



**UNAUDITED ACTUALS**

**OVERVIEW**

This report summarizes the City’s overall financial position for the period of July 1, 2018 through June 30, 2019. While the focus of this report is the General Fund, the fund balances of all funds can be found on page 4 and 6. The figures presented in this report are unaudited actuals and subject to change. This report will be updated once the 2018 CAFR is finalized. A fourth quarter actual to budget status update is a step in the annual financial reporting process and this report is prepared for Council review. Analysis and preparation of the quarterly report(s) begin approximately 25 to 45 days after the end of the quarter to allow for quarterly accounting procedures to be completed. This time frame is longer for the year-end financial close. The adjusted budget reflected in this report only represents specific Council approved budget adjustments.

**GENERAL FUND**

The General Fund total revenues at year end came in higher than adjusted budget by 5.17%, while total expenditures ended at 4.35% below budget. Actual General Fund revenues, including transfers from the PVE Law Enforcement Tax Fund, through June have exceeded budget and projected expectations. Actual expenditures ended the fiscal year below budget and projected expectations. The General Fund ended with revenues (including transfers in) in excess of expenditures. The Fiscal Reserve Policy of maintaining 50% of operating expenditures has been sustained for this fiscal year. The existing level of City services were also maintained for the year.

GENERAL FUND	Adopted Budget FY 2018-19	TARGET % OF FISCAL YEAR USED 100%			
		Adjusted Budget FY 2018-19	Year to Date Actual FY 2018-19	Available Budget	% of Budget Used
Beginning Fund Balance	10,255,152	10,255,152	10,255,152	0	100.00%
Revenues	14,461,039	15,156,651	15,939,570	(782,919)	105.17%
Less: Expenditures	18,124,718	18,432,724	17,630,736	801,988	95.65%
<b>Net Revenue Before Transfers</b>	<b>(3,663,679)</b>	<b>(3,276,073)</b>	<b>(1,691,166)</b>	<b>(1,584,907)</b>	<b>51.62%</b>
Net Transfers In (Out)	4,543,552	4,563,172	4,496,107	67,065	98.53%
<b>Net Revenue After Transfers</b>	<b>879,873</b>	<b>1,287,099</b>	<b>2,804,941</b>	<b>(1,517,842)</b>	<b>217.93%</b>
<b>Ending Fund Balance</b>	<b>11,135,025</b>	<b>11,542,251</b>	<b>13,060,093</b>	<b>(1,517,842)</b>	<b>113.15%</b>
Fiscal Policy Reserve	7,200,000	9,216,362	8,815,368		
Assigned fund balance		675,295	675,295		
Undesignated fund balance	3,935,025	1,650,594	3,569,430		

**Some Key Indicators:**

**Net Revenues after Transfers as a % of revenues – 13.4%**  
*(revenues include PVE Law Enforcement \$4,976K)*

**Undesignated Fund Balance as a % of expenditures – 20.2%**

**GENERAL FUND REVENUE** – General Fund revenue totaled \$15.94M and is 5.17% above adjusted budget; primarily due to property taxes and the unrealized gain on investment. Details of General Fund revenue sources are outlined as follows:

Property Tax - The majority of the City property tax revenue was received in December and April. Property taxes received totaled \$8.39M, and is \$101K over budget.

Sales Tax – The City’s Sales Tax revenue is made up of CA State Sales Tax remittances and PSAF (Public Safety Augmentation Fund) received thru property tax remittances. Both of these totaled \$438K, and is \$84k over budget.

Development Fees – These fees totaled \$1.62M, and is \$81K over budget.

Interest Income – The City received a total of \$197K of interest income and is \$62k over budget.

Unrealized Gain/(Loss) on Investment – This is an annual adjustment to reflect the change in investments in accordance with GAAP (Generally Accepted Accounting Principles). It is a non-cash year end adjustment. The unrealized gain totaled \$373K.



# Fourth Quarter Financial Report: June 30, 2019

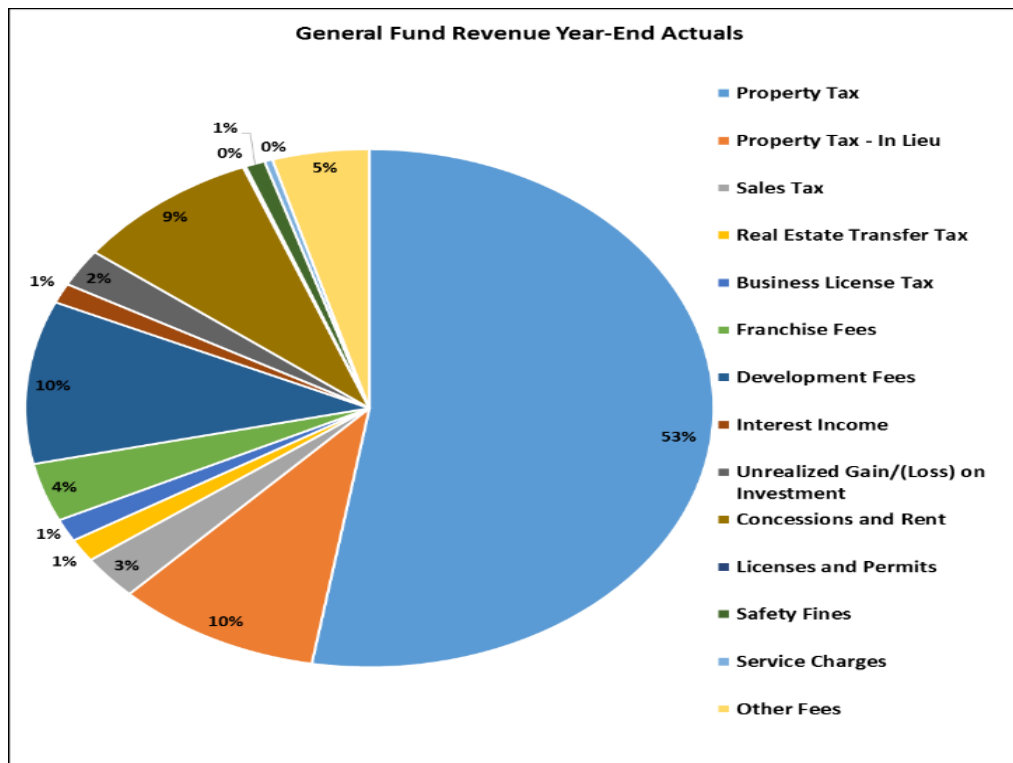
## UNAUDITED ACTUALS

**Concession Fees** – The City receives concessions and rent from the Gold Course, Tennis Club, Beach & Athletic Club, Stable, Ballfield Lease & other miscellaneous rent. Concessions received totaled \$1.39M, and is \$47k over budget.

**Franchise Fees** – Franchise Fees are received from four sources including water, gas, electric and cable. The following Franchise Fee payments are received as follows; Water received in February, Electric and Gas in April, and Cable is received quarterly.

**Other Fees** - The General Fund *Adjusted Budget* and *Unaudited Actuals* reflect the City’s exchange of SCE Rule 20A credits with the City of Rolling Hills for General Fund revenue in the amount of \$675,295. This exchange was approved by the City Council on September 25, 2018 and funds were received in February 2019.

GENERAL FUND	Adopted Budget FY 2018-19	TARGET % OF FISCAL YEAR USED 100.00%			
		Adjusted Budget FY 2018-19	Year to Date Actual FY 2018-19	Available Budget	% of Budget Used
<b>Revenues</b>					
Property Tax	8,296,297	8,296,297	8,397,233	(100,936)	101.22%
Property Tax - In Lieu	1,514,992	1,514,992	1,530,514	(15,522)	101.02%
Sales Tax	354,000	354,000	438,411	(84,411)	123.84%
Real Estate Transfer Tax	200,000	200,000	229,710	(29,710)	114.85%
Business License Tax	221,250	221,250	224,924	(3,674)	101.66%
Franchise Fees	578,500	578,500	582,924	(4,424)	100.76%
Development Fees	1,532,500	1,539,500	1,620,077	(80,577)	105.23%
Interest Income	135,900	135,900	197,654	(61,754)	145.44%
Unrealized Gain/(Loss) on Investment	0	0	373,202	(373,202)	-
Concessions and Rent	1,343,600	1,344,917	1,392,192	(47,274)	103.52%
Licenses and Permits	30,500	30,500	18,998	11,502	62.29%
Safety Fines	150,000	150,000	148,393	1,607	98.93%
Service Charges	49,000	49,000	60,843	(11,843)	124.17%
Other Fees	54,500	741,795	724,495	17,300	97.67%
<b>Total General Fund Revenues</b>	<b>14,461,039</b>	<b>15,156,651</b>	<b>15,939,570</b>	<b>(782,919)</b>	<b>105.17%</b>





**UNAUDITED ACTUALS**

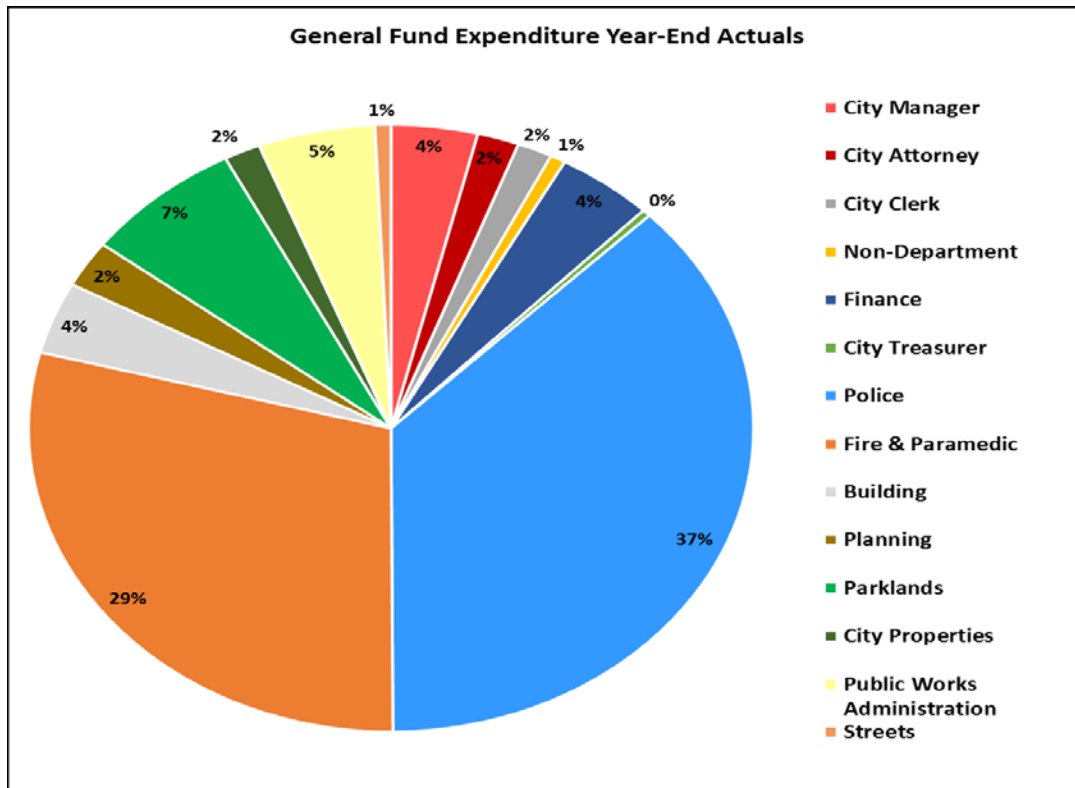
**GENERAL FUND EXPENDITURES** - General Fund (operating) expenditures totaled \$17.63M which is 95.65% of the budget as of June 30, 2019. This is a favorable position of 4.35% below budget.

Departments came in-line with their respective budget, except two departments. The Administration and Fire & Paramedic departments ended slightly over budget by less than 1%. Other highlights include:

Police Department was projected under budget due to eliminated positions and other personnel related expenditures that offset the salary increase that was effective following the ratification of the MOU – February 4, 2019. Actuals reflected this coming in below budget at 93.48% used.

Total Building & Planning – Compared to budget the department was projected to be 93.38% and actuals are 91.39%. This is primarily due to the reorganization of the department and in professional service expenditures.

GENERAL FUND	TARGET % OF FISCAL YEAR USED 100.00%			
	Adopted Budget	Adjusted Budget	Year to Date Actual	% of Available Budget
<b>Expenditures</b>	<b>FY 2018-19</b>	<b>FY 2018-19</b>	<b>FY 2018-19</b>	<b>Used</b>
Total Administration	1,417,329	1,394,278	1,403,048	(8,770) 100.63%
Total Finance	841,400	860,002	824,520	35,482 95.87%
Police	6,896,226	7,031,505	6,573,311	458,193 93.48%
Fire & Paramedic	5,121,957	5,121,957	5,132,191	(10,234) 100.20%
Total Building & Planning	2,564,423	2,588,097	2,365,257	222,840 91.39%
Total Public Works	1,283,382	1,436,887	1,332,410	104,476 92.73%
<b>Total General Fund Expenditures</b>	<b>18,124,718</b>	<b>18,432,724</b>	<b>17,630,736</b>	<b>801,988 95.65%</b>





**UNAUDITED ACTUALS**

**CAPITAL IMPROVEMENTS**

Capital Improvement expenditures for the fiscal year-end totaled \$789K and were projected to be \$743K. A portion of the funding of these projects utilizes restricted funds. As funds are collected in the Capital Project Funds, it is banked until enough has accumulated for large infrastructure improvements or maintenance projects. As such, the annual project expenses reduce the fund balance each year until transfers-in re-accumulate in the Fund for future projects. Most of the projects are one-time events, but it is necessary to continually transfer-in for future infrastructure needs. As of June 30, 2019 the fund balance is \$5.138M. If a project is not completed in the year budgeted, any carryover will be expended in future years. To know how to better allocate this fund balance on an annual basis, the City has hired and is currently working with a consultant to development a Capital Improvement Master Plan. This plan will include a long-range City-wide infrastructure needs assessment and is expected to be completed in October 2019.

**FUND BALANCES**

The fund balances for fiscal year 2018-2019 account for the unaudited revenue and expenditures. All transfers in/out have been recorded. The beginning fund balance is based on the audited financials as of June 30, 2018. The Fund Balance for each Fund should be viewed individually, as a discrete figure, as each Fund has a specific purpose and unique expenses and revenues. The General Fund balance includes the transfer from the PVE Law Enforcement Fund for Police Department expenditures as of the last Tax Oversight Committee meeting on June 28, 2019. The Fiscal Policy Reserve has been updated to reflect 50% of adjusted expenditures for fiscal year 2018-2019. Throughout the year the General Fund balance may not meet the Fiscal Policy Reserve due to the seasonality of property tax remittances received in December and April. However, at year end once all property taxes are received, the City currently meets the Fiscal Policy Reserve.

<b>FUND BALANCE</b>	<b>AUDITED FUND BALANCE June 30, 2018</b>	<b>ENDING FUND BALANCE June 30, 2019</b>
<b>FISCAL POLICY RESERVE</b>	7,200,000	8,815,368
ASSIGNED	-	675,295
UNDESIGNATED	3,055,152	3,569,430
<b>TOTAL - GENERAL FUND</b>	<b>10,255,152</b>	<b>13,060,093</b>
<b>CAPITAL PROJECTS FUNDS</b>		
CAPITAL IMPROVEMENT	5,120,706	5,138,014
PARKLANDS	51,166	104,040
SEWER	3,718,492	3,688,054
<b>TOTAL - CAPITAL PROJECTS</b>	<b>8,890,364</b>	<b>8,930,107</b>
<b>SPECIAL REVENUE FUNDS</b>		
SPECIAL PROJECTS	956,829	991,590
FIRE PARCEL TAX	142,172	645
PVE LAW ENFORCEMENT	-	97,760
TRANSIT PROP A	38,867	76,746
<b>TOTAL - SPECIAL REVENUE</b>	<b>1,137,868</b>	<b>1,166,740</b>
<b>OTHER GOVERNMENTAL FUNDS</b>		
GAS TAX	64,505	61,455
DRUG INTERVENTION	643,727	656,265
POLICE GRANTS (SLESF)	372,133	453,931
CORRECTIONS	5,690	6,554
RMRA	80,139	332,062
MEASURE M	145,245	342,918
MEASURE R	176,677	182,948
TRANSIT PROP C	608,020	850,403
<b>TOTAL - OTHER GOVERNMENTAL</b>	<b>2,096,136</b>	<b>2,886,536</b>
<b>INTERNAL SERVICE FUNDS</b>		
EQUIP REPLACEMENT	2,231,019	2,166,023
INSURANCE	1,051,968	1,064,035
<b>TOTAL - INTERNAL SERVICE</b>	<b>3,282,987</b>	<b>3,230,058</b>

*Note: Internal Service Funds are presented as Government-wide financials with net position fund balance*



# UNAUDITED ACTUALS

## CITY OF PALOS VERDES ESTATES GENERAL FUND SUMMARY OF REVENUES AND EXPENDITURES FY 2018-19 YEAR TO DATE ACTUALS AS OF JUNE 30, 2019

GENERAL FUND	TARGET % OF FISCAL YEAR USED 100.00%				% of Budget Used
	Adopted Budget FY 2018-19	Adjusted Budget FY 2018-19	Year to Date Actual FY 2018-19	Available Budget	
<b>SUMMARY ROLL-UP</b>					
<b>Beginning Fund Balance</b>	10,255,152	10,255,152	10,255,152	0	100.00%
Revenues	14,461,039	15,156,651	15,939,570	(782,919)	105.17%
Less: Expenditures	18,124,718	18,432,724	17,630,736	801,988	95.65%
<b>Net Revenue Before Transfers</b>	<b>(3,663,679)</b>	<b>(3,276,073)</b>	<b>(1,691,166)</b>	<b>(1,584,907)</b>	<b>51.62%</b>
Net Transfers In (Out)	4,543,552	4,563,172	4,496,107	67,065	98.53%
<b>Net Revenue After Transfers</b>	<b>879,873</b>	<b>1,287,099</b>	<b>2,804,941</b>	<b>(1,517,842)</b>	<b>217.93%</b>
<b>Ending Fund Balance</b>	<b>11,135,025</b>	<b>11,542,251</b>	<b>13,060,093</b>	<b>(1,517,842)</b>	<b>113.15%</b>
<b>1 Fiscal Policy Reserve</b>	<b>7,200,000</b>	<b>9,216,362</b>	<b>8,815,368</b>		
<b>Assigned fund balance</b>	<b>675,295</b>	<b>675,295</b>	<b>675,295</b>		
<b>Undesignated fund balance</b>	<b>3,935,025</b>	<b>1,650,594</b>	<b>3,569,430</b>		
<b>Revenues</b>					
Property Tax	8,296,297	8,296,297	8,397,233	(100,936)	101.22%
Property Tax - In Lieu	1,514,992	1,514,992	1,530,514	(15,522)	101.02%
Sales Tax	354,000	354,000	438,411	(84,411)	123.84%
Real Estate Transfer Tax	200,000	200,000	229,710	(29,710)	114.85%
Business License Tax	221,250	221,250	224,924	(3,674)	101.66%
Franchise Fees	578,500	578,500	582,924	(4,424)	100.76%
Development Fees	1,532,500	1,539,500	1,620,077	(80,577)	105.23%
<i>g1</i> Interest Income	135,900	135,900	197,654	(61,754)	145.44%
Unrealized Gain/(Loss) on					
<i>g2</i> Investment	0	0	373,202	(373,202)	-
Concessions and Rent	1,343,600	1,344,917	1,392,192	(47,274)	103.52%
Licenses and Permits	30,500	30,500	18,998	11,502	62.29%
Safety Fines	150,000	150,000	148,393	1,607	98.93%
Service Charges	49,000	49,000	60,843	(11,843)	124.17%
Other Fees	54,500	741,795	724,495	17,300	97.67%
<b>Total General Fund Revenues</b>	<b>14,461,039</b>	<b>15,156,651</b>	<b>15,939,570</b>	<b>(782,919)</b>	<b>105.17%</b>
<b>Expenditures</b>					
City Manager	626,905	630,389	679,460	(49,071)	107.78%
City Attorney	213,000	293,000	328,668	(35,668)	112.17%
City Clerk	280,197	331,017	274,413	56,604	82.90%
Non-Department	297,227	139,872	120,507	19,365	86.16%
<b>Total Administration</b>	<b>1,417,329</b>	<b>1,394,278</b>	<b>1,403,048</b>	<b>(8,770)</b>	<b>100.63%</b>
Finance	796,437	814,398	758,689	55,709	93.16%
City Treasurer	44,963	45,604	65,831	(20,227)	144.35%
<b>Total Finance</b>	<b>841,400</b>	<b>860,002</b>	<b>824,520</b>	<b>35,482</b>	<b>95.87%</b>
<b>Police</b>	<b>6,896,226</b>	<b>7,031,505</b>	<b>6,573,311</b>	<b>458,193</b>	<b>93.48%</b>
<b>Fire &amp; Paramedic</b>	<b>5,121,957</b>	<b>5,121,957</b>	<b>5,132,191</b>	<b>(10,234)</b>	<b>100.20%</b>
Building	874,471	870,181	675,649	194,532	77.64%
Planning	371,269	392,992	440,969	(47,977)	112.21%
Parklands	1,318,683	1,324,923	1,248,639	76,284	94.24%
<b>Total Building &amp; Planning</b>	<b>2,564,423</b>	<b>2,588,097</b>	<b>2,365,257</b>	<b>222,840</b>	<b>91.39%</b>
City Properties	206,403	309,703	286,924	22,779	92.65%
Public Works					
Administration	883,429	930,719	919,655	11,064	98.81%
Streets	193,551	196,465	125,831	70,634	64.05%
<b>Total Public Works</b>	<b>1,283,382</b>	<b>1,436,887</b>	<b>1,332,410</b>	<b>104,476</b>	<b>92.73%</b>
<b>Total General Fund Expenditures</b>	<b>18,124,718</b>	<b>18,432,724</b>	<b>17,630,736</b>	<b>801,988</b>	<b>95.65%</b>
<b>Excess (Deficiency) of Revenues over</b>	<b>(3,663,679)</b>	<b>(3,276,073)</b>	<b>(1,691,166)</b>	<b>(1,584,907)</b>	<b>51.62%</b>
<b>Other Financing Sources (Uses)</b>					
Transfers In	5,095,552	5,115,172	5,048,107	67,065	98.69%
Less: Transfers Out	552,000	552,000	552,000	0	100.00%
<b>Total Other Financing Sources (Uses)</b>	<b>4,543,552</b>	<b>4,563,172</b>	<b>4,496,107</b>	<b>67,065</b>	<b>98.53%</b>
<b>Net Change in General Fund Balance</b>	<b>879,873</b>	<b>1,287,099</b>	<b>2,804,941</b>	<b>(1,517,842)</b>	<b>217.93%</b>

**Financial Notes:**

**1** The Fiscal Policy Reserve was adjusted to reflect 50% of expenditures

**g1** Interest Income is based on actual receipts

**g2** Annual adjustment to reflect change in investment gain/(loss) - a non-cash year end adjustment

-- Other Fees include the one-time revenues - SCE Rule 20A exchange of \$675,295 Accruals are only booked at year end

-- Beginning Fund Balance based on Audited Financials June 30, 2018

RECAP - PVE Law Enforcement fund transfers to General Fund booked on Oversight Committee approval	
Annual Budgeted PVE Parcel Tax Revenue FY18-19	4,973,000
Parcel Tax Revenues FY18-19	4,976,443
Less: Transfer to General Fund	(4,895,449)
Parcel Tax Revenues to be transferred	80,994
Difference between Budget vs Actuals	(3,443)



# Fourth Quarter Financial Report: June 30, 2019

## UNAUDITED ACTUALS

FUND	AUDITED						ENDING
	FUND BALANCE	REVENUE	OPERATING		CAPITAL	NET	FUND BALANCE
	June 30, 2018		EXP.	REV/EXP	EXP.	TRANSFERS	June 30, 2019
	(a)	(b)	(c)	(b-c)	(d)	€	(a+b-c-d+/-e)
<b>FISCAL POLICY RESERVE</b>	7,200,000	-	-	-	-	-	8,815,368
<b>ASSIGNED</b>	-	-	-	-	-	-	675,295
<b>UNDESIGNATED</b>	3,055,152	15,939,570	17,630,736	(1,691,166)	-	4,496,107	3,569,430
<b>TOTAL - GENERAL FUND</b>	<b>10,255,152</b>	<b>15,939,570</b>	<b>17,630,736</b>	<b>(1,691,166)</b>	<b>-</b>	<b>4,496,107</b>	<b>13,060,093</b>
<i>Year-to-date revenue includes the adjustment for unrealized gain/(loss) on investments of \$373,202</i>							
<b>CAPITAL PROJECTS FUNDS</b>							
CAPITAL IMPROVEMENT	5,120,706	99,531	-	99,531	789,406	707,183	5,138,014
PARKLANDS	51,166	1,534	-	1,534	18,660	70,000	104,040
SEWER	3,718,492	71,330	-	71,330	101,768	-	3,688,054
<b>TOTAL - CAPITAL PROJECTS</b>	<b>8,890,364</b>	<b>172,395</b>	<b>-</b>	<b>172,395</b>	<b>909,834</b>	<b>777,183</b>	<b>8,930,107</b>
<b>SPECIAL REVENUE FUNDS</b>							
SPECIAL PROJECTS	956,829	147,512	54,367	93,145	-	(58,384)	991,590
FIRE PARCEL TAX	142,172	11,131	-	11,131	-	(152,658)	645
PVE LAW ENFORCEMENT	-	4,993,208	-	4,993,208	-	(4,895,449)	97,760
TRANSIT PROP A	38,867	275,172	237,293	37,879	-	-	76,746
<b>TOTAL - SPECIAL REVENUE</b>	<b>1,137,868</b>	<b>5,427,022</b>	<b>291,660</b>	<b>5,135,363</b>	<b>-</b>	<b>(5,106,491)</b>	<b>1,166,740</b>
<b>OTHER GOVERNMENTAL FUNDS</b>							
GAS TAX	64,505	281,127	284,177	(3,050)	-	-	61,455
DRUG INTERVENTION	643,727	12,538	-	12,538	-	-	656,265
POLICE GRANTS (SLESF)	372,133	157,323	75,525	81,798	-	-	453,931
CORRECTIONS	5,690	4,620	3,756	864	-	-	6,554
RMRA	80,139	251,923	-	251,923	-	-	332,062
MEASURE M	145,245	197,673	-	197,673	-	-	342,918
MEASURE R	176,677	174,639	-	174,639	-	(168,368)	182,948
TRANSIT PROP C	608,020	242,383	-	242,383	-	-	850,403
<b>TOTAL - OTHER GOVERNMENTAL</b>	<b>2,096,136</b>	<b>1,322,225</b>	<b>363,458</b>	<b>958,768</b>	<b>-</b>	<b>(168,368)</b>	<b>2,886,536</b>
<b>INTERNAL SERVICE FUNDS</b>							
EQUIP REPLACEMENT	2,231,019	33,894	100,459	(66,565)	-	1,569	2,166,023
INSURANCE	1,051,968	1,056,135	1,044,068	12,067	-	-	1,064,035
<b>TOTAL - INTERNAL SERVICE</b>	<b>3,282,987</b>	<b>1,090,029</b>	<b>1,144,527</b>	<b>(54,498)</b>	<b>-</b>	<b>1,569</b>	<b>3,230,058</b>

Note: Internal Service Funds are presented as Government-wide financials with net position fund balance

**These are unaudited actuals and are subject to change**



## UNAUDITED ACTUALS

**CITY OF PALOS VERDES ESTATES  
ACTUAL FUND TRANSFERS  
FY 2018-19 YEAR TO DATE AS OF JUNE 30, 2019**

(FROM) / TO	GEN FUND UNRESERVED		SPECIAL PROJECTS		FIRE TAX		PVE LAW ENFORCEMENT		CAPITAL IMPROVEMENT		MEASURE R		PARKLANDS		EQUIP REPLACEMENT		Purpose
<b>GENERAL FUND</b>																	
TRANSFER IN	4,895,449	-			(4,895,449)											-	To reimburse for Police Department expenditures
TRANSFER IN	152,658		(152,658)													-	To refund excess funds transferred to Fire Tax Fund
TRANSFER OUT	(552,000)	(56,815)				538,815				70,000						-	To fund future capital projects
<b>SPECIAL REVENUE FUNDS</b>																	
SPECIAL PROJECTS		(1,569)											1,569			-	To fund auto purchase - additional expenditure
FIRE PARCEL TAX																-	
PVE LAW ENFORCEMENT																-	
TRANSIT PROP A																-	
<b>CAPITAL PROJECTS FUNDS</b>																	
CAPITAL IMPROVEMENT						168,368	(168,368)									-	To apply to road reconstruction
SEWER																-	
<b>OTHER GOVERNMENTAL FUNDS</b>																	
GAS TAX																-	
DRUG INTERVENTION																-	
POLICE GRANTS (SLESF)																-	
CORRECTIONS																-	
RMRA																-	
MEASURE M																-	
MEASURE R																-	
TRANSIT PROP C																-	
PARKLANDS																-	
<b>INTERNAL SERVICE FUNDS</b>																	
EQUIP REPLACEMENT																-	
INSURANCE																-	
<b>TOTAL</b>	<b>4,496,107</b>	<b>(58,384)</b>	<b>(152,658)</b>	<b>(4,895,449)</b>	<b>707,183</b>	<b>(168,368)</b>	<b>70,000</b>	<b>1,569</b>	<b>(0)</b>								
<b>TOTAL TRANSFERS OUT</b>																	<b>(5,826,859)</b>
<b>TOTAL TRANSFERS IN</b>																	<b>5,826,859</b>
																	-

***These are unaudited actuals and are subject to change***



# UNAUDITED ACTUALS

## CITY OF PALOS VERDES ESTATES CIP DETAILED QUARTERLY REVENUES AND EXPENDITURES FY 2018-19 YEAR TO DATE ACTUALS AS OF JUNE 30, 2019

TARGET % OF FISCAL YEAR USED 100.00%

CAPITAL IMPROVEMENTS FUNDS		Adopted Budget	Adjusted Budget	Cumulative YTD Quarter Ending				Available Budget	% of Budget Used
Account #	FY 2018-19	FY 2018-19	Q1	Q2	Q3	Q4			
<b>30 - CAPITAL IMPROVEMENT</b>									
<b>REVENUE</b>									
INTEREST	34100	48,000	48,000	-	30,250	48,408	99,531	(51,531)	207.36%
MISCELLANEOUS REVENUE	38010	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>		<b>48,000</b>	<b>48,000</b>	<b>-</b>	<b>30,250</b>	<b>48,408</b>	<b>99,531</b>	<b>(51,531)</b>	<b>207.36%</b>
<b>EXPENDITURES</b>									
TRAFFIC CALMING	80047	27,500	27,500	-	-	-	-	27,500	0.00%
SLURRY SEAL	80050	242,800	242,800	-	-	-	3,355	239,445	1.38%
REPAIRS STORM	80100	400,000	400,000	-	970	1,822	2,132	397,868	0.53%
CATCH BASIN REPLACEMENT	80102	375,000	375,000	-	-	-	-	375,000	0.00%
CROSS GUTTER	80103	35,000	35,000	-	5,036	10,986	5,036	29,964	14.39%
MS4: FULL CAPTURE SM BAY	80159	210,000	210,000	-	20,006	46,007	154,253	55,747	73.45%
LIGHT CRS WLK PVDW VIA C	80895	-	-	-	-	-	-	-	-
STREET CONSTRUCTION & MAINT	80800	364,000	364,000	-	1,538	26,094	110,568	253,432	30.38%
CITY HALL SAFETY PROJECT	80849	110,000	110,000	-	-	-	-	110,000	0.00%
CITY HALL ADA IMPROVEMENT	80855	188,000	188,000	-	-	-	-	188,000	0.00%
ON-CALL ROADWAY MAINT/RE	80891	412,580	412,580	-	225,805	225,805	255,618	156,962	61.96%
ADA UPGRADES CITYWIDE	80896	302,500	302,500	-	-	-	33,086	269,414	10.94%
EOC CONVERSION	80898	47,000	47,000	-	-	3,048	3,048	43,953	6.48%
SERVER ROOM UPGRADE/RELOCATION	80899	150,000	150,000	-	-	-	3,448	146,553	2.30%
ADA UPGRADES FOR CITY HALL & POLICE STATION	80900	200,000	200,000	-	-	-	-	200,000	0.00%
INFRASTRUCTURE MANAGEMENT PLAN	80902	-	77,500	-	-	-	12,934	64,566	16.69%
CTY STRM DRAIN #3 REPAIR	80904	300,000	300,000	-	-	13,173	14,838	285,163	4.95%
TREE MANAGEMENT PLAN	80906	50,000	50,000	-	-	-	-	50,000	0.00%
PVDW TRIANGLE STUDY	80909	100,000	100,000	-	-	3,643	28,386	71,614	28.39%
FARNHAM MARTIN PARK FOUNTAIN UPGRADES	80910	23,500	23,500	-	-	-	-	23,500	0.00%
ROSSLER FOUNTAIN UPGRADE		1,500	1,500	-	-	-	-	1,500	0.00%
LUNADA BAY PLAZA ENHANCEMENTS	80913	150,000	150,000	-	10,208	128,520	149,410	590	99.61%
TREE INVENTORY	80916	50,000	50,000	-	-	-	-	50,000	0.00%
AUTO LICENE READER	80919	-	-	-	-	2,273	2,273	(2,273)	-
CURB & GUTTERS	81300	126,523	126,523	-	-	-	-	126,523	0.00%
GUARDRAIL PROJECT	81310	253,000	253,000	-	6,919	10,521	11,021	241,979	4.36%
REFLECT ROAD REG SIGNS	81315	100,000	100,000	-	-	-	-	100,000	0.00%
<b>TOTAL EXPENDITURES</b>		<b>4,218,903</b>	<b>4,296,403</b>	<b>-</b>	<b>270,481</b>	<b>471,891</b>	<b>789,406</b>	<b>3,506,997</b>	<b>18.37%</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>		<b>(4,170,903)</b>	<b>(4,248,403)</b>	<b>-</b>	<b>(240,231)</b>	<b>(423,482)</b>	<b>(689,875)</b>	<b>(3,558,528)</b>	<b>16.24%</b>
<b>TRANSFERS</b>									
TRANSFERS IN	39999	719,268	776,083	-	325,184	487,776	707,183	68,900	91.12%
LESS: TRANSFERS OUT	69999	-	-	-	-	-	-	-	-
<b>NET TRANSFERS</b>		<b>719,268</b>	<b>776,083</b>	<b>-</b>	<b>325,184</b>	<b>487,776</b>	<b>707,183</b>	<b>68,900</b>	<b>91.12%</b>
<b>NET CHANGE IN FUND 30 BALANCE</b>		<b>(3,451,635)</b>	<b>(3,472,320)</b>	<b>-</b>	<b>84,953</b>	<b>64,294</b>	<b>17,308</b>	<b>(3,489,628)</b>	<b>-0.50%</b>

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# UNAUDITED ACTUALS

## CITY OF PALOS VERDES ESTATES CIP DETAILED QUARTERLY REVENUES AND EXPENDITURES FY 2018-19 YEAR TO DATE ACTUALS AS OF JUNE 30, 2019

TARGET % OF FISCAL YEAR USED 100.00%

CAPITAL IMPROVEMENTS FUNDS		Adopted Budget	Adjusted Budget	Cumulative YTD Quarter Ending				Available Budget	% of Budget Used
Account #	FY 2018-19	FY 2018-19	Q1	Q2	Q3	Q4			
<b>31 - PARKLANDS</b>									
<b>REVENUE</b>									
INTEREST	34100	500	500	-	344	639	1,534	(1,034)	306.81%
<b>TOTAL REVENUE</b>		<b>500</b>	<b>500</b>	<b>-</b>	<b>344</b>	<b>639</b>	<b>1,534</b>	<b>(1,034)</b>	<b>306.81%</b>
<b>EXPENDITURES</b>									
PARKLANDS PROJECTS	80920	70,000	70,000	-	-	18,672	18,660	51,340	26.66%
<b>TOTAL EXPENDITURES</b>		<b>70,000</b>	<b>70,000</b>	<b>-</b>	<b>-</b>	<b>18,672</b>	<b>18,660</b>	<b>51,340</b>	<b>26.66%</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>		<b>(69,500)</b>	<b>(69,500)</b>	<b>-</b>	<b>344</b>	<b>(18,033)</b>	<b>(17,126)</b>	<b>(52,374)</b>	<b>24.64%</b>
<b>TRANSFERS</b>									
TRANSFERS IN	39999	70,000	70,000	-	35,000	52,500	70,000	-	100.00%
LESS: TRANSFERS OUT	69999	-	-	-	-	-	-	-	-
<b>NET TRANSFERS</b>		<b>70,000</b>	<b>70,000</b>	<b>-</b>	<b>35,000</b>	<b>52,500</b>	<b>70,000</b>	<b>-</b>	<b>100.00%</b>
<b>NET CHANGE IN FUND 31 BALANCE</b>		<b>500</b>	<b>500</b>	<b>-</b>	<b>35,344</b>	<b>34,467</b>	<b>52,874</b>	<b>(52,374)</b>	<b>10574.71%</b>
<b>62 - SEWER</b>									
<b>REVENUE</b>									
INTEREST	34100	29,000	29,000	-	22,380	35,511	71,330	(42,330)	245.97%
<b>TOTAL REVENUE</b>		<b>29,000</b>	<b>29,000</b>	<b>-</b>	<b>22,380</b>	<b>35,511</b>	<b>71,330</b>	<b>(42,330)</b>	<b>245.97%</b>
<b>EXPENDITURES</b>									
SALARIES & BENEFITS		7,189	7,250	-	3,626	5,305	7,715	(465)	106.42%
SUPPLIES & SERVICES		359,000	359,000	-	2,945	5,398	5,398	353,602	1.50%
VIA CORONEL/ZURITA UPGRAD	80155	325,000	325,000	-	1,530	35,797	47,809	277,191	14.71%
SEWER COND ASSESSMENT	80158	100,000	100,000	4,530	27,666	32,765	40,846	59,154	40.85%
<b>TOTAL EXPENDITURES</b>		<b>791,189</b>	<b>791,250</b>	<b>4,530</b>	<b>35,767</b>	<b>79,265</b>	<b>101,768</b>	<b>689,482</b>	<b>12.86%</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES</b>		<b>(762,189)</b>	<b>(762,250)</b>	<b>(4,530)</b>	<b>(13,387)</b>	<b>(43,754)</b>	<b>(30,438)</b>	<b>(731,812)</b>	<b>3.99%</b>
<b>TRANSFERS</b>									
TRANSFERS IN	39999	-	-	-	-	-	-	-	-
LESS: TRANSFERS OUT	69999	-	-	-	-	-	-	-	-
<b>NET TRANSFERS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN FUND 62 BALANCE</b>		<b>(762,189)</b>	<b>(762,250)</b>	<b>(4,530)</b>	<b>(13,387)</b>	<b>(43,754)</b>	<b>(30,438)</b>	<b>(731,812)</b>	<b>3.99%</b>

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## **GOVERNMENTAL FUNDS**

*Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.*

### **GENERAL FUND (01)**

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund.

### **SPECIAL REVENUE FUNDS:**

*Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:*

**State Gas Tax Fund (02):** Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2103, 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is restricted to be used for the construction and maintenance of the road network system of the City.

**Drug Intervention Fund (03):** Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

**SLESF (COPS) Fund (05):** Account for receipt and disbursement of funds received under the State Citizens' Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statutes. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for "front line municipal police services" such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

**Special Projects Fund (06):** Account for revenue for grants or disbursements from Federal, State, County, and special agencies and districts, including but not limited to monies received from Transportation Development Act Article 3, AB 2766, AB 939, CalRecycle Rubberized Pavement and Container Grants, STP-L Fund Exchange.

**Corrections Fund (07):** Account for revenue received from the State Department of Corrections.

**RMRA Fund (08):** Account for receipt of funds received from the State Controller's Road Maintenance and Rehabilitation Account (RMRA). RMRA funds can be used for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road system. The City currently uses these funds for certain capital projects such as street rehabilitation.

**Measure W Fund (21):** New for FY 2019-20 – Account for a share of revenues received under The Safe, Clean Water Program (Measure W) that was passed in November 2018. 40% of funds will be allocated directly to municipalities. This will provide funding to increase the local water supply, improve water quality and protect public health from the special tax of 2.5 cents per square foot of impermeable surface area on private property within the LA County Flood Control District. The City is estimated to receive \$260,000 in FY 2019-20 from Measure W funds that can be used towards storm drain cleaning and repairs.

**Special Fire Parcel Tax Special Revenue Fund (22):** Account for funds received from a voter approved direct assessment levied by the City for the purpose of funding contract fire suppression services through Los Angeles County. This assessment sunset after FY 16-17 and is no longer funded.



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**Measure M Fund (25):** Account for a share of the revenues received under Measure M, a portion of a ½ cent sales tax levied in Los Angeles County in November 2016 to provide transportation related projects and programs. These are restricted funds. Eligible projects include street and road repair and maintenance, green streets, complete streets, storm drains, traffic control measures, bicycle and pedestrian transportation improvements, transit services and vehicles, transportation marketing, and transportation demand management. The City currently uses Measure M Funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction.

**Prop “C” Transportation Fund (26):** Account for a share of the revenues received under Proposition C, a portion of a ½ cent of sales tax levied in Los Angeles County in November 1990 to provide transportation-related programs and projects. These are restricted funds, eligible to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence. The City currently uses these funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction on fixed transit routes.

**Measure R Fund (27):** Account for a share of the revenues received under Measure R, a portion of a ½ cent sales tax levied in Los Angeles County in November 2008 to provide for transportation related projects and programs. Revenues are funneled to the City through the Los Angeles County Metropolitan Transportation Authority. These are restricted funds. Eligible projects include street and road repair, traffic signal improvements, bicycle and pedestrian transportation improvements, transit services and vehicles, transportation marketing, and transportation demand management. The City currently uses Measure R Funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction.

**Prop “A” Transportation Fund (28):** Account for a share of the revenues received under Proposition A, a portion of a ½ cent of sales tax levied in Los Angeles County in November 1980 to provide transportation-related programs and projects. These are restricted funds, eligible to be used for transit and bus stop improvements and maintenance only. The City uses these funds to pay the City’s annual funding obligation to Palos Verdes Peninsula Transit Authority (PVPTA) as a member of the Palos Verdes Peninsula Joint Powers Authority. Unused accumulated balance is sold to the PVPTA or other cities in exchange for non-restricted General Fund dollars.

**Parklands (31):** Account for the improvements to/in the City’s parklands. The primary source of general capital funds is an annual transfer of General Fund Operating surplus. The actual amount of the transfer, if any, is determined each year by the City Council after review of the annual audit report.

**PVE Law Enforcement Fund (23):** Account for funds received from a voter approved (by Measure E in April 2018) direct assessment levied by the City for the purpose of funding the Palos Verdes Estates Police Department. This levy will be for fiscal years 2018-19 through 2026-27.

### **CAPITAL PROJECTS FUNDS:**

***Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:***

**Capital Improvement Fund (30):** Account for the construction of capital facilities typically financed by the City’s General Fund, transfers from Special Revenue Funds, and any grant not accounted for in a special revenue fund. The primary source of general capital funds is an annual transfer of General Fund Operating surplus. The actual amount of the transfer, if any, is determined each year by the City Council after review of the annual audit report. Capital projects typically improve City-owned assets such as buildings, parks, streets, and other infrastructure components.

**Sewer Fund (62):** Account for accumulated fund balance and expenses for the City’s wastewater collection system, including replacement and maintenance of sewer facilities. As authorization for the property-owner approved sewer user fee expired in FY 12/13, these operations will become General Fund dependent once available resources are used towards capital and maintenance as outlined in prospective budget plans.



### **PROPRIETARY FUNDS**

*Proprietary funds are used to account for a government's "business" type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds. The City of Palos Verdes Estates does not currently have any enterprise funds.*

### **INTERNAL SERVICE FUNDS**

The following are the City's Internal Service Funds:

**Equipment Replacement Fund (60):** Account for the financing of equipment on a cost reimbursement basis from charges to City departments and from proceeds from the sale of surplus equipment, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

**Insurance Fund (65):** Account to fund the City's annual contribution to the California Joint Powers Insurance Authority (CJPIA). The total funding requirement for self-insurance programs is estimated using actuarial models, with costs allocated to individual agencies based on exposure (payroll) and experience (claims) relative to other members of the risk-sharing pool. CJPIA provides for both liability and worker's compensation coverage.