

# The City of Palos Verdes Estates



## Traffic Calming Application

Revised 2001

## **TRAFFIC CALMING APPLICATION**

To facilitate the communication between citizens and City staff regarding traffic calming issues, an application process has been developed.

Prior to submission of an application, a neighborhood traffic committee should be established. Residents interested in submitting a traffic calming application are encouraged to first contact as many neighbors as possible to receive input. An initial meeting among neighbors should be conducted to accomplish the following:

- A. Gather the opinions and ideas of the neighborhood.
- B. Discuss traffic calming options.
- C. Analyze the advantages and disadvantages of the feasible options.
- D. Select at least three traffic calming techniques to include in the application.
- E. Select a key person to serve as the City's contact with the neighborhood traffic committee. This contact will be responsible for all communication with the City and shall represent the neighborhood traffic committee at all City meetings. A person should be selected who can be reached throughout the day and answer any questions regarding the application.

Once the neighborhood traffic committee has been formed, and application may be completed and submitted to the City for analysis and review. Outlined below is a two-step process that includes a preliminary review and a formal review. The applicant must begin at the preliminary review process.

### **Preliminary Review Process**

1. **Questionnaire:** A questionnaire included in the application packet facilitates the applicant's analysis of the situation. The applicant is asked to describe their neighborhood in terms of excessive speeding, high volumes, and pedestrian and bicycle safety. In doing so, the applicant gains a realistic understanding of the needs of their neighborhood. The questionnaire also requires the applicant to describe traffic calming solutions that they feel may address the traffic issues in their neighborhood. Although the Traffic and Safety Committee may not choose to implement the techniques identified by the applicant, their ideas and perspective are still beneficial in the process. Residents will gain a better understanding of the issues involved and the proper use of various Traffic Calming techniques as they relate to the problems identified. Through the questionnaire responses, the City will benefit from the ideas of the residents who make their home in the subject neighborhood and observe traffic patterns everyday.
2. **Neighborhood Support:** An application must be accompanied by the signatures of at least 10 property owners within the project area, or 10% of property owners within 300 feet of the project area (the applicant may choose either method for the calculation of the minimum number of signatures). This will ensure that there is

**CITY OF PALOS VERDES ESTATES  
TRAFFIC CALMING APPLICATION**

Neighborhood: \_\_\_\_\_ Date: \_\_\_\_\_

Key Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Attach the following items to this application:

- 1) Responses to the Traffic Calming questionnaire
- 2) Plan of neighborhood showing existing conditions and at least three possible traffic calming strategies
- 3) Petition form attached with signatures of at least 10 signatures or 10% of all residents within the affected area.
- 4) Neighborhood plan supporting the request. The plan can be anything from an engineered plan to a hand-drawn sketch showing the existing conditions of the area identified. Possible Traffic Calming ideas, as identified in the questionnaire, must be shown on the plan.
- 5) Any additional information available (photographs, statistics, etc.)

**CITY OF PALOS VERDES ESTATES  
TRAFFIC CALMING APPLICATION QUESTIONNAIRE**

Please provide type-written responses to the following questions on behalf of the residents of your neighborhood. Attach additional sheets if necessary.

1. Do you believe excessive speeding is a problem in your neighborhood?  
If so, how has your neighborhood observed excessive speeding?
2. Do you believe high traffic volume is a problem in your neighborhood?  
If so, how has your neighborhood observed high traffic volume?
3. Do you believe traffic conditions make it unsafe for pedestrians and bicyclists in your neighborhood?  
If so, how has your neighborhood observed unsafe pedestrian and bicyclist conditions due to traffic?
4. Describe at least three traffic calming ideas which your neighborhood would be interested in implementing. Discuss how each of these ideas would address the problems identified in questions 1-3.

**TRAFFIC CALMING APPLICATION  
NEIGHBORHOOD SUPPORT PETITION**

Neighborhood: \_\_\_\_\_

Key Contact Person: \_\_\_\_\_

The undersigned hereby state that we are in support of the proposed traffic calming application in the neighborhood shown on the attached sketch. We agree that there is a need for reduced traffic volumes, reduced speeds, and increased safety for pedestrians and motorists in the neighborhood identified.

Print Name	Address	Signature	Date
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