



Newsletter

December 2013



City Manager's Message

I am pleased to have been appointed as City Manager for the City of Palos Verdes Estates.

As an 18+ year resident of the Peninsula with two children in the Peninsula Unified School District, my wife's family being 40+ year residents on the Peninsula, Rolling Hills City Manager for the past 6.5 years, and knowing many residents and local officials personally and professionally, I have a fine appreciation and familiarity with Palos Verdes Estates' streets, bluffs, the value placed on open space, and Malaga Cove and Lunada Bay commercial areas. When I arrived on June 3rd, I appreciated even more the unique and special character, pride, exceptional programs (i.e. PVE Cares, Neighborhood Watch, DDP), strong financial stability, and extensive volunteerism of the community. I am excited, honored and humbled to be selected to serve the community. Upon arriving, I met with many residents and explored the community further. Thank you for the warm welcome. I appreciate your perspectives, history, goals and interest in maintaining the quality of life, service and responsiveness of the City and the character of the community.

Heraclitus once said "The Only Thing That Is Constant Is Change." True to form, the past four months have launched a variety of measured

Continued to page 2.

Welcome Interim Police Chief Hinig



The City has appointed David H. Hinig as the Interim Chief of Police upon the retirement of Chief John Eberhard from the Palos Verdes Estates Police Department.

Chief Hinig served the Arcadia Police Department for 38½ years, the last six of which were as Chief of Police. After his retirement in 2005, he served as Interim Chief in the City of Sierra Madre and assisted in the selection of a new Chief. In 2009, and again in 2010, Chief Hinig served as the Interim Chief in the City of La Habra. When not working in police agencies, Chief Hinig is a senior law enforcement consultant providing expert witness assistance to law firms who represent government entities. He holds a Bachelor's Degree in Applied Business Management from Azusa Pacific University, an Associate Degree in Police Science from Pasadena City College, a Certificate in Emergency Management from the University of California at Riverside and is a graduate of the FBI National Academy.

Chief Hinig will serve in the interim position for approximately six months while a recruitment is conducted seeking a permanent police chief.

- **Palos Verdes Estates City Council**
- **Mayor** James F. Goodhart
- **Mayor Pro Tem** Ellen Perkins
- **Councilmember** Rosemary Humphrey
- **Councilmember** George F. Bird, Jr.
- **Councilmember** John Rea
- **Website:** www.pvestates.org
- **Email City Hall at:** CityClerk@pvestates.org

Regular City Council meetings are held the second and fourth Tuesday of the month at 6:30 p.m. for study and closed session and 7:30 p.m. for the regular agenda. Regular Planning Commission meetings are held the third Tuesday of each month at 6:30 p.m. The Parklands Committee meets the second Monday of the month at 7:30 p.m. The Traffic Safety Committee meets the second Wednesday of the month at 7:30 p.m.

Meetings are held in Council Chambers - 340 Palos Verdes Drive West. All agendas for City Council, Committee and Commission meetings are posted on the City Hall bulletin boards at least 72 hours before the meeting. For more information call City Hall at (310) 378-0383. Fax: (310) 378-7820

City Manager's Message

...continued from page 1

and incremental steps toward strengthening and celebrating the City's future while, of course, staying true to our organizational values of financial stability, customer service, keeping local matters local, professionalism, transparency, and providing core municipal services effectively and efficiently. As one significant initiative, 2014 will introduce the City's 75th anniversary of incorporation - a landmark milestone for the community to embrace and celebrate. We hope you will join your neighbors and be involved.

On November 1st, we also welcomed Interim Police Chief Dave Hinig. We are fortunate to have him on our team for approximately six months while we formulate a plan to fill the position long term. While the City team is a model of competency, dedication and excellence, we are re-doubling our focus on the pursuit of leadership, training, best management practices and effective governance.

I'm looking forward to working with the Council, staff and community on our challenging and engaging projects and programs.

New Building Codes

Every three years the California Building Standards Commission updates the Uniform Codes governing construction practices in the State of California. After the State Code is published, every City and County throughout the state must adopt the Codes. Minor changes can be made to the Codes when adopted by each City, but the criteria for changes are very stringent.

The City has recently adopted these Codes with an effective date of January 1, 2014. Construction plans submitted to the City's Building and Safety Department for initial review after this date will need to comply with the new Codes. The only changes to these Codes made by the City are administrative in nature, such as the time allowed for a permit, to require the undergrounding of new utility services, and to limit the use of aluminum wiring (due to corrosion from the salt air).

The City has held classes for architects, engineers, and contractors to become educated on the changes in the Code over the latter half of 2013. The City is planning an additional seminar in early 2014, similar to the one that was provided in January of 2010. The date of the seminar will be provided to the community once it is finalized.

Housing Element Update Coming Soon

The Housing Element outlines State-mandated policies and programs for housing in cities throughout the State and the City's assigned share of population growth. The Housing Element, which sets forth guiding policies for future development, is required to be a part of the City's General Plan. More specifically, the element State law requires that Housing Elements ensure adequate sites for new housing for all income levels, encourage and facilitate the development of affordable housing, analyze and remove governmental constraints on new housing development, promote equal housing opportunities, and preserve assisted housing.

The Southern California Association of Governments (SCAG) is the regional planning agency that prepares the Regional Housing Needs Assessment (RHNA), which allocates a portion of the total new housing needs to each jurisdiction. The City of Palos Verdes Estates has been allocated 16 units for the current planning cycle and the City's update to the Housing Element must demonstrate how the City can meet this allocation. State law also mandates that Housing Elements establish land use zoning for "special needs housing" that provides the opportunity for developing emergency shelters, transitional and supportive housing, residential care facilities and single room occupancy.

The City will hold public hearings over the next few months to review the draft changes to the Housing Element. A "Frequently Asked Questions" about the requirements and process is on the City's website at www.pvestates.org (search "Housing Element") and also available at City Hall. Notices for each hearing will also be posted on the City's website. For any questions, please contact the City Planning Department.



Join the Party as PVE Turns 75!

The City of Palos Verdes Estates, incorporated December 20, 1939, is the oldest of the four cities on the Palos Verdes Peninsula and on that note, we are now beginning to plan for the 75th Anniversary milestone with a community-wide Diamond Jubilee in the Fall of 2014. With resident and businessperson Sharon Ryan chairing the process of planning and organizing the celebration festivities, we would like to extend an invitation to all residents to participate in the planning and execution of this festive event.



For more information, or to volunteer your talents, please email PVE75@pvestates.org or fax 310-378-7820, with your name, phone and email information to be included in future planning events.

 **75TH CELEBRATION!** 

Business License Renewals Due

Business licenses expire December 31, 2013. Please renew your business license by January 31, 2014, in order to not incur late penalties. Business licenses are required for any business conducted in the City. If you do not receive your license renewal notice by mail in December, or are a new business requiring licensing, please contact the City's Finance Department at (310) 378-0383.

Renewal forms should be mailed or dropped off at City Hall. All applicable information on the renewal form, or application, must be fully completed and include a signature of an authorized representative of the business.

In 1993, Council authorized home occupation businesses under certain limited conditions that ensure there is no impact on neighbors. If you operate any business from your home, you need to secure a home occupation permit for 2014. If you operate a business solely from a location outside the city, you should use that location's address for any state licenses or correspondence so that you are not required to get a City license as well.

Please call the Finance Department for more information about either of the licenses above.



Excellence in Disaster Preparedness

Congratulations to all Disaster District Program, Neighborhood Watch volunteers and City staff for receiving the "Award for Excellence in Disaster Preparedness" from The American Red Cross, Orange County Chapter at the Annual Orange County Disaster Preparedness Academy held at the Anaheim Convention Center on October

30th. By partnering together, these groups have provided the residents of Palos Verdes Estates a unified and consistent message that our community is well prepared in the instance of a disaster. If you would like to learn more about these programs, please contact Community Relations Officer, Marcelle McCullough, at (310) 378-4211.

HOLIDAY SAFETY TIPS

Here are some quick and easy tips to help keep you and your loved ones safe this holiday season:

AT HOME:

- Don't overload electrical circuits.
- Make sure decorations are not blocking doors and passageways.
- If you have a fireplace, woodstove, or use gas logs/furnace, be sure you have an operable UL approved carbon monoxide detector.
- Keep candles, Yule logs and Menorahs away from drapes, trees or other flammable objects.
- Extinguish all candles before leaving home or going to sleep.
- If you have a Christmas tree, be sure it is mounted on a sturdy base that cannot be easily tipped.
- If your Christmas tree is real, place it in water or wet sand to keep it green. If the tree is a fake tree, make sure it is flame resistant.
- Never place wrapping paper in, or near, your fireplace.
- Keep large displays and holiday gifts out of view through windows and doors.
- When someone comes to your door, don't be afraid to ask questions and request identification. Sometimes criminals will pose as couriers delivering gifts. It's also not uncommon for people to go door-to-door and ask for charitable donations when there is no charity involved.

IN THE CAR

- Always wear a seatbelt and use child safety seats.
- Get a good night's sleep before starting on the road for a long drive.
- Never get behind the wheel after drinking alcohol.
- Avoid driving alone, or at night. If driving at night, park in a well-lighted area.
- Keep all doors locked and windows closed while in or out of your car.
- Do not leave packages or valuables in plain view in your car.
- Locate your keys prior to going to your car.
- Do not approach your car alone if there are suspicious people in the area. Ask security to escort you.

HOLIDAY PARTIES

- Have non-alcoholic beverages available for party guests.
- Use alternative transportation, or have a designated driver, if you have consumed alcoholic.
- Refrigerate foods that require cold storage.
- Use a thermometer when cooking meats to ensure the right temperature.
- Leftovers should not be left out for more than two hours at a time.

TRAVELLING

- Indoor and outdoor lights should be on an automatic timer.
- Have a neighbor or friend watch your home.
- Have your mail and newspaper deliveries stopped, or picked up by your neighbor or friend.
- Request a "Vacation Check" through the Palos Verdes Estates Police Department by going to the City's website at www.pvestates.org and typing in "vacation check" in the top right search box.**

Important Phone Numbers

- Emergency: 911
- Palos Verdes Estates Police Dept. (310) 378-4211
- LA County Fire Dept. Station #2 (310) 373-6539
- Palos Verdes Estates City Hall (310) 378-0383

Hazard and crime prevention begins with you. Do your part to make the holidays a safe and happy time for you and your family.



HOLIDAY EVENTS AND SERVICES

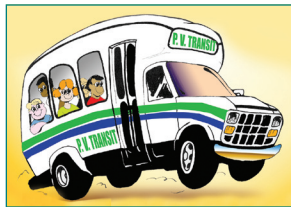
Santa Visits PVE

Santa will visit Lunada Bay Plaza on Thursday, December 19th from 5 p.m. to 7 p.m. where children of all ages can also enjoy playing in real snow and make fun holiday crafts.

Santa will be at Malaga Cove Plaza on Tuesday, December 24th at 6 p.m. to hear last minute requests of good boys and girls.

Transit Will Offer FREE New Year's Eve Rides

PV Transit will offer its annual FREE New Year's Eve transportation service on the Palos Verdes Peninsula. This service will be provided from 6 p.m. December 31, 2013 until 2 a.m. January 1, 2014. Advance reservations, one-way or round-trip, may be made beginning December 20th by calling (310) 544-3710, M-F between the hours of 9:00 a.m. to 2:00 p.m. Residents may also call for same day service from 6:00 p.m. to 2:00 a.m. by calling (310) 544-3710. For additional information, call PV Transit directly at the number above.



Christmas Tree Pick-Up



Athens Services, the City's waste hauler, will once again provide FREE Christmas tree removal. Service will be provided during your normal weekly trash pick-up starting December 26, 2013 through January 17, 2014. Trees will be removed from your regular trash removal area. Be sure to remove all tree stands, lights, ornaments and other decorations. Lightly flocked trees are acceptable. For more information, please contact Athens Services at (888)336-6100.

HAVE A HAPPY AND SAFE HOLIDAY SEASON!

Malaga Cove Library Book Sale

DECEMBER 20 & 21 JANUARY 17 & 18
FEBRUARY 21 & 22

Council Agendas Available

To enhance service to residents, City Council agendas are posted at City Hall, 340 Palos Verdes Drive West, the Golf Club Pro-Shop, 3301 Via Campesina and Malaga Cove Library, 2400 Via Campesina, by the Saturday morning preceding the Tuesday evening City Council meeting. Agenda and staff reports are also available online on the City website at www.pvestates.org. If you are interested in receiving the Agenda via email, please subscribe; click on "Join E-News" on the homepage.



Rainy Season Preparation

Be prepared as the rainy season approaches by following these guidelines:

- Keep trees trimmed to reduce foliage
- Clean rain gutters, swales and drainage pipes on your private property
- Inspect roofs, gutters, window caulking and insulation, and repair if needed
- In case of electrical failure, be sure to keep large flashlights and extra batteries on hand and keep utility contact numbers close by.

To help alleviate flooding when heavy rains occur, consider obtaining sandbags which can be purchased at any home improvement store. In an emergency situation, you may also obtain sandbags at the City's Police Department.

For storm-related concerns, please contact the non-emergency Police Dispatch line at (310) 378-4211.

Parking at the Curb

Curbing your wheels is an important practice when parking on the hilly streets of Palos Verdes Estates. If your transmission should slip, or parking brake fail, but you have curbed your wheels properly, the pressure of the wheels against the curb will block your vehicle and prevent it from rolling down the street.

Follow these instructions to curb your wheels properly whenever parked on a hill:

When facing downhill with a curb: Turn your steering wheel all the way to the right (clockwise) so the front of the curbside front tire will touch the curb when you take your foot off the brake.

When facing uphill with a curb: Turn your steering wheel far to the left (counter-clockwise), so the back of the curb-side front tire will touch the curb.

When facing uphill or downhill with no curb: Turn your steering wheel to the right.

HOW AND WHEN TO REPORT DOG BARKING ISSUES



If you are experiencing a problem with a barking dog, the City recommends first communicating your concern directly with your neighbor. Your neighbor may not know that their dog is barking, especially if it occurs while they are away from home. If communication is unsuccessful, the City's enforcement process is an alternative option.

Dog barking complaints are managed by the Palos Verdes Estates Police Department.

If a dog is barking continuously for a long period of time (up to 10 minutes), please contact the Police Department at (310) 378-4211. The Department will dispatch a Police Officer who responds to witness the violation and, if valid, may leave a verbal or written warning with the dog owner. A citation will generally not be issued with a first time complaint to the Police Department; however, if the barking continues, the responding officer has the authority to designate the matter as a public nuisance and issue a misdemeanor citation.

Join E-News on the City's Website

The City's website is an excellent resource for information on current events, records and information about the City and its operations. You can subscribe to the City's Event Calendar to receive one, some or all public meeting agendas, the City Newsletter, and/or General News via email. On the Home Page at www.pvestates.org, click on Join E-News and simply complete the online form noting your preferences and click again on "Subscribe." As new information is posted, an email will be forwarded to you with links to the documents to which you've subscribed. Your information is secure; email addresses are never shared or provided to third party vendors.

WHAT IS A PUBLIC NUISANCE?

Per the City's Municipal Code, a public nuisance is anything which may be designated as annoying or offensive to the senses, detrimental to property values, and community appearance. It can also be defined as land or buildings which are dilapidated, unsafe, dangerous, unsanitary, cluttered with weeds, trash/debris, abandoned vehicles, machinery or equipment, or are a menace or hazard to life, limb, safety, health, morals, property values, aesthetic standards or the general welfare of the city. These may be required to be repaired, renovated, vacated, demolished, made safe, or cleaned up by removal of any offensive conditions. (PVEMC 8.48.010)

Public nuisances may occur when a resident fails to do something that is required per the City's municipal code. For example, the failure to cut one's grass may become a public nuisance. Unfinished construction or dilapidated homes/buildings may also be given the same designation. It can also occur if a resident's dog(s) continuously barks and disrupts the overall tranquility of a neighborhood. Even trash

cans that are visible and in the public's view can be considered a public nuisance.

The Palos Verdes Estates City Council adopted Palos Verdes Estates Municipal Code Chapter 8.48 to specifically address public nuisances. If you would like to file a complaint, or have questions regarding conditions in your neighborhood, please call the Code Enforcement Officer at (310) 378-0383. Be prepared to provide the address of the property and a specific description of the issue. All complaints are investigated and verified by the City's Code Enforcement Officer. If a violation exists, the officer will seek voluntary compliance. Note, the name of a resident who makes a complaint is never disclosed by the City to the person(s) creating the nuisance.

The Chapter 8.48, Public Nuisance of the Municipal Code may be viewed on the City's website www.pvestates.org under City Clerk's Department.

DATE REMINDERS

Tuesday, December 24, 2013 – City Council Meeting cancelled.

Wednesday, January 8, 2014 – City Council Meeting scheduled.

Tuesday, January 14, 2014 – Palos Verdes Homes Association Membership Meeting at 8 p.m. in the City Council Chambers at City Hall (regular City Council meeting rescheduled).

City Council meetings resume to the regular schedule of the 2nd and 4th Tuesdays of every month beginning January 28, 2014.

City Hall will be closed the following days:

Wednesday, December 25, 2013 in observance of the Christmas Holiday

Wednesday, January 1, 2014 in observance of New Year's Day

Monday, January 20, 2014 in observance of Martin Luther King Day

Monday, February 17, 2014 in observance of President's Day

City of Palos Verdes Estates
340 Palos Verdes Drive West
Palos Verdes Estates, California 90274

PRSRT STD
U.S. Postage Paid
Palos Verdes Peninsula,
California
Permit #137

ECRWSS
Postal Customer
Palos Verdes Estates, CA 90274

CITY OF PALOS VERDES ESTATES

IN THIS ISSUE

<i>City Manager's Message</i>	1, 2
<i>Welcome Interim Police Chief Hinig</i>	1
<i>New Building Codes</i>	2
<i>Housing Element Update Coming Soon</i>	2
<i>Join the Party as PVE Turns 75!</i>	3
<i>Business License Renewals Due</i>	3
<i>Excellence in Disaster Preparedness</i>	3
<i>Holiday Safety Tips</i>	4
<i>Holiday Events and Services</i>	5
<i>Malaga Cove Library Book Sale</i>	5
<i>Council Agendas Available</i>	5
<i>Rainy Season Preparation</i>	6
<i>How and When to Report Dog Barking Issues</i>	6
<i>Parking at the Curb</i>	6
<i>Join E-News on the City's Website</i>	6
<i>What is a Public Nuisance?</i>	7
<i>Date Reminders</i>	7



Printed on Recycled Paper