000
Training	-	-	95	95	-	200
Public Communications / Printing	8,808	3,968	9,625	9,625	782	4,000
Travel	899	430	825	825	-	5,000
Other Expenses	5,936	4,189	-	-	-	1,900
<b>Total</b>	<b>\$ 417,833</b>	<b>\$ 425,841</b>	<b>\$ 212,496</b>	<b>\$ 212,196</b>	<b>\$ 237,967</b>	<b>\$ 427,790</b>

# Community Development

## Building Division

0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Contractual Services	\$ 575,344	\$ 467,199	\$ 537,000	\$ 467,000	\$ 578,110	\$ 465,000
Liability / Property Insurance	108,293	108,277	-	-	-	-
Public Communications / Printing	1,600	-	1,500	1,500	-	1,100
Office / Cleaning / Uniform Supplies	300	322	-	-	371	400
Other Expenses	1,018	494	-	-	-	-
<b>Total</b>	<b>\$ 686,555</b>	<b>\$ 576,292</b>	<b>\$ 538,500</b>	<b>\$ 468,500</b>	<b>\$ 578,481</b>	<b>\$ 466,500</b>

# Community Development

## Permits Division

2.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ -	\$ -	\$ 117,728	\$ 117,728	\$ 90,210	\$ 126,700
Overtime	-	-	-	100	51	1,000
Retirement	-	-	11,115	11,115	8,393	11,785
Retirement UAL	-	-	12,946	12,946	12,754	12,660
Health / Dental / Vision Insurance	-	-	38,537	38,537	29,242	32,350
Other Employee Benefits and Taxes	-	-	2,215	2,315	1,861	2,475
Contractual Services	-	-	25,966	25,966	1,764	22,000
Training	-	-	190	190	-	140
Public Communications / Printing	-	-	125	125	-	125
<b>Total</b>	<b>-</b>	<b>-</b>	<b>208,822</b>	<b>209,022</b>	<b>144,275</b>	<b>209,235</b>

# Community Development

## Code Enforcement Division

1.0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ -	\$ -	\$ 47,314	\$ 47,314	\$ 40,500	\$ 70,410
Overtime	-	-	-	-	-	500
Retirement	-	-	5,148	5,148	4,405	5,260
Retirement UAL	-	-	5,203	5,203	5,125	270
Health / Dental / Vision Insurance	-	-	-	100	-	19,325
Other Employee Benefits and Taxes	-	-	686	786	585	1,070
Contractual Services	-	-	1,500	1,500	1,367	1,500
Contractual Services - IT	-	-	-	-	-	6,000
Training	-	-	95	95	-	250
Travel	-	-	-	-	-	2,000
Office / Cleaning / Uniform Supplies	-	-	-	-	-	550
Other Expenses	-	-	95	95	143	150
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,041</u>	<u>\$ 60,241</u>	<u>\$ 52,125</u>	<u>\$ 107,285</u>

# Community Development - Administration Division

4300

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	\$ 120,396	\$ 120,396	\$ 120,396	\$ 128,965
01 - GENERAL FUND	40007	CAR ALLOWANCE	-	-	4,500	4,500	4,500	4,500
01 - GENERAL FUND	50080	RETIREMENT	-	-	9,138	9,138	9,138	9,635
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	13,329	13,329	13,131	490
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	162	162	162	175
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	625	625	625	600
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	174	174	174	175
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	13,614	13,614	12,380	12,865
01 - GENERAL FUND	50091	STD/LTD PREMIUM	-	-	525	525	372	560
01 - GENERAL FUND	50095	MEDICARE	-	-	1,811	1,811	1,597	2,010
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(380)	(380)	-	(775)
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	-	-	775	775	2,247	850
01 - GENERAL FUND	61120	TRAINING	-	-	95	95	-	100
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	-	-	-	100
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	1,000	1,000	300	-
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	-	750	550	192	750
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	-	2,250	2,250	1,694	2,250
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	-	-	100	21	-
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	-	-	26,000	26,000	5,890	9,750
01 - GENERAL FUND	64535	WATER EFFICIENCY	-	-	54,000	52,000	25,750	25,000
			-	-	-	-	-	-
<b>Total General Fund</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 248,764</b>	<b>\$ 246,664</b>	<b>\$ 198,569</b>	<b>\$ 198,000</b>

# Community Development - Planning Division

4800

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 204,225	\$ 276,989	\$ 85,548	\$ 85,548	\$ 69,832	\$ 179,300
01 - GENERAL FUND	40007	CAR ALLOWANCE	-	1,875	-	-	2,250	-
01 - GENERAL FUND	41055	REGULAR OVERTIME	1,321	1,390	-	300	279	1,000
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	-	-	-	(30,900)
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	6,394	3,095	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	35,222	21,879	6,493	6,493	4,822	19,490
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	9,407	9,407	9,267	32,670
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	902	6,842	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	114	114	-	240
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	-	-	-	1,560
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	-	-	-	350
01 - GENERAL FUND	50089	UNPAID ACCR LIAB (UAL)	-	20,950	-	-	-	-
01 - GENERAL FUND	50090	HEALTH INSURANCE	22,190	31,686	19,190	18,590	14,448	38,710
01 - GENERAL FUND	50091	STD/LTD PREMIUM	560	806	367	367	272	770
01 - GENERAL FUND	50094	SOCIAL SECURITY	2,894	1,615	-	-	-	-
01 - GENERAL FUND	50095	MEDICARE	3,069	4,053	1,240	1,240	1,015	2,650
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(8)	(8)	-	(9,150)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	1,284	1,041	-	-	-	-
<b>Subtotal</b>			278,061	372,221	122,351	122,051	102,185	236,690



# Community Development - Planning Division

4800

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	365	1,365	-	-	-	1,700
01 - GENERAL FUND	61120	TRAINING	-	-	95	95	-	200
01 - GENERAL FUND	61125	SUBSCRIPTIONS	-	-	-	-	-	200
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	899	430	825	825	-	5,000
01 - GENERAL FUND	62215	PRINTING AND BINDING	38	54	-	-	-	-
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	270	-	-	-	-
01 - GENERAL FUND	62225	PUBLIC INFORMATION	6,904	2,069	6,325	6,325	-	2,000
01 - GENERAL FUND	62245	LEGAL PUBLISHING	1,866	1,575	3,300	3,300	782	2,000
01 - GENERAL FUND	62290	GENERAL SERVICE	2,052	149	-	-	-	-
01 - GENERAL FUND	62291	CODE ENFORCEMENT	-	343	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	400	-	-	-	-
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	-	-	-	-	45,000	110,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	24,882	28,879	79,600	79,600	90,000	70,000
01 - GENERAL FUND	64535	WATER EFFICIENCY	-	6,125	-	-	-	-
01 - GENERAL FUND	65090	LEASE AGREEMENT	3,519	2,332	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	99,247	9,629	-	-	-	-
<b>Total General Fund</b>			<b>\$ 417,833</b>	<b>\$ 425,841</b>	<b>\$ 212,496</b>	<b>\$ 212,196</b>	<b>\$ 237,967</b>	<b>\$ 427,790</b>

# Community Development - Planning Division

4800

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEMENT	64430	CONTRACTUAL SERVICE	4,000.00	\$ 4,000	\$ -	\$ 119,034	\$ -	\$ -
<b>Total Technology Enhancement Fund</b>			<u>\$ 4,000.00</u>	<u>\$ 4,000</u>	<u>\$ -</u>	<u>\$ 119,034</u>	<u>\$ -</u>	<u>\$ -</u>

# Community Development - Building Division

4200

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	62215	PRINTING AND BINDING	1,500	-	1,500	1,500	-	1,000
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	100	-	-	-	-	100
01 - GENERAL FUND	62290	GENERAL SERVICE	400	-	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	300	322	-	-	371	400
01 - GENERAL FUND	64423	FEE REL PROF SERVICES	533,820	450,518	492,000	422,000	535,000	420,000
01 - GENERAL FUND	64530	GEOTECHNICAL & GEOLOGICAL	41,524	16,681	45,000	45,000	43,110	45,000
01 - GENERAL FUND	65090	LEASE AGREEMENT	618	494	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	108,293	108,277	-	-	-	-
<b>Totals</b>			<u>\$ 686,555.00</u>	<u>\$ 576,292</u>	<u>\$ 538,500</u>	<u>\$ 468,500</u>	<u>\$ 578,481</u>	<u>\$ 466,500</u>

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEMENT	64430	CONTRACTUAL SERVICE	<u>\$ 14,700.00</u>	<u>\$ 17,351</u>	<u>\$ -</u>	<u>\$ 33,966</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Total Technology Enhancement Fund</b>			<u>\$ 14,700.00</u>	<u>\$ 17,351</u>	<u>\$ -</u>	<u>\$ 33,966</u>	<u>\$ -</u>	<u>\$ -</u>

# Community Development - Permitting Division

4400

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	\$ 117,728	\$ 117,728	\$ 90,210	\$ 126,700
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	-	100	51	1,000
01 - GENERAL FUND	50080	RETIREMENT	-	-	11,115	11,115	8,393	11,785
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	12,946	12,946	12,754	12,660
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	157	157	157	170
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	2,420	2,420	2,420	1,755
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	348	348	348	360
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	35,612	35,612	26,317	31,965
01 - GENERAL FUND	50091	STD/LTD PREMIUM	-	-	508	508	501	550
01 - GENERAL FUND	50094	SOCIAL SECURITY	-	-	-	100	78	-
01 - GENERAL FUND	50095	MEDICARE	-	-	1,707	1,707	1,282	1,925
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	-	-	-	(1,900)
01 - GENERAL FUND	61120	TRAINING	-	-	190	190	-	140
01 - GENERAL FUND	62215	PRINTING AND BINDING	-	-	125	125	-	125
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	-	-	25,966	25,966	1,764	22,000
<b>Total General Fund</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 208,822</b>	<b>\$ 209,022</b>	<b>\$ 144,275</b>	<b>\$ 209,235</b>

# Community Development - Code Enforcement Division

4500

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	\$ 47,314	\$ 47,314	40,500	\$ 70,410
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	-	-	-	500
01 - GENERAL FUND	50080	RETIREMENT	-	-	5,148	5,148	4,405	5,260
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	5,203	5,203	5,125	270
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	95
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	-	-	-	1,155
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	-	-	-	175
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	-	100	-	19,000
01 - GENERAL FUND	50095	MEDICARE	-	-	686	686	585	1,070
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	-	-	-	(1,100)
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	-	-	95	95	143	150
01 - GENERAL FUND	61110	UNIFORM SUPPLY	-	-	-	-	-	550
01 - GENERAL FUND	61120	TRAINING	-	-	95	95	-	250
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	-	-	-	-	-	2,000
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	-	-	-	-	-	6,000
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	-	-	-	-	-	1,500
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	-	-	1,500	1,500	1,367	-
<b>Total General Fund</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,041</u>	<u>\$ 60,241</u>	<u>\$ 52,125</u>	<u>\$ 107,285</u>

Department: COMMUNITY DEVELOPMENT

Account: 61105

Dues and Memberships

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01-3-4300-014300-61105	CD	Admin	American Planning Association (APA) and American Institute Of Certified Planners (AICP) Annual Dues and	Maintains Community Development Director's APA Annual Dues and/or AICP Annual Dues including Accreditation	\$ 775	\$ 850	Annually
01-3-4500-014500-61105	CD	Code Enforcement	California Association of Code Enforcement Officer's Annual Dues and Accreditation	Maintains Code Enforcement Officer's Annual Dues and Accreditation	\$ 95	\$ 150	Annually
	CD	Planning	American Planning Association (APA) and American Institute of Certified Planners (AICP) Annual Dues and	Maintains two (2) City Planner's APA Annual Dues and/or AICP Annual Dues including Accreditation	\$ -	\$ 1,700	Annually
<b>Total</b>					<u>\$ 870</u>	<u>\$ 2,700</u>	

**Department:** COMMUNITY DEVELOPMENT

**Account:** 61120

**Training**

**\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.**

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01-3-4400-014400-61120	CD	Permitting	Permit Technician Training	Customer Service Training For Permit Technicians	\$ 140	\$ -	As Available
01-3-4300-014300-61120	CD	Admin	Certification Maintenance	Training To Meet Continuing Education Credits To Maintain AICP Certification, if applicable and to stay up to date on new and updated legislation	\$ 95	\$ 100	As Available
01-3-4500-014500-61120	CD	Code Enforcement	Code Enforcement Training	Training For Code Enforcement Officer to meet continuing Education/Certification Credit (5 courses at \$50 each) and to stay up to date on state codes	\$ 145	\$ 250	As Available
01-3-4800-014800-61120	CD	Planning	Planning Training		\$ 95	\$ -	As Available
<b>Total</b>					<b>\$ 475</b>	<b>\$ 350</b>	

Department: COMMUNITY DEVELOPMENT

Account: 61125

Subscriptions

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	CD	Administration	CEQA and State Planning and Zoning Books	Purchase of updated state regulations	\$ -	\$ 100	Annual
01	CD	Planning	CEQA and State Planning and Zoning Books	Purchase of updated state regulations	\$ -	\$ 200	Annual
01							
01							
<b>Total</b>					\$ -	\$ 300	



Department: COMMUNITY DEVELOPMENT

Account: 61130

Travel and Meetings

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01-3-4800-014800-61130	CD	Planning	Annual American Planning Association California Planning Conference and Planning Commission Meeting	Annual American Planning Association California Chapter (APACA) Conference - Source Of continued education credits to maintain AICP certification, if applicable and for source for learning/collaboration regarding new State mandates for 2 planners and dinner For Planning	\$ 825	\$ 5,000	Monthly
01-3-4300-014300-61130	CD	Code Enforcement	Annual Code Enforcement Conference	Annual Code Enforcement Conference- Source Of continued education/certification credits and for source for learning/collaboration regarding new State mandates	\$ -	\$ 2,000	
01-3-4300-014300-61130	CD	Admin	Annual American Planning Association California Planning Conference	Annual American Planning Association California Chapter (APACA) Conference - Source Of continued education credits to maintain AICP certification, if applicable and for source for learning/collaboration regarding new State mandates	\$ 800	\$ -	Annually
<b>Total</b>					<u>\$ 1,625</u>	<u>\$ 7,000</u>	

**Department:** COMMUNITY DEVELOPMENT

Accounts: 64422 - 64429

Professional Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	CD	Building	Building Division Services	Staffing of the Building Division by HR Green and carrying out the necessary functions	\$ 422,000	\$ 425,000	Annual
01	CD	Admin	Landscape Review Consultant	Review Landscape plans & perform installation compliance by Environmental Design Associates (\$1,673 landscape application fee) at an hourly rate of \$125 per hour not to exceed \$1,000 per landscape plan application	\$ -	\$ 25,000	Annual (3 year cc
01	CD	Building	Geotechnical Engineer	Review of Geological/Geotechnical Reports, when necessary by Kling Consulting Group	\$ 45,000	\$ 45,000	Annual
01	CD	Code					
<b>Total</b>					<u>\$ 467,000</u>	<u>\$ 495,000</u>	

**Department:** COMMUNITY DEVELOPMENT

Accounts: 63315, 64311, 64430, 64440, 64535

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
"01	CD	Planning	General Plan Update	State-Mandated Update To The City's Housing Element And Safety Element Of The General Plan; Work Began FY 20-21; Completely Paid For By SB2 Fund (Paid Out At Work Completion)	\$ 79,600	\$ 70,000	By Project
01-3-4300-014300-64430	CD	Code Enforcement	Data Ticket	Service for the processing of notice citations including the collecton of fees, when a citation is issued	\$ -	\$ 6,000	Upon Completion
01-3-4400-014400-64415	CD	Permitting	Public-Facing Online Permitting System	Upgrade Of Existing Smartgov Contract To Set Up Online Permitting For The Public To Submit Applications, Pay Associated Fees, And Check On Status Of Projects Online; Completely Paid For By Sb2 Fund (\$16,130 Implementation; \$5,000 Training; \$1,834 Subscription)	\$ 25,966	\$ 30,000	Annually
01	CD	ADMIN	Geographic Information Systems (GIS)	Continued utilization of the City's GIS system managed by HR Green Staff	\$ 6,000	\$ 6,750	
01	CD	Planning	Contract Planners	Hiring of Contract Planners, when necessary	\$ -	\$ 120,000	
01	CD	ADMIN		BLUEBEAM STUDIO PRIME LEV	\$ -	\$ 3,000	
<b>Total</b>					<b>\$ 111,566</b>	<b>\$ 235,750</b>	

**Department:** \_\_\_\_\_

Account: 62225

Uniform

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
	CD	Code Enforcement	Uniform	City Emblem Clothing for performing the job including site visits	\$ -	\$ 550	
<b>Total</b>					<u>\$ -</u>	<u>\$ 550</u>	

# Department of Public Works

The Public Works Department is responsible for a wide variety of engineering, construction and maintenance activities on City-owned property, public streets, right-of-ways and easements. The Department sustains structures and services essential to providing a safe community that preserves and enhances the quality of life for all residents, businesses and visitors. Specific activities of the Public Works Department include: Capital Improvement Projects and Street Maintenance, Parklands and City Facilities Maintenance, Weed Abatement & Fire Fuel Reduction, Traffic and Parking Management, and Storm Water Quality Management.

## KPIs and WLIs

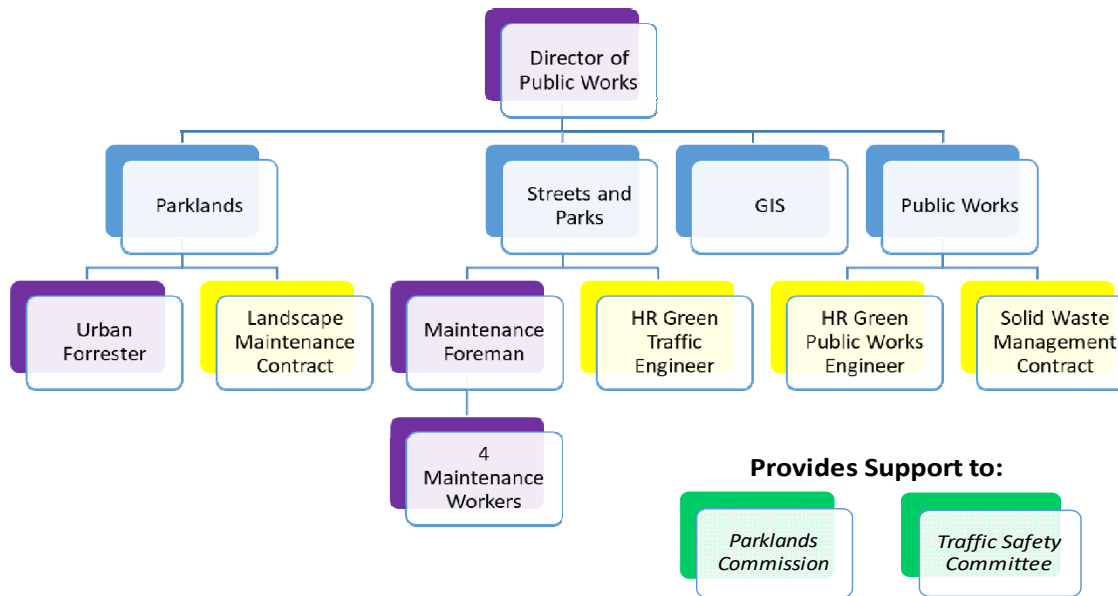
### Key Performance Indicators (KPIs)

- 1 10 day turn around for administrative applications
- 2 Reply to customer inquiries within 3 business days
- 3 0 complaints received without follow-up

### Key Workload Indicators (WLIs)

- 1 Number and complexity of CIP projects
- 2 Number of applications processed
- 3 Number of staff reports prepared
- 4 Number of work orders received

## Organizational Chart



## Accomplishments

### Capital Improvement Projects

- 1 Completed 191,600 sq. yds of slurry seal
- 2 Completed 89,300 sq ft of street resurfacing on Via Campesina and pavement repairs throughout the City

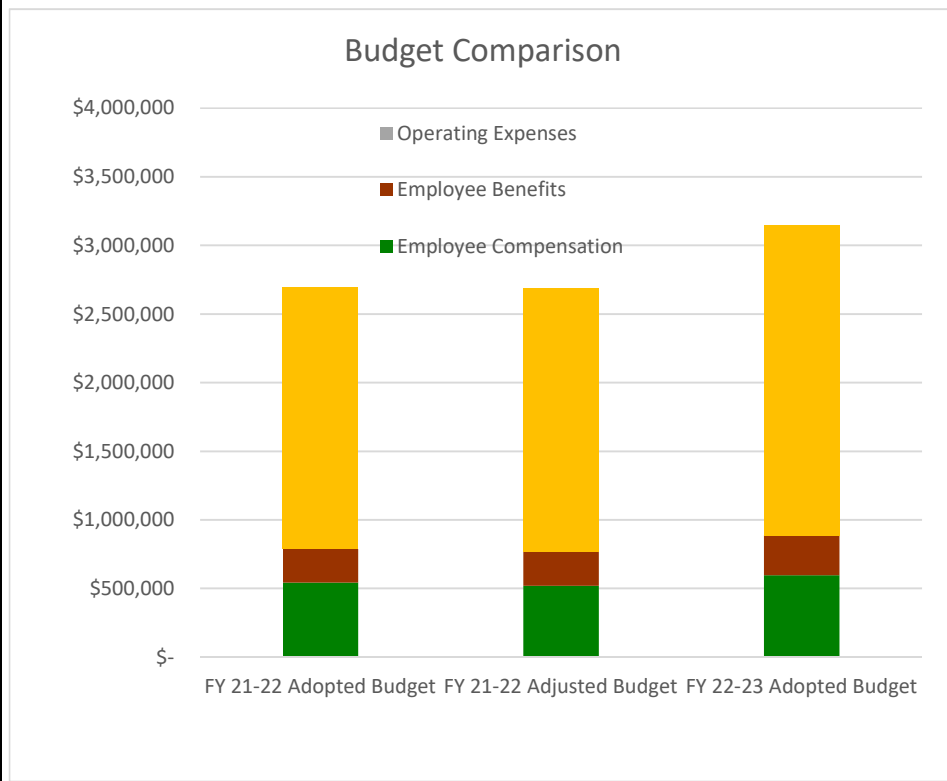
### Permitting and Work Orders:

- 1 364 Public Works Permits Issued
- 2 \$163,500 in permit fees collected
- 3 550 trees trimmed
- 4 6,105 gallons of debris removed from storm drains

# Department of Public Works

7.0 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Employee Compensation	\$ 430,736	\$ 275,598	\$ 543,968	\$ 519,068	\$ 470,555	\$ 597,295
Employee Benefits	175,078	113,036	243,234	248,534	188,049	289,570
Operating Expenses	1,851,584	2,286,900	1,905,741	1,916,973	1,769,268	2,258,975
<b>Total</b>	<b>\$ 2,457,398</b>	<b>\$ 2,675,534</b>	<b>\$ 2,692,943</b>	<b>\$ 2,684,575</b>	<b>\$ 2,427,872</b>	<b>\$ 3,145,840</b>



FTE	Previous Budget	Current Year End	Adopted Budget
Director, Public Works	1.0	1.0	1.0
Urban Forester	1.0	1.0	1.0
Maintenance Foreman	1.0	1.0	1.0
Maintenance Worker	4.0	4.0	4.0
<b>Total</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>

"Before anything else, preparation is the key to success." - Alexander Graham Bell

# Department of Public Works

## Summary of Structural Changes

### Reductions:

	<u>Change</u>	<u>Budgetary Impact</u>
1 Decrease in Other Expenses		\$ (44,800)
2 Decrease in Contractual Services - Public Works		(9,800)
3 Other Reductions		<u>(1,100)</u>
	Total Reductions	<u>\$ (55,700)</u>

### Additions

	<u>Change</u>	<u>Budgetary Impact</u>
1 Increase in Employee Compensation and Benefits		\$ 99,663
2 Increase in Contractual Services - Parklands Management		280,900
3 Increase in Utilities		56,500
4 Increase in Automotive Supplies (Fuel)		27,200
5 Increase in Contractual Services		39,291
6 Other Increases		5,043
	Total Increases	<u>\$ 508,597</u>
	Net Change	<u><u>\$ 452,897</u></u>

# Department of Public Works

7.0 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 417,893	\$ 261,293	\$ 527,968	\$ 504,568	\$ 456,129	\$ 578,295
Overtime	12,843	14,305	16,000	14,500	14,426	19,000
Retirement	70,962	21,764	53,575	54,075	33,363	60,035
Retirement UAL	-	-	58,814	58,814	58,154	94,660
Health / Dental / Vision Insurance	67,328	49,040	120,700	124,000	86,129	120,525
Workers' Compensation	21,097	34,345	-	-	-	-
Other Employee Benefits and Taxes	15,691	7,887	10,145	11,645	10,403	14,350
Contractual Services	541,594	578,993	459,084	397,084	598,562	498,375
Contractual Services - Public Works	101,406	86,293	106,000	106,000	10,000	96,200
Contractual Services - Parklands Management	613,453	835,258	857,500	939,432	763,416	1,138,400
Liability / Property Insurance	225,373	319,704	-	-	-	-
Utilities	218,576	325,503	285,400	285,400	319,976	341,900
Automotive Supplies	-	21,144	22,800	23,300	23,297	50,000
Building Supplies	30,268	21,877	38,577	30,577	20,576	40,000
Training	-	113	1,000	900	39	4,200
Public Communications / Printing	11,819	15,198	550	550	-	100
Travel	45	-	880	880	68	1,300
Office / Cleaning / Uniform Supplies	6,007	8,030	10,300	10,300	8,893	9,650
Other Expenses	103,043	74,787	123,650	122,550	24,441	78,850
<b>Total</b>	<b>\$ 2,457,398</b>	<b>\$ 2,675,534</b>	<b>\$ 2,692,943</b>	<b>\$ 2,684,575</b>	<b>\$ 2,427,872</b>	<b>\$ 3,145,840</b>



# Department of Public Works

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 409,624	\$ 271,305	\$ 522,103	\$ 498,703	\$ 454,629	\$ 565,750
01 - GENERAL FUND	40007	CAR ALLOWANCE	4,388	-	4,365	4,365	-	4,500
01 - GENERAL FUND	40008	PHONE ALLOWANCE	702	-	-	-	-	-
01 - GENERAL FUND	40010	TEMPORARY SALARIES	2,382	-	-	-	-	-
01 - GENERAL FUND	40012	MERIT PAY	-	-	-	-	-	6,245
01 - GENERAL FUND	40030	ACTING PAY	199	-	-	-	-	-
01 - GENERAL FUND	41055	REGULAR OVERTIME	5,508	6,402	6,000	4,500	2,722	12,000
01 - GENERAL FUND	41065	CALLBACK OVERTIME	7,335	7,903	10,000	10,000	11,704	7,000
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	-	(10,608)	-	-	-	-
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	598	596	1,500	1,500	1,500	1,800
01 - GENERAL FUND	50080	RETIREMENT	70,962	21,764	53,575	54,075	33,363	60,035
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	58,814	58,814	58,154	94,660
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	21,097	34,345	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	760
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	10,945	10,945	-	8,875
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	1,044	1,044	-	1,220
01 - GENERAL FUND	50090	HEALTH INSURANCE	67,328	49,040	110,571	113,871	86,129	116,695
01 - GENERAL FUND	50091	STD/LTD PREMIUM	1,978	835	2,376	2,376	1,403	2,545
01 - GENERAL FUND	50094	SOCIAL SECURITY	1,618	1,825	-	-	2,537	-
01 - GENERAL FUND	50095	MEDICARE	5,166	2,941	7,769	6,769	3,988	8,505
01 - GENERAL FUND	50096	RETIREE HEALTH STIPEND	3,300	3,300	-	2,500	2,475	3,300
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(1,860)	(1,860)	-	(7,025)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	3,629	(1,014)	-	-	-	-
		<b>Sub total</b>	<b>\$ 605,814</b>	<b>\$ 388,634</b>	<b>\$ 787,202</b>	<b>\$ 767,602</b>	<b>\$ 658,604</b>	<b>\$ 886,865</b>

# Department of Public Works

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	\$ 558	\$ 185	\$ 450	\$ 450	\$ 185	\$ 750
01 - GENERAL FUND	61110	UNIFORM SUPPLY	6,007	7,747	9,100	9,300	8,848	9,100
01 - GENERAL FUND	61120	TRAINING	-	113	1,000	900	39	4,200
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	45	-	880	880	68	1,300
01 - GENERAL FUND	62215	PRINTING AND BINDING	-	33	100	100	-	-
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	251	450	450	-	100
01 - GENERAL FUND	62225	PUBLIC INFORMATION	1,132	-	-	-	-	-
01 - GENERAL FUND	62255	UTILITIES	218,576	325,503	285,400	285,400	319,976	341,900
01 - GENERAL FUND	62290	GENERAL SERVICE	1,696	143	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	283	1,200	1,000	45	550
01 - GENERAL FUND	63300	FUEL	-	-	-	-	-	50,000
01 - GENERAL FUND	63305	AUTO SUPPLIES	-	21,144	22,800	23,300	23,297	-
01 - GENERAL FUND	63310	SAFETY EQUIPMENT	1,035	2,326	3,200	2,100	305	2,100
01 - GENERAL FUND	63322	NPDES-MOU CITY CONTRIBUT	69,759	62,304	99,000	99,000	23,877	68,500
01 - GENERAL FUND	63325	BUILDING SUPPLIES	30,268	21,877	38,577	30,577	20,576	40,000
01 - GENERAL FUND	63330	RADIO COMMUNICATIONS	10,687	14,914	-	-	-	-
01 - GENERAL FUND	63360	STREET/TRAFFIC SIGN	140	-	-	-	-	-
01 - GENERAL FUND	64415	PARKLANDS MAINTENANCE	22,076	31,147	27,500	17,500	15,312	22,500
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	370,039	466,124	350,000	290,000	467,480	394,400
01 - GENERAL FUND	64429	PROF SERVS NPDES	68,211	85,643	96,000	96,000	-	96,200
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	171,555	112,869	109,084	107,084	131,082	103,975
01 - GENERAL FUND	64433	STORM DRAIN CLEANING	33,195	650	10,000	10,000	10,000	-
01 - GENERAL FUND	64435	WEED ABATEMENT	164,791	154,106	225,000	329,932	33,100	464,600
01 - GENERAL FUND	64436	ANNUAL LANDSCAPE MT.	197,177	314,906	330,000	317,000	328,028	354,300
01 - GENERAL FUND	64440	TREE MAINTENANCE CONTRACT	229,409	335,099	275,000	275,000	386,976	297,000
01 - GENERAL FUND	64444	TREE BANK EXPENSE	2,385	4,124	5,000	5,000	-	-
01 - GENERAL FUND	64460	EQUIPMENT RENT	24,105	3,748	16,000	16,000	74	7,500
01 - GENERAL FUND	65090	LEASE AGREEMENT	3,365	1,957	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	225,373	319,704	-	-	-	-
<b>Totals</b>			<b>\$ 2,457,398</b>	<b>\$ 2,675,534</b>	<b>\$ 2,692,943</b>	<b>\$ 2,684,575</b>	<b>\$ 2,427,872</b>	<b>\$ 3,145,840</b>

# Department of Public Works

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
02 - GAS TAX	62297	OFFICE SUPPLIES	\$ -	\$ 167,690	\$ -	\$ -	\$ -	\$ -
02 - GAS TAX	63350	STREET MAINTENANCE	-	1,451	-	-	-	-
02 - GAS TAX	63360	STREET/TRAFFIC SIGN	-	31,746	-	-	-	-
02 - GAS TAX	64432	STREET STRIPING	-	6,289	-	-	-	-
02 - GAS TAX	66605	LIAB/PROPERTY INSURANCE	-	47,762	-	-	-	-
<b>Totals</b>			<u>\$ -</u>	<u>\$ 254,938</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
06 - SPECIAL PROJECTS FUND	61105	DUES AND MEMBERSHIP	\$ 43,575	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -
06 - SPECIAL PROJECTS FUND	64425	PROFESSIONAL SERVICES	\$ 26,227	-	-	-	-	18,900
06 - SPECIAL PROJECTS FUND	64428	RECYCLING AB939	26,227	15,592	18,000	18,000	2,777	18,900
06 - SPECIAL PROJECTS FUND	64439	RECYCLE CONTAINERS	-	-	5,000	5,000	-	-
<b>Totals</b>			<u>\$ 96,029</u>	<u>\$ 15,592</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 2,777</u>	<u>\$ 37,800</u>

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEMENT	64430	CONTRACTUAL SERVICE	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# Department of Public Works

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
21 - MEASURE W	63322	NPDES-MOU CITY CONTRIBUT	\$ 25,112.00	\$ 83,449	\$ 17,000	\$ 17,000	\$ 33,243	\$ 25,000
21 - MEASURE W	64425	PROFESSIONAL SERVICES	-	1,282	1,300	1,300	1,300	1,300
21 - MEASURE W	64433	STORM DRAIN CLEANING	-	121,169	167,000	167,000	150,645	178,000
<b>Totals</b>			<u>\$ 25,112.00</u>	<u>\$ 205,900</u>	<u>\$ 185,300</u>	<u>\$ 185,300</u>	<u>\$ 185,188</u>	<u>\$ 204,300</u>

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
26 - TRANSIT PROP A FUND	64430	CONTRACTUAL SERVICE	\$ 237,469	\$ 245,543	\$ 250,675	\$ 250,675	\$ 245,543	\$ 245,543
<b>Totals</b>			<u>\$ 237,469</u>	<u>\$ 245,543</u>	<u>\$ 250,675</u>	<u>\$ 250,675</u>	<u>\$ 245,543</u>	<u>\$ 245,543</u>

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
30 - CAPITAL IMPROVEMENTS FUND	80012	CONSTRUCTION	\$ -	\$ -	\$ 4,216,842	\$ 4,216,842	\$ 317,346	\$ -
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,216,842</u>	<u>\$ 4,216,842</u>	<u>\$ 317,346</u>	<u>\$ -</u>

# Department of Public Works

FUND	ACCOUNT	ACCOUNT DESCRIPTION	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEMENT	70750	AUTOMOTIVE EQUIPMENT	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ 80,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 80,000</u>

FUND	ACCOUNT	ACCOUNT DESCRIPTION	PRIOR YEAR BUDGET	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
62 - SEWER FUND	63354	CITY-WIDE SEWER REPAIRS	\$ 9,579	\$ -	\$ -	\$ -	\$ -	\$ -
62 - SEWER FUND	64425	PROFESSIONAL SERVICES	13,626	-	-	-	-	-
62 - SEWER FUND	80155	VIA CORONEL/ZURITA UPGRAD	68,892	-	-	-	-	-
62 - SEWER FUND	80158	SEWER COND ASSESSMENT	13,878	-	86,400	86,400	-	-
<b>Totals</b>			<u>\$ 105,975.00</u>	<u>\$ -</u>	<u>\$ 86,400</u>	<u>\$ 86,400</u>	<u>\$ -</u>	<u>\$ -</u>

# Department of Public Works

## Administration Division

1 FTEs

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 218,263	\$ 40,882	\$ 136,365	\$ 106,365	\$ 57,926	\$ 162,040
Retirement	28,163	722	14,362	14,362	2,394	16,795
Retirement UAL	-	-	14,515	14,515	14,515	28,160
Health / Dental / Vision Insurance	18,156	1,072	17,890	17,890	-	19,230
Workers' Compensation	361	24,069	-	-	-	-
Other Employee Benefits and Taxes	6,914	1,390	2,565	2,565	3,449	3,190
Contractual Services	476,782	540,465	416,100	356,100	560,110	441,975
Contractual Services - Public Works	68,211	85,643	96,000	96,000	-	96,200
Liability / Property Insurance	144,373	12,224	-	-	-	-
Training	-	-	1,000	900	39	2,500
Public Communications / Printing	1,132	215	550	550	-	-
Travel	30	-	780	780	-	1,000
Office / Cleaning / Uniform Supplies	-	163	1,200	1,000	45	350
Other Expenses	74,172	63,841	99,265	99,265	23,877	68,990
<b>Total</b>	<b>\$ 1,036,557</b>	<b>\$ 770,686</b>	<b>\$ 800,592</b>	<b>\$ 710,292</b>	<b>\$ 662,355</b>	<b>\$ 840,430</b>

# Department of Public Works

## Streets and Parks Division

5 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 2,491	\$ 653	\$ 301,844	\$ 301,844	\$ 301,844	\$ 320,135
Overtime	7,335	7,903	10,000	10,000	11,704	13,000
Retirement	-	-	32,400	32,400	25,141	32,855
Retirement UAL	-	-	34,429	34,429	33,916	49,090
Health / Dental / Vision Insurance	-	-	88,777	92,077	72,378	88,250
Other Employee Benefits and Taxes	2,611	3,300	5,894	7,394	5,561	9,315
Contractual Services	5,893	2,382	4,200	4,200	1,385	7,000
Contractual Services - Public Works	33,195	650	10,000	10,000	10,000	-
Liability / Property Insurance	29,609	235,516	-	-	-	-
Utilities	1,095	1,692	1,400	1,400	1,272	1,900
Automotive Supplies	-	21,144	22,800	23,300	23,297	50,000
Training	-	113	-	-	-	700
Public Communications / Printing	10,687	14,983	-	-	-	100
Travel	15	-	100	100	68	300
Office / Cleaning / Uniform Supplies	5,912	7,624	9,100	9,100	8,651	9,300
Other Expenses	26,486	6,637	19,200	18,100	379	9,675
<b>Total</b>	<b>\$ 125,329</b>	<b>\$ 302,597</b>	<b>\$ 540,144</b>	<b>\$ 544,344</b>	<b>\$ 495,596</b>	<b>\$ 591,620</b>

# Department of Public Works

## Parklands Division

1 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Salaries and Paid Compensation	\$ 220,083	\$ 219,758	\$ 89,759	\$ 96,359	\$ 96,359	\$ 96,120
Overtime	5,508	6,402	6,000	4,500	2,722	6,000
Retirement	42,799	21,042	6,813	7,313	5,828	10,385
Retirement UAL	-	-	9,870	9,870	9,723	17,410
Health / Dental / Vision Insurance	49,172	47,968	14,033	14,033	13,751	13,045
Workers' Compensation	20,736	10,276	-	-	-	-
Other Employee Benefits and Taxes	6,166	3,197	1,686	1,686	1,393	1,845
Contractual Services - Parklands Management	613,453	835,258	857,500	939,432	763,416	1,138,400
Liability / Property Insurance	51,391	21,021	-	-	-	-
Utilities	136,150	217,770	180,000	180,000	206,559	225,000
Training	-	-	-	-	-	1,000
Office / Cleaning / Uniform Supplies	95	243	-	200	197	-
Other Expenses	2,385	4,309	5,185	5,185	185	185
<b>Total</b>	<b>\$ 1,147,938</b>	<b>\$ 1,387,244</b>	<b>\$ 1,170,846</b>	<b>\$ 1,258,578</b>	<b>\$ 1,100,133</b>	<b>\$ 1,509,390</b>



# Department of Public Works

## City Properties Division

0 FTE

ACCOUNT GROUP	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
Contractual Services	\$ 58,919	\$ 36,146	\$ 38,784	\$ 36,784	\$ 37,067	\$ 49,400
Liability / Property Insurance	-	50,943	-	-	-	-
Utilities	81,331	106,041	104,000	104,000	112,145	115,000
Building Supplies	30,268	21,877	38,577	30,577	20,576	40,000
<b>Total</b>	<b>\$ 170,518</b>	<b>\$ 215,007</b>	<b>\$ 181,361</b>	<b>\$ 171,361</b>	<b>\$ 169,788</b>	<b>\$ 204,400</b>

# Department of Public Works - Admin Division

5000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 196,669	\$ 53,008	132,000	\$ 102,000	\$ 57,926	\$ 157,540
01 - GENERAL FUND	40007	CAR ALLOWANCE	4,388	-	4,365	4,365	-	4,500
01 - GENERAL FUND	40008	PHONE ALLOWANCE	702	-	-	-	-	-
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	16,504	(12,126)	-	-	-	-
01 - GENERAL FUND	50080	RETIREMENT	28,163	722	14,362	14,362	2,394	16,795
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	14,515	14,515	14,515	28,160
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	361	24,069	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	205
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	1,975	1,975	-	360
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	174	174	-	175
01 - GENERAL FUND	50090	HEALTH INSURANCE	18,156	1,072	17,041	17,041	-	19,690
01 - GENERAL FUND	50091	STD/LTD PREMIUM	879	(7)	651	651	-	765
01 - GENERAL FUND	50094	SOCIAL SECURITY	1,508	1,825	-	-	2,537	-
01 - GENERAL FUND	50095	MEDICARE	2,995	769	1,914	1,914	912	2,425
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(1,300)	(1,300)	-	(1,200)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	1,532	(1,197)	-	-	-	-
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	558	-	265	265	-	490
01 - GENERAL FUND	61120	TRAINING	-	-	1,000	900	39	2,500
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	30	-	780	780	-	1,000
01 - GENERAL FUND	62215	PRINTING AND BINDING	-	33	100	100	-	-
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	182	450	450	-	-
01 - GENERAL FUND	62225	PUBLIC INFORMATION	1,132	-	-	-	-	-
01 - GENERAL FUND	62290	GENERAL SERVICE	1,416	104	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	163	1,200	1,000	45	350
01 - GENERAL FUND	63322	NPDES-MOU CITY CONTRIBUT	69,759	62,304	99,000	99,000	23,877	68,500
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	370,039	466,124	350,000	290,000	467,480	386,400
01 - GENERAL FUND	64429	PROF SERV NPDES	68,211	85,643	96,000	96,000	-	96,200
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	106,743	74,341	66,100	66,100	92,630	55,575
01 - GENERAL FUND	65090	LEASE AGREEMENT	2,439	1,433	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	144,373	12,224	-	-	-	-
<b>Totals</b>			<b>\$ 1,036,557</b>	<b>\$ 770,686</b>	<b>\$ 800,592</b>	<b>\$ 710,292</b>	<b>\$ 662,355</b>	<b>\$ 840,430</b>

# Department of Public Works - Admin Division

5000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
06 - SPECIAL PROJECTS FUND	61105	DUES AND MEMBERSHIP	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
06 - SPECIAL PROJECTS FUND	64425	PROFESSIONAL SERVICES	43,575	-	-	-	-	-
06 - SPECIAL PROJECTS FUND	64428	RECYCLING AB939	26,227	15,592	18,000	18,000	2,777	18,900
06 - SPECIAL PROJECTS FUND	64439	RECYCLE CONTAINERS	-	-	5,000	5,000	-	-
<b>Totals</b>			<u>\$ 69,802</u>	<u>\$ 15,592</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 2,777</u>	<u>\$ 18,900</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
10 - COMMUNITY DEVELOPMENT	40005	SALARIES	\$ 5,236	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<u>\$ 5,236</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
11 - TECHNOLOGY EHNANCEMENT	64430	CONTRACTUAL SERVICE	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>			<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
21 - MEASURE W	63322	NPDES-MOU CITY CONTRIBUT	\$ 25,112	\$ 83,449	17,000	\$ 17,000	\$ 33,243	\$ 25,000
21 - MEASURE W	64415	PARKLANDS MAINTENANCE	-	-	-	-	10,000	-
<b>Totals</b>			<u>\$ 25,112</u>	<u>\$ 83,449</u>	<u>\$ 17,000</u>	<u>\$ 17,000</u>	<u>\$ 43,243</u>	<u>\$ 25,000</u>

# Department of Public Works - Admin Division

5000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
26 - TRANSIT PROP A FUND	64430	CONTRACTUAL SERVICE	\$ 237,469	\$ 245,543	\$ 250,675	\$ 250,675	\$ 245,543	\$ 245,543
<b>Totals</b>			<u>\$ 237,469</u>	<u>\$ 245,543</u>	<u>\$ 250,675</u>	<u>\$ 250,675</u>	<u>\$ 245,543</u>	<u>\$ 245,543</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
30 - CAPITAL IMPROVEMENTS FUND	80012	CONSTRUCTION	\$ -	\$ -	\$ 4,216,842	\$ 4,216,842	\$ 317,346	\$ -
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,216,842</u>	<u>\$ 4,216,842</u>	<u>\$ 317,346</u>	<u>\$ -</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
62 - SEWER FUND	63354	CITY-WIDE SEWER REPAIRS	\$ 9,579	\$ -	\$ -	\$ -	\$ -	\$ -
62 - SEWER FUND	64425	PROFESSIONAL SERVICES	13,626	-	-	-	-	-
62 - SEWER FUND	80155	VIA CORONEL/ZURITA UPGRAD	68,892	-	-	-	-	-
62 - SEWER FUND	80158	SEWER COND ASSESSMENT	13,878	-	86,400	86,400	-	-
<b>Totals</b>			<u>\$ 105,975.00</u>	<u>\$ -</u>	<u>\$ 86,400</u>	<u>\$ 86,400</u>	<u>\$ -</u>	<u>\$ -</u>

# Department of Public Works - Streets Division

5100

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ -	\$ -	\$ 300,344	\$ 300,344	\$ 300,344	\$ 312,390
01 - GENERAL FUND	40010	TEMPORARY SALARIES	2,382	-	-	-	-	-
01 - GENERAL FUND	40012	MERIT PAY	-	-	-	-	-	6,245
01 - GENERAL FUND	41055	REGULAR OVERTIME	-	-	-	-	-	9,000
01 - GENERAL FUND	41065	CALLBACK OVERTIME	7,335	7,903	10,000	10,000	11,704	4,000
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	109	653	-	-	-	-
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	-	-	1,500	1,500	1,500	1,500
01 - GENERAL FUND	50080	RETIREMENT	-	-	32,400	32,400	25,141	32,855
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	34,429	34,429	33,916	49,090
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	425
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	8,345	8,345	-	7,915
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	696	696	-	870
01 - GENERAL FUND	50090	HEALTH INSURANCE	-	-	79,916	83,216	72,378	84,090
01 - GENERAL FUND	50091	STD/LTD PREMIUM	-	-	1,341	1,341	1,109	1,370
01 - GENERAL FUND	50094	SOCIAL SECURITY	110	-	-	-	-	-
01 - GENERAL FUND	50095	MEDICARE	26	-	4,553	3,553	1,977	4,645
01 - GENERAL FUND	50096	RETIREE HEALTH STIPEND	2,475	3,300	-	2,500	2,475	3,300
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(180)	(180)	-	(5,050)
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	-	-	-	-	-	75
01 - GENERAL FUND	61110	UNIFORM SUPPLY	5,912	7,562	9,100	9,100	8,651	9,100
01 - GENERAL FUND	61120	TRAINING	-	113	-	-	-	700
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	15	-	100	100	68	300
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	-	69	-	-	-	100
01 - GENERAL FUND	62255	UTILITIES	1,095	1,692	1,400	1,400	1,272	1,900
01 - GENERAL FUND	62290	GENERAL SERVICE	280	39	-	-	-	-
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	62	-	-	-	200
01 - GENERAL FUND	63300	FUEL	-	-	-	-	-	50,000
01 - GENERAL FUND	63305	AUTO SUPPLIES	-	21,144	22,800	23,300	23,297	-
01 - GENERAL FUND	63310	SAFETY EQUIPMENT	1,035	2,326	3,200	2,100	305	2,100
01 - GENERAL FUND	63330	RADIO COMMUNICATIONS	10,687	14,914	-	-	-	-
01 - GENERAL FUND	63360	STREET/TRAFFIC SIGN	140	-	-	-	-	-
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	5,893	2,382	4,200	4,200	1,385	7,000
01 - GENERAL FUND	64433	STORM DRAIN CLEANING	33,195	650	10,000	10,000	10,000	-
01 - GENERAL FUND	64460	EQUIPMENT RENT	24,105	3,748	16,000	16,000	74	7,500
01 - GENERAL FUND	65090	LEASE AGREEMENT	926	524	-	-	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	29,609	235,516	-	-	-	-
<b>Totals</b>			<b>\$ 125,329</b>	<b>\$ 302,597</b>	<b>\$ 540,144</b>	<b>\$ 544,344</b>	<b>\$ 495,596</b>	<b>\$ 591,620</b>

# Department of Public Works - Streets Division

5100

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
02 - GAS TAX	40005	SALARIES	\$ -	\$ 167,690	\$ -	\$ -	\$ -	\$ -
02 - GAS TAX	49999	ACCRUED SALARY EXPENSE	-	1,451	-	-	-	-
02 - GAS TAX	50075	UNIFORM ALLOWANCE	-	896	-	-	-	-
02 - GAS TAX	50080	RETIREMENT	-	31,746	-	-	-	-
02 - GAS TAX	50085	WORKERS' COMPENSATION	-	6,289	-	-	-	-
02 - GAS TAX	50090	HEALTH INSURANCE	-	47,762	-	-	-	-
02 - GAS TAX	50091	STD/LTD PREMIUM	-	703	-	-	-	-
02 - GAS TAX	50095	MEDICARE	-	1,429	-	-	-	-
02 - GAS TAX	59999	ACCRUED BENEFIT EXPENSE	-	838	-	-	-	-
02 - GAS TAX	63350	STREET MAINTENANCE	20,500	4,374	10,000	10,000	10,000	15,000
02 - GAS TAX	63360	STREET/TRAFFIC SIGN	30,000	21,350	22,000	22,000	6,405	22,000
02 - GAS TAX	64432	STREET STRIPING	26,250	-	3,000	3,000	-	-
02 - GAS TAX	66605	LIAB/PROPERTY INSURANCE	21,825	-	-	-	-	-
<b>Totals</b>			<u>\$ 98,575</u>	<u>\$ 284,528</u>	<u>\$ 35,000</u>	<u>\$ 35,000</u>	<u>\$ 16,405</u>	<u>\$ 37,000</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
21 - MEASURE W	64425	PROFESSIONAL SERVICES	\$ -	\$ 1,282	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300
21 - MEASURE W	64433	STORM DRAIN CLEANING	105,500	121,169	167,000	167,000	150,645	178,000
<b>Totals</b>			<u>\$ 105,500</u>	<u>\$ 122,451</u>	<u>\$ 168,300</u>	<u>\$ 168,300</u>	<u>\$ 151,945</u>	<u>\$ 179,300</u>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPLACEMENT	70750	AUTOMOTIVE EQUIPMENT	\$ -	\$ -	60,000	\$ 60,000	\$ -	\$ 80,000
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 80,000</u>

# Department of Public Works - Parklands Division

6000

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	40005	SALARIES	\$ 212,955	\$ 218,297	\$ 89,759	\$ 96,359	\$ 96,359	\$ 95,820
01 - GENERAL FUND	40030	ACTING PAY	199	-	-	-	-	-
01 - GENERAL FUND	41055	REGULAR OVERTIME	5,508	6,402	6,000	4,500	2,722	3,000
01 - GENERAL FUND	41065	CALLBACK OVERTIME	-	-	-	-	-	3,000
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	6,331	865	-	-	-	-
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	598	596	-	-	-	300
01 - GENERAL FUND	50080	RETIREMENT	42,799	21,042	6,813	7,313	5,828	10,385
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	-	9,870	9,870	9,723	17,410
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	20,736	10,276	-	-	-	-
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	-	-	-	130
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	625	625	-	600
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	174	174	-	175
01 - GENERAL FUND	50090	HEALTH INSURANCE	49,172	47,968	13,614	13,614	13,751	12,915
01 - GENERAL FUND	50091	STD/LTD PREMIUM	1,099	842	384	384	294	410
01 - GENERAL FUND	50095	MEDICARE	2,145	2,172	1,302	1,302	1,099	1,435
01 - GENERAL FUND	50096	RETIREE HEALTH STIPEND	825	-	-	-	-	-
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(380)	(380)	-	(775)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	2,097	183	-	-	-	-
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	-	185	185	185	185	185
01 - GENERAL FUND	61110	UNIFORM SUPPLY	95	185	-	200	197	-
01 - GENERAL FUND	61120	TRAINING	-	-	-	-	-	1,000
01 - GENERAL FUND	62255	UTILITIES	136,150	217,770	180,000	180,000	206,559	225,000
01 - GENERAL FUND	62297	OFFICE SUPPLIES	-	58	-	-	-	-
01 - GENERAL FUND	64415	PARKLANDS MAINTENANCE	22,076	31,147	27,500	17,500	15,312	22,500
01 - GENERAL FUND	64435	WEED ABATEMENT	164,791	154,106	225,000	329,932	33,100	464,600
01 - GENERAL FUND	64436	ANNUAL LANDSCAPE MT.	197,177	314,906	330,000	317,000	328,028	354,300
01 - GENERAL FUND	64440	TREE MAINTENANCE CONTRACT	229,409	335,099	275,000	275,000	386,976	297,000
01 - GENERAL FUND	64444	TREE BANK EXPENSE	2,385	4,124	5,000	5,000	-	-
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	51,391	21,021	-	-	-	-
<b>Totals</b>			<b>\$ 1,147,938</b>	<b>\$ 1,387,244</b>	<b>\$ 1,170,846</b>	<b>\$ 1,258,578</b>	<b>\$ 1,100,133</b>	<b>\$ 1,509,390</b>

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
60 - EQUIPMENT REPL	64535	WATER EFFICIENCY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,150
<b>Totals</b>			<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,150</u>



# Department of Public Works - City Properties

3080

FUND	ACCOUNT	ACCOUNT DESCR	FY 19-20 ACTUAL	FY 20-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 YEAR END ESTIMATE	FY 22-23 ADOPTED BUDGET
01 - GENERAL FUND	62255	UTILITIES	\$ 81,331	\$ 106,041	\$ 104,000	\$ 104,000	\$ 112,145	\$ 115,000
01 - GENERAL FUND	63325	BUILDING SUPPLIES	30,268	21,877	38,577	30,577	20,576	40,000
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	-	-	-	-	-	8,000
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	58,919	36,146	38,784	36,784	37,067	41,400
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	-	50,943	-	-	-	-
<b>Totals</b>			<u>\$ 170,518</u>	<u>\$ 215,007</u>	<u>\$ 181,361</u>	<u>\$ 171,361</u>	<u>\$ 169,788</u>	<u>\$ 204,400</u>

Department: Public Works

Account: 61105

Dues and Memberships

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	5000	Admin	Board of Professional Engineers et al	The Public Works Director's Professional Engineer (PE) state license.	\$ 265	\$ 265	Bi-Annually
01	6000	Parklands	ISA Membership	The Urban Forester's membership in the International Society of Arboriculture (ISA).	\$ 185	\$ 185	Annually
06	5000	Admin	LARA Membership	Annual fee to the Los Angeles Regional Agency (LAWA) for representation to Calrecycle (\$2,000)	\$ 2,000	\$ 2,000	Annually
01	5100	Streets	MSA (Maintenance Supervisor Association)	Access to evolving industry standards and equipment, peer information exchange and training	\$ -	\$ 75	Annually
01	5000	Admin	APWA (American Public Works Association)	Access to evolving industry standards and equipment, peer information exchange and training	\$ -	\$ 222	Annually
<b>Total</b>					<u>\$ 2,450</u>	<u>\$ 2,747</u>	

Department: Public Works

Account: 61120

Training

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	5000	Admin	Various	Ad Hoc training for Public Works staff	\$ -	\$ 2,500	Annually
01	6000	Parklands	ISA Risk Assessment Certification Training	Risk Assessment training for forestry	\$ -	\$ 1,000	Annually
01	5100	Streets	Ad Hoc Training	Ad Hoc Training	\$ -	\$ 700	Annually
<b>Total</b>					<u>\$ -</u>	<u>\$ 4,200</u>	

Department: Public Works

Account: 61130

Travel and Meetings

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	5100	Streets	Irrigation Exposition - Long Beach Convention Center (if held in person).	Attendance to ensure staff remains up to date on the latest irrigation technologies and methods.	\$ 50	\$ 150	Annually
01	5100	Streets	Traffic Safety Exposition - located in So Cal Area (if held in person).	Attendance to ensure staff remains up to date on the latest traffic maintenance technologies and methods.	\$ 50	\$ 150	Annually
01	5000	Admin	TBD	TBD	\$ -	\$ 1,000	Annually
<b>Total</b>					<u>\$ 100</u>	<u>\$ 1,300</u>	



Department: Public Works

Accounts: 63322

NPDES-MOU City Contribution

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	5000	Admin	MS4 Permit	The City's share of the Peninsula cities' MOU for the Enhanced Watershed Management Program (EWMP) and Reasonable Assurance Analysis (RAA) in compliance with the Municipal Separate Storm Sewer System (MS4) Permit (General Fund portion).	\$ 87,000	\$ 55,000	Annually
01	5000	Admin	SWRCB Annual Permit Fee	Annual permit fee paid to the State Water Resources Control Board (SWRCB) in compliance the National Pollutants Discharge Elimination System (NPDES) regulating wastewater discharge.	\$ 12,000	\$ 13,500	Annually
21	5000	Admin	MS4 Permit	The City's share of the Peninsula cities' MOU for the Municipal Separate Storm Sewer System (MS4) Permit and Total Maximum Daily Load (TMDL) monitoring (Measure W portion).	\$ 17,000	\$ 25,000	Annually
<b>Total</b>					<b>\$ 116,000</b>	<b>\$ 93,500</b>	

Department: Public Works

Accounts: 64422 - 64429

Professional Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	5000	Admin	McGowan Consulting	Contract for National Pollutant Discharge Elimination System (NPDES) monitoring and compliance services.	\$ 96,000	\$ 96,200	By Project
01	5000	Admin	HR Green	General Engineering Services	\$ 350,000	\$ 386,400	Monthly
06	5000	Admin	HR Green (Recycling)	HR Green consulting services for recycling monitoring, reporting and compliance.	\$ 18,000	\$ 18,900	Annually/By Project
21	5100	Streets	LA County Catch Basin Inspection	Inspection of storm drain catch basins throughout the City (funded by Measure W).	\$ 1,300	\$ 1,300	Annually
<b>Total</b>					<b>\$ 465,300</b>	<b>\$ 502,800</b>	

Department: Public Works

Accounts: 63315, 64430 - 64436, 64440

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	5100	Streets	Fleming Environmental - Underground Storage Tank Inspection / Certifications	Maintenance and inspection of the underground storage tank. Fleming maintains all maintenance records and ensures the tank and fueling system are operational and meet code requirements.	\$ 4,200	\$ 7,000	Annually
01	3080	City Properties	Bay Alarm Services	Security System for City Hall.	\$ 1,500	\$ 1,500	Monthly
01	3080	City Properties	American Pest Control	Pest Control for City Hall.	\$ 2,160	\$ 2,200	Monthly
01	3080	City Properties	South Bay Fire	Monthly/Quarterly/Annual/5-Year Test of fire extinguishers, sprinkler system and fire hoses in compliance with Occupational Safety & Health Administration (OSHA) requirements.	\$ 1,872	\$ 1,900	Monthly/As Scheduled
01	3080	City Properties	South Bay Fire	Annual discharge, refilling and certification of fire extinguishers.	\$ 1,952	\$ 2,000	Annually
01	3080	City Properties	All Care Industries	Janitorial Services at City Hall.	\$ 31,300	\$ 33,800	Monthly
01	6000	Parklands	Stay Green	Landscape Maintenance Contract	\$ 330,000	\$ 354,300	Monthly
<b>Total</b>					<b>\$ 372,984</b>	<b>\$ 402,700</b>	



Department: Public Works

Accounts: 63315, 64430 - 64436, 64440

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
01	5000	Admin	ESRI	Annual Subscription for ARC/GIS Online Viewer.	\$ 3,100	\$ 3,255	Annually
01	5000	Admin	Brightly (Dude Solutions)	SmartGov Permit Tracking Software System.	\$ 18,400	\$ 19,320	Annually
01	5000	Admin	HR Green	Maintenance of Geographic Information System (GIS).	\$ 6,000	\$ 6,750	By Project
01	5000	Admin	HR Green	AB 1385 Enforcement - Organic Waste Methane Emissions Reduction.	\$ 25,000	\$ 26,250	By Project
01	6000	Parklands	Oakridge	Fire Safety and Weed Abatement (Fuel reduction and brush clearance)	\$ 329,000	\$ 464,600	Monthly
<b>Total</b>					<b>\$ 381,500</b>	<b>\$ 520,175</b>	

**Department:** Public Works

Accounts: 64423, 64430, 64433

Contractual Services

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
26	5500	Transit Prop A	Palos Verdes Peninsula Transit Authority	Annual contribution for PVPTD services, including Dial-a-Ride/Lift programs.	\$ 250,675	\$ 245,543	Annually
21	5100	Streets	Ron's Maintenance	Storm Drain Catch Basin Cleaning (Measure W portion).	\$ 167,000	\$ 178,000	Annually
01	6000	Parklands	Travers Tree Services	Tree trimming, removal and emergency services	\$ 275,000	\$ 297,000	Monthly
01	5000	Admin	HR Green	Permit Review (64423)	\$ -	\$ 140,000	
<b>Total</b>					<b>\$ 692,675</b>	<b>\$ 860,543</b>	

Department: Public Works

Account: 63325 Building Supplies

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
1	3080	City Properties	S.P. Beagle Plumbing	Storm Drain, Sewer Drain Repairs and plumbing maintenance, Northeast City Hall Drain Pipe Needs Repair (\$10,000)	\$ -	\$ 14,000	Annually
			Beach Cities Pool, Bryce's Precise Pool Service	Lunada Bay Fountain Pool Maintetance, Farnham Martin Park Fountain	\$ -	\$ 5,000	Annually
			C&H Heating and Air	HVAC Service: Summer and Winter Maintetnace	\$ -	\$ 4,500	Annually
			JB Electric	Electrical Repairs	\$ -	\$ 3,500	Annually
			Bay City Electric	City Hall Stand By Generator Maintenance, Sewer Lift Station Back-up Generator Maintenance (Fund 62)	\$ -	\$ 3,500	Annually
			Ready Fresh	Arrowhead Water (2,100.00 Annually)	\$ -	\$ 2,100	Annually
			Home Depot, Grainger and Various vendors for building suppies and Presige Flag	Cleaning Products, Building Maintenance Tools and Supplies, American Flags	\$ -	\$ 9,000	Annually
<b>Total</b>					<u>\$ -</u>	<u>\$41,600.00</u>	

Department: Public Works

Account: 64460 Equipment Rental

\*This form must include a brief description for each service for which you are requesting funding. The total of this worksheet must equal the total amount for the department budget. If acronyms are used, please also spell out the meaning of the acronym.

Fund #	Department	Division	Description	What is this used for / how does it benefit staff and/or the City	Prior Year Budget Amount	Adopted Budget Amount	Term
02	5100	Streets	Statewide, California Barricade	Rental of: Message Board, Barricades and Delineators	\$20,320	\$16,000	Annually
<b>Total</b>					<u>\$ 20,320</u>	<u>\$ 16,000</u>	



## **2022-23 ADOPTED BUDGET**

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### **CAPITAL IMPROVEMENT PLAN**

**5-year Capital Improvement Budget – Summary by Project**

**5-year Capital improvement Budget – Summary by Uses and Sources**

**Summary of Maintenance Projects by Project and Funding Source**

**Individual Project Budgets**



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## City of Palos Verdes Estates 5-year Capital Improvement Budget Summary By Project

Program / Project	Adopted		Future Spending Estimates			
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>CIP Street Project Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Palos Verdes Drive West Corridor Expansion Phase 1	\$ 1,080,000	\$ 3,720,000	\$ -	\$ -	\$ -	\$ 4,800,000
Palos Verdes Drive West Corridor Expansion Phase 2	-	-	800,000	3,025,000	1,625,000	5,450,000
<b>Total CIP Major Street Project Program</b>	<b>1,080,000</b>	<b>3,720,000</b>	<b>800,000</b>	<b>3,025,000</b>	<b>1,625,000</b>	<b>10,250,000</b>
<b>Street Maintenance Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Annual Street Repairs/Routine Project	\$ 260,900	\$ 274,000	\$ 288,100	\$ 302,100	\$ 317,100	\$ 1,442,200
Annual Slurry Seal Project	650,515	700,071	749,133	650,281	450,000	3,200,000
Annual Construction/Resurfacing	1,459,850	1,795,470	2,271,290	1,502,400	1,501,190	8,530,200
<b>Total Street Maintenance Program</b>	<b>2,371,265</b>	<b>2,769,541</b>	<b>3,308,523</b>	<b>2,454,781</b>	<b>2,268,290</b>	<b>13,172,400</b>
<b>CIP Sewer / Storm Drain Projects</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Palos Verdes Drive West Southern Parkway Basin Inlet	-	-	25,000	440,000	-	465,000
<b>Total CIP Sewer / Storm Drain Projects</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>440,000</b>	<b>-</b>	<b>465,000</b>
<b>Sewer / Storm Drain Maintenance Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Sewer Line Repairs	-	157,000	158,500	161,500	163,000	640,000
Citywide Storm Drain/Catch Basin Repair & Upgrades	25,043	23,281	24,000	24,719	25,438	122,481
<b>Total Sewer / Storm Drain Maintenance Program</b>	<b>25,043</b>	<b>180,281</b>	<b>182,500</b>	<b>186,219</b>	<b>188,438</b>	<b>762,481</b>
<b>CIP Small Project Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Earth Stabilization at 3000 Block of Via Campesina	-	-	-	-	294,840	294,840
Efficiency Upgrade to Citywide Irrigation System	35,000	-	-	-	-	35,000
<b>Total CIP Small Project Program</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>294,840</b>	<b>329,840</b>
<b>CIP Planning Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Pavement Management Program	80,000	-	-	60,000	-	140,000
Master Plan of Storm Drain Systems	35,000	415,000	-	-	-	450,000
Master Plan of Facilities	-	-	-	-	50,000	50,000
Master Plan of Sewers	-	450,000	-	-	-	450,000
<b>Total CIP Planning Program</b>	<b>115,000</b>	<b>865,000</b>	<b>-</b>	<b>60,000</b>	<b>50,000</b>	<b>1,090,000</b>
<b>City Beautification / Quality of Life Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Farnham Martin Park Upgrade (Federal Grant)	110,400	130,600	-	-	-	241,000
Trails/Paths Improvements	100,000	102,000	104,000	106,000	108,000	520,000
ADA Upgrades (Non-Civic Center)	-	95,999	98,000	100,000	102,000	395,999
<b>Total City Beautification / Quality of Life Program</b>	<b>210,400</b>	<b>328,599</b>	<b>202,000</b>	<b>206,000</b>	<b>210,000</b>	<b>1,156,999</b>
<b>Total Uses, All Programs</b>	<b>\$ 3,836,708</b>	<b>\$ 7,863,421</b>	<b>\$ 4,518,023</b>	<b>\$ 6,372,000</b>	<b>\$ 4,636,568</b>	<b>\$ 27,226,720</b>

## City of Palos Verdes Estates 5-year Capital Improvement Budget

### Project Costs - Use of Resources

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ 39,800	\$ 870,000	\$ 5,300	\$ 5,600	\$ 55,900	\$ 976,600
80002	Design	282,578	239,271	703,384	204,326	152,424	1,581,983
80004	Right of Way	7,143	7,286	7,429	7,572	7,714	37,144
80006	Environmental	50,000	-	300,000	-	-	350,000
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	111,862	133,529	75,370	58,185	73,729	452,675
80012	Construction	2,936,424	5,308,427	2,959,012	5,206,841	3,440,880	19,851,584
80014	Project Inspection	172,770	393,264	186,108	302,579	311,758	1,366,479
80016	Contingency	236,131	911,643	281,420	586,897	594,163	2,610,254
		<u>\$ 3,836,708</u>	<u>\$ 7,863,421</u>	<u>\$ 4,518,023</u>	<u>\$ 6,372,000</u>	<u>\$ 4,636,568</u>	<u>\$ 27,226,720</u>



## City of Palos Verdes Estates 5-year Capital Improvement Budget

### Project Revenues - Sources

Source Fund      Source Description		Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ 56,040	\$ 109,059	\$ 98,000	\$ 200,000	\$ 446,840	\$ 909,939
01	GF Assigned f/ Cap Proj	430,900	274,000	509,710	302,100	528,290	2,045,000
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	350,000	400,000	450,000	342,400	305,000	1,847,400
08	RMRA Fund	534,850	530,470	714,680	410,000	-	2,190,000
21	Measure W	45,043	23,281	49,000	374,719	25,438	517,481
25	Measure M	1,260,000	4,045,000	1,160,000	3,350,000	1,950,000	11,765,000
26	Transit Prop A	-	350,000	400,000	350,000	350,000	1,450,000
27	Measure R	275,000	390,000	275,000	175,000	275,000	1,390,000
28	Transit Prop C	400,000	200,000	300,000	400,000	485,000	1,785,000
30	Capital Improvement	250,515	300,071	299,133	200,281	-	1,050,000
62	Sewer Fund	-	607,000	158,500	161,500	163,000	1,090,000
01	GF Assigned f/ Sewer Proj	35,000	415,000	-	-	-	450,000
15	Parks Measure A	100,000	102,000	104,000	106,000	108,000	520,000
06	General Grants Fund	99,360	117,540	-	-	-	216,900
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		<b>\$ 3,836,708</b>	<b>\$ 7,863,421</b>	<b>\$ 4,518,023</b>	<b>\$ 6,372,000</b>	<b>\$ 4,636,568</b>	<b>\$ 27,226,720</b>

**City of Palos Verdes Estates**  
**FY 2022-23 Adopted Capital Improvement Budget**  
**Summary of Maintenance Projects by Project and Funding Source**

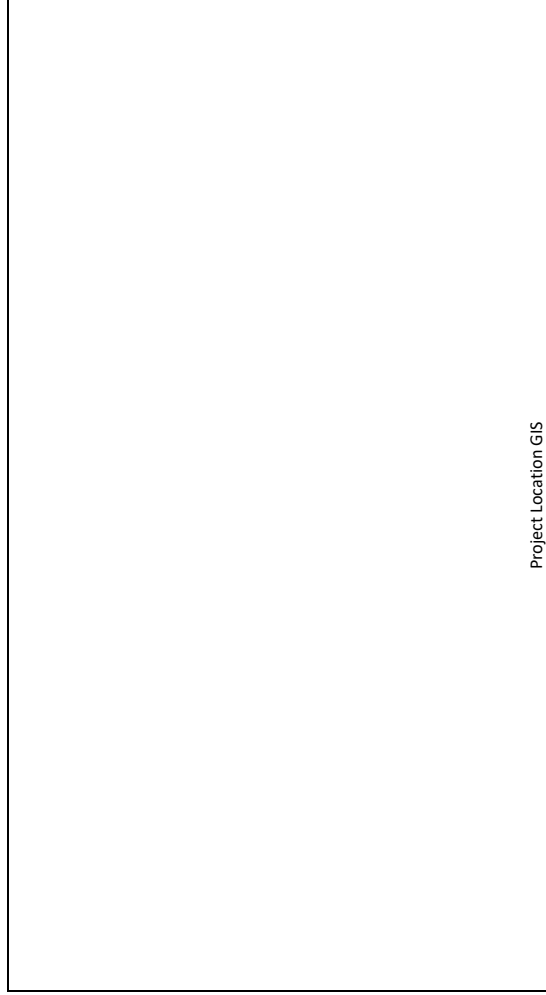
Program / Project	Adopted FY 2022-23	GF Assigned for Capital	Gas Tax	Transit Proposition C	Capital Improvement Fund	RMRA	Measure A	Measure M	Measure R	Measure W	Total
<b>Street Maintenance Program</b>											
Annual Street Repairs/Routine Project	\$ 260,900	\$ 260,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,900
Annual Slurry Seal Project	650,515	100,000	150,000	150,000	250,515	-	-	-	-	-	650,515
Annual Construction/Resurfacing	1,459,850	-	200,000	250,000	-	534,850	-	200,000	275,000	-	1,459,850
<b>Total Street Maintenance Program</b>	<b>2,371,265</b>	<b>360,900</b>	<b>350,000</b>	<b>400,000</b>	<b>250,515</b>	<b>534,850</b>	<b>-</b>	<b>200,000</b>	<b>275,000</b>	<b>-</b>	<b>2,371,265</b>
<b>Sewer / Storm Drain Maintenance Program</b>											
Storm Drain/Catch Basin Repair & Upgrades	25,043	-	-	-	-	-	-	-	-	25,043	25,043
<b>Total Sewer / Storm Drain Maintenance Program</b>	<b>25,043</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,043</b>	<b>25,043</b>
<b>City Beautification / Quality of Life Program</b>											
Trails/Paths Improvements	100,000	-	-	-	-	-	100,000	-	-	-	100,000
<b>Total City Beautification / Quality of Life Program</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
<b>Total Uses, All Programs</b>	<b>\$ 2,496,308</b>	<b>\$ 360,900</b>	<b>\$ 350,000</b>	<b>\$ 400,000</b>	<b>\$ 250,515</b>	<b>\$ 534,850</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 275,000</b>	<b>\$ 25,043</b>	<b>\$ 2,496,308</b>

**Project Name:** Palos Verdes Drive West Corridor Expansion Project - Phase 1 **Project No.:** 2201005  
**Estimated Start Date:** **Project Type:** Master Plan / Studies  
**Estimated Completion Date:** **Priority:** 3 - Enhancement

**Project Scope / Description:** Modifications to the 2 intersections of Palos Verdes Drive West (PVDW) with Palos Verdes Drive North (PVDN) and Via Corta, plus expansion of the PVDW thru lanes, extending pedestrian and bike facilities on PVDW and PVDN, modifications to the Inner Barrel of PVDW, relocation of existing PVDW on-street parking. Project limits include PVDW from the City

Project Costs - Use of Resources		Future Spending Estimates					Total Uses
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	-
80002	Design	75,000	75,000	-	-	-	150,000
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	50,000	-	-	-	-	50,000
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	45,000	60,000	-	-	-	105,000
80012	Construction	840,000	2,700,000	-	-	-	3,540,000
80014	Project Inspection	40,000	220,000	-	-	-	260,000
80016	Contingency	30,000	665,000	-	-	-	695,000
		\$ 1,080,000	\$ 3,720,000	\$ -	\$ -	\$ -	\$ 4,800,000

Project Revenues - Sources		Future Funding Estimates					Total Sources
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	-	-	-	-	0	-
01	GF Assigned f/ Cap Proj	-	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	20,000	-	-	-	-	20,000
25	Measure M	1,060,000	3,720,000	-	-	-	4,780,000
26	Transit Prop A	-	-	-	-	-	-
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ 1,080,000	\$ 3,720,000	\$ -	\$ -	\$ -	\$ 4,800,000



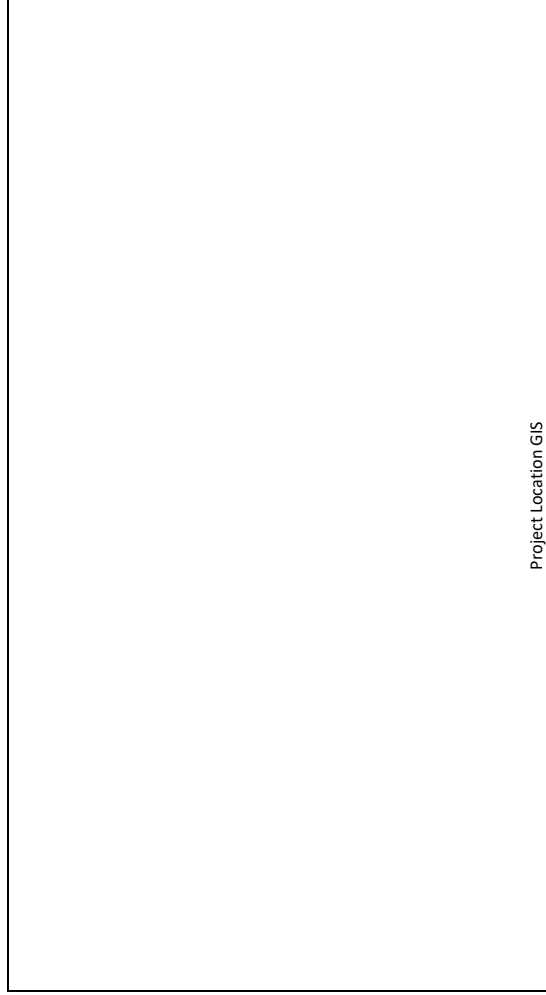
Project Location GIS

**Project Name:** Palos Verdes Drive West Corridor Expansion Project Phase 2 **Project No.** 2501001  
**Estimated Start Date:** **Project Type:** Master Plan / Studies  
**Estimated Completion Date:** **Priority:** 3 - Enhancement

**Project Scope / Description:** Modifications to the 2 intersections of Palos Verdes Drive West (PVDW) with Palos Verdes Drive North (PVDN) and Via Corta, plus expansion of the PVDW thru lanes, extending pedestrian and bike facilities on PVDW and PVDN, modifications to the Inner Barrel of PVDW, relocation of existing PVDW on-street parking. Project limits include PVDW from the City

Acct	Account Description	Future Spending Estimates				Total Uses
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -
80002	Design	-	-	500,000	-	500,000
80004	Right of Way	-	-	-	-	-
80006	Environmental	-	300,000	-	-	300,000
80008	Project Engineering	-	-	-	-	-
80010	Project Management	-	-	-	-	-
80012	Construction	-	-	-	2,500,000	3,600,000
80014	Project Inspection	-	-	-	150,000	300,000
80016	Contingency	-	-	-	375,000	750,000
		\$ -	\$ -	\$ 800,000	\$ 3,025,000	\$ 5,450,000

Source Fund	Source Description	Future Funding Estimates				Total Sources
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
01	GF Assigned f/ Cap Proj	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-
02	Gas Tax	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-
21	Measure W	-	-	-	-	-
25	Measure M	-	-	800,000	3,025,000	5,450,000
26	Transit Prop A	-	-	-	-	-
27	Measure R	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-
		\$ -	\$ -	\$ 800,000	\$ 3,025,000	\$ 5,450,000



**Project Name:** Annual Street Repairs/Routine Project **Project No.:** 2301002  
**Estimated Start Date:** **Project Type:** Street and Roads  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:** Perform street repairs at about 40 sites throughout City. Scope of work includes cold milling existing AC pavement asphalt concrete overlay, localized full-depth pavement repairs, localized concrete repairs, pavement striping and markings, construction of AC curb and AC Hollywood Berm.

**Project Costs - Use of Resources**

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ 4,800	\$ 5,000	\$ 5,300	\$ 5,600	\$ 5,900	\$ 26,600
80002	Design	16,000	17,000	17,800	17,900	18,000	86,700
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	9,600	10,100	10,600	11,100	11,700	53,100
80012	Construction	192,100	201,500	212,000	222,900	234,500	1,063,000
80014	Project Inspection	19,200	20,200	21,200	22,300	23,500	106,400
80016	Contingency	19,200	20,200	21,200	22,300	23,500	106,400
		\$ 260,900	\$ 274,000	\$ 288,100	\$ 302,100	\$ 317,100	\$ 1,442,200

**Project Revenues - Sources**

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01	GF Assigned f/ Cap Proj	260,900	274,000	288,100	302,100	317,100	1,442,200
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	-	-	-	-	-	-
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-	-
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ 260,900	\$ 274,000	\$ 288,100	\$ 302,100	\$ 317,100	\$ 1,442,200

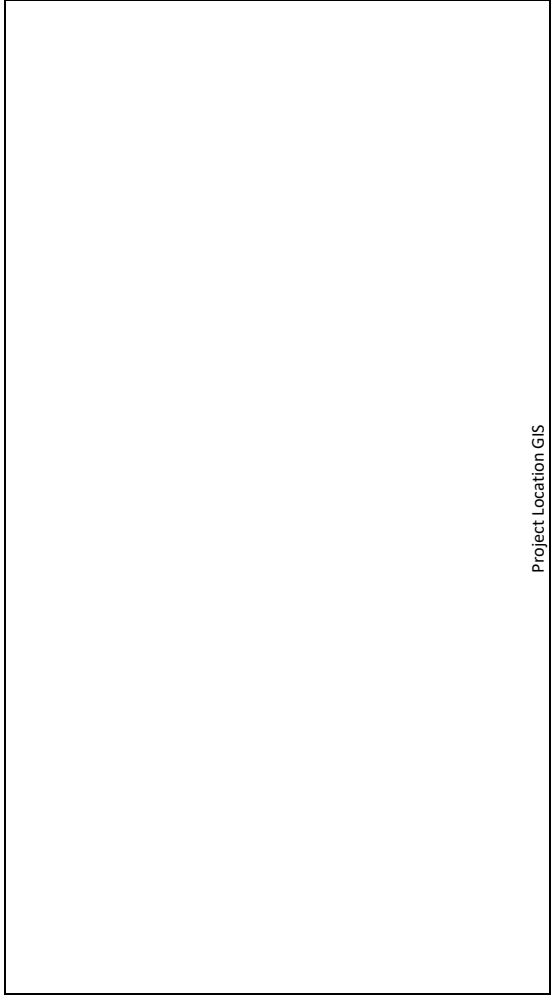
FY 2021-22 is Adopted to be funded by the General Fund to meet the City's SB1 Maintenance of Effort for RMRA Funds.

**Project Name:** Annual Slurry Seal Project **Project No.:** 2301004  
**Estimated Start Date:** **Project Type:** Street and Roads  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:** Slurry seal, localized full-depth pavement repairs, localized concrete repairs, signing and striping

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	-
80002	Design	43,500	46,813	50,094	43,484	30,091	213,982
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	19,772	21,279	22,770	19,765	13,678	97,264
80012	Construction	494,312	531,969	569,250	494,135	341,945	2,431,611
80014	Project Inspection	43,500	46,813	50,094	43,483	30,091	213,981
80016	Contingency	49,431	53,197	56,925	49,414	34,195	243,162
		\$ 650,515	\$ 700,071	\$ 749,133	\$ 650,281	\$ 450,000	\$ 3,200,000

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-
01	GF Assigned f/ Cap Proj	100,000	-	-	-	-	100,000
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	150,000	200,000	250,000	150,000	150,000	900,000
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	-	-	-	-	-	-
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	100,000	100,000	100,000	100,000	400,000
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	150,000	100,000	100,000	200,000	200,000	750,000
30	Capital Improvement	250,515	300,071	299,133	200,281	200,281	1,050,000
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ 650,515	\$ 700,071	\$ 749,133	\$ 650,281	\$ 450,000	\$ 3,200,000



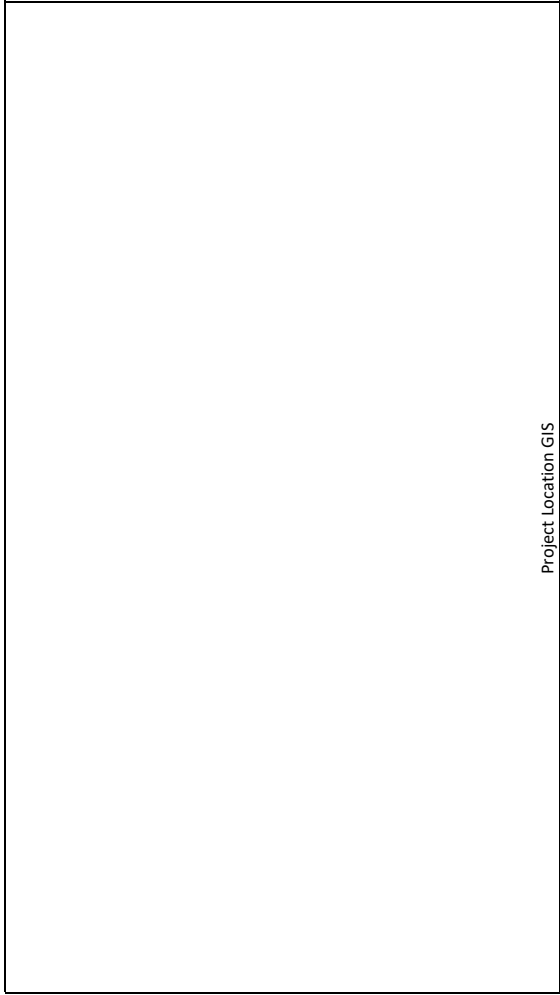
Project Location GIS

**Project Name:** Annual Construction/Resurfacing **Project No.:** 2201003  
**Estimated Start Date:** **Project Type:** Street and Roads  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:** Cold milling existing AC pavement, Asphalt Rubber Hot Mix (ARHM) overlay, AC Berm, localized pavement repairs, localized concrete repairs, pavement marking and striping along arterials and collectors.

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
			\$	\$	\$	\$	
80000	Prelim Study RPT (PSR)	-	-	-	-	-	
80002	Design	52,970	65,290	82,550	54,590	310,030	
80004	Right of Way	-	-	-	-	-	
80006	Environmental	-	-	-	-	-	
80008	Project Engineering	29,490	32,650	42,000	27,320	158,751	
80010	Project Management	1,204,020	1,483,850	1,876,130	1,241,650	7,046,305	
80014	Project Inspection	52,970	65,290	83,000	54,630	310,480	
80016	Contingency	120,400	148,390	187,610	124,170	704,634	
		\$ 1,459,850	\$ 1,795,470	\$ 2,271,290	\$ 1,502,400	\$ 8,530,200	

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
			\$	\$	\$	\$	
01	General Fund	-	-	-	-	-	
01	GF Assigned f/ Cap Proj	-	221,610	-	211,190	432,800	
01	GF Assigned f/ Fut Use	-	-	-	-	-	
02	Gas Tax	200,000	200,000	200,000	155,000	947,400	
08	RMRA Fund	534,850	530,470	714,680	410,000	2,190,000	
21	Measure W	-	-	-	-	-	
25	Measure M	200,000	360,000	325,000	325,000	1,535,000	
26	Transit Prop A	-	300,000	200,000	250,000	1,000,000	
27	Measure R	275,000	390,000	275,000	275,000	1,390,000	
28	Transit Prop C	250,000	100,000	200,000	285,000	1,035,000	
30	Capital Improvement	-	-	-	-	-	
62	Sewer Fund	-	-	-	-	-	
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	
06	General Grants Fund	-	-	-	-	-	
14	AQMD (AB2766)	-	-	-	-	-	
59-61	Equipment Replacement	-	-	-	-	-	
		\$ 1,459,850	\$ 1,795,470	\$ 2,271,290	\$ 1,502,400	\$ 8,530,200	



Project Location GIS

**Project Name:** Basin Inlet in Palos Verdes Drive West Southern Parkway **Project No.:** 2701002  
**Estimated Start Date:** **Project Type:** Storm Water  
**Estimated Completion Date:** **Priority:** 2 - Important

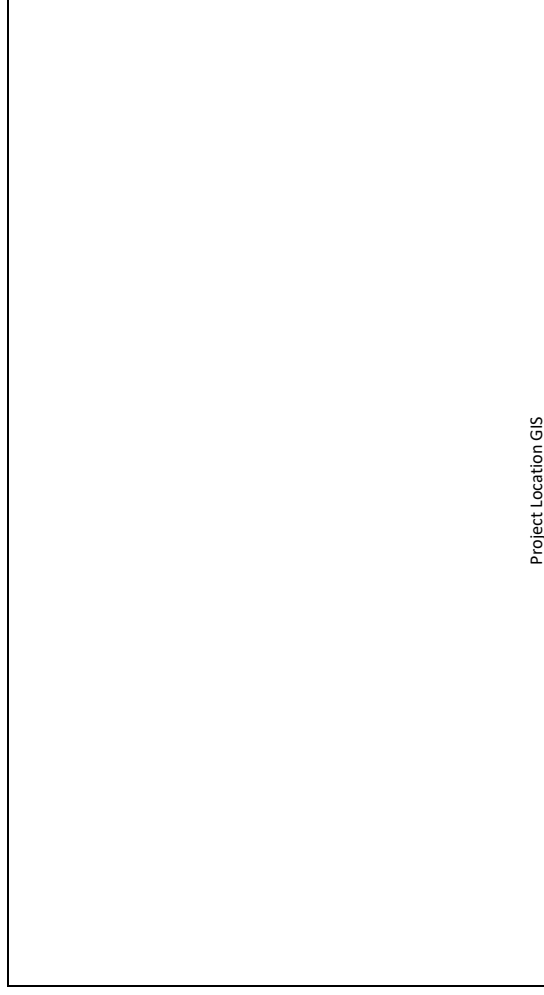
**Project Scope / Description:** Repair existing curb opening; Construction Adopted for FY 25/26 for \$440,000

**Project Costs - Use of Resources**

Acct	Account Description	Future Spending Estimates				Total Uses
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -
80002	Design	-	-	25,000	-	25,000
80004	Right of Way	-	-	-	-	-
80006	Environmental	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-
80010	Project Management	-	-	-	-	-
80012	Construction	-	-	-	440,000	440,000
80014	Project Inspection	-	-	-	-	-
80016	Contingency	-	-	-	-	-
		\$ -	\$ -	\$ 25,000	\$ 440,000	\$ 465,000

**Project Revenues - Sources**

Source Fund	Source Description	Future Funding Estimates				Total Sources
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000
01	GF Assigned f/ Cap Proj	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-
02	Gas Tax	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-
21	Measure W	-	-	25,000	350,000	375,000
25	Measure M	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-
27	Measure R	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-
		\$ -	\$ -	\$ 25,000	\$ 440,000	\$ 465,000



Project Location GIS

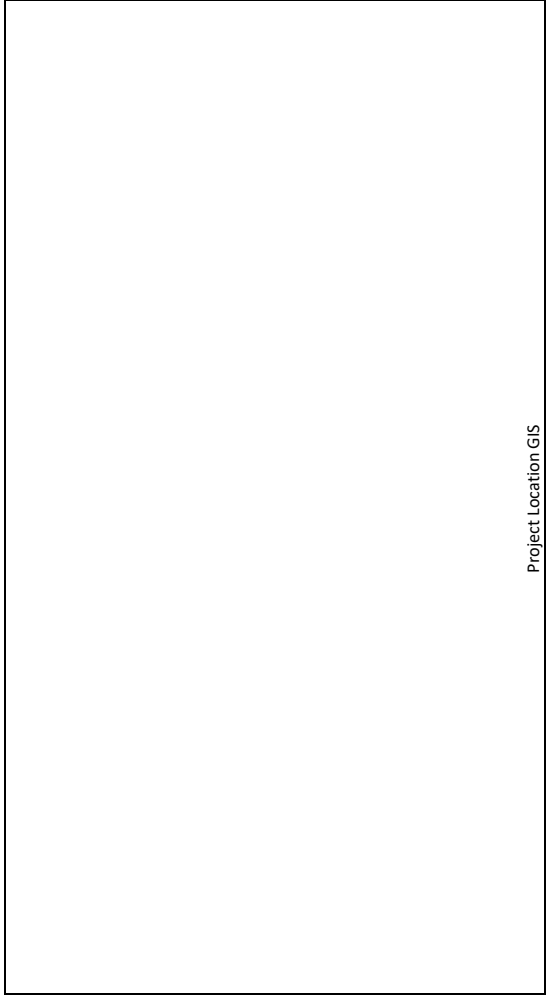


**Project Name:** Sewer Line Upgrades/Repairs **Project No.:** 2301008  
**Estimated Start Date:** **Project Type:** Sewer  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:** Sewer line upgrade/repair program based on sewer master plan

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
80002	Design	-	10,000	10,000	10,000	10,000	40,000
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	-	-	-	-	-	-
80012	Construction	-	132,000	133,500	136,500	138,000	540,000
80014	Project Inspection	-	15,000	15,000	15,000	15,000	60,000
80016	Contingency	-	-	-	-	-	-
		\$ -	\$ 157,000	\$ 158,500	\$ 161,500	\$ 163,000	\$ 640,000

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01	GF Assigned f/ Cap Proj	-	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	-	-	-	-	-	-
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-	-
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	\$ -	\$ -	\$ -	\$ -	\$ -
62	Sewer Fund	-	157,000	158,500	161,500	163,000	640,000
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ -	\$ 157,000	\$ 158,500	\$ 161,500	\$ 163,000	\$ 640,000



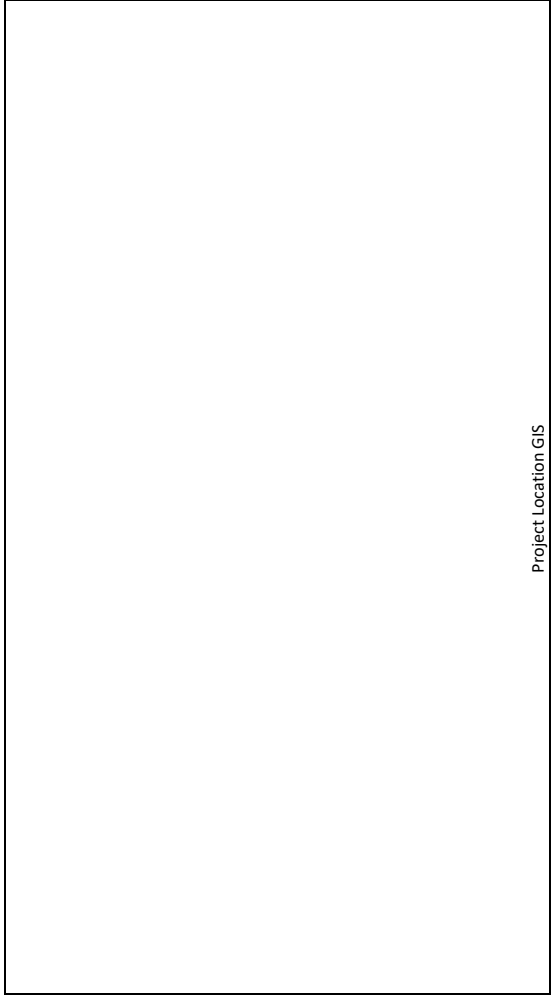
Project Location GIS

**Project Name:** City Wide Storm Drain/Catch Basin Repair and Upgrades **Project No.:** 2201006  
**Estimated Start Date:** **Project Type:** Storm Water  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:**

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	-
80002	Design	1,565	1,455	1,500	1,545	1,590	7,655
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	-	-	-	-	-	-
80012	Construction	19,564	18,188	18,750	19,312	19,874	95,688
80014	Project Inspection	1,957	1,819	1,875	1,931	1,987	9,569
80016	Contingency	1,957	1,819	1,875	1,931	1,987	9,569
		-	-	-	-	-	-
		\$ 25,043	\$ 23,281	\$ 24,000	\$ 24,719	\$ 25,438	\$ 122,481

Source Fund	Source Description	Adopted FY 2021-22	Future Funding Estimates				Total Sources
			FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-
01	GF Assigned f/ Cap Proj	-	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	25,043	23,281	24,000	24,719	25,438	122,481
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-	-
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ 25,043	\$ 23,281	\$ 24,000	\$ 24,719	\$ 25,438	\$ 122,481



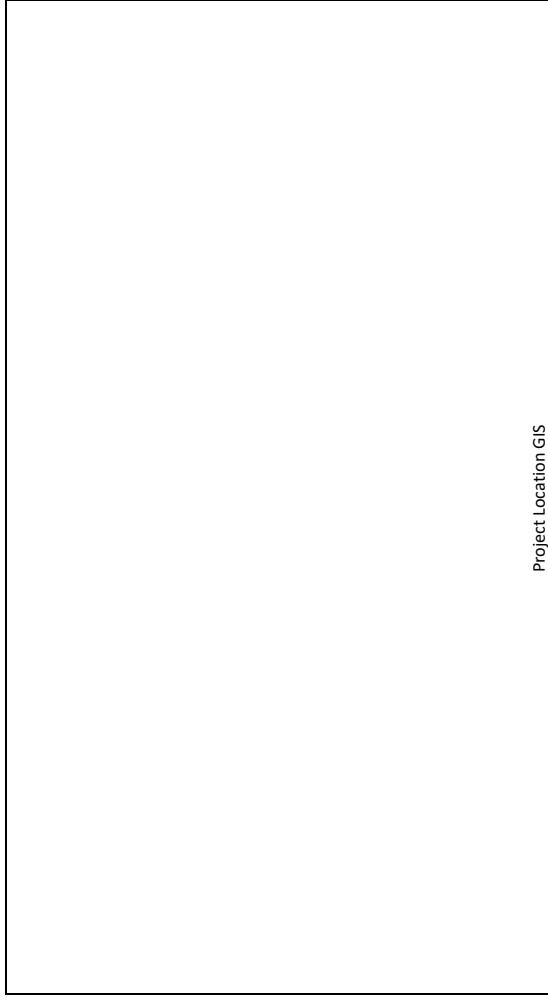
Project Location GIS

**Project Name:** Efficiency Upgrade to Citywide Irrigation System **Project No.:** 2301011  
**Estimated Start Date:** **Project Type:** Master Plan / Studies  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:**

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates			Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -
80002	Design	-	-	-	-	-
80004	Right of Way	-	-	-	-	-
80006	Environmental	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-
80010	Project Management	-	-	-	-	-
80012	Construction	35,000	-	-	-	35,000
80014	Project Inspection	-	-	-	-	-
80016	Contingency	-	-	-	-	-
		\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates			Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000
01	GF Assigned f/ Cap Proj	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-
02	Gas Tax	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-
21	Measure W	-	-	-	-	-
25	Measure M	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-
27	Measure R	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-
		\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000



Project Location GIS

**Project Name:** Pavement Management Program **Project No.:** 2301001  
**Estimated Start Date:** **Project Type:** [Master Plan / Studies](#)  
**Estimated Completion Date:** **Priority:** 1 - Urgent

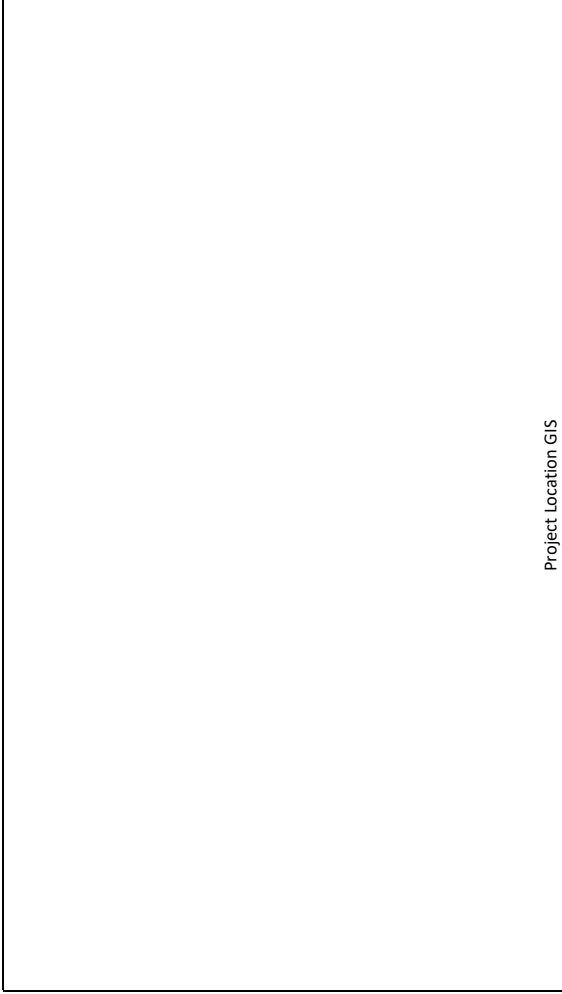
**Project Scope / Description:** The program/report was last updated in 2018, provides an inventory of the City's streets and conditions and recommendations for the level of maintenance and rehabilitation. The streets are ranked and prioritized based on the urgency required for repair. The information is used to plan the street rehabilitations projects for the upcoming years.

**Project Costs - Use of Resources**

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	-
80002	Design	80,000	-	-	60,000	-	140,000
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	-	-	-	-	-	-
80012	Construction	-	-	-	-	-	-
80014	Project Inspection	-	-	-	-	-	-
80016	Contingency	-	-	-	-	-	-
		\$ 80,000	\$ -	\$ -	\$ 60,000	\$ -	\$ 140,000

**Project Revenues - Sources**

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	20,000
01	GF Assigned f/ Cap Proj	70,000	-	-	-	-	70,000
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	-	-	-	-	-	-
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	-	-	50,000	-	50,000
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ 80,000	\$ -	\$ -	\$ 60,000	\$ -	\$ 140,000



Project Location GIS

**Project Name:** Master Plan of Storm Drain Systems **Project No.:** 2301010  
**Estimated Start Date:** **Project Type:** [Master Plan / Studies](#)  
**Estimated Completion Date:** **Priority:** 2 - Important

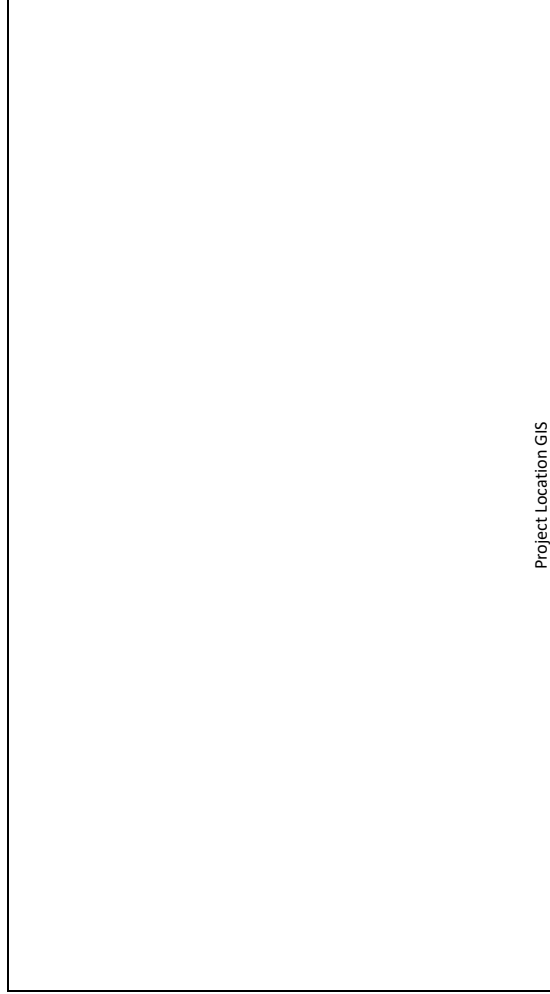
**Project Scope / Description:** Advertise an RFP for the development of the City's Storm Drain Master Plan; award the contract to a Consultant to develop a report/plan that provides an analysis on the City's existing storm drain system and recommendation for deficiencies to develop a plan to maintenance, repairs, improvements, etc.

**Project Costs - Use of Resources**

Acct	Account Description	Future Spending Estimates				Total Uses
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
80000	Prelim Study RPT (PSR)	\$ 35,000	\$ 415,000	-	-	\$ 450,000
80002	Design	-	-	-	-	-
80004	Right of Way	-	-	-	-	-
80006	Environmental	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-
80010	Project Management	-	-	-	-	-
80012	Construction	-	-	-	-	-
80014	Project Inspection	-	-	-	-	-
80016	Contingency	-	-	-	-	-
		\$ 35,000	\$ 415,000	\$ -	\$ -	\$ 450,000

**Project Revenues - Sources**

Source Fund	Source Description	Future Funding Estimates				Total Sources
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -
01	GF Assigned f/ Cap Proj	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-
02	Gas Tax	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-
21	Measure W	-	-	-	-	-
25	Measure M	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-
27	Measure R	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	35,000	415,000	-	-	450,000
06	General Grants Fund	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-
		\$ 35,000	\$ 415,000	\$ -	\$ -	\$ 450,000



Project Location GIS

**Project Name:** Master Plan of Facilities **Project No.:** TBD  
**Estimated Start Date:** **Project Type:** [Master Plan / Studies](#)  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:**

Acct	Account Description	Future Spending Estimates				Total Uses
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ 50,000
80002	Design	-	-	-	-	-
80004	Right of Way	-	-	-	-	-
80006	Environmental	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-
80010	Project Management	-	-	-	-	-
80012	Construction	-	-	-	-	-
80014	Project Inspection	-	-	-	-	-
80016	Contingency	-	-	-	-	-
		\$ -	\$ -	\$ -	\$ -	\$ 50,000

Source Fund	Source Description	Future Funding Estimates				Total Sources
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ 50,000
01	GF Assigned f/ Cap Proj	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-
02	Gas Tax	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-
21	Measure W	-	-	-	-	-
25	Measure M	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-
27	Measure R	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-
		\$ -	\$ -	\$ -	\$ -	\$ 50,000

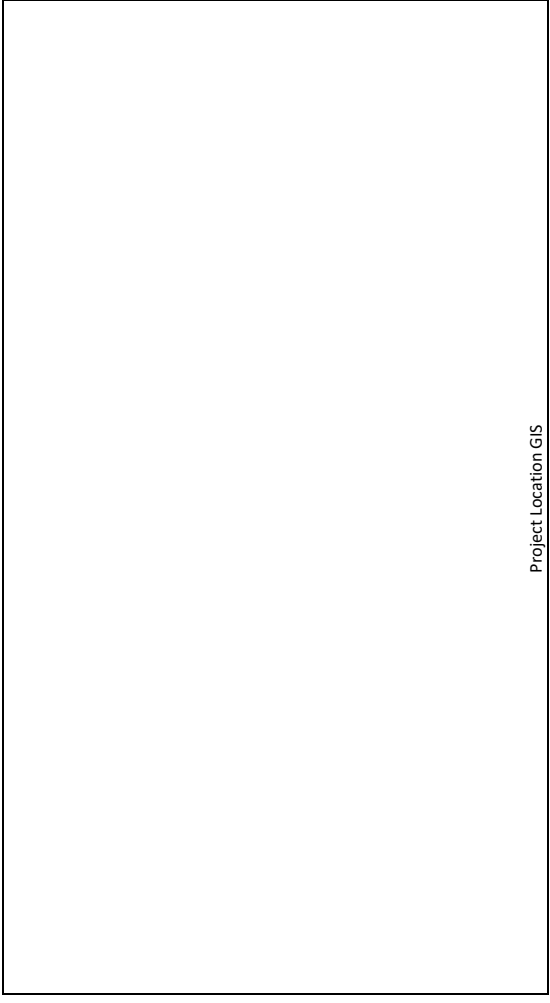
Project Location GIS

**Project Name:** Master Plan of Sewers **Project No.:** 2601001  
**Estimated Start Date:** **Project Type:** Master Plan / Studies  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:**

Acct	Account Description	Future Spending Estimates				Total Uses
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
80000	Prelim Study RPT (PSR)	\$ -	450,000	\$ -	\$ -	450,000
80002	Design	-	-	-	-	-
80004	Right of Way	-	-	-	-	-
80006	Environmental	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-
80010	Project Management	-	-	-	-	-
80012	Construction	-	-	-	-	-
80014	Project Inspection	-	-	-	-	-
80016	Contingency	-	-	-	-	-
		\$ -	450,000	\$ -	\$ -	450,000

Source Fund	Source Description	Future Funding Estimates				Total Sources
		Adopted FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ -	-	\$ -	-	\$ -
01	GF Assigned f/ Cap Proj	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-
02	Gas Tax	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-
21	Measure W	-	-	-	-	-
25	Measure M	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-
27	Measure R	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-
62	Sewer Fund	-	450,000	-	-	450,000
01	GF Assigned f/ Sewer Proj	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-
		\$ -	450,000	\$ -	\$ -	450,000



Project Location GIS

**Project Name:** Farnham Martin Park **Project No.:** 2301003  
**Estimated Start Date:** **Project Type:** Other Projects  
**Estimated Completion Date:** **Priority:** 3 - Enhancement

**Project Scope / Description:**

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	-
80002	Design	6,400	7,600	-	-	-	14,000
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	8,000	9,500	-	-	-	17,500
80012	Construction	80,000	94,500	-	-	-	174,500
80014	Project Inspection	8,000	9,500	-	-	-	17,500
80016	Contingency	8,000	9,500	-	-	-	17,500
		\$ 110,400	\$ 130,600	\$ -	\$ -	\$ -	\$ 241,000

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ 11,040	\$ 13,060	\$ -	\$ -	\$ -	24,100
01	GF Assigned f/ Cap Proj	-	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	-	-	-	-	-	-
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-	-
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	99,360	117,540	-	-	-	216,900
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ 110,400	\$ 130,600	\$ -	\$ -	\$ -	\$ 241,000

Project Location GIS

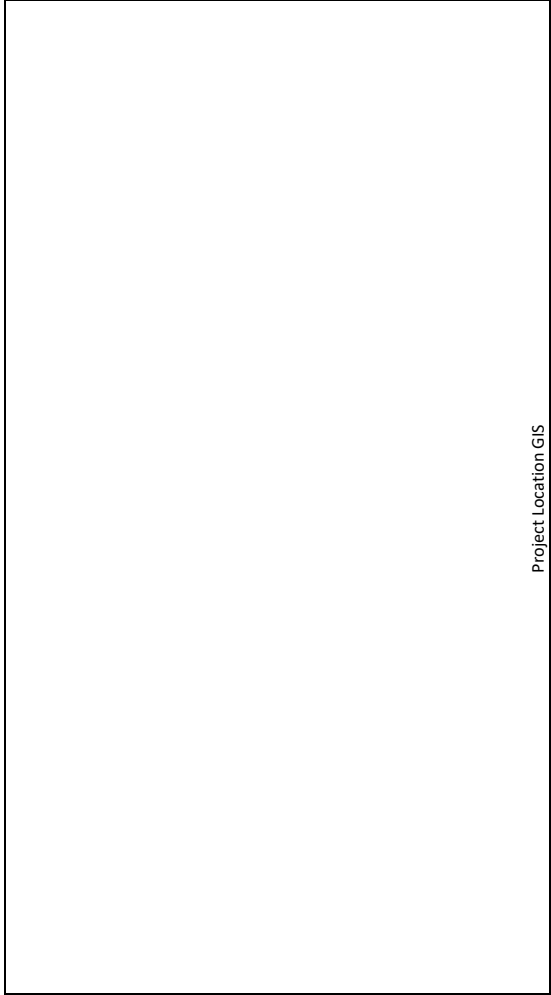


**Project Name:** Trails/Paths Improvements **Project No.:** 2301005  
**Estimated Start Date:** **Project Type:** Other Projects  
**Estimated Completion Date:** **Priority:** 3 - Enhancement

**Project Scope / Description:**

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
80002	Design	7,143	7,286	7,429	7,572	7,714	37,144
80004	Right of Way	7,143	7,286	7,429	7,572	7,714	37,144
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	-	-	-	-	-	-
80012	Construction	71,428	72,857	74,286	75,715	77,144	371,430
80014	Project Inspection	7,143	7,286	7,429	7,572	7,714	37,144
80016	Contingency	7,143	7,285	7,427	7,569	7,714	37,138
		\$ 100,000	\$ 102,000	\$ 104,000	\$ 106,000	\$ 108,000	\$ 520,000

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01	GF Assigned f/ Cap Proj	-	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	-	-	-	-	-	-
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-	-
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
	Measure A Parks	100,000	102,000	104,000	106,000	108,000	520,000
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ 100,000	\$ 102,000	\$ 104,000	\$ 106,000	\$ 108,000	\$ 520,000



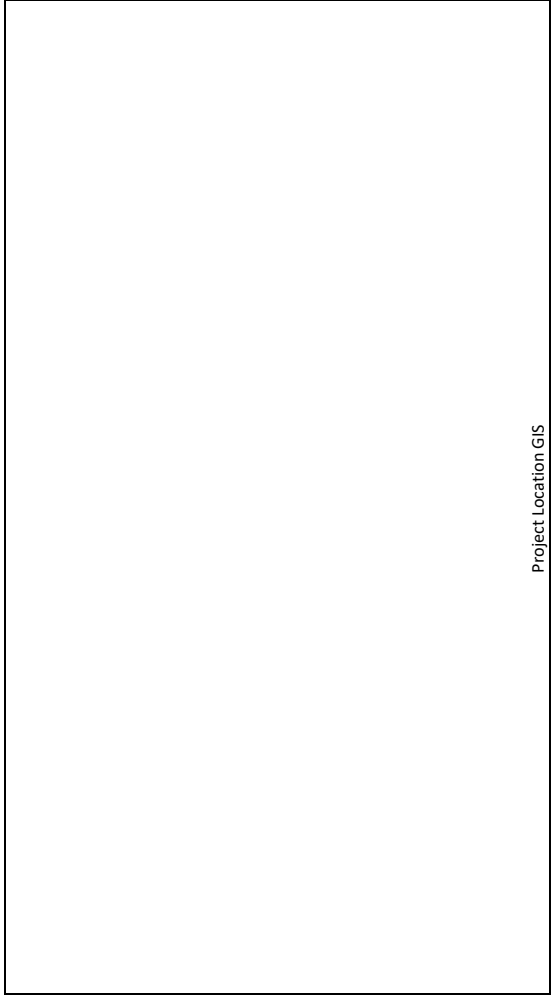
Project Location GIS

**Project Name:** ADA Upgrades (Non-Civic Center) **Project No.** 2301006  
**Estimated Start Date:** **Project Type:** Other Projects  
**Estimated Completion Date:** **Priority:** 2 - Important

**Project Scope / Description:** ADA upgrades at City owned sites (non-city hall improvements)-per DAC report

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates				Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -	-
80002	Design	-	8,827	9,011	9,195	9,379	36,412
80004	Right of Way	-	-	-	-	-	-
80006	Environmental	-	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-	-
80010	Project Management	-	-	-	-	-	-
80012	Construction	-	73,563	75,096	76,629	78,162	303,450
80014	Project Inspection	-	7,356	7,510	7,663	7,816	30,345
80016	Contingency	-	6,252	6,383	6,513	6,643	25,791
		\$ -	\$ 95,999	\$ 98,000	\$ 100,000	\$ 102,000	\$ 395,999

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates				Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
01	General Fund	\$ -	\$ 95,999	\$ 98,000	\$ 100,000	\$ 102,000	\$ 395,999
01	GF Assigned f/ Cap Proj	-	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-	-
02	Gas Tax	-	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-	-
21	Measure W	-	-	-	-	-	-
25	Measure M	-	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-	-
27	Measure R	-	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-	-
		\$ -	\$ 95,999	\$ 98,000	\$ 100,000	\$ 102,000	\$ 395,999



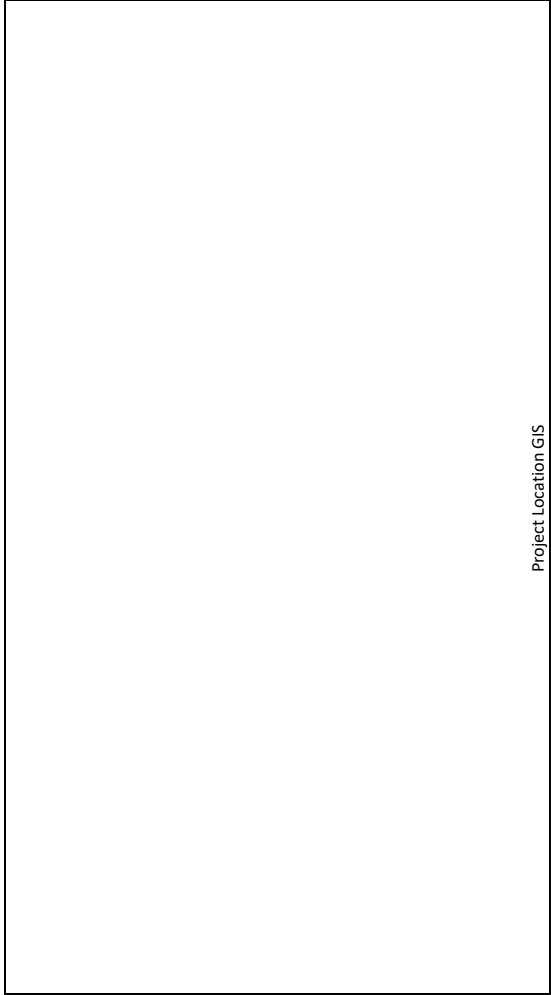
Project Location GIS

**Project Name:** Earth Stabilization at 3000 Block of Via Campesina **Project No.** 2701001  
**Estimated Start Date:** **Project Type:** Other Projects  
**Estimated Completion Date:** **Priority:** 3 - Enhancement

**Project Scope / Description:**

Acct	Account Description	Adopted FY 2022-23	Future Spending Estimates			Total Uses
			FY 2023-24	FY 2024-25	FY 2025-26	
80000	Prelim Study RPT (PSR)	\$ -	\$ -	\$ -	\$ -	\$ -
80002	Design	-	-	21,060	-	21,060
80004	Right of Way	-	-	-	-	-
80006	Environmental	-	-	-	-	-
80008	Project Engineering	-	-	-	-	-
80010	Project Management	-	-	21,060	-	21,060
80012	Construction	-	-	210,600	-	210,600
80014	Project Inspection	-	-	21,060	-	21,060
80016	Contingency	-	-	21,060	-	21,060
		\$ -	\$ -	\$ 294,840	\$ -	\$ 294,840

Source Fund	Source Description	Adopted FY 2022-23	Future Funding Estimates			Total Sources
			FY 2023-24	FY 2024-25	FY 2025-26	
01	General Fund	\$ -	\$ -	\$ -	\$ 294,840	\$ 294,840
01	GF Assigned f/ Cap Proj	-	-	-	-	-
01	GF Assigned f/ Fut Use	-	-	-	-	-
02	Gas Tax	-	-	-	-	-
08	RMRA Fund	-	-	-	-	-
21	Measure W	-	-	-	-	-
25	Measure M	-	-	-	-	-
26	Transit Prop A	-	-	-	-	-
27	Measure R	-	-	-	-	-
28	Transit Prop C	-	-	-	-	-
30	Capital Improvement	-	-	-	-	-
62	Sewer Fund	-	-	-	-	-
01	GF Assigned f/ Sewer Proj	-	-	-	-	-
06	General Grants Fund	-	-	-	-	-
14	AQMD (AB2766)	-	-	-	-	-
59-61	Equipment Replacement	-	-	-	-	-
		\$ -	\$ -	\$ -	\$ 294,840	\$ 294,840



Project Location GIS



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## **2022-23 ADOPTED BUDGET**

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### **Appendixes**

- A. Detail Appropriations Summaries**
- B. Pension Funding Policy**
- C. Revenue Account Reference Table**
- D. Expense Account Reference Table**
- E. Glossary of Terms**
- F. Resolution Approving and Adopting  
Fiscal Year 2022-23 Budget**



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Appendix A - Addendum to the Summary Tables  
**Adopted Budget**  
**Detail By Account**

FUND	ACCOUNT	ACCOUNT DESCR	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 ESTIMATE AT JUNE 30	CITY ADOPTED BUDGET	INCREASE (DECREASE) IN BUDGET FROM PRIOR FISCAL YEAR
01 - GENERAL FUND	40005	SALARIES	\$ 4,870,748	\$ 4,571,508	\$ 4,570,395	\$ 4,598,495	\$ 4,384,028	\$ 4,828,054	\$ 229,559
01 - GENERAL FUND	40007	CAR ALLOWANCE	4,388	5,625	13,365	13,365	11,250	18,000	4,635
01 - GENERAL FUND	40008	PHONE ALLOWANCE	702	-	-	-	-	-	-
01 - GENERAL FUND	40010	TEMPORARY SALARIES	41,382	22,921	-	8,500	8,169	-	(8,500)
01 - GENERAL FUND	40012	MERIT PAY	-	-	-	-	-	83,275	83,275
01 - GENERAL FUND	40014	EDUCATION PAY	-	-	-	-	-	108,470	108,470
01 - GENERAL FUND	40016	POST PAY	-	-	-	-	-	20,050	20,050
01 - GENERAL FUND	40018	MOTOR PAY	-	-	-	-	-	4,290	4,290
01 - GENERAL FUND	40020	SHOOTING PAY	5,480	5,460	5,280	7,080	5,200	7,930	850
01 - GENERAL FUND	40022	DETECTIVE PAY	-	-	-	-	-	16,650	16,650
01 - GENERAL FUND	40030	ACTING PAY	199	-	-	-	-	-	-
01 - GENERAL FUND	40150	RETENTION BONUS	-	-	-	-	-	137,000	137,000
01 - GENERAL FUND	41055	REGULAR OVERTIME	157,829	472,601	71,000	82,400	79,568	27,000	(55,400)
01 - GENERAL FUND	41056	SPECIAL ENFORCEMENT OT	16,500	28,720	3,000	12,700	11,315	3,000	(9,700)
01 - GENERAL FUND	41057	SICK LEAVE REPLACEMENT OT	95,000	131,519	20,000	63,500	60,904	20,000	(43,500)
01 - GENERAL FUND	41058	TRAINING OVERTIME	35,000	18,478	39,000	13,000	7,830	25,000	12,000
01 - GENERAL FUND	41060	OUTSIDE OVERTIME	1,000	6,334	5,000	4,300	2,027	5,000	700
01 - GENERAL FUND	41061	VACANCY OVERTIME	-	-	350,000	471,400	479,588	250,000	(221,400)
01 - GENERAL FUND	41062	MUTUAL AID OVERTIME	-	-	2,000	2,000	-	3,000	1,000
01 - GENERAL FUND	41063	VACATION REPLACEMENT OT	-	-	20,000	9,900	12,927	10,000	100
01 - GENERAL FUND	41064	MEETING OVERTIME	-	-	5,000	4,000	1,819	1,000	(3,000)
01 - GENERAL FUND	41065	CALLBACK OVERTIME	7,335	7,903	10,000	10,000	11,704	7,000	(3,000)
01 - GENERAL FUND	41066	REPORT WRITING OT	-	-	2,000	2,400	1,641	2,000	(400)
01 - GENERAL FUND	41067	JAIL/DISPATCH OVERTIME	-	-	2,000	500	379	2,000	1,500
01 - GENERAL FUND	41069	OTHER OT	-	-	-	3,800	3,447	1,000	(2,800)
01 - GENERAL FUND	41070	COURT OVERTIME	30,000	18,697	3,000	4,400	4,755	5,000	600
01 - GENERAL FUND	41090	DETECTIVE PAY OT	9,500	8,882	5,000	5,900	6,057	3,000	(2,900)
01 - GENERAL FUND	49099	SALARY SAVING-CONTRA ACCT	-	-	(216,470)	(216,470)	-	(145,450)	71,020
01 - GENERAL FUND	49999	ACCRUED SALARY EXPENSE	9,646	109,371	-	-	25,000	-	-
01 - GENERAL FUND	50075	UNIFORM ALLOWANCE	27,823	24,648	23,294	24,994	24,994	26,550	1,556
01 - GENERAL FUND	50080	RETIREMENT	1,581,159	1,337,779	711,476	761,976	572,478	723,790	(38,186)

Appendix A - Addendum to the Summary Tables

FUND	ACCOUNT	ACCOUNT DESCR	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 ESTIMATE AT JUNE 30	CITY ADOPTED BUDGET	INCREASE (DECREASE) IN BUDGET FROM PRIOR FISCAL YEAR
01 - GENERAL FUND	50081	DEFERRED COMPENSATION	-	19,063	19,500	22,500	25,200	18,000	(4,500)
01 - GENERAL FUND	50082	RETIREMENT - UAL	-	45,036	1,215,931	1,215,931	1,216,140	1,402,050	186,119
01 - GENERAL FUND	50085	WORKERS' COMPENSATION	28,905	85,151	288,665	288,665	288,665	309,900	21,235
01 - GENERAL FUND	50086	LIFE INSURANCE	-	-	1,528	1,528	519	6,490	4,962
01 - GENERAL FUND	50087	DENTAL INSURANCE	-	-	54,708	54,708	3,945	43,535	(11,173)
01 - GENERAL FUND	50088	VISION INSURANCE	-	-	7,131	7,131	612	9,095	1,964
01 - GENERAL FUND	50089	UNPAID ACCR LIAB (UAL)	-	58,619	-	-	-	-	-
01 - GENERAL FUND	50090	HEALTH INSURANCE	694,810	586,068	768,265	675,765	593,696	837,475	161,710
01 - GENERAL FUND	50091	STD/LTD PREMIUM	21,196	18,622	20,359	19,059	14,347	20,365	1,306
01 - GENERAL FUND	50092	FLEXIBLE SPENDING ACCT.	2,065	-	-	1,100	1,067	620	(480)
01 - GENERAL FUND	50093	EMPLOYEE WELLNESS	-	84	-	-	-	-	-
01 - GENERAL FUND	50094	SOCIAL SECURITY	18,406	11,412	3,602	14,302	16,787	-	(14,302)
01 - GENERAL FUND	50095	MEDICARE	69,401	73,977	69,349	71,949	69,198	77,320	5,371
01 - GENERAL FUND	50096	RETIREE HEALTH STIPEND	25,850	23,650	42,900	35,400	26,675	25,800	(9,600)
01 - GENERAL FUND	50097	UNEMPLOYMENT	-	10,899	-	1,700	1,492	1,700	-
01 - GENERAL FUND	59099	BENEFIT SAVNG-CONTRA ACCT	-	-	(92,368)	(92,368)	-	(91,960)	408
01 - GENERAL FUND	59199	PERS EE SVNGS CONTRA ACCT	-	-	-	-	-	(39,960)	(39,960)
01 - GENERAL FUND	59999	ACCRUED BENEFIT EXPENSE	6,970	39,137	-	-	(650)	-	-
01 - GENERAL FUND	61105	DUES AND MEMBERSHIP	21,794	15,490	16,690	19,490	18,035	19,805	315
01 - GENERAL FUND	61110	UNIFORM SUPPLY	10,937	14,081	15,100	15,700	14,505	15,650	(50)
01 - GENERAL FUND	61120	TRAINING	58,059	35,716	64,255	51,955	39,555	61,990	10,035
01 - GENERAL FUND	61125	SUBSCRIPTIONS	1,690	3,000	4,015	10,615	7,765	19,770	9,155
01 - GENERAL FUND	61130	TRAVEL/MEETINGS	3,560	2,046	19,005	14,005	3,475	33,000	18,995
01 - GENERAL FUND	61135	RESERVE OFFICER	2,050	1,410	2,100	2,100	1,000	2,100	-
01 - GENERAL FUND	61140	PRISONER EXPENSE	10,500	4,871	2,500	3,100	2,868	2,500	(600)
01 - GENERAL FUND	62215	PRINTING AND BINDING	6,444	4,728	7,125	7,225	4,728	8,525	1,300
01 - GENERAL FUND	62217	POSTAGE / SHIPPING	200	3,701	4,700	8,300	8,254	8,100	(200)
01 - GENERAL FUND	62219	DOCUMENT MANAGEMENT	-	-	-	1,300	2,320	1,850	550
01 - GENERAL FUND	62220	PHOTOGRAPHY	-	500	500	500	-	500	-
01 - GENERAL FUND	62225	PUBLIC INFORMATION	17,002	2,376	16,025	12,025	3,000	9,000	(3,025)
01 - GENERAL FUND	62243	RISK MANAGEMENT	14,854	3,204	16,000	16,000	-	-	(16,000)
01 - GENERAL FUND	62244	LEGAL SERVICES	-	-	180,000	180,000	190,000	210,000	30,000
01 - GENERAL FUND	62245	LEGAL PUBLISHING	7,538	12,156	13,800	11,800	8,282	12,100	300
01 - GENERAL FUND	62255	UTILITIES	250,201	357,983	317,400	318,700	352,976	384,400	65,700

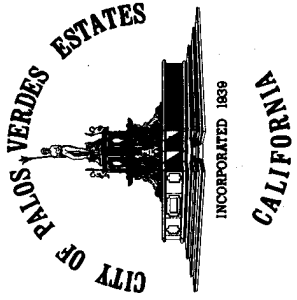


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FUND	ACCOUNT	ACCOUNT DESCR	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 ESTIMATE AT JUNE 30	CITY ADOPTED BUDGET	INCREASE (DECREASE) IN BUDGET FROM PRIOR FISCAL YEAR
01 - GENERAL FUND	62265	ELECTION	-	29,275	-	-	-	57,700	57,700
01 - GENERAL FUND	62290	GENERAL SERVICE	6,684	1,954	-	-	-	-	-
01 - GENERAL FUND	62291	CODE ENFORCEMENT	-	343	-	-	-	-	-
01 - GENERAL FUND	62292	PVE CARES	7,927	11,150	7,850	7,850	2,500	7,900	50
01 - GENERAL FUND	62293	VOLUNTEER PROGRAM	1,550	571	1,000	1,000	300	1,000	-
01 - GENERAL FUND	62294	COMMUNITY SUPPORT	24,482	4,421	12,500	12,500	6,315	12,000	(500)
01 - GENERAL FUND	62296	GENERAL SUPPLIES	-	5,000	7,200	5,200	3,500	7,200	2,000
01 - GENERAL FUND	62297	OFFICE SUPPLIES	10,100	17,459	16,700	16,000	12,525	15,500	(500)
01 - GENERAL FUND	62298	RANGE SUPPLIES	-	-	-	-	-	5,000	5,000
01 - GENERAL FUND	63000	CLEANING SUPPLIES	800	1,225	1,200	1,200	1,200	1,500	300
01 - GENERAL FUND	63300	FUEL	-	-	-	-	-	110,000	110,000
01 - GENERAL FUND	63305	AUTO SUPPLIES	102,300	123,062	117,800	123,700	88,045	50,000	(73,700)
01 - GENERAL FUND	63310	SAFETY EQUIPMENT	4,535	14,953	6,700	7,600	5,246	5,600	(2,000)
01 - GENERAL FUND	63315	CONTRACTUAL SVCS - IT	64,594	116,093	229,249	265,149	229,750	201,650	(63,499)
01 - GENERAL FUND	63317	NC IT EQUIP / PERIPHERALS	-	10,198	-	8,800	7,637	6,100	(2,700)
01 - GENERAL FUND	63322	NPDES-MOU CITY CONTRIBUT	69,759	62,304	99,000	99,000	23,877	68,500	(30,500)
01 - GENERAL FUND	63325	BUILDING SUPPLIES	31,768	23,377	39,577	31,577	21,076	41,000	9,423
01 - GENERAL FUND	63330	RADIO COMMUNICATIONS	10,687	17,414	-	2,500	2,200	-	(2,500)
01 - GENERAL FUND	63345	COMM SVC OFFICER EQPT SUP	1,350	1,319	1,500	1,700	1,535	1,500	(200)
01 - GENERAL FUND	63360	STREET/TRAFFIC SIGN	140	-	-	-	-	-	-
01 - GENERAL FUND	64311	CONTRACTUAL SERVICE - FIRE	5,481,255	5,870,796	6,375,778	6,375,778	6,373,402	6,325,000	(50,778)
01 - GENERAL FUND	64415	PARKLANDS MAINTENANCE	22,076	31,147	27,500	17,500	15,312	22,500	5,000
01 - GENERAL FUND	64418	RETAINER	102,241	102,000	102,000	102,000	102,000	102,000	-
01 - GENERAL FUND	64423	FEE REL PROF SERVICES	533,820	450,518	492,000	422,000	535,000	420,000	(2,000)
01 - GENERAL FUND	64425	PROFESSIONAL SERVICES	667,570	948,312	591,800	387,200	588,527	699,420	312,220
01 - GENERAL FUND	64429	PROF SERV NPDES	68,211	85,643	96,000	96,000	-	96,200	200
01 - GENERAL FUND	64430	CONTRACTUAL SERVICE	563,926	443,815	525,130	596,330	522,443	514,300	(82,030)
01 - GENERAL FUND	64433	STORM DRAIN CLEANING	33,195	650	10,000	10,000	10,000	-	(10,000)
01 - GENERAL FUND	64435	WEED ABATEMENT	164,791	154,106	225,000	329,932	33,100	464,600	134,668
01 - GENERAL FUND	64436	ANNUAL LANDSCAPE MT.	197,177	314,906	330,000	317,000	328,028	354,300	37,300
01 - GENERAL FUND	64440	TREE MAINTENANCE CONTRACT	229,409	335,099	275,000	275,000	386,976	297,000	22,000
01 - GENERAL FUND	64444	TREE BANK EXPENSE	2,385	4,124	5,000	5,000	-	-	(5,000)
01 - GENERAL FUND	64450	AUDIT	-	-	36,000	40,000	36,000	37,000	(3,000)
01 - GENERAL FUND	64460	EQUIPMENT RENT	24,105	3,748	16,000	16,900	974	7,500	(9,400)

Appendix A - Addendum to the Summary Tables

FUND	ACCOUNT	ACCOUNT DESCR	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 21-22 ADOPTED BUDGET	FY 21-22 ADJUSTED BUDGET	FY 21-22 ESTIMATE AT JUNE 30	CITY ADOPTED BUDGET	INCREASE (DECREASE) IN BUDGET FROM PRIOR FISCAL YEAR
01 - GENERAL FUND	64480	BANKING SERVICE FEE	13,375	-	15,000	20,400	20,363	20,300	(100)
01 - GENERAL FUND	64481	UNRECONCILED BANK DIF	5,585	-	2,500	2,500	-	-	(2,500)
01 - GENERAL FUND	64500	CRIMINAL JUSTICE	18,500	12,358	22,000	22,000	22,000	24,000	2,000
01 - GENERAL FUND	64530	GEOTECHNICAL & GEOLOGICAL	41,524	16,681	45,000	45,000	43,110	45,000	-
01 - GENERAL FUND	64535	WATER EFFICIENCY	-	6,125	54,000	52,000	25,750	25,000	(27,000)
01 - GENERAL FUND	64599	HIRING	18,562	49,223	52,000	78,600	71,051	27,500	(51,100)
01 - GENERAL FUND	64640	ANIMAL CONTROL	15,000	11,672	60,000	45,000	25,188	40,000	(5,000)
01 - GENERAL FUND	64641	PEAFOWL MANAGEMENT	5,250	4,712	5,250	4,350	3,008	5,300	950
01 - GENERAL FUND	64680	EMPLOYEE RECOG. PROGRAM	1,946	3,933	5,000	5,000	4,000	5,000	-
01 - GENERAL FUND	64751	UNMET NEEDS - PENSIONS	-	-	750,000	750,000	750,000	1,070,739	320,739
01 - GENERAL FUND	64752	UNMET NEEDS - PARKLANDS	-	-	500,000	395,068	-	500,000	104,932
01 - GENERAL FUND	64753	UNMET NEEDS - CAPEX	-	-	500,000	500,000	-	500,000	-
01 - GENERAL FUND	65000	EMERGENCY PREPAREDNESS	9,855	9,631	9,500	9,500	7,768	9,500	-
01 - GENERAL FUND	65010	LIABILITY INSURANCE	267,010	266,971	236,775	775,118	776,329	556,155	(218,963)
01 - GENERAL FUND	65011	ENV. LIAB. INSURANCE	-	-	5,245	5,245	4,661	5,035	(210)
01 - GENERAL FUND	65015	WORKMENS' COMP DEPOSIT	401,045	401,045	127,713	127,713	127,713	137,100	9,387
01 - GENERAL FUND	65020	PROPERTY INSURANCE	-	-	76,304	76,304	76,304	80,130	3,826
01 - GENERAL FUND	65030	EMPLOYEE BONDS	-	-	1,211	1,211	-	1,310	99
01 - GENERAL FUND	65090	LEASE AGREEMENT	27,887	22,752	13,200	21,900	20,700	27,300	5,400
01 - GENERAL FUND	66601	CONTINGENCY RESERVE	403	-	-	-	-	25,000	25,000
01 - GENERAL FUND	66605	LIAB/PROPERTY INSURANCE	478,594	500,762	538,343	-	-	-	-
01 - GENERAL FUND	66610	EQUIP REPLACE - VEHICLES	-	-	-	-	-	97,000	97,000
01 - GENERAL FUND	66612	EQUIP REPLACE - IT	-	-	-	-	-	10,975	10,975
01 - GENERAL FUND	66614	EQUIP REPLACE - OTHER	-	-	-	-	-	4,500	4,500
01 - GENERAL FUND	69930	TRANS OUT - CAP PROJ FUND	-	-	261,500	261,500	261,500	521,940	260,440
01 - GENERAL FUND	70730	FURNITURE & FIXTURE	-	-	-	-	-	3,000	3,000
01 - GENERAL FUND	70740	OFFICE EQUIPMENT	100	-	-	-	-	-	-
01 - GENERAL FUND	70745	GENERAL EQUIPMENT	6,500	-	-	-	-	-	-
01 - GENERAL FUND	70768	RANGE EQUIPMENT	100	-	-	-	-	-	-
01 - GENERAL FUND	70770	COMPUTER EQUIPMENT	4,100	-	-	-	-	-	-
			<u>\$ 17,908,296</u>	<u>\$ 18,694,273</u>	<u>\$ 21,651,150</u>	<u>\$ 21,651,150</u>	<u>\$ 20,206,449</u>	<u>\$ 23,276,083</u>	<u>\$ 1,624,933</u>



Agenda Item #: 12  
Meeting Date: May 10, 2022

**TO: HONORABLE MAYOR & CITY COUNCIL MEMBERS**

**THRU: MARK PRESTWICH, CITY MANAGER**

**FROM: STEPHEN HANNAH, DIRECTOR OF CITY SUPPORT SERVICES**

**SUBJECT: REVIEW AND ADOPTION OF PENSION FUNDING POLICY FOR THE CITY OF PALOS VERDES ESTATES**

**DATE: May 10, 2022**

---

**ACTION REQUIRED**  **CONSENT**  **RECEIVE & FILE**

---

**Recommendation**

Staff recommends the City Council review and adopt a Pension Funding Policy.

**Summary**

On April 4, 2022, at its special meeting, the City Council appointed two members of its body along with two members of the Finance Advisory Committee (FAC) to form an Ad Hoc committee for the development of a Pension Funding Policy. Using work originally developed by an ad hoc committee of the FAC, the PAHC met four times, April 8<sup>th</sup>, April 13<sup>th</sup>, April 18<sup>th</sup>, and April 25<sup>th</sup>. The policy that was the result of these efforts was brought to the full FAC on May 2<sup>nd</sup> for review and a recommendation to send to Council review and adoption.

The purpose of the Pension Funding Policy (“Policy”) is to provide guidance on the development and adoption of a funding plan for the City’s four CalPERS defined benefit pension plans. This funding Policy supports the decision making process of the City Council and should be consistent with the overall purpose and goals of the City of Palos Verdes Estates’ pension plans, as well as the City’s overall responsibilities to its residents.

In developing this policy the following factors were considered:

- The financial position of the City;
- Stability of the plan and / or the affordability of the annual contributions;
- A structurally balanced long-range forecast (five years minimum);

- Benefit security;
- The terms of the CalPERS contract for the City, along with any related collective bargaining agreements; and
- Minimum funding requirements under State law.

The result of these efforts is a policy that is designed to be both executable and effective.

**Fiscal Impact**

There is no fiscal impact to the City associated with this item.

**Notification**

This matter has been agendized and posted in the routine manner.

**Attachments**

- A. Resolution 22-XX with Exhibit A – Pension Funding Policy

**RESOLUTION R22-XX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS  
VERDES ESTATES, CALIFORNIA ADOPTING THE CITY OF PALOS  
VERDES ESTATES PENSION FUNDING POLICY**

**WHEREAS**, the City recognizes the detrimental effects of long-term pension debt, and

**WHEREAS**, the City has determined that prudent financial planning is a key component of the City's fiscal stability,

**WHEREAS**, the City formed a special ad hoc committee to develop a policy to provide a roadmap to mitigating the City's pension debt;

**WHEREAS**, the City's Finance Advisory Committee has worked in partnership with an ad hoc committee of the City Council to develop, review and recommended adoption of the proposed Pension Funding Policy to the City Council.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Palos Verdes Estates as follows:

- Section 1. the City of Palos Verdes Estates Pension Funding Policy, attached hereto as Exhibit "A" and incorporated herein by this reference, is hereby adopted and shall become effective on May 11, 2022; and,
- Section 2. the City Clerk shall certify to the passage and adoption of Resolution R22-XX.

**PASSED, APPROVED AND ADOPTED** on this 10<sup>th</sup> day of May 2022.

ATTEST:

\_\_\_\_\_  
VICTORIA LOZZI, Mayor

\_\_\_\_\_  
KYLINN CHANEY, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
JOHN COTTI, City Attorney

**CERTIFICATION**

STATE OF CALIFORNIA )

COUNTY OF LOS ANGELES ) SS:

CITY OF PALOS VERDES ESTATES )

I, Klylenn Chaney, City Clerk for the City of Palos Verdes Estates, California, do hereby certify that the foregoing Resolution **R22-XX** was duly and regularly approved and adopted by the City Council of the City of Palos Verdes Estates at its regular meeting of the City Council on the 10<sup>th</sup> day of May 2022, by the following vote:

AYES: COUNCILMEMBERS: Lozzi, Roos, Murdock, McGowan, Kemps

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

\_\_\_\_\_  
Klylenn Chaney, City Clerk

**DRAFT**

**City of Palos Verdes Estates Pension Funding Policy**

**PURPOSE**

The purpose of this Pension Funding Policy (“Policy”) is to provide guidance on the development and adoption of a funding plan for the City of Palos Verdes Estates’ four CalPERS defined benefit pension plans (Classic Safety, Classic Miscellaneous, PEPRSA Safety, and PEPRSA Miscellaneous). This funding Policy supports the decision making process of the City Council and should be consistent with the overall purpose and goals of the City of Palos Verdes Estates’ pension plans, as well as the City’s overall responsibilities to its residents. As used in this Policy, “City” shall mean the City of Palos Verdes Estates and/or the City and its related entities, as the context may require.

The City recognizes that a fiscally prudent Policy should:

- Maintain the City’s sound financial position;
- Align with City’s long-term financial plan;
- Provide guidance in making annual budget decisions;
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures;
- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers, and residents of the City; and
- Protect the City’s ability to provide employees with the pension benefits promised.

**BACKGROUND**

The primary goal of funding defined benefit pension plans is to ensure that sufficient assets will be accumulated to deliver promised benefits when they come due and to protect pension benefits in situations that involve employer insolvency or bankruptcy. The City’s pension funding philosophy is to fully fund its pension benefit obligations and establishing sound funding guidelines promotes pension benefit security. This policy will guide the City’s strategy to fund the CalPERS pension plans up to 90% of the total accrued liability and no less than 80%, whenever possible.

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. As part of this commitment, the City will prepare long-term financial forecasts which will be updated on an annual basis. This Policy is intended to make all relevant information readily available to decision-makers and the public to improve the quality of decisions, identify policy goals, and to demonstrate a commitment to long-term financial planning

The purpose of this funding policy is to establish a framework for funding the City’s defined benefit pension plans, considering factors that are relevant to the plans and the City. These factors include:

- The financial position of the City;
- Stability of the plan and / or the affordability of the annual contributions;

- A structurally balanced long-range forecast (five years minimum);
- Benefit security;
- The terms of the CalPERS contract for the City, along with any related collective bargaining agreements; and
- Minimum funding requirements under State law.

There are numerous advantages to developing a funding policy, including the following:

- Provides the framework to ensure the proper management of future liabilities and to minimize the effects on operations. The adoption of a funding policy will ensure a disciplined decision-making process, which will contribute to better predictability in funding.
- Having a written summary of the funding policy that is accessible to the employees and the Public will help improve the transparency of funding decisions and increase the understanding of pension funding issues.
- The exercise of developing this funding policy improves the identification, understanding, and management of the risk factors that affect the variability of funding requirements and the security of benefits to the employees and retirees.

The City has a current Unfunded Accrued Liability (UAL) of \$19,224,341 as of June 30, 2020, as provided in CalPERS Annual Valuation Reports dated July, 2021, calculated with a discount rate of 7.0%. A \$750,000 additional discretionary payment was made in fiscal year 2021/22. CalPERS reported 21.3% investment returns for Fiscal Year 2020-21 and reduced its discount rate to 6.8% as part of its [Funding Risk Mitigation Policy \(pdf\)](#). This discount rate reduction further reduced the funded percentage.

CalPERS portfolios repeatedly underperform when measured against expected returns. A higher level of risk, increasing volatility and a “much steeper decline in expected returns” are anticipated, according to CalPERS’ published Capital Market Assumption. This included four blended surveys taken from 2017-2021. Thus, the City shall utilize the current CalPERS 6.8% discount rate to evaluate and report its funded percentage and unfunded accrued liability. The City shall also evaluate and report the funded percentage and unfunded liability associated with a conceptual 6.2% CalPERS discount rate\* to model impacts of potential future reductions in the CalPERS discount rate.

*\* The City's 2019-20 Pension Ad Hoc Committee recommended the following formula to model potential reduction in the CalPERS discount rate: "The City's pension liabilities would be valued using a discount rate set at a rate that is 2.5% above a three-year rolling average of the 30-year treasury constant maturity rates as of June 30 of the fiscal year for which the actuarial valuation report is being prepared." The City's 2022 FAC and City Council ad hoc is recommending use of the "20-Year Expectations" 6.2% discount rate from the July 12, 2021 CalPERS "Asset Liability Management: Capital Market Assumptions: Survey and Methodology" to model sensitivities associated with potential future CalPERS reductions to their discount rate.*

## **PREPAYMENT OPTIONS**

At the beginning of each fiscal year, the City shall analyze the cost / benefits of prepaying amounts due CalPERS during that fiscal year. The City shall continue taking advantage of any prepayment discount that is afforded by CalPERS, resources permitting.

## **FUNDING LEVELS**

The City will strive to maximize its pension funding levels through analysis of the most beneficial amortization schedule(s), the budget process, allocation of reserves, and / or cost



containment measures. The total funding amount will be a combination of the amount on deposit with CalPERS, and any City funds that are committed to reducing pension liabilities. The City's Pension Funding Policy is structured in two phases to initially address the "current" unfunded accrued liability (Phase 1) and, secondly, "new" unfunded accrued liability (Phase 2).

**PHASE 1 - CURRENT UNFUNDED ACCRUED LIABILITY**

In consideration of the City's goal to improve the funding of the CalPERS pension plans, the City Manager's proposed budget will include a minimum supplemental payment of \$250,000 annually toward the reduction of the unfunded pension liability. This practice will continue until such time that the funded status of the CalPERS pension plans is at least 90%. When authorized, this supplemental payment will be funded and submitted to CalPERS at the beginning of the budget year.

Additionally, the City will allocate General Fund surpluses toward the reduction of the unfunded accrued liability, in accordance with any City adopted General Fund Surplus Policy. General Fund surpluses will be determined based on the annual audited CAFR with a funding recommendation brought to Council within three council meetings of receiving the CAFR from the auditors. The audit/CAFR should be completed within 180 days of fiscal year end. A minimum of 30% of each year's annual General Fund surplus will be submitted to CalPERS as an Additional Discretionary Payment. Once the plans are funded 90% or more, the City will allocate a minimum of 10% of the General Fund Surplus to a General Fund Committed Pension Reserve (described below) to be used for pension costs as directed by City Council.

Payments will be applied to the most beneficial amortization schedule to provide maximum benefit to the City's funding status.

**PHASE 2 – NEW UNFUNDED ACCRUED LIABILITY**

*[This section is under development and is intended to be finalized by March 31, 2023.]*

**OTHER**

**General Fund Committed Pension Reserve**

The City may establish a Committed Pension Reserve to transfer funds to the reserve to ensure that these funds will only be used for pension related costs (e.g., Normal Costs, UAL payments). The committed reserve can be accessed to pay CalPERS at any time to reduce volatility and offset unexpected pension rate increases. The committed reserve would have funds deposited into it at the discretion of the City Council, based on recommendations made by the City's Finance Advisory Committee (FAC) and / or City staff during the annual budget adoption process. For the calculation of funding levels, monies put in this committed reserve will be treated the same as putting monies on deposit with CalPERS.

**Additional Discretionary Payments**

In lieu of making deposits to a Committed Pension Reserve, Additional Discretionary Payments ("ADP") may be deposited with CalPERS at any time. The ADP will be applied, first, to any negative bases during the same period and, secondly, against any prior year

bases until the ADP is fully expended. The remaining outstanding liability will then be recalculated and a new payoff schedule and annual contribution will be determined.

Employee Contributions

The City is committed to providing the pension benefits promised to and earned by its employees. To facilitate its ability to deliver on those promises, the City will work with staff to maximize allowable contributions to Normal Costs. The City will further seek partnership with employee bargaining groups for additional contributions if CalPERS decreases its discount rate, which reduces the valuation of the accrued pension benefits and results in the need for additional contributions to sufficiently fund the plans.

115 Trust

When the pension plan funding status reaches 90%, the FAC and / or City staff shall evaluate if establishment of a 115 Trust would be beneficial and make a recommendation to Council.

**CONSIDERATION OF FUTURE PENSION BENEFITS**

To the extent that the City continues to have UAL, it is fiscally responsible for the City to not offer any enhanced pension benefits to City employees or other post-employment benefits. This will allow the City to focus its financial resources on the current pension obligations due to CalPERS. Further, any new ongoing General Fund revenue sources (e.g., a new tax or fee that did not exist prior to adoption of this policy) shall not be allocated towards enhanced pension benefits.

**CHANGES TO PENSION FUNDING POLICY**

Any changes to the City's Pension Funding Policy shall require a super majority 4/5 vote of the City Council.

**TRANSPARENCY AND REPORTING**

The City's pension plans shall be transparent to plan members, annuitants, the City Council, and residents. To achieve this:

- The City's annual actuarial valuation will be presented to City Council within 30 days but no later than 60 days after its release from CalPERS.
- The City's Pension Funding Policy and Actuarial Valuation report shall be co-located on the City website.
- The City's annual contribution, usage, and balance of a Committed Pension Reserve shall be included in the City's year-end financial report to the City Council.
- The City's Unfunded Accrued Liability and Funded Percentage shall be included in the annual budget and co-located with or in close proximity to the General Fund Surplus projection, modeled using both the CalPERS current Discount Rate and a more realistic 20 year expected rate of 6.2%.
- At the conclusion of each calendar year, an individualized annual report shall be distributed to employees outlining the contributions to and growth of their pension benefit for that year, and over a period of three years.

## **SAMPLE PROJECTION SCENARIOS**

The following assumptions were modeled within the City's GovInvest tool:

- A rate of return of 21.3% for FY'21 and an estimated 3.0% rate of return for FY'22
- Discount rate and rate of return both set to 6.8% and 6.2% beginning FY'23
- Payroll growth equaling 3.0%
- A \$750,000 prepayment which was made in FY'22
- A \$750,000 prepayment recommended in FY'23
- No future General Fund surpluses assumed or modeled
- Subsequent \$250,000 annual Additional Discretionary Payments beginning FY'23 until 90% funded
- Additional Classic Safety Employee Pickup of 1% per year, as amended in recently memorialized Memorandum of Understanding with the Palos Verdes Police Officers Association
- Additional Classic Miscellaneous Employee Pickup of 1% beginning in FY'22, as amended in recently memorialized Memorandum of Understanding with the Palos Verdes Police Officers Association

A baseline or status quo scenario was set with the following assumptions:

- A rate of return of 21.3% for FY'21 and an estimated 3.0% rate of return for FY'22
- Discount rate and rate of return both set to 6.8% beginning FY'23
- Payroll growth equaling 3.0%
- A \$750,000 prepayment which was made in FY'22
- Additional Classic Safety Employee Pickup of 1% per year, as amended in recently memorialized Memorandum of Understanding with the Palos Verdes Police Officers Association
- Additional Classic Miscellaneous Employee Pickup of 1% beginning in FY'22, as amended in recently memorialized Memorandum of Understanding with the Palos Verdes Police Officers Association

Modeling projected that by FY 29/30 the funded ratio would reach 90% and the UAL would be reduced to \$7.7M. Savings over a 20 year period are projected to be \$3.15M in employer contributions on a cash basis.



# Total Liability Calculator

PENSION

Palos Verdes Estates, CA  
Dawn Murdock  
Pension-2020



Unfunded Liability  
As of July 1



Funded Percentage  
As of July 1



Employer Contribution  
Beginning July 1



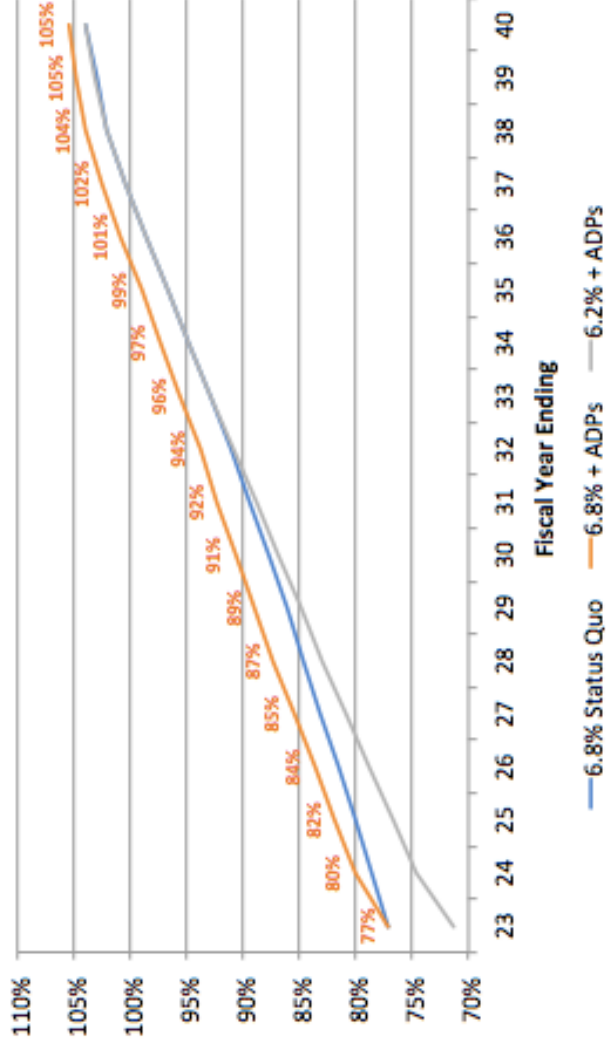
Employer Contribution Rate  
Beginning July 1

Cost ▾

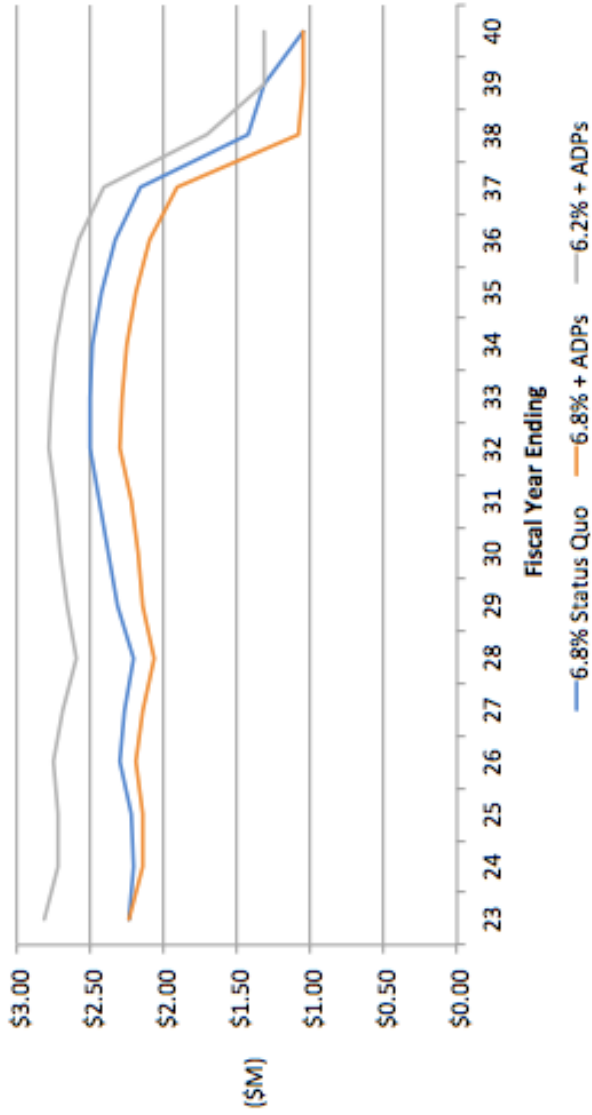
Required Employer Contribution ▾ 2029 ▾

Total employer contributions from 2020 to 2039 **decrease** relative to your baseline by a total of \$3.15M on a cash basis.

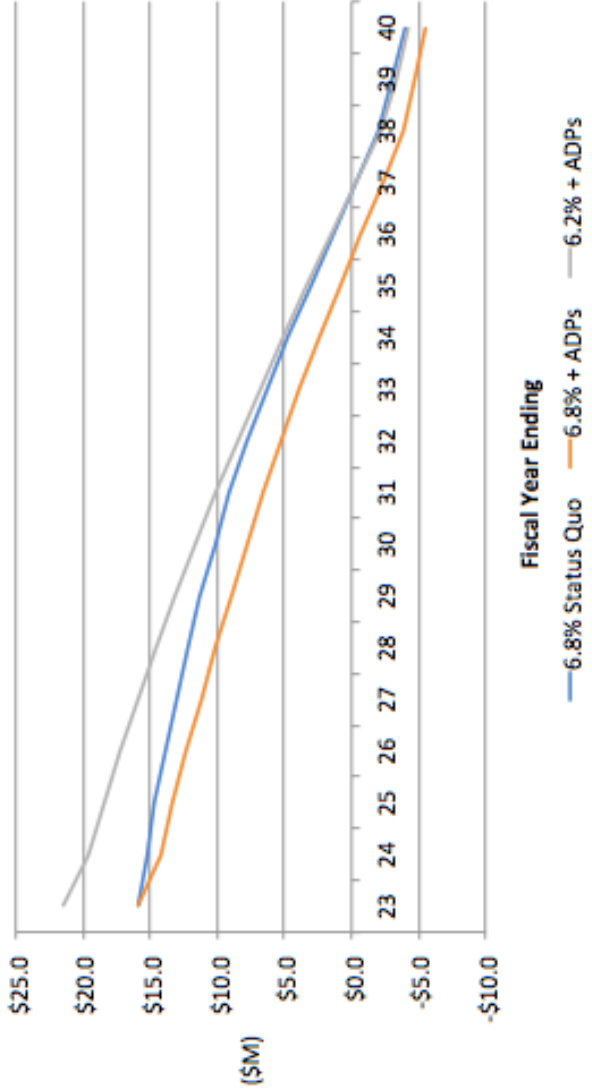
## Projected Funding Level



### Projected Employer Contributions



### Projected Unfunded Accrued Liability



Appendix C

**Revenue Account Reference Table**

<b>PROPERTY TAXES</b>	
<b>Account</b>	<b>Account Title</b>
30100	SECURED PROPERTY TAX
30200	UNSECURED PROPERTY TAX
30600	PROPERTY TAX PRIOR
30900	PENALTIES & DELINQUENCIES
35210	HOMEOWNERS PTR

<b>OTHER TAXES</b>	
<b>Account</b>	<b>Account Title</b>
31100	SALES TAX
31300	FRANCHISE TAX WATER
31310	FRANCHISE TAX GAS
31320	FRANCHISE TAX ELECTRIC
31330	FRANCHISE TAX CABLE
31400	BUSINESS LICENSE TAX
31500	PROPERTY TRANSFER
31910	ASSESSMENT
35300	PSAF ( SALES TAX )

<b>LICENSES AND PERMITS</b>	
<b>Account</b>	<b>Account Title</b>
32100	ANIMAL LICENSES
32500	FILMING PERMIT
37100	CONSTRUCTION PERMITS
37101	REISSUED BUILDING PERMIT
37110	MISC PUBLIC WORKS PERMITS

<b>REVENUE FROM OTHER AGENCIES</b>	
<b>Account</b>	<b>Account Title</b>
35316	ERAF/VLF TAX RETURN
35600	POST REIMBURSEMENT
35630	STATE MANDATED REIMB.

<b>CHARGES FOR SERVICES</b>	
<b>Account</b>	<b>Account Title</b>
31810	ALS FEES
36100	POLICE SERVICES
36105	BOOKING FEES
36120	FALSE ALARM
36121	ADMINISTRATIVE CITATIONS
36130	COPY SALES, CERTIFICATION
36135	RETURNED CHECK FEES
36146	VEHICLE IMPOUND FEES
36150	STREET/PARKS SERVICES
36155	MAILING MATRIX
36160	SPECIAL EVENTS
37111	TREE TOPPING/REMOVAL
37210	RESIDENTIAL RESALE REPORT
37220	GRADING/FILLING
37230	MISCELLANEOUS PLANNING
37240	PLAN CHECK
37250	NEIGHBORHOOD COMP. REVIEW
37260	SITE PLAN REVIEW
37270	GEOTECHNICAL
37275	COMMUNITY PLANNING FEE

Appendix C

**OTHER REVENUES**

<b>Account</b>	<b>Account Title</b>
38010	MISCELLANEOUS REVENUE
38011	EMERG. BACKPACK SALES
38050	PVECARES
38077	JPIA CONCESSION PROPERTY INSURANCE
38095	REIMB. FROM TREE BANK

**CONCESSIONS**

<b>Account</b>	<b>Account Title</b>
34300	GOLF COURSE
34400	TENNIS CLUB
34500	BEACH & ATHLETIC CLUB

**FINES AND FORFEITURES**

<b>Account</b>	<b>Account Title</b>
33100	VEHICLE CODE FINES

**INTEREST EARNINGS**

<b>Account</b>	<b>Account Title</b>
34100	INTEREST
34105	UNREALIZED INV. GAIN/LOSS
34110	UNALLOCATED INTEREST
34700	MISCELLANEOUS RENT

**TRANSFERS IN**

<b>Account</b>	<b>Account Title</b>
39901	TRANS IN – GENERAL FUND
39902	TRANS IN – GAS TAX FUND
39906	TRANS IN – SPECIAL PRJCTS
39908	TRANS IN – RMRA FUND
39914	TRANS IN – AQMD FUND
39915	TRANS IN – PROP A COUNTY PARKS
39921	TRANS IN – MEASURE W FUND
39923	TRANS IN - PVE LAW ENFORC

Appendix D

**Expense Account Reference Table**

**EMPLOYEE COMPENSATION**

<b>SALARIES AND PAID COMPENSATION</b>		<b>OVERTIME</b>	
<b>Account</b>	<b>Account Title</b>	<b>Account</b>	<b>Account Title</b>
40005	SALARIES	41055	REGULAR OVERTIME
40006	HOUSING ALLOWANCE	41056	SPECIAL ENFORCEMENT
40007	CAR ALLOWANCE	41057	SICK LEAVE REPLACEMENT
40008	PHONE ALLOWANCE	41058	TRAINING OVERTIME
40009	EMPLOYEE RECOGNITION AWARD	41059	STUDENT & THE LAW OT
40010	TEMPORARY SALARIES	41060	OUTSIDE OVERTIME
40012	MERIT PAY	41061	VACANCY OVERTIME
40014	EDUCATION PAY	41062	MUTUAL AID OVERTIME
40016	POST PAY	41063	VACATION REPLACEMENT OT
40018	MOTOR PAY	41064	MEETING OVERTIME
40020	SHOOTING PAY	41065	CALLBACK OVERTIME
40022	DETECTIVE PAY	41066	REPORT WRITING OT
40025	TRAINING PAY	41067	JAIL/DISPATCH OVERTIME
40030	ACTING PAY	41069	OTHER OT
40040	PAY IN LIEU VACATION	41070	COURT OVERTIME
40045	MINUTES	41075	US CUSTOMS OT
40150	RETENTION BONUS	41090	DETECTIVE PAY OT
41050	CIVIL UNREST	41095	K-9 PAY
41051	STORM DRAINS P.D.	41099	TRAINERS
49999	ACCRUED SALARY EXPENSE	41100	SPECIAL ASSIGNMENT
50075	UNIFORM ALLOWANCE		
		<b>VACANCY SAVINGS - SALARIES &amp; PAID COMPENSATION</b>	
		<b>Account</b>	<b>Account Title</b>
		49099	SALARY SAVING-CONTRA ACCT



Appendix D

**RETIREMENT**

<b>Account</b>	<b>Account Title</b>
50080	RETIREMENT

**RETIREMENT UAL**

<b>Account</b>	<b>Account Title</b>
50082	RETIREMENT - UAL
50089	UNPAID ACCR LIAB (UAL)

**HEALTH / DENTAL / VISION INSURANCE**

<b>Account</b>	<b>Account Title</b>
50086	LIFE INSURANCE
50087	DENTAL INSURANCE
50088	VISION INSURANCE
50090	HEALTH INSURANCE
59099	BENEFIT SAVNG-CONTRA ACCT

**WORKERS' COMPENSATION**

<b>Account</b>	<b>Account Title</b>
50085	WORKERS' COMPENSATION
65015	WORKMENS' COMP DEPOSIT

**WORKERS' COMPENSATION**

<b>Account</b>	<b>Account Title</b>
50085	WORKERS' COMPENSATION
65015	WORKMENS' COMP DEPOSIT

**OTHER EMPLOYEE BENEFITS AND TAXES**

<b>Account</b>	<b>Account Title</b>
50081	DEFERRED COMPENSATION
50091	STD/LTD PREMIUM
50092	FLEXIBLE SPENDING ACCT.
50093	EMPLOYEE WELLNESS
50094	SOCIAL SECURITY
50095	MEDICARE
50096	RETIREE HEALTH STIPEND
50097	UNEMPLOYMENT
59999	ACCRUED BENEFIT EXPENSE

**VACANCY SAVINGS - EMPLOYEE BENEFITS**

<b>Account</b>	<b>Account Title</b>
59099	BENEFIT SAVNG-CONTRA ACCT

Appendix D  
**OPERATING EXPENSES**

<b>PROFESSIONAL SERVICES</b>	
<b>Account</b>	<b>Account Title</b>
62244	LEGAL SERVICES
64418	RETAINER
64425	PROFESSIONAL SERVICES
64530	GEOTECHNICAL & GEOLOGICAL

<b>CONTRACTUAL SERVICES</b>	
<b>Account</b>	<b>Account Title</b>
63304	MECHANIC SERVICES
64423	FEE REL PROF SERVICES
64430	CONTRACTUAL SERVICE
64450	AUDIT
64535	WATER EFFICIENCY
64599	RECRUITMENT / HIRING

<b>CONTRACTUAL SERVICES - PUBLIC WORKS</b>	
<b>Account</b>	<b>Account Title</b>
62275	STORM DRAIN MAINTENANCE
63350	STREET MAINTENANCE
63354	CITY-WIDE SEWER REPAIRS
64429	PROF SERVS NPDES
64432	STREET STRIPING
64433	STORM DRAIN CLEANING
64434	STREET SWEEPING

<b>TRAVEL</b>	
<b>Account</b>	<b>Account Title</b>
61115	MILEAGE
61130	TRAVEL/MEETINGS

<b>CONTRACTUAL SERVICES - PARKLANDS MANAGEMENT</b>	
<b>Account</b>	<b>Account Title</b>
64415	PARKLANDS MAINTENANCE
64435	WEED ABATEMENT
64436	ANNUAL LANDSCAPE MT.
64440	TREE MAINTENANCE CONTRACT

<b>CONTRACTUAL SERVICES - FIRE</b>	
<b>Account</b>	<b>Account Title</b>
64311	CONTRACTUAL SERVICE - FIRE

<b>CONTRACTUAL SERVICES - IT</b>	
<b>Account</b>	<b>Account Title</b>
63315	CONTRACTUAL SVCS - IT
63309	HIGH TECH

<b>LIABILITY / PROPERTY INSURANCE</b>	
<b>Account</b>	<b>Account Title</b>
65010	LIABILITY INSURANCE
65011	ENV. LIAB. INSURANCE
65012	LIABILITY INSUR RETRO
65020	PROPERTY INSURANCE
65030	EMPLOYEE BONDS
65040	CLAIMS
65041	SETTLEMENT
65060	PAID TO PROPERTY OWNERS
66603	LOSS REIMBURSEMENT
66605	INSURANCE ALLOCATION

<b>TRAINING</b>	
<b>Account</b>	<b>Account Title</b>
61120	TRAINING

Appendix D

**OFFICE / CLEANING / UNIFORM SUPPLIES**

<b>Account</b>	<b>Account Title</b>
61110	UNIFORM SUPPLY
62296	GENERAL SUPPLIES
62297	OFFICE SUPPLIES
62298	RANGE SUPPLIES
63000	CLEANING SUPPLIES

**AUTOMOTIVE SUPPLIES**

<b>Account</b>	<b>Account Title</b>
63300	FUEL
63305	AUTO SUPPLIES

**BUILDING SUPPLIES**

<b>Account</b>	<b>Account Title</b>
63325	BUILDING SUPPLIES

**PUBLIC COMMUNICATIONS / PRINTING**

<b>Account</b>	<b>Account Title</b>
62215	PRINTING AND BINDING
62217	POSTAGE / SHIPPING
62220	PHOTOGRAPHY
62225	PUBLIC INFORMATION
62243	PUBLIC INFORMATION
62245	LEGAL PUBLISHING
62294	COMMUNITY SUPPORT
63330	RADIO COMMUNICATIONS

**UTILITIES**

<b>Account</b>	<b>Account Title</b>
62255	UTILITIES

**OPERATING TRANSFERS OUT**

<b>Account</b>	<b>Account Title</b>
69999	OPERATING TRANSFERS OUT
69901	TRANS OUT - GENERAL FUND
69902	TRANS OUT - GAS TAX FUND
69903	TRANS OUT - DRUG INTRVNTN
69905	TRANS OUT - SLESF FUND
69906	TRANS OUT - SPCIAL PRJCTS
69907	TRANS OUT - CORRCTIONS FD
69908	TRANS OUT - RMRA FUND
69910	TRANS OUT - COMM PLANNING
69911	TRANS OUT - TECH ENHNCMNT
69912	TRANS OUT - SSARP GRT FND
69914	TRANS OUT - AQMD AB2766
69915	TRANS OUT - CNTY PRK PRP A

<b>Account</b>	<b>Account Title</b>
69921	TRANS OUT - MEASURE W FND
69923	TRANS OUT - PVE LAW ENFRC
69925	TRANS OUT - MEASURE M FND
69926	TRANS OUT - TRANSIT PRP A
69927	TRANS OUT - MEASURE R
69928	TRANS OUT - TRANSIT PRP C
69929	TRANS OUT - CARES ACT FND
69930	TRANS OUT - CAP PROJ FUND
69931	TRANS OUT - PARKLANDS FND
69932	TRANS OUT - ARPA
69960	TRANS OUT - EQUIP REPLACE
69962	TRANS OUT - SEWER FUND
69965	TRANS OUT - INSURANCE FND

Appendix D  
UNMET NEEDS

Account	Account Title	Account	Account Title
64750	DISCRETIONARY UNMET NEEDS	64752	UNMET NEEDS - PARKLANDS
64751	UNMET NEEDS - PENSIONS	64753	UNMET NEEDS - CAPEX

**EQUIPMENT REPLACEMENT CHARGES**

66610	EQUIP REPLACE - VEHICLES	66614	EQUIP REPLACE - OTHER
66612	EQUIP REPLACE - IT		

**OTHER EXPENSES**

Account	Account Title	Account	Account Title
61105	DUES AND MEMBERSHIP	64500	CRIMINAL JUSTICE
61125	SUBSCRIPTIONS	64601	INTEREST EXPENSE
61135	RESERVE OFFICER	64605	UNREALIZED INV.GAIN/LOSS
61140	PRISONER EXPENSE	64640	ANIMAL CONTROL
62235	CONTAINER RENTAL	64641	PEAFOWL MANAGEMENT
62265	ELECTION	64680	EMPLOYEE RECOG. PROGRAM
62270	MISC.MAINTENANCE & SUPP	65000	EMERGENCY PREPAREDNESS
62290	GENERAL SERVICE	65090	LEASE AGREEMENT
62291	CODE ENFORCEMENT	66601	CONTINGENCY RESERVE
62292	PVE CARES	66602	EQPT. REPLACEMENT ALLOC.
62293	VOLUNTEER PROGRAM	70720	COMMUNICATION
62295	PENALTIES & INTEREST	70721	RADAR UNIT
63310	SAFETY EQUIPMENT	70722	PERSONAL RECORDING DEVICE
63317	NC IT EQUIPMENT / PERIPHERALS	70723	BODY ARMOUR
63320	MISC. EQUIPMENT SUPPLIES	70730	FURNITURE & FIXTURE
63321	USED OIL CONTAINER	70740	OFFICE EQUIPMENT
63322	NPDES-MOU CITY CONTRIBUT	70745	GENERAL EQUIPMENT
63345	COMM SVC OFFICER EQPT SUP	70750	AUTOMOTIVE EQUIPMENT
63360	STREET/TRAFFIC SIGN	70760	HEAVY EQUIPMENT
64428	RECYCLING AB939	70762	MACHINERY
64439	RECYCLE CONTAINERS	70765	WEAPONS
64444	TREE BANK EXPENSE	70766	DISASTER PREP SUPPLIES
64460	EQUIPMENT RENT	70768	RANGE EQUIPMENT
64470	PRE-EMPLOYMENT PHYSICAL	70769	WATERCRAFT EQUIPMENT
64475	VACCINATIONS	70770	COMPUTER EQUIPMENT
64480	BANKING SERVICE FEE	70780	CAMERA EQUIPMENT
64481	UNRECONCILED BANK DIF	70800	REFUSE CONTAINER

## GLOSSARY OF TERMS

**Adopted Budget:** A plan of financial operations and capital improvements approved by the City Council for fiscal year. The Adopted Budget reflects estimates of revenues, expenditures, transfers, City's goals, objectives and performance data.

**Appropriation:** Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

**Appropriations Limit:** Article XIIB of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits growth in government spending to changes in population and inflation, by multiplying the limit for the prior year, by the percentage change in the cost of living (or per capita personal income, whichever is lower); then multiplying the figure resulting from the first step, by the percentage change in population. The base year limit (FY1978-1979) amount consists of all tax proceeds appropriated in that year. The Appropriations Limit calculation worksheet can be found in the Appendix of the budget.

**Assessed Valuation:** The dollar value assigned to real estate or other property, by Los Angeles for the purpose of levying property taxes.

**Beginning Fund Balance:** The balance of a fund including restricted, assigned, committed and unassigned values carrying over into the following year.

**Bond:** A city may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

**Budget:** The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

**Budget Message:** A general outline of the budget which includes comments regarding the City's financial status at the time of the message and recommendations regarding the financial policies for the coming period.

**CalPERS:** A short name for the California Employee Public Retirement System.

## GLOSSARY OF TERMS

**Capital Improvement Plan (CIP):** A financial plan of proposed capital improvement projects. CIP projects typically improve City-owned assets such as buildings, parks, streets and other infrastructure components. Capital projects often span more than one fiscal year.

**Capital Outlay:** A budget category which budgets major equipment purchases and capital improvement projects.

**Capital Improvement Projects:** Significant infrastructure improvements that have a useful life of one year or more and selected studies related to such activities that are expected to lead to a capital project. Examples include constructing a new park, street resurfacing, building remodels/repairs and construction of water mains.

**Debt Service:** Annual principal and interest payments owed on money the City has borrowed.

**Department:** An organizational unit comprised of divisions or programs. The City of Palos Verdes Estates has four departments: Administration, Finance, Police and Community Development. Fire Services are provided on a contract basis.

**Division/Program:** A common purpose combination of programs or activities within a department, which furthers the objectives of the City Council by providing services or a product.

**Encumbrances:** Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. Encumbrances end when the obligations are paid or otherwise terminated.

**Enterprise Funds:** Funds established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are mainly self-supporting.

**Expenditure:** The cost of goods received or services rendered for the government unit.

**Fiscal Year:** A 12-month period of time to which an annual operating budget applies. The City's fiscal year is July 1 through June 30.

## GLOSSARY OF TERMS

**Fund:** A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. The major types of funds include: General, Proprietary, Special Revenue, Capital, Debt Service, Permanent and Trust & Agency.

**Fund Balance/Reserve:** The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

**Grants:** Contributions, or gifts of cash or other assets from another entity. Grants are typically to be used or expended for a specific purpose.

**Infrastructure:** The underlying foundation or basic framework of a system or organization, such as the roads, sewers and storm drains, etc.

**Internal Service Fund:** Internal Service Funds are used to account for the financing of equipment and services of the City on a cost-reimbursement basis. The City uses the following Internal Service Funds:

**Line-item:** Refers to any individual expenditure object or appropriation detailed in the department's budget.

**Materials & Services:** This budget category accounts for all non-personnel and non-capital expenses. Such expenditures include building maintenance, contract services, equipment maintenance, office supplies and utility costs.

**Municipal Code:** The collection of City Council approved ordinances currently in effect. The Municipal Code defines City policy in various categories (i.e. building regulations, planning and zoning regulations, sanitation and health standards, and traffic regulations).

**Operating Budget:** The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the estimated means of financing those expenditures.

**Ordinance:** A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

## GLOSSARY OF TERMS

**Overhire:** An authorized position without monies budgeted for salary and fringe benefits. The overhire concept assumes that a department (particularly Public Safety) experiences several position vacancies during a fiscal year, and that the salary and fringe benefit savings from these vacancies will off-set the cost of the overhire personnel. The overhire personnel in-turn ensures that the department will not be forced to limit operations because of staffing shortages and can better control overtime expenditures.

**Program:** An activity or division, within a department, which furthers the objectives of the City Council, by providing services or a product.

**Reserve:** Used to earmark a portion of the fund balance as segregated for a specific use.

**Resolution:** A special order of the City Council, which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The Operating Budget is approved by resolution and requires a majority vote of the Council Members present.

**Restricted Funds:** As used in the budget presentation, restricted fund dollars are those that are qualified as to use by either a council set policy and or an external agency/contract requirement.

**Salaries:** A budget category, which accounts for full-time and part-time employees, salary and benefits, overtime expenses, and fringe benefits.

**Special Revenue Funds:** Funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Supplies & Services:** A budget category, which accounts for the materials, goods and contract services necessary to run a city program and function.

**Transfer:** Monies appropriated from one fund to another, in order to reimburse the fund for expenses or to finance the operation of the other fund.



**RESOLUTION R22-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES  
ESTATES, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL  
BUDGET FOR FISCAL YEAR 2022-23, MAKING APPROPRIATIONS FROM  
THE VARIOUS FUNDS OF THE CITY AND FOR EXPENSES IN THE VARIOUS  
DEPARTMENTS OF THE CITY FIXING THE LIMITATION OF  
EXPENDITURES FOR THE SEVERAL PURPOSES, FUNCTIONS, FUNDS AND  
ACTIVITIES**

**WHEREAS**, in compliance with Section 2.08.050(B)(8) of the Palos Verdes Estates Municipal Code, the City Manager presented the City Manager’s Proposed Budget for Fiscal Year 2022-23 (Proposed Budget) to the City Council and the PVE Community at a Special Meeting of the City Council held on May 11, 2022; and,

**WHEREAS**, the City Council considered the Proposed Budget in duly noticed Special Meetings held on May 9 2022, May 18, 2021, June 6, 2022, and at a Regular Meetings held on June 14, 2022 and June 28, 2022; and

**WHEREAS**, during these duly noticed and held Special and Regular Meetings, public comment on the Proposed Budget was received and considered by the City Council; and,

**WHEREAS**, during consideration of the Proposed Budget, the City Council determined to make certain changes to the Proposed Budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Palos Verdes Estates, California, does hereby **DETERMINE AND ORDER**:

Section 1. The annual budget of expenditures duly submitted and considered, is hereby approved, adopted and fixed as the City Council Adopted Budget of the City of Palos Verdes Estates for Fiscal Year 2022-23 which shall commence on July 1, 2022 and conclude on June 30, 2023 and in the amount, and for the purposes, functions, funds, transfers and activities set forth in Exhibits A (Expenditures), B (Revenues), C (Interfund Transfers), D (Capital Improvements) and E (Fiscal Year 2022-23 Salary Schedule) which Exhibits are incorporated herein by this reference and made a part hereof; and,

Section 2. The fund appropriations set forth in Exhibit B and as summarized in Exhibit A shall constitute the maximum expenditures authorized for those funds; the City Manager is hereby authorized to make budgetary revisions between budget categories and departments within fund level appropriations as she may deem necessary and proper provided the City Manager reports such budgetary revisions to the City Council as part of the periodic financial reporting process; and,

Section 3. The City Manager is hereby authorized to transfer an amount not to exceed \$10,000 per transfer between budget categories and departments within fund level appropriation as she may deem necessary and proper provided the City Manager reports such budget transfers to the City Council as part of the periodic financial reporting process; and,


**RESOLUTION R22-24**

Section 4. Notwithstanding Section 3 hereof, the City Manager and the City Support Services Director are hereby authorized to make budgetary revisions and associated budget transfers related to Capital Improvement Projects as they may deem necessary and proper to allow for appropriations to be transferred to appropriate project categories as such projects progress through different project phases subject to the limitation of the appropriations for each project as approved by the City Council as set forth in Exhibit C; and,

Section 5. The Annual Salary Plan for Fiscal Year 2022-23, as set forth in Exhibit E, which Exhibit is incorporated herein by this reference and made a part hereof, is hereby approved; and,

Section 6. The City Clerk shall certify to the passage and adoption of this Resolution.


PASSED, APPROVED AND ADOPTED on this 28<sup>th</sup> day of June, 2022.

  
Victoria A. Lozzi, Mayor

ATTEST:

  
Kylynn Chaney, City Clerk

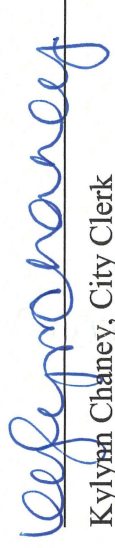
APPROVED AS TO FORM:

  
Trevor Rusin, Interim City Attorney

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS:  
CITY OF PALOS VERDES ESTATES )

I, Kylynn Chaney, City Clerk for the City of Palos Verdes Estates, California, do hereby certify that the foregoing Resolution **R22-24** was duly and regularly approved and adopted by the City Council of the City of Palos Verdes Estates at its regular meeting of the City Council on the 28th day of June, 2022, by the following vote:

AYES: COUNCILMEMBERS: Lozzi, Roos, Murdock, McGowan, Kems  
NOES: COUNCILMEMBERS: None  
ABSENT: COUNCILMEMBERS: None  
ABSTAIN: COUNCILMEMBER: None

  
Kylynn Chaney, City Clerk

**Exhibit A**  
**Appropriations Budget for All Funds by Department**  
**Resolution R22-24**

**Fiscal Year 2022-23 Appropriations Budget**  
**By Fund / Department**  
*(Includes Transfers Out)*

Fund Title	Department	Department Total	Fund Total
<b>General Fund</b>			
City Council		\$ 2,103,839	
City Manager		707,577	
City Attorney		237,000	
City Support Services		2,212,002	
Police		7,136,015	
Fire Contract		6,325,000	
Community Development		1,408,810	
Public Works		<u>3,145,840</u>	
<b>Total General Fund</b>			<u>\$ 23,276,083</u>

# Exhibit A

## Appropriations Budget for All Funds by Department

### Resolution R22-24

Other Funds	Fund Title	Department	Department Total	Fund Total
	Gas Tax Fund	City Support Services	\$ 350,000	
		Public Works	<u>37,000</u>	
	<b>Total Gas Tax</b>			<b>\$ 387,000</b>
	<b>Drug Intervention</b>	Police	525,000	525,000
	<b>SLESF (COPS)</b>	Police	544,100	544,100
	<b>Special Projects</b>	City Support Services	99,360	
		Public Works	<u>20,900</u>	
	<b>Total Special Projects</b>			120,260
	<b>Corrections</b>	Police	4,700	4,700
	<b>RMRA</b>	City Support Services	534,850	534,850
	<b>AQMD AB 2766</b>	City Support Services	95,000	95,000
	<b>Prop A County Parks</b>	City Support Services	100,000	100,000
	<b>Measure W</b>	City Support Services	45,044	
		Public Works	<u>204,300</u>	
	<b>Total Measure W</b>			249,344
	<b>PVE Law Enforcement</b>	City Support Services	5,060,000	5,060,000
	<b>Measure M</b>	City Support Services	1,260,000	1,260,000
	<b>Transit Prop A</b>	City Council	10,145	
		Public Works	<u>245,543</u>	
	<b>Total Transit Prop A</b>			255,688
	<b>Measure R</b>	City Support Services	275,000	275,000
	<b>Transit Prop C</b>	City Support Services	400,000	400,000
	<b>Capital Improvements</b>	Public Works	3,836,708	3,836,708
	<b>ARPA</b>	City Support Services	1,587,592	1,587,592
	<b>Equipment Replacement</b>	City Support Services	275,000	
		Police	625,400	
		Public Works	<u>82,150</u>	
	<b>Total Equipment Replacement</b>			982,550
	<b>Police Property</b>	Police	6,000	6,000
		Total Other Funds	<u>\$ 16,223,792</u>	
		Total All Funds	<u><u>\$ 39,499,875</u></u>	

**Exhibit B**  
**Estimated Revenues All Funds**  
**Resolution R-22-24**

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	CITY ADOPTED ESTIMATED REVENUES
<b>General Fund</b>			
01	30100	SECURED PROPERTY TAX	\$ 9,200,000
	30200	UNSECURED PROPERTY TAX	330,700
	30600	PROPERTY TAX PRIOR	(27,500)
	30900	PENALTIES & DELINQUENCIES	38,000
	31100	SALES TAX	245,000
	31300	FRANCHISE TAX WATER	195,000
	31310	FRANCHISE TAX GAS	70,100
	31320	FRANCHISE TAX ELECTRIC	149,000
	31330	FRANCHISE TAX CABLE	245,000
	31400	BUSINESS LICENSE TAX	255,000
	31500	PROPERTY TRANSFER	425,000
	31810	ALS FEES	65,000
	32100	ANIMAL LICENSES	5,000
	32500	FILMING PERMIT	20,000
	33100	VEHICLE CODE FINES	25,000
	33400	COURT FINES PARKING	73,000
	33410	PARKING FINES - CH	28,000
	34100	INTEREST	325,000
	34300	GOLF COURSE	1,140,000
	34400	TENNIS CLUB	58,000
	34500	BEACH & ATHLETIC CLUB	212,000
	34700	MISCELLANEOUS RENT	66,000
	35210	HOMEOWNERS PTR	34,000
	35300	PSAF ( SALES TAX )	200,000
	35316	ERAF/VLF TAX RETURN	1,816,000
	36100	POLICE SERVICES	3,000
	36105	BOOKING FEES	1,000
	36120	FALSE ALARM	1,000
	36121	ADMINISTRATIVE CITATIONS	8,000
	36130	COPY SALES, CERTIFICATION	1,000
	36146	VEHICLE IMPOUND FEES	10,000
	36155	MAILING MATRIX	18,000
	36160	SPECIAL EVENTS	7,500
	37100	CONSTRUCTION PERMITS	500,000
	37101	REISSUED BUILDING PERMIT	2,200
	37110	MISC PUBLIC WORKS PERMITS	165,000
	37111	TREE TOPPING/REMOVAL	10,000
	37210	RESIDENTIAL RESALE REPORT	30,000
	37220	GRADING/FILLING	40,000
	37230	MISCELLANEOUS PLANNING	150,000
	37240	PLAN CHECK	275,000
	37250	NEIGHBORHOOD COMP. REVIEW	310,000
	37260	SITE PLAN REVIEW	11,000
	37270	GEOTECHNICAL	28,000
	37275	COMMUNITY PLANNING FEE	65,000
	38010	MISCELLANEOUS REVENUE	50,000
	38077	JPIA CONCESSION PROPERTY INSURAI	66,500
			16,944,500

**Exhibit B**  
**Estimated Revenues All Funds**  
**Resolution R-22-24**

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	CITY ADOPTED ESTIMATED REVENUES
	39923	TRANS IN - PVE LAW ENFORC	5,060,000
	39932	TRANS IN - ARPA FUND	1,587,592
	<b>General Fund Total</b>		<b>23,592,092</b>
	<b>Gas Tax Fund</b>		
02	34100	INTEREST	1,000
	35500	GAS TAX (2103)	95,000
	35510	GAS TAX (2105)	70,000
	35520	GAS TAX (2106)	45,000
	35530	GAS TAX (2107)	85,000
	35540	GAS TAX (2107.5)	3,000
	<b>Gas Tax Fund Total</b>		<b>299,000</b>
	<b>Drug Intervention Fund</b>		
03	34100	INTEREST	6,000
	<b>Drug Intervention Fund Total</b>		<b>6,000</b>
	<b>SLESF Fund</b>		
05	34100	INTEREST	7,000
	35305	COPS FUNDS	164,000
	<b>SLESF Fund Total</b>		<b>171,000</b>
	<b>Special Projects Fund</b>		
06	34100	INTEREST	3,000
	35660	RECYCLING (AB939)	29,000
	35865	SSARP GRANT	199,360
	<b>Special Projects Fund Total</b>		<b>231,360</b>
	<b>Corrections Fund</b>		
07	34100	INTEREST	150
	35620	CORRECTIONS	2,500
	<b>Corrections Fund Total</b>		<b>2,650</b>
	<b>RMRA Fund</b>		
08	34100	INTEREST	6,000
	35450	RMRA (2032)	255,000
	<b>RMRA Fund Total</b>		<b>261,000</b>
	<b>AQMD AB 2766 Fund</b>		
14	34100	INTEREST	5,000
14	35820	SCAQMD GRANT	16,000
	<b>AQMD AB 2766 Fund Total</b>		<b>21,000</b>
	<b>PROP A County Bonds Fund</b>		
15	35850	LA COUNTY PARKLAND IMPROV	100,000
	<b>PROP A County Bonds Fund Total</b>		<b>100,000</b>
	<b>Measure W Fund</b>		
21	30805	MEAS W PARCEL TAX	260,000
	<b>Measure W Fund Total</b>		<b>260,000</b>
	<b>PVE Law Enforcement Fund</b>		
23	31910	ASSESSMENT	5,060,000
	<b>PVE Law Enforcement Fund Total</b>		<b>5,060,000</b>

**Exhibit B**  
**Estimated Revenues All Funds**  
**Resolution R-22-24**

FUND	ACCOUNT NUMBER	ACCOUNT TITLE	CITY ADOPTED ESTIMATED REVENUES
<b>Measure M Fund</b>			
25	31215	MEAS M SALES TAX	225,000
	31215	MEAS M SALES TAX	1,260,000
	34100	INTEREST	2,000
<b>25 Total</b>	<b>Measure M Fund Total</b>		<b>1,487,000</b>
<b>Transit Prop A Fund</b>			
26	31200	PROP A SALES TAX	325,000
	34100	INTEREST	800
<b>26 Total</b>	<b>Transit Prop A Fund Total</b>		<b>325,800</b>
<b>Measure R Fund</b>			
27	31205	MEASURE R	210,000
	34100	INTEREST	1,600
<b>27 Total</b>	<b>Measure R Fund Total</b>		<b>211,600</b>
<b>Transit Prop C Fund</b>			
28	31210	PROP C SALES TAX	275,000
	34100	INTEREST	5,500
<b>28 Total</b>	<b>Transit Prop C Fund Total</b>		<b>280,500</b>
<b>Capital Improvement Fund</b>			
30	39901	TRANS IN – GENERAL FUND	521,940
	39902	TRANS IN – GAS TAX FUND	350,000
	39906	TRANS IN – SPECIAL PRJCTS	199,360
	39908	TRANS IN – RMRA FUND	534,850
	39915	TRANS IN – PROP A COUNTY PARKS	100,000
	39921	TRANS IN – MEASURE W FUND	45,044
	39925	TRANS IN – MEASURE M FUND	1,260,000
	39927	TRANS IN – MEASURE R	275,000
	39928	TRANS IN – TRANSIT PROP C	400,000
	39962	TRANS IN – SEWER FUND	-
<b>30 Total</b>	<b>Capital Improvement Fund Total</b>		<b>3,686,194</b>
<b>ARPA Fund</b>			
32	35314	AMERICAN RESCUE PLAN ACT	1,587,592
<b>32 Total</b>			<b>1,587,592</b>
<b>Equipment Replacement Fund</b>			
11	37276	TECHNOLOGY ENHANCEMENT	45,000
	36900	CHARGES FOR SERVICES	9,500
60	34100	INTEREST	14,000
	36900	CHARGES FOR SERVICES	101,500
	38020	SALE OF PROPERTY	10,000
	39914	TRANS IN – AQMD FUND	95,000
<b>60 Total</b>	<b>Equipment Replacement Fund Total</b>		<b>275,000</b>
<b>Total All Other Funds</b>			<b>\$ 14,265,696</b>
<b>Grand Total All Funds</b>			<b>\$ 37,857,788</b>

## Exhibit C

### Interfund Transfers, All Funds

### Resolution 22-24

#### Schedule of Interfund Transfers

Interfund transfers are used to provide funding for CIP projects, CIP maintenance operations, Equipment Replacement Fund purchases and the movement of resources between funds.

#### Transfer Out From:

#	Fund #	Fund	Account #	Account Description	Amount
1	01	General Fund	69930	Transfer Out - CIF	\$ 521,940
2	02	Gas Tax Fund	69930	Transfer Out - CIF	350,000
3	06	Special Project Fund	69930	Transfer Out - CIF	99,360
4	08	RMRA Fund	69930	Transfer Out - CIF	534,850
5	14	AQMD Fund	69960	Transfer Out - Equipment Replacement Fund	95,000
6	15	Prop A County Parks	69930	Transfer Out - CIF	100,000
7	21	Measure W Fund	69930	Transfer Out - CIF	45,044
8	23	PVE Law Enforcement	69901	Transfer Out - General Fund	5,060,000
9	25	Measure M	69930	Transfer Out - CIF	1,260,000
10	27	Measure R	69930	Transfer Out - CIF	275,000
11	28	Transit Prop C Fund	69930	Transfer Out - CIF	400,000
12	32	ARPA Fund	69901	Transfer Out - General Fund	1,587,592
<b>Total Transfers Out</b>					<b>\$ 10,328,786</b>

#### Transfer In to:

#	Fund #	Fund	Account #	Account Description	Amount
1	30	Capital Improvements Fund	39901	Transfer in - General Fund	\$ 521,940
2	30	Capital Improvements Fund	39902	Transfer In - Gas Tax Fund	350,000
3	30	Capital Improvements Fund	39906	Transfer In - Special Projects Fund Fund	99,360
4	30	Capital Improvements Fund	39908	Transfer In - RMRA Fund	534,850
5	60	Equipment Replacement Fund	39914	Transfer In - AQMD Fund	95,000
6	30	Capital Improvements Fund	39915	Transfer In - Prop A County Parks	100,000
7	30	Capital Improvements Fund	39921	Transfer In - Measure W Fund	45,044
8	01	General Fund	39923	Transfer In - PVE Law Enforcement	5,060,000
9	30	Capital Improvements Fund	39925	Transfer In - Measure M	1,260,000
10	30	Capital Improvements Fund	39927	Transfer In - Measure R	275,000
11	30	Capital Improvements Fund	39928	Transfer In - Transit Prop C Fund	400,000
12	01	General Fund	39932	Transfer In - ARPA Fund	1,587,592
<b>Total Transfers In</b>					<b>\$ 10,328,786</b>



## City of Palos Verdes Estates 5-year Capital Improvement Budget Summary By Project

Program / Project	Adopted		Future Spending Estimates			
	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Total
<b>CIP Street Project Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Palos Verdes Drive West Corridor Expansion Phase 1	\$ 1,080,000	\$ 3,720,000	\$ -	\$ -	\$ -	\$ 4,800,000
Palos Verdes Drive West Corridor Expansion Phase 2	-	-	800,000	3,025,000	1,625,000	5,450,000
<b>Total CIP Major Street Project Program</b>	<b>1,080,000</b>	<b>3,720,000</b>	<b>800,000</b>	<b>3,025,000</b>	<b>1,625,000</b>	<b>10,250,000</b>
<b>Street Maintenance Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Annual Street Repairs/Routine Project	\$ 260,900	\$ 274,000	\$ 288,100	\$ 302,100	\$ 317,100	\$ 1,442,200
Annual Slurry Seal Project	650,515	700,071	749,133	650,281	450,000	3,200,000
Annual Construction/Resurfacing	1,459,850	1,795,470	2,271,290	1,502,400	1,501,190	8,530,200
<b>Total Street Maintenance Program</b>	<b>2,371,265</b>	<b>2,769,541</b>	<b>3,308,523</b>	<b>2,454,781</b>	<b>2,268,290</b>	<b>13,172,400</b>
<b>CIP Sewer / Storm Drain Projects</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Palos Verdes Drive West Southern Parkway Basin Inlet	-	-	25,000	440,000	-	465,000
<b>Total CIP Sewer / Storm Drain Projects</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>440,000</b>	<b>-</b>	<b>465,000</b>
<b>Sewer / Storm Drain Maintenance Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Sewer Line Repairs	-	157,000	158,500	161,500	163,000	640,000
Citywide Storm Drain/Catch Basin Repair & Upgrades	25,043	23,281	24,000	24,719	25,438	122,481
<b>Total Sewer / Storm Drain Maintenance Program</b>	<b>25,043</b>	<b>180,281</b>	<b>182,500</b>	<b>186,219</b>	<b>188,438</b>	<b>762,481</b>
<b>CIP Small Project Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Earth Stabilization at 3000 Block of Via Campesina	-	-	-	-	294,840	294,840
Efficiency Upgrade to Citywide Irrigation System	35,000	-	-	-	-	35,000
<b>Total CIP Small Project Program</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>294,840</b>	<b>329,840</b>
<b>CIP Planning Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Pavement Management Program	80,000	-	-	60,000	-	140,000
Master Plan of Storm Drain Systems	35,000	415,000	-	-	-	450,000
Master Plan of Facilities	-	-	-	-	50,000	50,000
Master Plan of Sewers	-	450,000	-	-	-	450,000
<b>Total CIP Planning Program</b>	<b>115,000</b>	<b>865,000</b>	<b>-</b>	<b>60,000</b>	<b>50,000</b>	<b>1,090,000</b>
<b>City Beautification / Quality of Life Program</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>Total</b>
Farnham Martin Park Upgrade (Federal Grant)	110,400	130,600	-	-	-	241,000
Trails/Paths Improvements	100,000	102,000	104,000	106,000	108,000	520,000
ADA Upgrades (Non-Civic Center)	-	95,999	98,000	100,000	102,000	395,999
<b>Total City Beautification / Quality of Life Program</b>	<b>210,400</b>	<b>328,599</b>	<b>202,000</b>	<b>206,000</b>	<b>210,000</b>	<b>1,156,999</b>
<b>Total Uses, All Programs</b>	<b>\$ 3,836,708</b>	<b>\$ 7,863,421</b>	<b>\$ 4,518,023</b>	<b>\$ 6,372,000</b>	<b>\$ 4,636,568</b>	<b>\$ 27,226,720</b>

## RESOLUTION R22-24 – EXHIBIT E

### *Police Officers Association*

	A	B	C	D	E	F	G
Police Sergeant	7,431	7,925	8,405	8,848	9,298	9,764	10,248
Police Corporal	6,647	7,080	7,498	7,940	8,324	8,742	
Police Officer	6,328	6,752	7,142	7,564	7,928	8,324	
Police Recruit	5,003						
Police Lead Services Officer	4,677	4,984	5,282	5,583	5,880	6,191	6,517
Police Services Officer	4,249	4,530	4,806	5,080	5,351	5,625	5,926
Police Community Relations Officer	4,409	4,698	4,981	5,265	5,542	5,838	6,141

### *Public Service Employees*

	A	B	C	D	E	F	G
Code Enforcement Officer	5,276	5,541	5,819	6,110	6,414		
Deputy City Clerk	5,276	5,541	5,819	6,110	6,414		
Finance Analyst	5,590	5,869	6,162	6,470	6,793	7,133	7,490
Maintenance Worker	3,765	3,955	4,153	4,360	4,579	4,810	5,051
Office Specialist	3,923	4,119	4,326	4,541	4,770	5,007	
Permit Technician	4,118	4,324	4,540	4,769	5,008	5,259	5,521
Receptionist	3,084	3,237	3,401	3,572	3,749		
Senior Clerk Typist	3,725	3,912	4,108	4,314	4,530		
Senior Receptionist	3,474	3,652	3,834	4,025	4,227		
Senior Secretary	4,303	4,518	4,744	4,981	5,231	5,493	

**Unrepresented Groups & Classification Title**

	Salary Range	
City Manager	18,208	

**Management & Administration**

	Salary Range	
Community Development Director	10,033	13,174
Public Works Director	10,033	13,174
Finance Director	11,667	15,000

**Sworn Police Management**

	Salary Range	
Police Chief	13,819	17,060
Police Captain	9,851	12,563

**Professional & Supervisory**

	Salary Range	
HR Administrative Analyst	5,590	7,290
Assistant to the City Manager	7,675	9,840
City Clerk/Executive Assistant	6,521	8,173
Executive Assistant/Custodian of Records	6,020	8,000
Financial Services Manager	6,793	8,520
Maintenance Foreman	5,569	7,459
Planner	6,565	8,393
Planning Manager	6,793	8,520
Police Support Services Manager	6,888	9,524
Senior Accountant	6,488	8,438
Urban Forester	6,620	9,097

**Part-Time Classifications**

	Hourly Rate
Administrative Analyst /Budget	33.48 - 41.83
City Planner	36.65 - 46.77
Elections Assistant	15.00
Streets & Parks Seasonal Worker	15.00
Police Volunteer Coordinator	15.00
Police Services Aide	15.00



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