

## MEMORANDUM

Agenda Item #: 13 Meeting Date: 4-27-2021

ГО:	HONORABLE MAYO	OR AND CITY	COUNCIL	MEMBERS

FROM: KATE GREENBERG, CITY TREASURER

SUBJECT: RECEIPT AND FILING OF THE QUARTERLY TREASURER'S

REPORTS FOR THE QUARTERS ENDING DECEMBER 31, 2020

**AND MARCH 31, 2021** 

**DATE:** APRIL 27, 2021

ACTION REQUIRED	CONSENT	RECEIVE & FILE	X	

#### **Recommendation**

The City Treasurer recommends the City Council receive and file the Quarterly Treasurer's Reports for the quarters ending December 31, 2020 and March 31, 2021.

### **Summary**

Section 53646 of the California Government Code provides voluntary guidance on the content of a quarterly report related to a City's investment portfolio. Additionally, Section 17 of the City Council Adopted Investment Policy for Fiscal Year 2020/2021 requires the City Treasurer prepare a quarterly investment report and present such report to the City Council, the Investment Policy Advisory Committee, and the City Manager.

#### **Background and Analysis**

In accordance with the City Council Adopted Investment Policy for Fiscal Year 2020/2021, attached are the Second and Third Quarter Cash and Investment Reports for the Quarters Ending December 31, 2020 and March 31, 2021.

To ensure complete transparency, the quarterly report for the quarter ending December 31, 2020 should have been presented to the City Council, the Investment Policy Advisory Committee, and the City Manager by January 30, 2021. Due to staff changes, the presentation of that Quarterly Report was delayed until now. With submission of this reports this evening, the regular reporting cycle has resumed.

A copy of this staff report and the attached Quarterly Reports have been shared via email with the Investment Policy Advisory Committee and the City Manager. For future quarters, the report shall be presented to the Investment Policy Advisory Committee as part of their meeting prior to presentation to the City Council and the City Manager.

#### Fiscal Impact

There is no fiscal impact associated with this report.

### **Notification**

This matter has been agendized and posted in the routine manner.

#### **Recommended Motions**

That the City Council:

Receive and file the City Treasurer's Quarterly Reports for the quarters ending December 31, 2020 and March 31, 2021.

#### **ATTACHMENTS:**

Attachment A: Second and Third Quarter Cash and Investment Reports for the Quarters Ending December 31, 2020 and March 31, 2021.



## City of Palos Verdes Estates

Second and Third Quarter Cash and Investment Reports Quarters Ending December 31, 2020 and March 31, 2021

ATTACHMENT "A"

PORTFOLIO AT A GLANCE	QE 12/31/20	QE 3/31/21								
Total Portfolio Assets	\$29,240,437	\$29,394,272								
Total Liquid Balances	\$17,127,199	\$17,781,035								
Weighted Average Yield	0.8658%	0.8936%								
Weighted Average Maturity*	439 days	378 days								
Interest Income Collected (Fiscal Year to QE)	\$142,906	\$193,003								
*Invested Assets (does not include Liquid Balances)										

## Legal Requirements

This report is submitted in accordance with the voluntary provisions contained in California Government Code Section 53646 and the mandatory provisions of the City's Fiscal Year 2020-2021 Investment Policy as adopted by the City Council on November 10, 2020.

To ensure complete transparency, the quarterly report for the quarter ending December 31, 2020 should have been presented to the City Council, the Investment Policy Advisory Committee, and the City Manager by January 30, 2021. Due to staff changes, the presentation of that Quarterly Report was delayed until now. With submission of these reports this evening, the regular reporting cycle has resumed.

#### **CHALLENGES:**

- Interest rate market remains at near historic lows.
- Worldwide and USA economies still affected by COVID-19.

#### **OUTLOOK:**

- Vaccination rates have risen significantly in the USA in the first calendar quarter, likely having a positive impact on the USA unemployment rate (March 2021 rate: 6.0%)
- The USA Federal Government's enactment of the American Rescue Plan Act is expected to further stimulate the economy.
- At its March 2021 meeting, the USA Federal Reserve sharply increased its expectations for economic growth but signaled no interest rates hikes likely through 2023. Core inflation is now expected to rise 2.2% in 2021.

#### STRATEGIES:

- In response to a rising interest rate market, the portfolio will likely remain at a shorter weighted average maturity.
- Work with the Investment Policy Advisory Committee to develop liquidity and investment term targets to best position the City's portfolio in a rising interest rate market.

#### Certifications

In accordance with California Government Code Section 53646(b)(2) and 53646(b)(3), I certify that: (1) the portfolio complies with the Fiscal Year 2020-2021 Investment Policy; and (2) the portfolio as invested allows the City to meet its expenditure requirements for the period ending September 30, 2021.

Katherine G. Greenberg, CPA

City Treasurer

# City of Palos Verdes Estates

Second and Third Quarter Cash and Investment Reports Quarters Ending December 31, 2020 and March 31, 2021

ATTACHMENT "A"

#### Portfolio Details

Exhibits "A" and "B" of this Report contain the detailed investments held by the Portfolio as of the quarters ending December 31, 2020 and March 31, 2021, respectively.

The portfolio continues to reflect the investment objectives required by the California Government Code and the City's Fiscal Year 2020-2021 Investment Policy (in order of priority): (1) Safety, (2) Liquidity, and (3) Yield.

#### **Transactions**

Since September 30, 2020, as anticipated, the portfolio has been subject to calls of some of its longer-term investments as issuers take advantage of the downward trend experienced in the interest rate markets over the past six months. We have invested some of those proceeds into the longer term market (out to the portfolio's maximum term of five years) to take advantage of the spread (some 75 basis points – 0.75%) over the rate of return of liquid balances. However, in anticipation of a moderate rise in the interest rate markets, we have chosen to retain the majority of the called investment proceeds in the liquid accounts.

On the horizon, the City has been notified the Portfolio's \$248,000 investment in HSBC Bk USA Natl Assn (Coupon Rate: 1.00%) has been called with a settlement date of May 10, 2021.

#### Other News

MUFG (Union Bank), through which the City receives trust and custody services, has sold their Trust and Custody division to US Bank. In speaking with the City's MUFG relationship manager, she will be joining the US Bank team in a similar capacity and confirms the City will continue to receive trust and custody services in a seamless manner.

## Working with IPAC and Staff

Our City is fortunate to have so many well qualified residents willing to volunteer and share their expertise in service of all 13,000 residents of Palos Verdes Estates! The City Manager has also hired staff and engaged the services

of consultants who share her commitment to serving the Community. I look forward to working with the IPAC and staff in the coming months.

<u>IPAC</u>: I will be calling a Special Meeting of the IPAC in May to receive their input on (1) the required annual review of the City's Investment Policy; and (2) a proposal to target investment terms to best take advantage of the current and forecast interest rate markets over the next several guarters.

<u>Staff:</u> I will continue my work with staff to further improve the cash flow tools used by the City to better target investment transactions and maturities to match forecast cash needs.

## Work in Progress

The format and content of this Report is always a work in progress. As I receive input from the Community, the City Council, the IPAC, and staff, I expect the Report to constantly improve always with the goals of transparency, full disclosure, and appropriate brevity in mind!

## Acknowledgements

I would like to acknowledge former City Treasurer Elizabeth Ying and Mayor Pro Tem. Victoria Lozzi (also a former City Treasurer) for their valued advice and counsel as I undertake my duties as City Treasurer. I also want to acknowledge the members of the IPAC: Brad Boyd, Jeff DeLarme, and Bob Murdock. Thank you all for your continued service to the PVE Community.

#### **Exhibits**

The following Exhibits are incorporated into this Report:

- Exhibit "A" Investment Portfolio as of December 31, 2020
- Exhibit "B" Investment Portfolio as of March 31, 2021

City of Palos Verdes Estates, California City Treasurer's Quarterly Report Listing of Investments For the Quarter Ended:

EXHIBIT "A"

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12/31/2020

							Source of		Days Until	Interest Rate	% of Total Portfolio
Issuer	Par	Value	Во	ok Value	Ma	arket Value	Market Value	Maturity Date	Maturity	(Coupon)	(Market Value)
Government Obligations											
Federal Home Ln Mtg Corp	\$	1,000,000	\$	1,000,000	ς	1,001,300	MUEG	3/25/2025	1,545	1.20000%	3.37512%
Federal Home Ln Mtg Corp Call	Y	1,000,000	Y	1,000,000	Y	1,002,720		11/10/2025		0.61000%	
Fannie Mae		1,000,000		1,000,000		1,000,840		11/25/2025		0.60000%	
Subtotal - Government Obligations	Ś	3,000,000	\$	3,000,000	\$	3,004,860		, .	,		10.12860%
Subtotal Government Obligations	Y	3,000,000	Ţ	3,000,000	Ţ	3,004,000					10.1200070
Municipal Obligations											
California St Federally Taxable Var	\$	375,000	\$	393,041	\$	394,361	MUFG	10/1/2023	1,004	2.25000%	1.32929%
Menlo Pk Calif City Sch Dist Taxable		60,000		63,041		62,744	MUFG	7/1/2024	1,278	1.92800%	0.21149%
Burlingame Calif Elem Sch Dist		100,000		100,000		100,581	MUFG	8/1/2024	1,309	0.76300%	0.33903%
San Diego Calif Cmnty College Dist		60,000		63,541		63,415	MUFG	8/1/2024	1,309	2.04600%	0.21376%
Orcutt Calif Un Sch Dist Taxable GO		105,000		105,709		105,991	MUFG	2/1/2025	1,493	1.00000%	0.35727%
Cupertino Calif Un Sch Dist Taxable		200,000		214,438		214,090	MUFG	8/1/2025	1,674	2.10000%	0.72164%
Ohlone Calif Cmnty College Dist		125,000		131,983		132,868	MUFG	8/1/2025	1,674	1.97500%	0.44786%
San Mateo Foster City Calif Sch Dist		200,000		200,000		201,540	MUFG	8/1/2025	1,674	0.76900%	0.67934%
Los Angeles Calif Tax Social Bds		120,000		135,541		135,452	MUFG	9/1/2025		3.45000%	0.45657%
Subtotal - Municipal Obligations	\$	1,345,000	\$	1,407,294	\$	1,411,042					4.75626%
Cornerate Obligations											
Corporate Obligations MB Finl Bk NA Chic. II	\$	250,000	Ļ	250,000	۲	252,140	MULC	4/26/2021	116	2.70000%	0.84990%
	Ş	,	Ş		Ş					2.70000%	
Merrick Bk South Jordan Utah		250,000		250,000		252,158		4/27/2021 6/9/2021			
Worlds Foremost Bk Sydney NE		200,000		20,000		201,378				1.70000%	
Wells Fargo Bk N A		245,000		245,000		246,774		6/17/2021		1.75000%	
Apex Bk Camden Tenn		247,000		247,000		249,700		9/30/2021		1.50000%	
Discover Bk		245,000		245,000		247,940		11/9/2021		1.75000%	
Vision Bk Iowa West Des Moin		245,000		245,000		248,812		11/30/2021		1.75000%	
Third Fed Svgs & Ln Assn of		250,000		250,000		256,620		1/31/2022		2.50000%	
Peoples United Bank		245,000		245,000		250,397		2/8/2022		2.05000%	
First Natl Bk Damariscotta M		250,000		250,000		257,792		2/28/2022		2.75000%	
Kern Schs Fed Cr Un		250,000		250,000		258,238		3/14/2022		2.80000%	
Texas Exchange Bk Crowley		249,000		249,000		251,856		3/25/2022		1.00000%	
Sallie Mae Bk Slt Lake City		250,000		250,000		258,133		4/4/2022		2.65000%	
Pinnacle Bk Nashville Tenn		248,000		248,000		250,785		5/9/2022		0.90000%	
First Technology Federal Cre		250,000		250,000		261,045		7/5/2022		3.00000%	
UBS Bk USA Salt Lake City UT		250,000		250,000		265,063	MUFG	11/7/2022	676	3.35000%	
Medallion Bk Utah		250,000		250,000		265,963	MUFG	12/7/2022	706	3.40000%	0.89649%
BMW Bk North Amer Salt Lake		245,000		245,000		253,166	MUFG	1/10/2023	740	1.75000%	0.85336%

City of Palos Verdes Estates, California City Treasurer's Quarterly Report Listing of Investments For the Quarter Ended:

EXHIBIT "A"

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12/31/2020

											% of Total
							Source of		Days Until	Interest Rate	Portfolio
Issuer	Pa	r Value	Во	ok Value	Ma	arket Value	Market Value	Maturity Date	Maturity	(Coupon)	(Market Value)
Ally Bk Midvale Utah		245,000		245,000		253,737	MUFG	1/17/2023	3 747	1.85000%	0.85528%
Wells Fargo Natl Bk West Las		245,000		245,000		253,989	MUFG	1/17/2023	3 747	1.90000%	0.85613%
Axos Bk San Diego Calif		249,000		249,000		257,237	MUFG	3/27/2023	816	1.60000%	0.86708%
Lakeland Bk Nfld N J		248,000		248,000		253,729	MUFG	3/30/2023	819	1.15000%	0.85525%
Bank Leumi New York NY		245,000		245,000		252,303	MUFG	3/31/2023	820	1.45000%	0.85045%
American Express Natl Bk		248,000		248,000		253,017	MUFG	4/28/2023	848	1.00000%	0.85285%
HSBC Bk USA Natl Assn		248,000		248,000		249,032	MUFG	5/8/2023	858	1.00000%	0.83942%
TIAA FSB Jacksonville FLA		250,000		250,000		271,925	MUFG	2/22/2024	1,148	3.00000%	0.91659%
Centerstate Bk FLA NA Winter		247,000		247,000		253,778	MUFG	4/30/2024	1,216	1.05000%	0.85542%
Morgan Stanley Bk N A		245,000		245,000		260,587	MUFG	12/26/2024	1,456	1.90000%	0.87837%
Enerbank USA UT		249,000		249,000		263,139	MUFG	2/28/2025	5 1,520	1.70000%	0.88697%
Capital One Bank (USA) Nat		248,000		251,943		259,639	MUFG	4/22/2025	5 1,573	1.45000%	0.87517%
State Bk India New York NY		248,000		248,000		261,248	MUFG	4/29/2025	5 1,580	1.60000%	0.88060%
Flagstar Bk FSB Troy MICH		248,000		248,000		252,660	MUFG	5/29/2025	1,610	0.80000%	0.85165%
Subtotal - Corporate Obligations	\$	7,882,000	\$	7,705,943	\$	8,123,976					27.38381%
Liquid Balances											
Local Agency Investment Fund (LAIF)	\$	8,302,511	\$	8,302,511	\$	8,302,511	CA St Treasurer			0.54000%	27.98560%
LA County Investment Pool	•	1,650,395	•	1,650,395	•		LA County Treas			0.54000%	
Union Bank - Acct #3931 (General Checking)		6,834,516		6,834,516		6,834,516	Union Bank			0.00000%	23.03737%
Union Bank - Acct #3966 (Money Market)		279,342		279,342			Union Bank			0.05000%	0.94159%
Union Bank - Acct #3562 (Aflac FSA)		1,265		1,265			Union Bank			0.00000%	
Union Bank - Acct #1433 (Parking Citations)		59,170		59,170		59,170	Union Bank			0.00000%	0.19945%
Subtotal - Liquid Balances	\$	17,127,200	\$	17,127,199	\$	17,127,199					57.73133%
Total Portfolio	\$	29,354,200	\$	29,240,437	\$	29,667,078					100.00000%
Weighted Average Maturity of the Portfolio - Invested	Asset	ts (Days):									439

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City of Palos Verdes Estates, California City Treasurer's Quarterly Report Listing of Investments For the Quarter Ended:

EXHIBIT "B"

									% of Total	Total	
					Source of		Days Until	Interest Rate	Portfolio		
Issuer	Par Valu	ue	Book Value	Market Va	lue Market Value	Maturity Date	Maturity	(Coupon)	(Market Value)		
Government Obligations											
Government Obligations Federal Home Ln Mtg Corp	\$ 1.0	000,000	\$ -	\$	- MUFG	3/25/2025	1,455	1.20000%	0.00000%	Called in full: 03/25	
Federal Home Ln Mtg Corp Call	. ,	,	\$ 1,000,000		,360 MUFG	11/10/2025	,	0.61000%		cuiled in full. U3/23	
Fannie Mae	' '	000,000			,210 MUFG	11/25/2025		0.60000%			
rannie Mae	\$ 1,0	000,000	\$ 1,000,000	\$ 984	,210 MUFG	11/25/2025	1,700	0.60000%	3.31149%		
Subtotal - Government Obligations	\$ 3,0	000,000	\$ 2,000,000	\$ 1,974	,570				6.64367%		
Municipal Obligations											
California St Federally Taxable Var	\$ 3	375,000	\$ 393,041	\$ 392	,141 MUFG	10/1/2023	914	2.25000%	1.31941%	i	
Menlo Pk Calif City Sch Dist Taxable			\$ 63,041		,523 MUFG	7/1/2024		1.92800%		1	
Burlingame Calif Elem Sch Dist	•	100,000			,888 MUFG	8/1/2024		0.76300%		1	
San Diego Calif Cmnty College Dist			\$ 63,541		,754 MUFG	8/1/2024		2.04600%		i	
Orcutt Calif Un Sch Dist Taxable GO			\$ 105,709		,803 MUFG	2/1/2025		1.00000%			
Cupertino Calif Un Sch Dist Taxable		200,000			,808 MUFG	8/1/2025		2.10000%		1	
Ohlone Calif Cmnty College Dist		125,000			,904 MUFG	8/1/2025		1.97500%		i	
		200,000			,054 MUFG	8/1/2025		0.76900%		1	
San Mateo Foster City Calif Sch Dist										1	
Los Angeles Calif Tax Social Bds	\$ 1	120,000	\$ 135,541	\$ 132	,446 MUFG	9/1/2025	1,615	3.45000%	0.44563%		
Subtotal - Municipal Obligations	\$ 1,3	345,000	\$ 1,407,294	\$ 1,393	,321				4.68799%		
Corporate Obligations											
ocal Initiative Support Co (Corporate Bond)		250,000			,495 MUFG	3/15/2026		1.25000%		Buy: 03/22/2021	
Citigroup (Corporate Bond)	\$ 2	250,000	\$ 250,000	\$ 247	,915 MUFG	3/31/2026	1,826	1.35000%	0.83414%	Buy: 03/29/2021	
MB Finl Bk NA Chic. II	\$ 2	250,000	\$ 250,000	\$ 250	,478 MUFG	4/26/2021	. 26	2.70000%	0.84276%		
Merrick Bk South Jordan Utah	\$ 2	250,000	\$ 250,000	\$ 250	,498 MUFG	4/27/2021	. 27	2.70000%	0.84283%		
Norlds Foremost Bk Sydney NE		200,000			, ,594 MUFG	6/9/2021				1	
Vells Fargo Bk N A			\$ 245,000		,811 MUFG	6/17/2021		1.75000%		i	
Apex Bk Camden Tenn			\$ 247,000		,786 MUFG	9/30/2021		1.50000%		1	
Discover Bk			\$ 245,000		,073 MUFG	11/9/2021		1.75000%			
Vision Bk Iowa West Des Moin			\$ 245,000		,764 MUFG	11/30/2021		1.75000%		1	
Third Fed Svgs & Ln Assn of	T -		\$ 250,000		,093 MUFG	1/31/2022		2.50000%		1	
Peoples United Bank					,167 MUFG	2/8/2022		2.05000%		1	
										1	
First Natl Bk Damariscotta M		250,000			,078 MUFG	2/28/2022		2.75000%			
Kern Schs Fed Cr Un		250,000			,483 MUFG	3/14/2022		2.80000%			
Texas Exchange Bk Crowley	•	-,	\$ 249,000		,224 MUFG	3/25/2022		1.00000%		1	
Sallie Mae Bk Slt Lake City		250,000			,463 MUFG	4/4/2022		2.65000%		1	
Pinnacle Bk Nashville Tenn		248,000			,202 MUFG	5/9/2022		0.90000%			
First Technology Federal Cre			\$ 250,000		,130 MUFG	7/5/2022		3.00000%			
UBS Bk USA Salt Lake City UT			\$ 250,000		,883 MUFG	11/7/2022		3.35000%	0.88450%		
Medallion Bk Utah	\$ 2	250,000	\$ 250,000	\$ 263	,738 MUFG	12/7/2022	9 616	3.40000%	0.88738%	1	
BMW Bk North Amer Salt Lake	\$ 2	245,000	\$ 245,000	\$ 251	,997 MUFG	1/10/2023	650	1.75000%	0.84787%	1	
Ally Bk Midvale Utah	\$ 2	245,000	\$ 245,000	\$ 252	,509 MUFG	1/17/2023	657	1.85000%	0.84960%		
Nells Fargo Natl Bk West Las		245,000			,720 MUFG	1/17/2023		1.90000%		i	
Axos Bk San Diego Calif		249,000			,144 MUFG	3/27/2023				1	
akeland Bk Nfld N J		248,000			,933 MUFG	3/30/2023		1.15000%		i	
Bank Leumi New York NY		245,000			,346 MUFG	3/31/2023		1.45000%		1	
American Express Natl Bk	•	248,000			,268 MUFG	4/28/2023		1.00000%		1	
HSBC Bk USA Natl Assn		248,000			1,459 MUFG	5/8/2023		1.00000%		Called: 05/10/2021	
	•									Caneu. 03/10/2021	
TIAA FSB Jacksonville FLA		250,000			,475 MUFG	2/22/2024		3.00000%		i	
Centerstate Bk FLA NA Winter			\$ 247,000		,439 MUFG	4/30/2024				1	
Morgan Stanley Bk N A	•	245,000			,095 MUFG	12/26/2024	,	1.90000%		1	
Enerbank USA UT			\$ 249,000		,658 MUFG	2/28/2025		1.70000%		1	
Capital One Bank (USA) Nat		248,000			,169 MUFG	4/22/2025		1.45000%		j	

3/31/2021

EXHIBIT "B"

City of Palos Verdes Estates, California City Treasurer's Quarterly Report Listing of Investments

For the Quarter Ended: 3/31/2021 Page 2 of 2

Issuer	Pa	r Value	Во	ok Value	Ma	rket Value	Source of Market Value	Maturity Date	Days Unt		Interest Rate (Coupon)	% of Total Portfolio (Market Value)
State Bk India New York NY	\$	248,000	\$	-,		258,644	MUFG	4/29/2025		1,490	1.60000%	0.87024%
Flagstar Bk FSB Troy MICH	\$	248,000	\$	248,000	\$	250,413	MUFG	5/29/2025		1,520	0.80000%	0.84254%
Subtotal - Corporate Obligations	\$	8,382,000	\$	8,205,943	\$	8,572,139						28.84196%
Liquid Balances												
Local Agency Investment Fund (LAIF)	\$	14,591,885	\$	14,591,885	\$	14,591,885	CA St Treasurer				0.41000%	49.09611%
LA County Investment Pool	\$	1,651,879	\$	1,651,879	\$	1,651,879	LA County Treas.				0.54000%	5.55794%
Union Bank - Acct #3931 (General Checking)	\$	1,185,089	\$	1,185,089	\$	1,185,089	Union Bank				0.00000%	3.98737%
Union Bank - Acct #3966 (Money Market)	\$	279,377	\$	279,377	\$	279,377	Union Bank				0.05000%	0.94000%
Union Bank - Acct #3562 (Aflac FSA)	\$	1,265	\$	1,265	\$	1,265	Union Bank				0.00000%	0.00426%
Union Bank - Acct #1433 (Parking Citations)	\$	71,540	\$	71,540	\$	71,540	Union Bank				0.00000%	0.24070%
Subtotal - Liquid Balances	\$	17,781,035	\$	17,781,035	\$	17,781,035						59.82637%
Total Portfolio	\$	30,508,035	\$	29,394,272	\$	29,721,064						100.00000%
Weighted Average Maturity of the Portfolio (Days):												378