

City of Palos Verdes Estates Biennial Budget & Capital Plan FY 2018/19 - 2019/20





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TABLE OF CONTENTS

Budget Message	i
Summaries	
Fiscal Highlights	1
What We Have	
Fund Balances	4
Fund Availabilities.....	6
Fund Transfers	8
What We Take In	
Revenue by Category	12
Revenue by Fund	13
General Fund Revenue Sources	15
General Fund Revenue by Type	16
Other Key Breakouts.....	17
What We Use	
Expenditures by Category	20
Expenditures by Fund	21
Expenditures by Function	23
Expenditures by Program.....	24
Capital Projects Summary.....	26
Department Budgets	
Administration	30
Finance	40
Police	46
Fire & Paramedic Services	52
Planning & Building	56
Public Works	64
Other Funds	72
Capital Improvement Program	76
Appendix	
Authorized Staff Positions	84
Cash Flow & Monthly Roll-Forward	88
Assessed Value Data	90
Glossary of Terms.....	95
Description of Funds & Fund Types.....	101
Authorized Resolutions.....	106



City of Palos Verdes Estates



Councilmember Sanford S. Davidson



Mayor Betty Lin Peterson



Mayor Pro Tem Kenneth J. Kao



Councilmember Jennifer L. King



Councilmember James D. Vandever



City Treasurer Victoria Lozzi

Elected Officials & Executive Team

ELECTED OFFICIALS

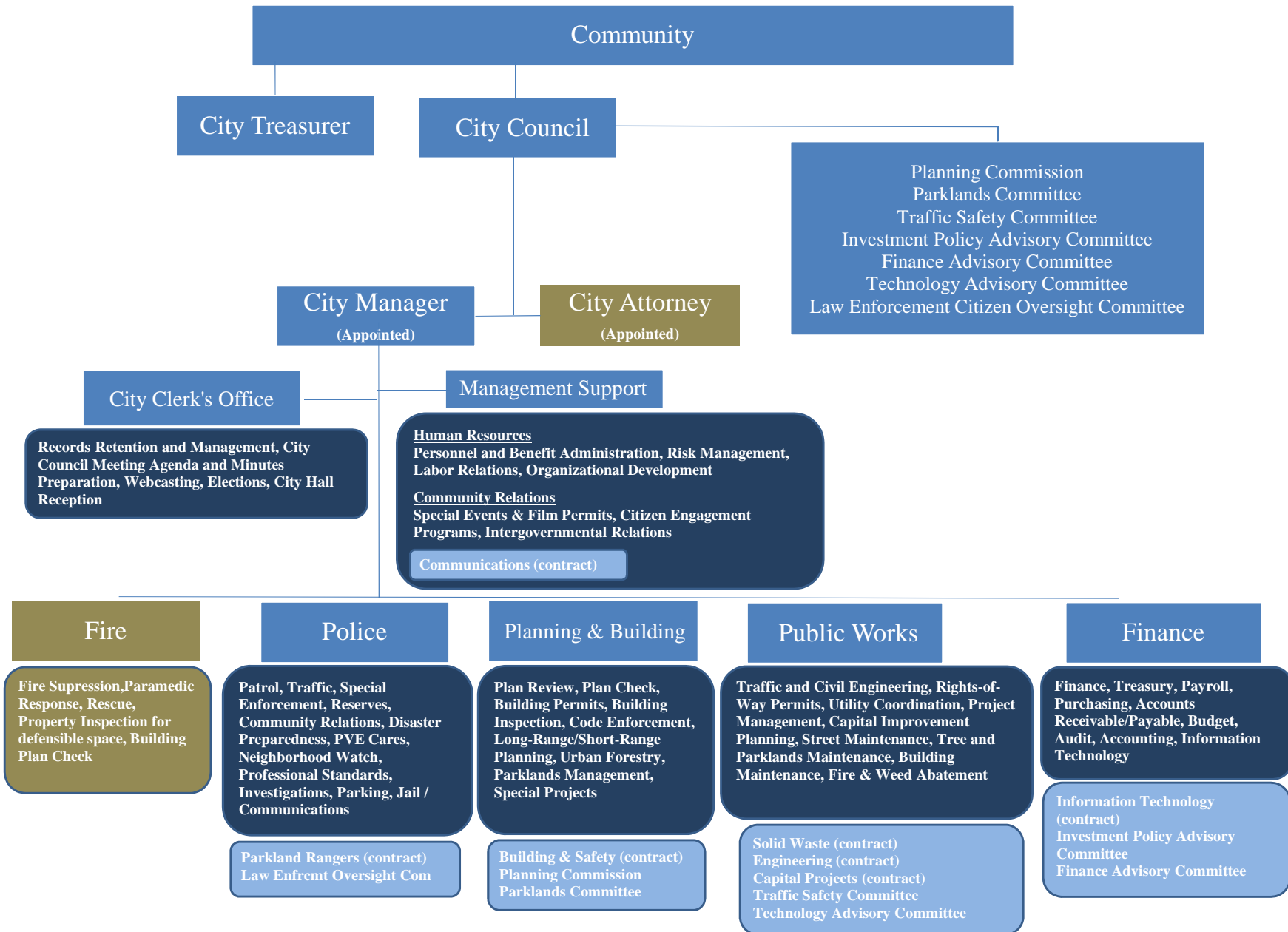
Mayor	Betty Lin Peterson
Mayor Pro Tem	Kenneth J. Kao
Council Members	Sanford S. Davidson
	Jennifer L. King
	James D. Vandever
City Treasurer	Victoria Lozzi

EXECUTIVE TEAM

City Manager	Anton Dahlerbruch
City Attorney	Christi Hogin
Finance Director	Sharon Del Rosario
Chief of Police	Mark Velez
City Clerk	Lauren Pettit
Director of Public Works / City Engineer	Ken Rukavina
Assistant to the City Manager	Karina Bañales

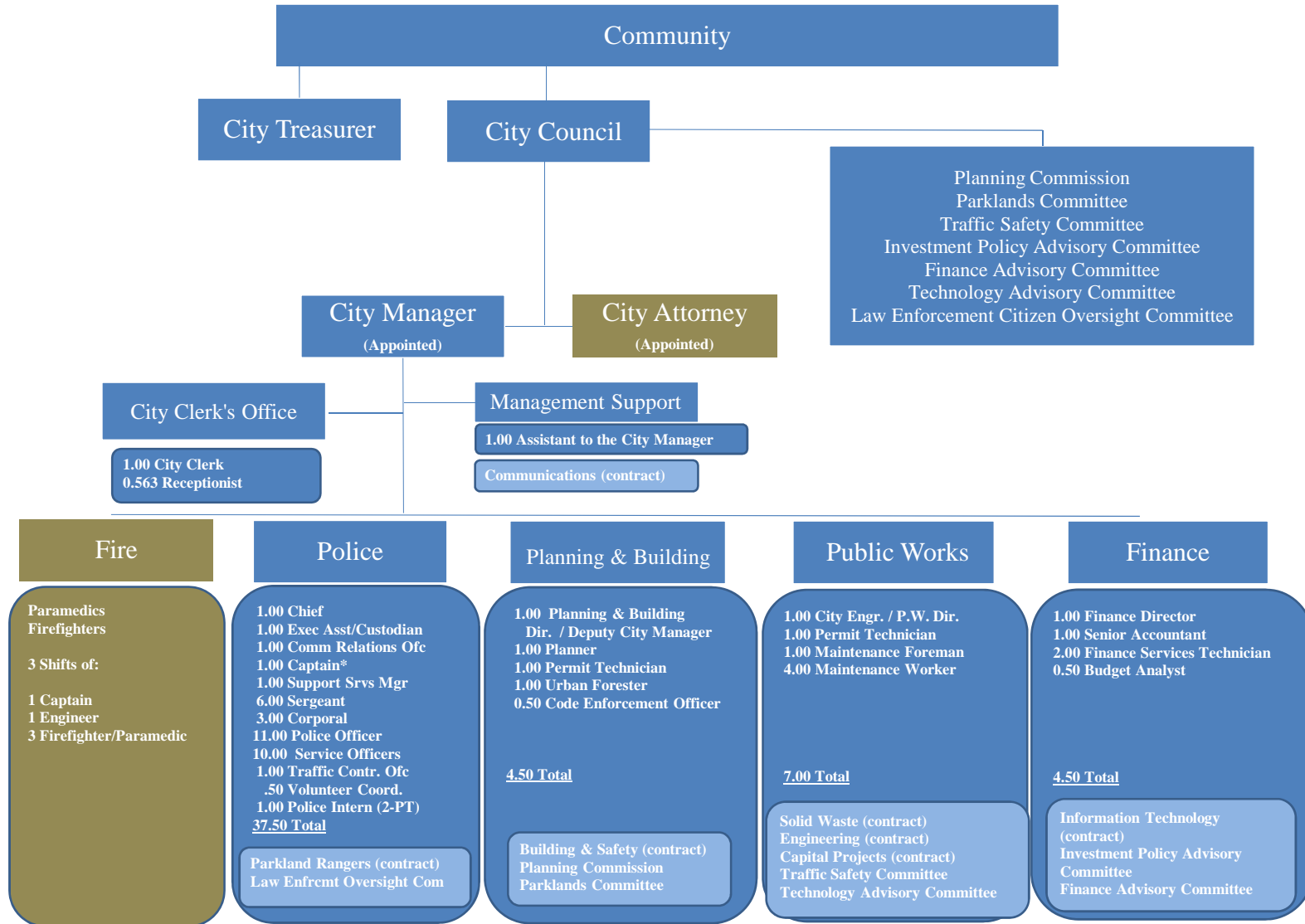
City of Palos Verdes Estates Organizational Structure

Legend:
Contract Service



City of Palos Verdes Estates Organizational Staffing

Legend:
Contract Service



Budget Message

Thank You

I would like to take this opportunity to express my sincere appreciation for the hard work, effort and team-play that went into the creation of the biennial FY 2018/20 budget and capital plan.

I want to thank the City elected officials for their leadership and support without which the directions being pursued herein could not be advanced. My deep gratitude is extended to the entire executive team including Mark Velez, Karina Banales, Lauren Pettit, Ken Rukavina and Sharon del Rosario – a team that has been remarkably resilient, responsive and fast-moving in the creation of this foundational document. Also, a special thank you to the Finance team, Jim Walker and Chris Weals for their time, energy and attention to detail in preparing this financial plan.

Finally, I want to thank all staff citywide for sharpening their pencils resulting in a sustainable and responsible fiscal plan.

Anton Dahlerbruch, City Manager

FY 2018-2020 BUDGET MESSAGE



The City of Palos Verdes Estates is pleased to provide this fiscal year (FY) 2018-2020 biannual budget. This budget has been thoughtfully prepared by an outstanding team of interdepartmental City staff, who held seven public meetings with the City Council and Finance Advisory Committee – including five meetings that followed the all-important election on April 10, 2018. This budget is not only balanced, but also includes a transfer of more than \$500,000 into the Capital Improvement Fund for infrastructure, an impressive reserve comprising 50% of operating expenses (\$9.1 million), and an undesignated operating Fund Balance (over \$1 million) for future designation.

This budget is significant because it includes Measure E funds that are secured for nine years, providing approximately \$5 million for our local, community based Palos Verdes Estates Police Department. Measure E reinstated 25% of the City’s revenue for maintaining the quality and level of services that define Palos Verdes Estates, essential funding for sustaining the vitality of the City, and resources to meet the service needs of our residents, businesses and public visitors. While this budget does not represent a solution to all of the City’s fiscal challenges in upcoming years, it is a very strong foundation for considering options and provides the opportunity to being important and necessary to planning, to address the increasing infrastructure, storm water, growing maintenance, ADA, pension, facility and urban forest obligations in the future. All of these financial matters have been predicted and discussed for years, and now with the City Council’s appointment of a newly-created Finance Advisory Committee in particular, we look forward to identifying and advancing solutions.

Since the mid-1980s voter-approved Proposition 13, Palos Verdes Estates has relied on supplemental parcel tax revenue to maintain services desired by residents. Specifically, for 20 years from 1997 to 2017, the parcel tax directly paid the City’s contract with Los Angeles County for Fire and Paramedic Services. In 2017, when voters elected not to renew the parcel tax – representing approximately \$5 million – the City was in the extreme position of reducing the budget and services, delaying projects and long-term financial decisions that had been planned, utilizing its fiscal reserve, and relying on the personal dedication, commitment and motivation of staff to stay with the organization and work hard. In 2018, Measure E re-established the \$5 million revenue stream for nine years, and dedicated funding for our own local Police protection. During FY 2017-2018, after a comprehensive study of the Police operations, general discussion of the alternatives, public input and operational cost savings, the Police Department budget for FY 2018-2019 is approximately \$7 million. A new Citizen Oversight Committee, the Law Enforcement Services Special Tax Oversight Committee, will ensure that Measure E revenue is appropriately spent in accordance with Measure E requirements.

A budget represents a “resource allocation plan” for how the City’s revenue (consisting of taxes, fees, grants, etc.) will be allocated toward community priorities, goals and services. Through the budget preparation process, and ultimately its adoption, the budget embodies priorities for projects, services, service levels, contract services, the allocation of staff time, and employee compensation balanced with paying the costs for obligations associated with business activities. The budget will change during the year, as unanticipated fiscal and work-related matters arise. In this regard, it is particularly important to note that this budget is created on actual and historical funding needs without Departmental contingencies and budgeting for “what ifs.” The budget relies on a realistic projection of costs to meet demands; it comprises a plan for “how” monies will be spent, but not “when” expenditures will be made. Unlike a business, the City is unable to prepare or completely operate its budget based on cash flow because a significant percentage of City’s costs are associated with personnel and the contract for Fire and Paramedic Services. Laws, regulations, agreements and processes preclude a City from being nimble with staffing and contracting for services. However, while cash flow is not part of planning a budget, it is significant for two reasons. First, in Palos Verdes Estates, as a residential community with revenue substantially based on property taxes that are received twice a year in November/December and March/April, the City always has a negative cash flow for at least the first two quarters. Second, and more importantly, the first half of Measure E revenue will not be received until November/December 2018. Therefore, the City will have had approximately 18 months from March/April 2017 to November/December 2018 without any of its historical supplemental revenue and still, in November/December, will only receive half of property taxes. As such, the City relies on its Finance Department and Department Heads to closely manage and limit non-personnel related expenses, and the City Treasurer to monitor investments to maintain the City’s liquidity for regular, ongoing and required expenses such as payroll, utilities, and contract services. In this biannual plan, large project expenses will not be made until the third and fourth quarters of the year, although the public expects services and the budget to be implemented regardless of a City’s cash flow.

Our goals in preparing this budget encompassed (1) continuing conservative fiscal planning that is prudent, sustainable and compliant with accounting best practices, (2) sustaining a 50% operating reserve for any emergency or disaster that may arise, (3) maintaining current service levels with little, if any, service, programming or personnel enhancements, (4) preparing an operating plan to strengthen the organization’s efficiency, effectiveness and responsiveness, (5) building the operational, capital, technological and human-resource foundation to begin focusing on the City’s long-term future infrastructure, operations and liabilities, and (6) renewing the investment into the City’s infrastructure to maintain the quality of life characteristics that residents cherish. As such, this two-year plan provides no disruption to the high standards of service provided to the community. It is realistic, practical, and forward planning, positioning the City to move forward under the constraints of our one primary and limited revenue source, property tax.

Mindful of the budget and service reductions in FY 2017-2018, the FY 2018-2020 fiscal plan restores and invests in community enhancements, connectivity and communications, staff development, service delivery, infrastructure improvements, and technology. The operational portion of the budget has been shaped based on a programmatic, or functional, structure emphasizing the City’s various service delivery centers. These service centers, more commonly known by their department names – Administration – Finance - Police – Fire and

Paramedic Services – Planning and Building Safety - Public Works - are those units responsible for specific services and performing the City’s core duties. The budget document has been crafted to highlight each of the named service delivery centers.

In reference to the projects, services and programs planned during FY 2018-2020, the budget document strives to answer these three essential questions:

What We Have - How much does the City have available to use now and within the two-year term?

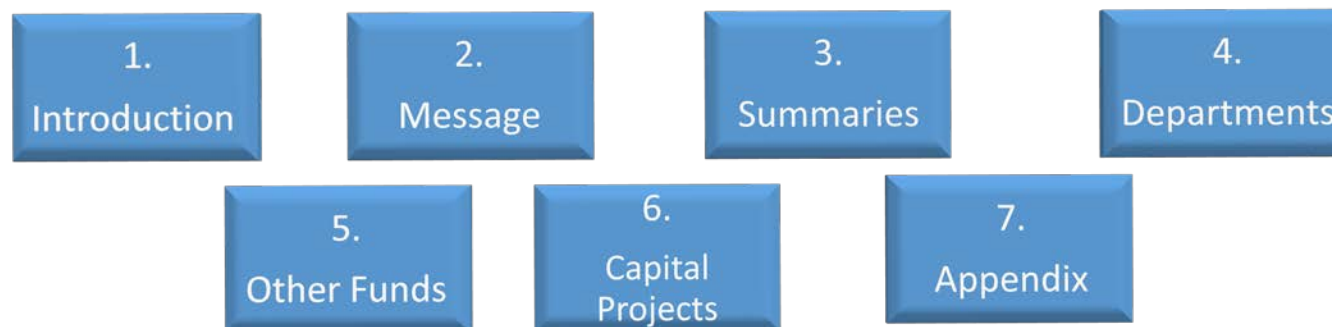
What We Take In - What are the City’s revenue sources?

What We Spend - How taxes, fees and grants are allocated for the delivery of community services?

Capital (infrastructure) improvements are a key focus of the City’s budget. More than cost, capital improvement projects (CIPs) represent a very important investment into the physical environment that is necessary to maintain and improve the facilities, character and quality of life attributes of Palos Verdes Estates. The City’s infrastructure, maintained through capital improvements, maintenance and enhancements serve to preserve, enhance and nurture the foundational qualities of Palos Verdes Estates.

STRUCTURE OF THE DOCUMENT

This document, as a financial plan, includes a two-year retrospective view of financial results with the budget for the upcoming two years. Revenues are presented by Fund (tantamount to a private-industry subsidiary or division), Category and Source while expenditures are divided into Fund – Department – Program and Category. These are organized in summary and more detailed layouts. Service centers also include a description of mission, accomplishments and future goals; each Departmental budget section presents this information under the headings “What we do?”, “What we have accomplished” and “Goals.” In summary, the document’s overall structure is as follows:



Following this introduction and message, the *Summaries* section consolidates the numbers from all the various sources and uses and organizes them into a comprehensive and meaningful presentation. The section essentially “telescopes” the financial data from high level to detail to provide a snapshot of key information.

Department Budgets and Other Funds provide a platform from which each Department defines the resource levels necessary for service delivery. The Capital Projects section quantifies large scale improvement projects (hardscape brick and mortar items or plans thereof) designed to maintain City infrastructure, open spaces, streets and roadways, sewer lines, storm drain system and facilities.

The *Appendix* is a collection of added information. It also includes important information such as a detailed and comparative listing of City staffing and a schedule of items requested and proposed in the budget process above the base budget. In this budget document, we have included a new, estimated, projected cash flow to illustrate the trends for receiving revenue and the expenditure of funds. This is based on modified accrual accounting and historical experience to be as representative and realistic of expected results. Lastly, the appendix includes some key performance measures and a listing of authorized positions.

BUDGET HIGHLIGHTS

The FY 2018-2020 budget recognizes and prioritizes, at the City Council’s direction, several items:

- Creating a more vibrant sense of place in the community, as well as supporting our local business needs, the budget includes improvements to Lunada Bay Plaza.
- Enhancing a key City entry, a comprehensive traffic study and plans will be developed for traffic improvements for the Triangle at Palos Verdes Drive West and Palos Verdes Drive North to Via Corta. In addition, landscaping will be added to beautify the Triangle median until traffic improvements are constructed.
- Improving community engagement, the City will:
 - Continue to collaborate with the Davenport Institute,
 - Deploy new tools and platforms for the public’s direct access to information,
 - Expand efforts to be communicative and timely with the dissemination of information,
 - Work with the Finance Advisory Committee and Technology Advisory Committee to transmit information, and
 - Replace the pews in the Council Chambers with chairs to create a flexible community meeting place.
- Focusing on maintaining and strengthening community character through compliance with existing codes and requirements, the City will hire a part-time Code Enforcement Officer.

The biennial FY 2018-2020 budget maintains a hybrid balance of in-house staff and contract services. Contract based services are deployed in all key functions including Safety (Fire and Paramedic Services contract), Maintenance (waste hauling, landscaping contracts), Administration (legal, technology, professional service contracts), and Planning, Building & Public Works (building and engineering support contracts). The fiscal plan is also conservatively built based on full costing levels and revenue projections that do not overreach. Revenue estimates are attentive primarily to property taxes. Within these parameters, projections are sustainable and allow for steady operations for the two-year period. In summary:

- The General (operating) Fund is balanced for both FY 2018/19 and FY 2019/20.
- A six-month (rainy day) operating reserve has been maintained at established levels.
- Revenues are forecasted to increase moderately in the two-year term (2.7-6.0% growth each year).
- Property tax, the primary revenue source, is projected to be 3.5-6.5% each year.
- Full Time Equivalent positions (full and part-time) are projected to be at 57 each year.
- CalPERS Safety and Miscellaneous pension rate and unfunded accrued liability (UAL) increases have been included.
- Increases in estimated contractual obligations for healthcare, workers' compensation, general liability, and service contract costs are included.
- Preliminary funding is budgeted to comply with MS4 (storm water) monitoring.
- The accumulated buildup of funds in the Equipment Replacement Fund is being utilized to fund vehicle and technology equipment.
- The commitment of funding towards Parklands and open space enhancements is maintained.

With the economic reality of limited revenue growth in relation to mounting capital needs and pension expenses, the City has been anticipating – and projecting for many years – the need for critical decisions to address future infrastructure maintenance and improvements, and for increasing pension costs. Discussions were postponed and delayed since 2015 for not distracting from the March 2017 municipal election and subsequently, until the April 2018 municipal election. Both are currently a primary focus of the City and encompassed within the scope and goals of City's new Finance Advisory Committee.

PROJECTED FUND BALANCES & RESERVES

Governmental accounting categorizes dollars (i.e. –places them in Funds) based upon their source of origin and the degree of discretion that can be applied to their use. For the most part, General Fund dollars and Capital dollars that remain uncommitted, beyond set policy reserve levels, assume the highest degree of availability while other “special revenue” funds, originating from state, federal, special tax or grant dollars are restricted. In the end result – only about 15% of City Funds remain discretionary.

How to View Fund Balance

The Fund Balance for each Fund should be viewed individually, as a discrete figure, as each Fund has a specific purpose and unique expenses and revenues.

General Fund – Fund Balance

The General Fund is the operating Fund of the City. It provides for, and serves as, the clearing house for meeting day-to-day obligations and responsibilities of the City. For FY 2018-2019 and FY 2019-2020, the General Fund is balanced and maintains a 50% reserve of \$9,062,359 and \$9,215,355, respectively. The unrestricted General Fund Balance as of June 30, 2019, is budgeted to be \$1,613,606. The FY 2019-2020 unrestricted General Fund Balance is planned to be \$2,856,377.

Capital Project Funds – Fund Balance

The Capital Project Funds receive revenue from a variety of sources that are “transferred-in” when such sources have revenues to transfer-in. Revenue may consist of Undesignated Fund Balance from the General Fund, Special Revenue Funds such as Gas Tax and Proposition C (transportation), or a dedicated tax source such as the Sewer Tax that previously existed. As revenue is collected in the Capital Project Funds, it is banked until enough has accumulated for large infrastructure improvement or maintenance projects. As such, the annual project expenses reduce the Fund Balance each year until transfers-in re-accumulate in the Funds for future projects. Most of the projects are one-time events, but it is necessary to continually transfer-in for future infrastructure needs.

Special Revenue Funds- Fund Balance

Special Revenue Funds hold revenue and include expenses that can be used only for specific, legally defined purposes. Similar to Capital Project Funds, as revenue is collected in Special Revenue Funds, it is banked until enough has been accumulated to spend for the specific purpose. The Fund Balance represents the result of having spent the accumulated funds for the dedicated purpose of the Special Revenue.

Internal Service Funds – Fund Balance

Internal Service Funds receive “transfers-in” (also known as “allocations”) from the General Fund Departments for expenses that are for a specific, defined purpose as defined by the City. Similar to Capital Project Funds, as the transfers-in are collected in the Internal Service

Funds, and are banked until the appropriate time to spend the funds for the specific purpose. The Fund Balance represents the result of having accumulated funds for the dedicated purpose of the Internal Service expenditures. In the upcoming biannual period, the Fund Balance for Equipment Replacement will be evaluated through an inventory and asset valuation process to determine if the appropriate level of funds are being maintained for the future replacement of equipment.

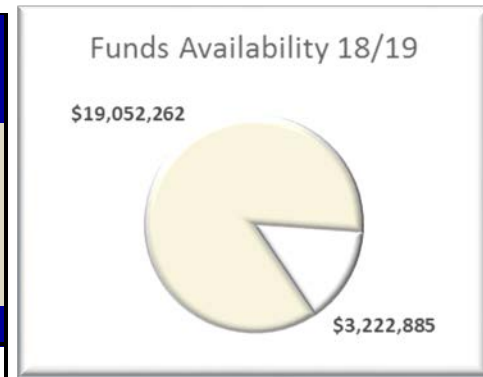
Fund Balance – Summary

The following chart presents a summary overview of the projected Fund Balance for all Funds. The decrease in the Capital Projects Fund Balance represents spending the accumulated funds for projects.

FUND	JUNE 2018	JUNE 2019	JUNE 2020
GENERAL FUND	9,796,091	10,675,965	12,071,712
FIRE TAX FUND	122,552	-	-
SPECIAL REVENUE FUNDS	1,000,425	1,064,555	1,113,956
OTHER GOVERNMENTAL FUNDS	2,018,697	2,763,508	3,689,852
CAPITAL PROJECTS FUNDS	8,748,748	4,534,924	3,177,857
INTERNAL SERVICE FUNDS	3,433,155	3,236,195	3,102,845
TOTAL	25,119,669	22,275,147	23,156,222

Another important analysis and component of Fund reserves relates to the availability of funding given policy restrictions and/or the proceeds they contain. To that end, this budget projects Fund availabilities as listed below. It is important to recognize that maintaining a 50% operating (General Fund) reserve (Fund Balance) exceeds the minimum two-month reserve recommended by the Government Finance Officers Association.

FUND	June 30, 2019		June 30, 2020	
	AVAILABLE	RESTRICTED	AVAILABLE	RESTRICTED
GENERAL FUND	1,613,606	9,062,359	2,856,377	9,215,335
SPECIAL REVENUE FUNDS		1,064,555		1,113,956
OTHER GOVERNMENTAL FUNDS		2,763,508		3,689,852
CAPITAL PROJECTS FUNDS	1,609,278	2,925,645	587,528	2,590,328
INTERNAL SERVICE FUNDS		3,236,195		3,102,845
TOTAL	3,222,885	19,052,262	3,443,906	19,712,316
		22,275,147		23,156,222



ESTIMATED REVENUES

All of the City's Funds are listed in summary and detail within the budget document. For purposes of the budget message, it is most significant and instructive to focus on the General Fund, which provides the resources that represent core City services. The General Fund makes up 65% of all City revenue, and when combined with the City's special PVE Law Enforcement Parcel Tax, operations make up 88% of all City incoming resources. To that end, most of the City's capital projects are also seeded via transfers of available dollars that flow through the General Fund.

In the biennial term, the City is projecting 6.04% growth in FY 2018-2019 General Fund revenue streams over FY 2017-2018 projected results, followed by 8.93% growth for FY 2019-2020 as compared to FY 2017-2018.

When viewing the detail and major elements of General Fund revenues, it is clear that property tax represents the major driver in the anticipated growth of revenue. Property tax growth assumptions are conservatively founded based upon near term trends, available market forecasts tempered with inherent uncertainties that exist in the state economy.

SOURCE	PROJECTED	ADOPTED	PLANNED	\$ CHANGE	% CHANGE	\$ CHANGE	% CHANGE
	2017/18	2018/19	2019/20	One Yr	One Yr	Two Yr	Two Yr
PROPERTY TAX	7,795,302	8,296,297	8,591,564	500,995	6.43%	796,262	10.21%
PROPERTY TAX - IN LIEU	1,391,098	1,514,992	1,570,592	123,894	8.91%	179,494	12.90%
SALES TAX	339,840	354,000	356,000	14,160	4.17%	16,160	4.76%
REAL ESTATE TRANSFER TAX	192,000	200,000	200,000	8,000	4.17%	8,000	4.17%
BUSINESS LICENSE TAX	208,600	221,250	225,000	12,650	6.06%	16,400	7.86%
FRANCHISE FEES	572,788	578,500	587,060	5,712	1.00%	14,272	2.49%
DEVELOPMENT FEES	1,449,265	1,532,500	1,532,500	83,235	5.74%	83,235	5.74%
INTEREST INCOME	29,140	133,500	144,500	104,360	358.13%	115,360	395.88%
CONCESSIONS AND RENT	1,391,263	1,346,000	1,371,200	(45,263)	-3.25%	(20,063)	-1.44%
LICENSES & PERMITS	14,515	30,500	30,500	15,986	110.13%	15,986	110.13%
SAFETY FINES	127,048	150,000	150,000	22,952	18.07%	22,952	18.07%
SERVICE CHARGES	92,952	49,000	47,000	(43,952)	-47.28%	(45,952)	-49.44%
OTHER FEES	34,157	54,500	47,500	20,343	59.56%	13,343	39.06%
TOTAL	13,637,968	14,461,039	14,853,416	823,071	6.04%	1,215,448	8.91%

During the past several years, Palos Verdes Estates has had the opportunity to exchange with other agencies our accumulated Proposition A (transportation) funds that we could not use. An important assumption factored into the budget is that our excess funds have now been depleted; in this upcoming two-year period, Palos Verdes Estates will be accumulating and expending our Proposition A funds.

EXPENDITURES

Expenditures reflect operations and capital investments. In the biennial term, for FY 2018-2019, the City is projecting a 47.9% increase in General Fund expenditures over FY 2017-2018 projections, mostly due to the transfer of Fire and Paramedic Service costs into the General Fund. Also, the increase in capital improvement addresses deferred functional needs of the organization and community. FY 2019-2020 shows growth of 50.4% in General Fund expenditures (in comparison to FY 2017-2018), largely due to increasing pension and insurance obligations, on top of the transfer of Fire and Paramedic Services to the General Fund.

A look at the expenditure numbers by area of service delivery follows:

SERVICE AREA	PROJECTED	PROPOSED	PLANNED	\$ CHANGE	% CHANGE	\$ CHANGE	% CHANGE
	2017/18	2018/19	2019/20	One Yr	One Yr	Two Yr	Two Yr
ADMINISTRATION	1,350,339	1,417,329	1,243,769	66,990	4.96%	(106,570)	-7.89%
FINANCE	834,594	841,400	748,705	6,806	0.82%	(85,889)	-10.29%
POLICE	6,586,586	6,896,226	7,137,129	309,640	4.70%	550,542	8.36%
FIRE SERVICES	-	5,121,957	5,275,615	5,121,957	0.00%	5,275,615	0.00%
PLANNING & BUILDING	2,453,868	2,564,423	2,659,310	110,555	4.51%	205,442	8.37%
PUBLIC WORKS	1,033,107	1,283,382	1,366,141	250,275	24.23%	333,034	32.24%
GENERAL FUND	12,258,494	18,124,717	18,430,669	5,866,223	47.85%	6,172,175	50.35%
FIRE SERVICES	4,972,773	-	-	(4,972,773)	-100.00%	(4,972,773)	-100.00%
SPECIAL REVENUE	221,217	271,293	290,545	50,076	22.64%	69,328	31.34%
OTHER GOVERNMENTAL	319,380	380,907	320,682	61,528	19.26%	1,302	0.41%
CAPITAL IMPROVEMENT	402,960	4,218,903	1,073,750	3,815,943	946.98%	670,790	166.47%
SEWER PROJECTS	42,359	791,189	366,317	748,830	1767.80%	323,958	764.78%
EQUIPMENT REPLACEMENT	181,591	222,960	159,350	41,369	22.78%	(22,241)	-12.25%
INSURANCE	978,496	993,267	1,091,426	14,771	1.51%	112,930	11.54%
OTHER FUNDS	7,118,776	6,878,520	3,302,070	(240,256)	-3.37%	(3,816,706)	-53.61%
TOTAL	19,377,270	25,003,237	21,732,739	5,625,967	29.03%	2,355,468	12.16%

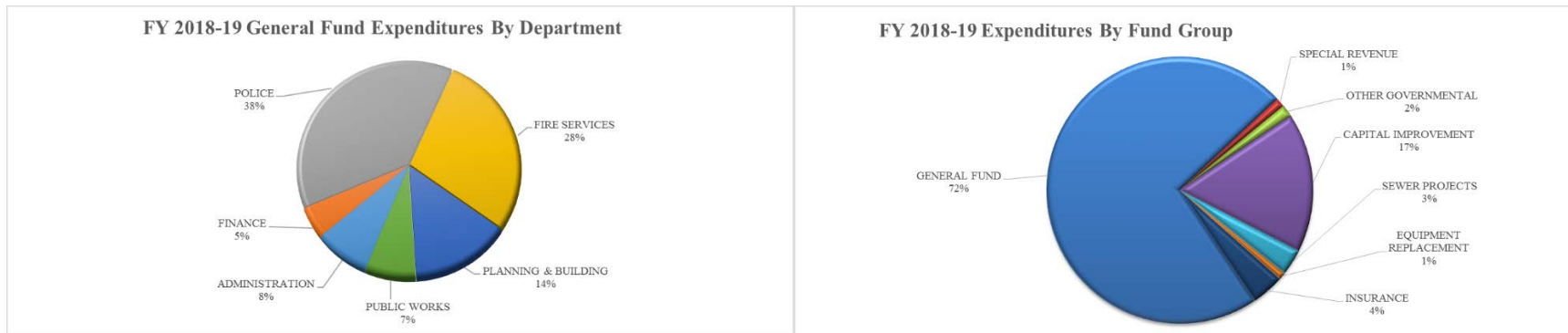
The numbers above are discussed in detail throughout this fiscal plan. However, it is important to note a few key facts:

- Citywide personnel expenditures include full staffing levels as a conservative approach “as if” there are no position vacancies.
- Labor costs include the existing Memorandum of Understandings with employee groups and the increases in pension expenditures due to the CalPERS unfunded accrued liability.
- Both the Capital Improvement Project (CIP) Fund and the Sewer Fund reflect the advancement of projects.
- Allocations from the General Fund to the Equipment Replacement Fund are being suspended for FY 2018-2019 and FY 2019-2020, as the Equipment Replacement Fund has a surplus from several prior-year allocations.

DEPARTMENT BUDGETS

The budget document has been layered in a manner that highlights departmental areas and includes a discussion of “what has changed.” With the General Fund making up 72% of the budget followed by capital improvements at 17%, a breakout of total General Fund and Citywide expenditures is as follows:

A review of each department and service area budget will reveal the following highlights:

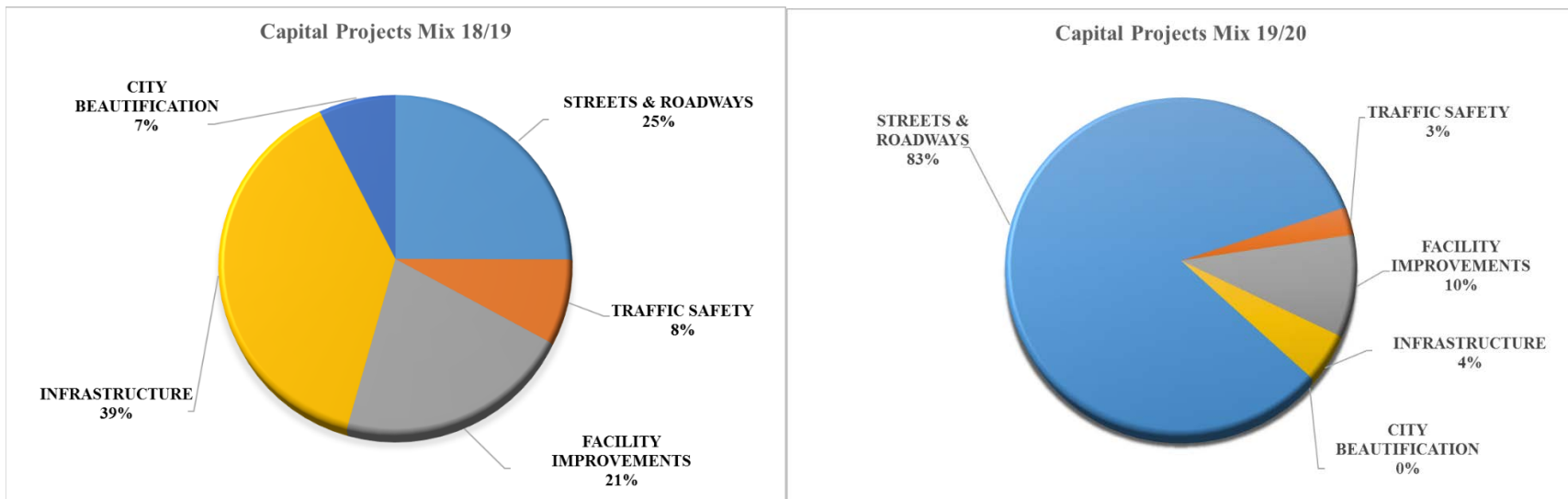


- Funding for Parkland beautification.
- Increased insurance costs (pension, health, workers’ compensation and general liability).
- County Paramedic and Fire contract increase of 149,184 (and transferred to the General Fund).
- Reduction of one in-house Administrative Analyst (replaced with contractual services).
- Hiring of a part-time Budget Analyst (for FY 2018-2019) and a part-time Code Enforcement Officer.
- Funding for capital improvements to Lunada Bay Plaza.
- Allocation for the training and professional development of staff has been increased.

CAPITAL IMPROVEMENT PROJECTS

The section included herein titled Capital Improvements serves to communicate all existing and active projects and identify all future projects within the two-year term. Concurrent with adoption of this budget, a five-year preview of the CIP is being prepared for the discussion of longer-term capital projections.

A review of this document reveals a significant investment in the community infrastructure as detailed by project within the CIP section:



TRANSFERS

In accounting terms, transfers do not flow through the expenditure categories but are certainly important elements of the financial picture and results. Key transfers are explicitly defined within the budget document summary section and are summarized below:

FY 2018-2019

- \$168,368 of available Measure R dollars to the Capital Improvement Fund for road reconstruction projects.
- \$68,900 from the Special Projects Funds for future transit related capital improvement projects.
- \$552,000 from the General Fund to cover a portion of the one-time capital improvement and parklands projects.
- \$122,552 from the Fire Parcel Tax Fund to reimburse the General Fund for funds transferred, from the General Fund to the Fire Parcel Tax Fund in FY 2017-2018, in excess of Fire Parcel Tax Fund expenditures.
- \$4,973,000 from the Palos Verdes Estates Law Enforcement Fund to reimburse the General Fund for FY 2018-2019 Police Department expenditures.

FY 2019-2020

- \$4,973,000 from the Palos Verdes Estates Law Enforcement Fund to reimburse the General Fund for FY 19/20 Police Department expenditures.

CONCLUSION

Preparing the biennial FY 2018-2020 budget was a collaborative and inclusive process, and all Departments were asked to document and define needs based on experience and realities. They were asked to undergo a quasi-zero-based budgeting approach designed to provide a valuable audit trail, cross-train staff in the budgeting process, and participate in meaningful budget deliberations. In doing so, we believe this budget ensures that community services are maintained by providing an appropriate balance of resources. Staff's efforts were enhanced, deliberated and refined through a cumulative total of seven public meetings that ultimately resulted in its adoption on June 26, 2018, in advance of the fiscal year beginning on July 1, 2018.

A City's budget is a plan for revenues and expenditures; it is a tool for projecting incoming revenue and allocating anticipated income toward expenses. The accuracy of the budget as a plan is ultimately and definitively determined at the end of the year through the external auditor's

completion of the Comprehensive Annual Financial Report (CAFR). Palos Verdes Estates has received decades of awards recognizing its accounting, internal control and management practices for accurately and responsibly managing and implementing the budget. In turn, and consistent with historical practices to achieve CAFR recognition, this budget continues to advance community enhancements and service delivery over the next two years through a conservative and cost-conscious plan. It represents maintaining service levels with an investment into the community, equipment and technology, and personnel for enhancing customer service, practices, capital improvements and efficiencies. The work plan behind this budget represents our commitment to continually achieving the community's expectations and doing the best for the City of Palos Verdes Estates.

In conclusion, with the presentation of this budget, we provide a fiscal plan that is doable, fiscally sound and moves our great City forward. Our thanks and appreciation to the City Council for their direction and guidance toward the future and to the Finance Department team for assembling this fiscal plan.

Thank you.

Sincerely,

Anton Dahlerbruch
City Manager
July 1, 2018

Summaries



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FY 18/20 Fiscal Plan Overview

GENERAL FUND

Balanced
Services Maintained
Needs Evaluated
Reserves Preserved

PEOPLE

57 Authorized Positions
Updated Pension Rates Included
Updated Insurance Rates Included
Full Staffing Levels
Reserves Maintained

CAPITAL

\$4.2M Capital Improvements
\$223K Replaced Equipment
Infrastructure Investment
5 year preview in progress
Focus - Quality of Life -Safety -
Technology

HIGHLIGHTS

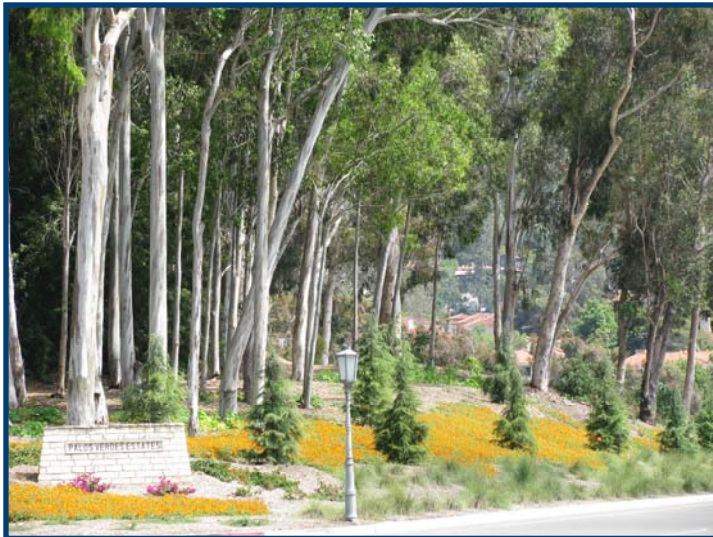
Fire and Paramedic Services contract included in General Fund
Balanced Biennial Financial Plan & Multi-Year Forecast
Increase in unrestricted General Fund balance
Maintains Fiscal Year 2017/2018 budget reductions
Advances: Training- Organizational Continuity - Best Practices
Focus on Infrastructure and Capital Improvements
Investment in Equipment & Technology Priorities



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What We Have



FUND BALANCES 18/19

FUND	PROJECTED JUNE 30, 2018	ADOPTED REVENUE	OPERATIONS	REV / EXP	CAPITAL	TRANSFERS	JUNE 30, 2019	Available	Restricted
GENERAL FUND									
UNDESIGNATED	2,596,091	14,461,039	18,124,717	(3,663,678)		4,543,552	1,613,606	1,613,606	
FISCAL POLICY RESERVE	7,200,000						9,062,359		9,062,359
	9,796,091	14,461,039	18,124,717	(3,663,678)	-	4,543,552	10,675,965	1,613,606	9,062,359
SPECIAL REVENUE FUNDS									
SPECIAL PROJECTS	961,688	135,900	34,000	101,900		(68,900)	994,688		994,688
FIRE PARCEL TAX	122,552	-	-	-		(122,552)	-		-
PVE LAW ENFORCEMENT	-	4,973,000	-	4,973,000		(4,973,000)	-		-
TRANSIT PROP A	38,737	268,423	237,293	31,130		-	69,867		69,867
	1,122,977	5,377,323	271,293	5,106,030	-	(5,164,452)	1,064,555	-	1,064,555
CAPITAL PROJECTS FUNDS									
CAPITAL IMPROVEMENT	5,060,913	48,000		48,000	4,218,903	719,268	1,609,278	1,609,278	
SEWER	3,687,835	29,000	366,189	(337,189)	425,000	-	2,925,645		2,925,645
	8,748,748	77,000	366,189	(289,189)	4,643,903	719,268	4,534,924	1,609,278	2,925,645
OTHER GOVERNMENTAL FUNDS									
GAS TAX	71,150	302,163	306,207	(4,044)		-	67,105		67,105
DRUG INTERVENTION	512,823	1,700	-	1,700		-	514,523		514,523
POLICE GRANTS (SLESF)	360,354	102,200	-	102,200		-	462,554		462,554
CORRECTIONS	6,092	6,000	4,700	1,300		-	7,392		7,392
RMRA	78,423	227,888	-	227,888		-	306,311		306,311
MEASURE M	164,783	189,447	-	189,447		-	354,230		354,230
MEASURE R	173,468	168,368	-	168,368		(168,368)	173,468		173,468
TRANSIT PROP C	600,646	225,820	-	225,820		-	826,466		826,466
PARKLANDS	50,959	500	-	500	70,000	70,000	51,459		51,459
	2,018,697	1,224,086	310,907	913,179	70,000	(98,368)	2,763,508	-	2,763,508
INTERNAL SERVICE FUNDS									
EQUIP REPLACEMENT	2,382,091	21,000	222,960	(201,960)		-	2,180,131		2,180,131
INSURANCE	1,051,064	998,267	993,267	5,000		-	1,056,064		1,056,064
	3,433,155	1,019,267	1,216,227	(196,960)	-	-	3,236,195	-	3,236,195
TOTAL	25,119,669	22,158,715	20,289,334	1,869,381	4,713,903	0	22,275,147	3,222,885	19,052,262

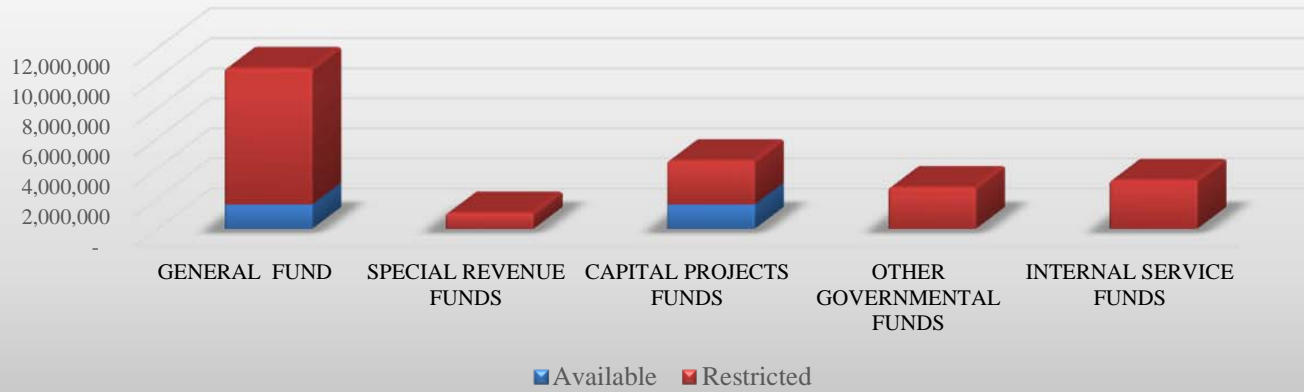
FUND BALANCES 19/20

FUND	PROJECTED JUNE 30, 2019	ADOPTED REVENUE	OPERATIONS	REV / EXP	CAPITAL	TRANSFERS	JUNE 30, 2020	Available	Restricted
GENERAL FUND									
UNDESIGNATED	1,613,606	14,853,416	18,430,669	(3,577,253)		4,973,000	2,856,377	2,856,377	
FISCAL POLICY RESERVE	9,062,359						9,215,335		9,215,335
	10,675,965	14,853,416	18,430,669	(3,577,253)	-	4,973,000	12,071,712	2,856,377	9,215,335
SPECIAL REVENUE FUNDS									
SPECIAL PROJECTS	994,688	63,000	34,000	29,000		-	1,023,688		1,023,688
FIRE PARCEL TAX	-	-	-	-		-	-		-
PVE LAW ENFORCEMENT	-	4,973,000	-	4,973,000		(4,973,000)	-		-
TRANSIT PROP A	69,867	276,946	256,545	20,401		-	90,268		90,268
	1,064,555	5,312,946	290,545	5,022,401	-	(4,973,000)	1,113,956	-	1,113,956
CAPITAL PROJECTS FUNDS									
CAPITAL IMPROVEMENT	1,609,278	52,000		52,000	1,073,750	-	587,528	587,528	
SEWER	2,925,645	31,000	366,317	(335,317)	-	-	2,590,328		2,590,328
	4,534,924	83,000	366,317	(283,317)	1,073,750	-	3,177,857	587,528	2,590,328
OTHER GOVERNMENTAL FUNDS									
GAS TAX	67,105	302,363	315,982	(13,619)		-	53,486		53,486
DRUG INTERVENTION	514,523	1,100	-	1,100		-	515,623		515,623
POLICE GRANTS (SLESF)	462,554	102,500	-	102,500		-	565,054		565,054
CORRECTIONS	7,392	6,000	4,700	1,300		-	8,692		8,692
RMRA	306,311	232,426	-	232,426		-	538,737		538,737
MEASURE M	354,230	195,303	-	195,303		-	549,534		549,534
MEASURE R	173,468	173,859	-	173,859		-	347,327		347,327
TRANSIT PROP C	826,466	232,975	-	232,975		-	1,059,441		1,059,441
PARKLANDS	51,459	500	-	500		-	51,959		51,959
	2,763,508	1,247,026	320,682	926,344	-	-	3,689,852	-	3,689,852
INTERNAL SERVICE FUNDS									
EQUIP REPLACEMENT	2,180,131	22,000	159,350	(137,350)		-	2,042,781		2,042,781
INSURANCE	1,056,064	1,095,426	1,091,426	4,000		-	1,060,064		1,060,064
	3,236,195	1,117,426	1,250,776	(133,350)	-	-	3,102,845	-	3,102,845
TOTAL	22,275,147	22,613,814	20,658,989	1,954,825	1,073,750	-	23,156,222	3,443,906	19,712,316

FUND AVAILABILITIES

FUND	June 30, 2019		June 30, 2020	
	AVAILABLE	RESTRICTED	AVAILABLE	RESTRICTED
UNDESIGNATED	1,613,606		2,856,377	
FISCAL POLICY RESERVE		9,062,359		9,215,335
GENERAL FUND	1,613,606	9,062,359	2,856,377	9,215,335
SPECIAL PROJECTS		994,688		1,023,688
FIRE PARCEL TAX		-		-
PVE LAW ENFORCEMENT		-		-
TRANSIT PROP A		69,867		90,268
SPECIAL REVENUE FUNDS	-	1,064,555	-	1,113,956
CAPITAL IMPROVEMENT	1,609,278		587,528	
SEWER		2,925,645		2,590,328
CAPITAL PROJECTS FUNDS	1,609,278	2,925,645	587,528	2,590,328
GAS TAX		67,105		53,486
DRUG INTERVENTION		514,523		515,623
POLICE GRANTS (SLESF)		462,554		565,054
CORRECTIONS		7,392		8,692
RMRA		306,311		538,737
MEASURE M		354,230		549,534
MEASURE R		173,468		347,327
TRANSIT PROP C		826,466		1,059,441
PARKLANDS		51,459		51,959
OTHER GOVERNMENTAL FUNDS	-	2,763,508	-	3,689,852
EQUIP REPLACEMENT		2,180,131		2,042,781
INSURANCE		1,056,064		1,060,064
INTERNAL SERVICE FUNDS	-	3,236,195	-	3,102,845
TOTAL	3,222,885	19,052,262	3,443,906	19,712,316

FY 18/19 Funds Availability



FY 19/20 Funds Availability



ADOPTED FUND TRANSFERS 18/19

(FROM) / TO	GEN FUND UNRESERVED	SPECIAL PROJECTS	FIRE TAX	PVE LAW ENFORCEMENT	CAPITAL IMPROVEMENT	MEASURE R	PARKLANDS	-	Purpose
GENERAL FUND								-	
UNRESERVED	4,973,000	-		(4,973,000)				-	To reimburse for Police Department expenditures
UNRESERVED	122,552		(122,552)					-	To refund excess funds transferred to Fire Tax Fund
UNRESERVED	(552,000)				482,000		70,000	-	To fund future capital projects
FISCAL POLICY RESERVE								-	
SPECIAL REVENUE FUNDS								-	
SPECIAL PROJECTS		(68,900)			68,900			-	To fund future road repairs & street projects
FIRE PARCEL TAX								-	
PVE LAW ENFORCEMENT								-	
TRANSIT PROP A								-	
CAPITAL PROJECTS FUNDS								-	
CAPITAL IMPROVEMENT					168,368	(168,368)		-	To apply to road reconstruction
SEWER								-	
OTHER GOVERNMENTAL FUNDS								-	
GAS TAX								-	
DRUG INTERVENTION								-	
POLICE GRANTS (SLESF)								-	
CORRECTIONS								-	
RMRA								-	
MEASURE M								-	
MEASURE R								-	
TRANSIT PROP C								-	
PARKLANDS								-	
INTERNAL SERVICE FUNDS								-	
EQUIP REPLACEMENT								-	
INSURANCE								-	
TOTAL	4,543,552	(68,900)	(122,552)	(4,973,000)	719,268	(168,368)	70,000	-	
TOTAL TRANSFERS OUT									(5,884,820)
TOTAL TRANSFERS IN									5,884,820
									-

PLANNED FUND TRANSFERS 19/20

(FROM) / TO	GEN FUND UNRESERVED	SPECIAL PROJECTS	FIRE TAX	PVE LAW ENFORCEMENT	CAPITAL IMPROVEMENT	MEASURE R	PARKLANDS	Purpose
GENERAL FUND								
UNRESERVED	4,973,000	-		(4,973,000)				To reimburse for Police Department expenditures
UNRESERVED								
FISCAL POLICY RESERVE								
SPECIAL REVENUE FUNDS								
SPECIAL PROJECTS								
FIRE PARCEL TAX								
PVE LAW ENFORCEMENT								
TRANSIT PROP A								
CAPITAL PROJECTS FUNDS								
CAPITAL IMPROVEMENT								
SEWER								
OTHER GOVERNMENTAL FUNDS								
GAS TAX								
DRUG INTERVENTION								
POLICE GRANTS (SLESF)								
CORRECTIONS								
RMRA								
MEASURE M								
MEASURE R								
TRANSIT PROP C								
PARKLANDS								
INTERNAL SERVICE FUNDS								
EQUIP REPLACEMENT								
INSURANCE								
TOTAL	4,973,000	-	-	(4,973,000)	-	-	-	
TOTAL TRANSFERS OUT				(4,973,000)				
TOTAL TRANSFERS IN								4,973,000
								-



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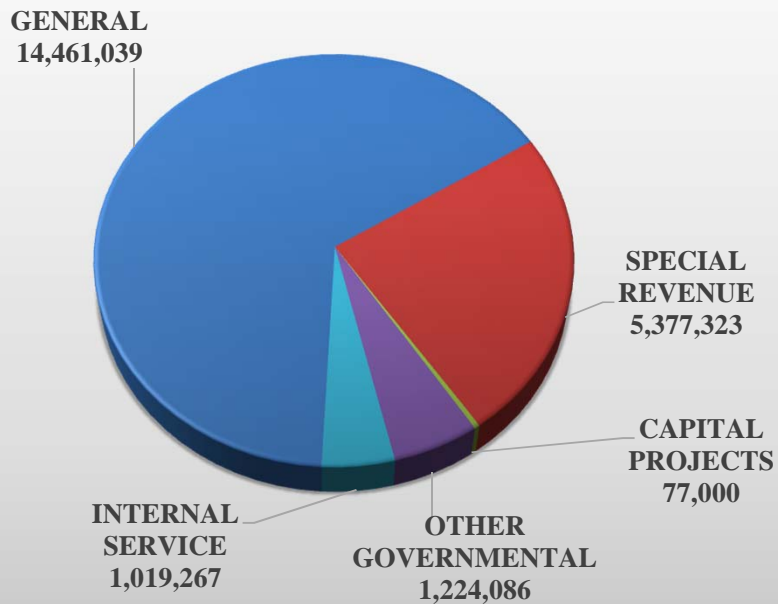
What We Take In



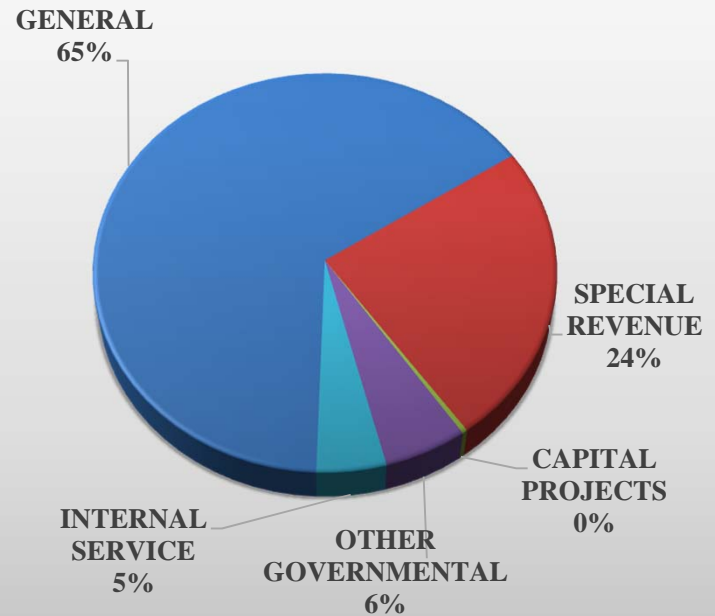
REVENUE BY CATEGORY

FUND GROUP	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
GENERAL	13,748,780	13,423,339	13,637,968	14,461,039	14,853,416
SPECIAL REVENUE	5,274,881	359,096	351,522	5,377,323	5,312,946
CAPITAL PROJECTS	86,632	30,000	84,000	77,000	83,000
OTHER GOVERNMENTAL	768,587	1,653,867	1,483,780	1,224,086	1,247,026
INTERNAL SERVICE	1,308,267	1,002,498	1,023,106	1,019,267	1,117,426
TOTAL	21,187,148	16,468,800	16,580,376	22,158,715	22,613,814

FY 2018-19 Revenue \$ By Fund Group



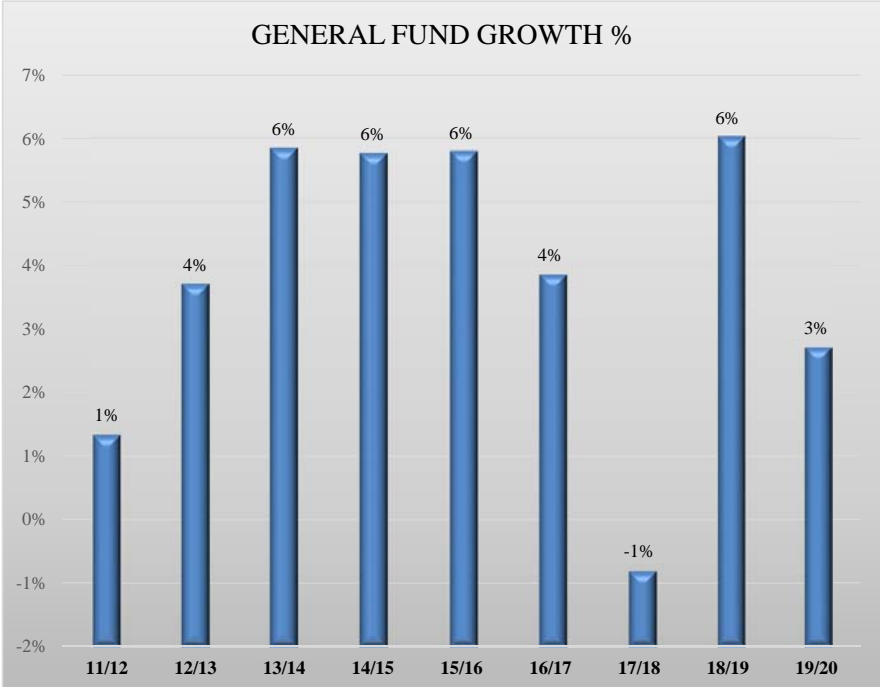
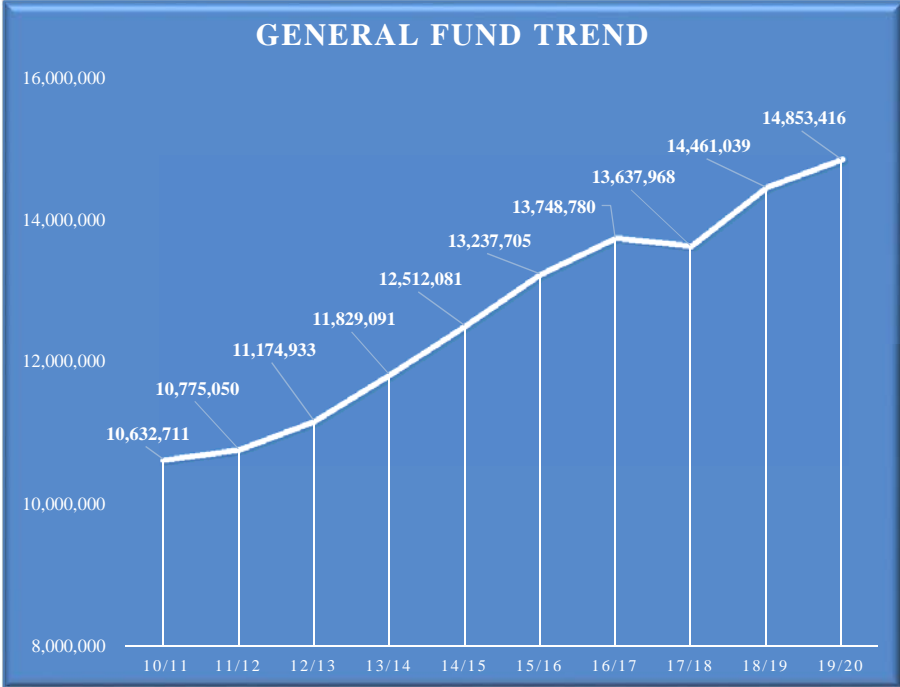
FY 2018-19 Revenue % By Fund Group



REVENUE BY FUND

FUND NAME	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20	PERCENT OF TOTAL
GENERAL FUND						
GENERAL	13,748,780	13,423,339	13,637,968	14,461,039	14,853,416	
	13,748,780	13,423,339	13,637,968	14,461,039	14,853,416	65.26%
SPECIAL REVENUE FUNDS						
SPECIAL PROJECTS	293,473	99,000	56,272	135,900	63,000	
FIRE PARCEL TAX	4,725,323	-	45,852	-	-	
PVE LAW ENFORCEMENT	-	-	-	4,973,000	4,973,000	
TRANSIT PROP A	256,086	260,096	249,398	268,423	276,946	
	5,274,881	359,096	351,522	5,377,323	5,312,946	24.27%
CAPITAL PROJECTS FUNDS						
CAPITAL IMPROVEMENT	58,199	-	52,000	48,000	52,000	
SEWER	28,433	30,000	32,000	29,000	31,000	
	86,632	30,000	84,000	77,000	83,000	0.35%
OTHER GOVERNMENTAL FUNDS						
GAS TAX	265,284	361,192	304,360	302,163	302,363	
DRUG INTERVENTION	679	556,800	429,142	1,700	1,100	
POLICE GRANTS (SLESF)	131,804	100,500	132,559	102,200	102,500	
CORRECTIONS	1,964	6,000	3,207	6,000	6,000	
RMRA	-	78,500	78,423	227,888	232,426	
MEASURE M	-	173,816	164,783	189,447	195,303	
MEASURE R	158,393	161,969	158,640	168,368	173,859	
TRANSIT PROP C	210,004	215,090	212,167	225,820	232,975	
PARKLANDS	459	-	500	500	500	
	768,587	1,653,867	1,483,780	1,224,086	1,247,026	5.52%
INTERNAL SERVICE FUNDS						
EQUIP REPLACEMENT	440,865	21,000	38,610	21,000	22,000	
INSURANCE	867,402	981,498	984,496	998,267	1,095,426	
	1,308,267	1,002,498	1,023,106	1,019,267	1,117,426	4.60%
TOTAL	21,187,148	16,468,800	16,580,376	22,158,715	22,613,814	100%

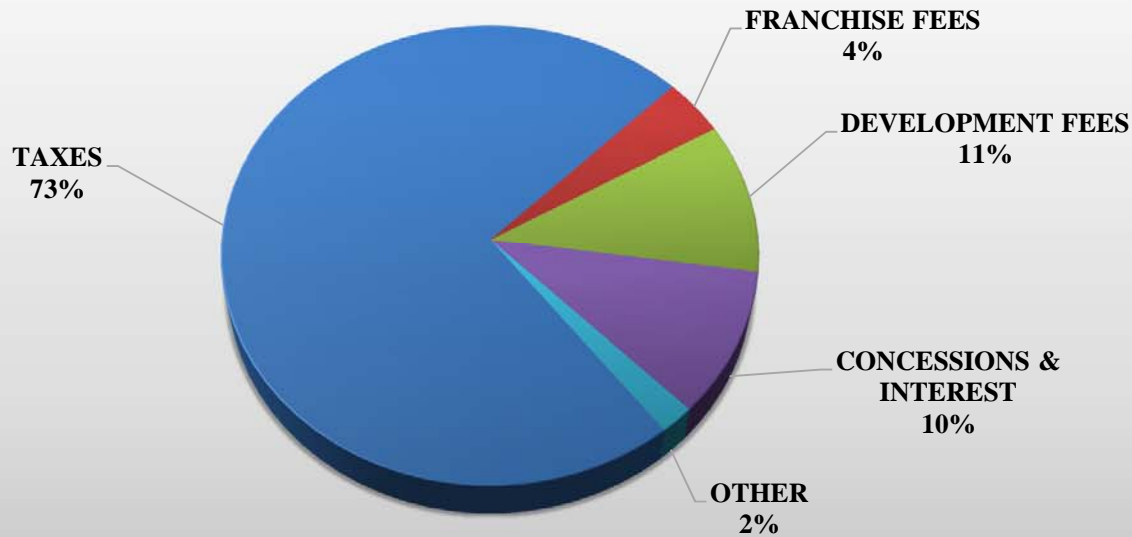
REVENUE BY FUND



GENERAL FUND REVENUE SOURCES

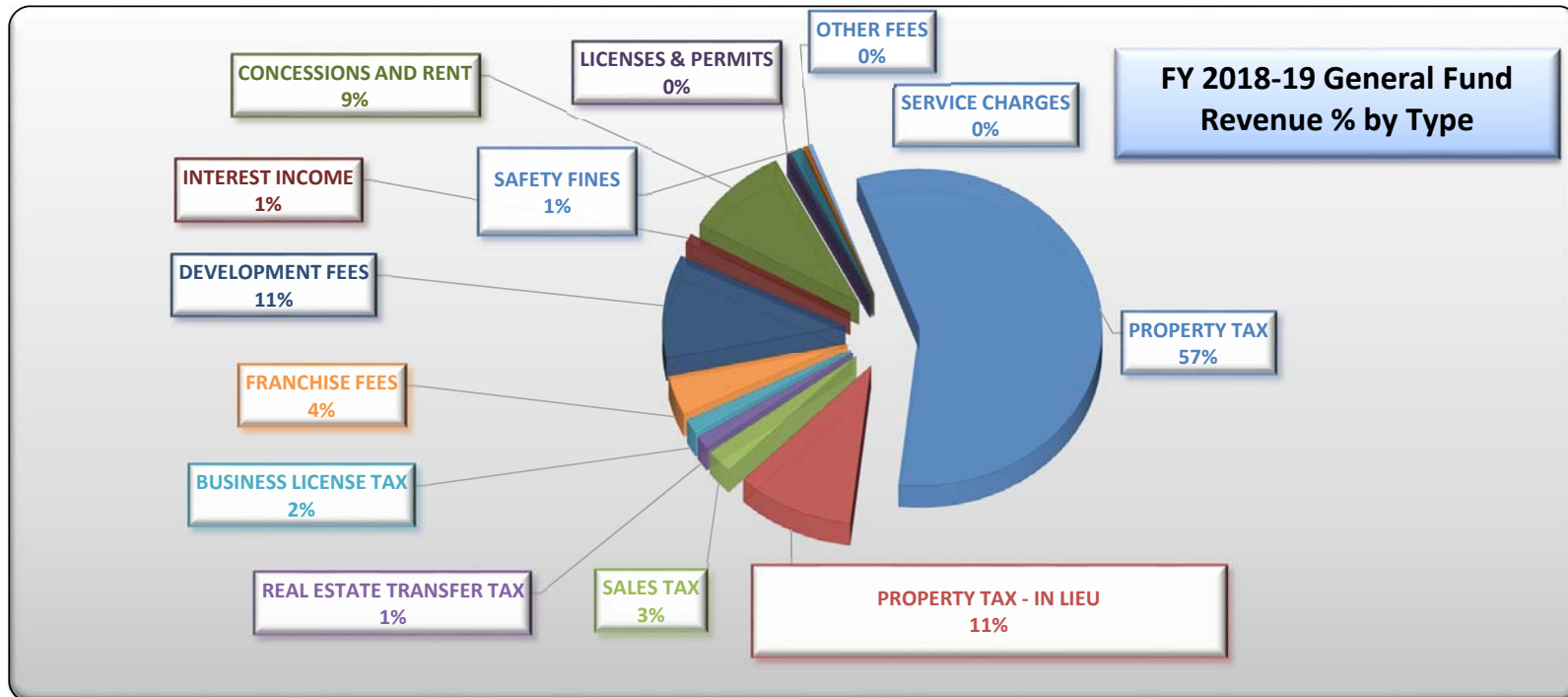
SOURCE	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
TAXES	10,015,612	10,154,084	9,926,840	10,586,539	10,943,156
FRANCHISE FEES	540,772	569,206	572,788	578,500	587,060
DEVELOPMENT FEES	1,155,284	1,031,000	1,449,265	1,532,500	1,532,500
CONCESSIONS & INTEREST	1,256,702	1,393,100	1,420,404	1,479,500	1,515,700
OTHER	780,411	275,949	268,671	284,000	275,000
TOTAL	13,748,780	13,423,339	13,637,968	14,461,039	14,853,416

FY 2018-19 General Fund Revenue % by Source



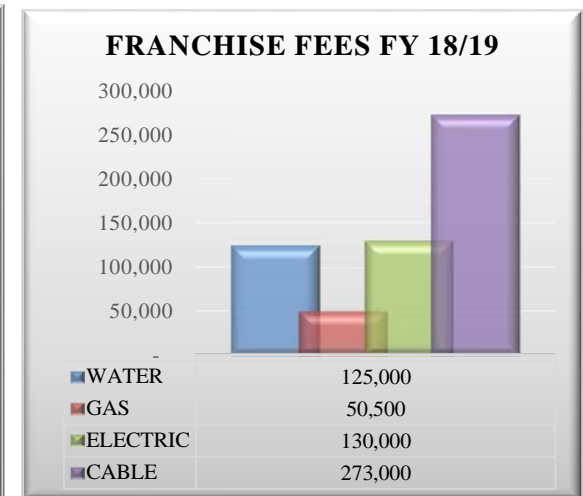
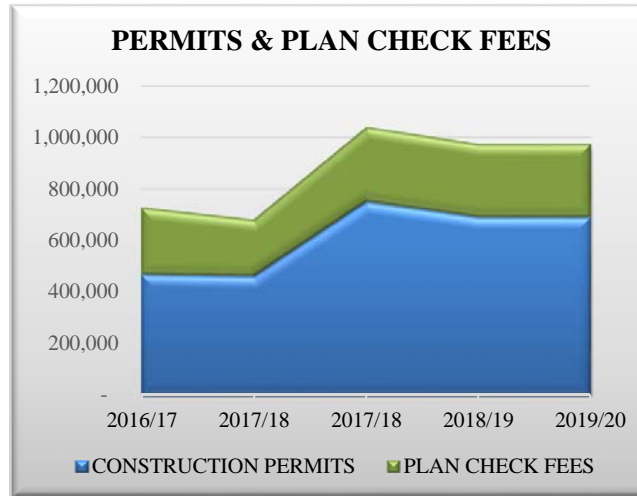
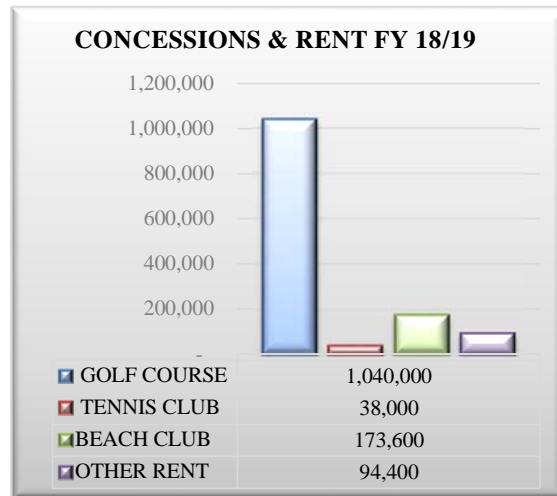
GENERAL FUND REVENUE BY TYPE

SOURCE	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
PROPERTY TAX	7,701,524	7,981,689	7,795,302	8,296,297	8,591,564
PROPERTY TAX - IN LIEU	1,388,090	1,375,395	1,391,098	1,514,992	1,570,592
SALES TAX	426,147	379,000	339,840	354,000	356,000
REAL ESTATE TRANSFER TAX	287,068	200,000	192,000	200,000	200,000
BUSINESS LICENSE TAX	212,783	218,000	208,600	221,250	225,000
FRANCHISE FEES	540,772	569,206	572,788	578,500	587,060
DEVELOPMENT FEES	1,155,284	1,031,000	1,449,265	1,532,500	1,532,500
INTEREST INCOME	(54,177)	70,000	29,141	133,500	144,500
CONCESSIONS AND RENT	1,310,878	1,323,100	1,391,263	1,346,000	1,371,200
LICENSES & PERMITS	18,010	30,500	14,515	30,500	30,500
SAFETY FINES	135,200	150,000	127,048	150,000	150,000
SERVICE CHARGES	72,696	58,000	92,952	49,000	47,000
OTHER FEES	554,506	37,449	34,157	54,500	47,500
TOTAL	13,748,780	13,423,339	13,637,968	14,461,039	14,853,416



OTHER KEY BREAKOUTS

SOURCE	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
CONCESSIONS & RENT	1,310,878	1,323,100	1,391,263	1,346,000	1,371,200
FRANCHISE TAX WATER	118,040	115,000	138,087	125,000	125,000
FRANCHISE TAX GAS	39,179	50,000	47,000	50,500	51,000
FRANCHISE TAX ELECTRIC	120,038	130,560	125,000	130,000	132,600
FRANCHISE TAX CABLE	263,515	273,646	262,701	273,000	278,460
CONSTRUCTION PERMITS	469,226	462,000	750,000	690,000	690,000
PLAN CHECK FEES	259,623	220,000	290,000	283,000	283,000
VEHICLE CODE FINES	56,242	50,000	47,048	50,000	50,000
PARKING FINES	78,958	100,000	79,999	100,000	100,000
TOTAL	2,715,699	2,724,306	3,131,099	3,047,500	3,081,260





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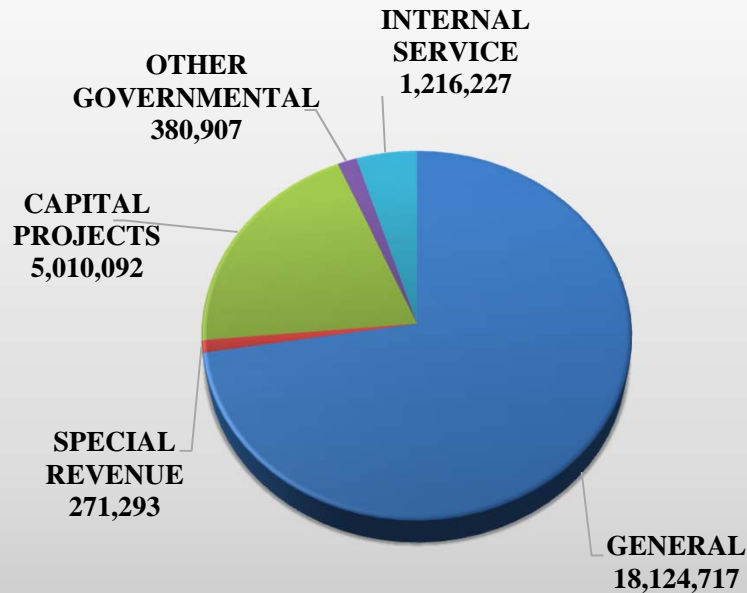
What We Use



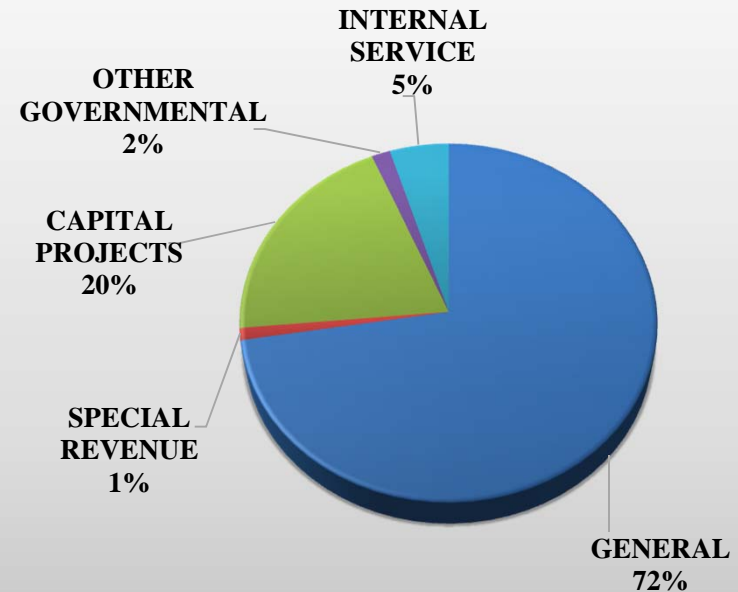
EXPENDITURES BY CATEGORY

FUND GROUP	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
GENERAL	13,184,895	12,797,244	12,258,494	18,124,717	18,430,669
SPECIAL REVENUE	5,585,137	5,279,054	5,193,990	271,293	290,545
CAPITAL PROJECTS	1,081,286	2,840,045	445,319	5,010,092	1,440,067
OTHER GOVERNMENTAL	356,220	677,091	319,380	380,907	320,682
INTERNAL SERVICE	1,142,446	1,438,305	1,160,087	1,216,227	1,250,776
TOTAL	21,349,984	23,031,740	19,377,270	25,003,237	21,732,739

FY 2018-19 Expenditure \$ By Fund Group



FY 2018-19 Expenditure % By Fund Group



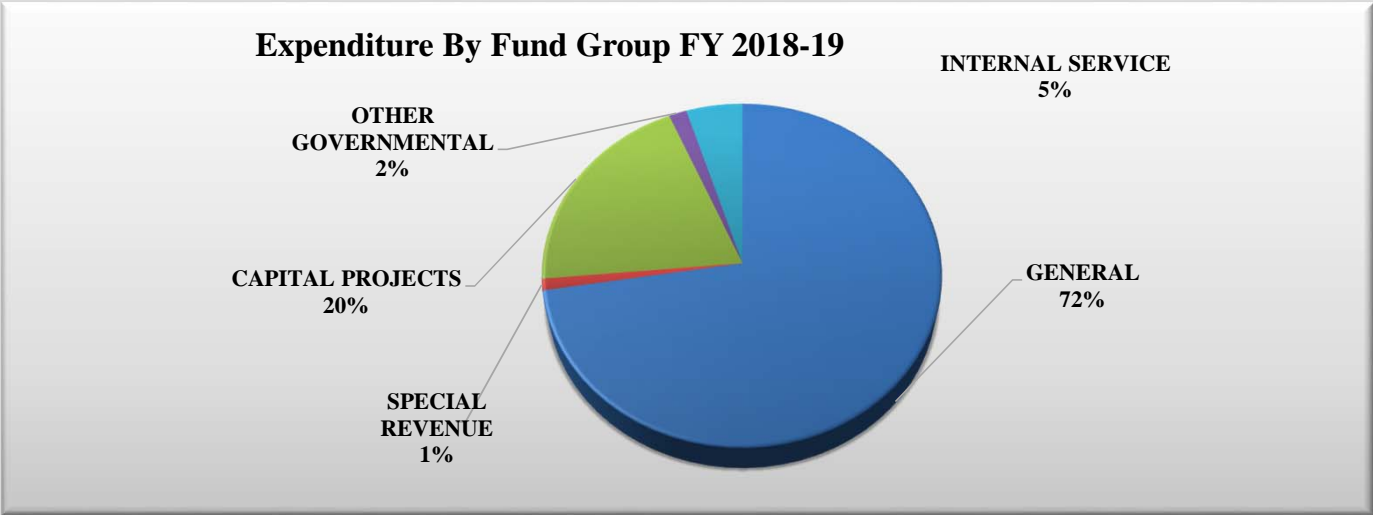
please note: the Internal Service Fund - Insurance Expenditures are also included as department allocations in the General Fund.

EXPENDITURES BY FUND

FUND NAME	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
GENERAL FUND					
GENERAL	13,184,895	12,762,244	12,258,494	18,124,717	18,430,669
STABLE	-	35,000	-	-	-
	13,184,895	12,797,244	12,258,494	18,124,717	18,430,669
SPECIAL REVENUE FUNDS					
SPECIAL PROJECTS	11,295	10,160	8,432	34,000	34,000
FIRE PARCEL TAX	4,688,663	5,006,988	4,972,773	-	-
PVE LAW ENFORCEMENT	-	-	-	-	-
TRANSIT PROP A	885,179	261,906	212,785	237,293	256,545
	5,585,137	5,279,054	5,193,990	271,293	290,545
CAPITAL PROJECT FUNDS					
CAPITAL IMPROVEMENT	1,066,462	2,068,550	402,960	4,218,903	1,073,750
SEWER	14,824	771,495	42,359	791,189	366,317
	1,081,286	2,840,045	445,319	5,010,092	1,440,067
OTHER GOVERNMENTAL FUNDS					
GAS TAX	339,071	363,724	317,913	306,207	315,982
DRUG INTERVENTION	-	-	-	-	-
POLICE GRANTS	14,145	-	-	-	-
CORRECTIONS	3,004	4,700	1,467	4,700	4,700
RMRA	-	-	-	-	-
MEASURE M	-	-	-	-	-
MEASURE R	-	-	-	-	-
TRANSIT PROP C	-	208,667	-	-	-
PARKLANDS	-	100,000	-	70,000	-
	356,220	677,091	319,380	380,907	320,682
INTERNAL SERVICE FUNDS					
EQUIP REPLACEMENT	64,269	459,807	181,591	222,960	159,350
INSURANCE	813,625	978,498	978,496	993,267	1,091,426
FIXED ASSET DEPRECIATION	264,552	-	-	-	-
	1,142,446	1,438,305	1,160,087	1,216,227	1,250,776
TOTAL	21,349,984	23,031,740	19,377,270	25,003,237	21,732,739

please note: the Internal Service Fund - Insurance Expenditures are also included as department allocations in the General Fund.

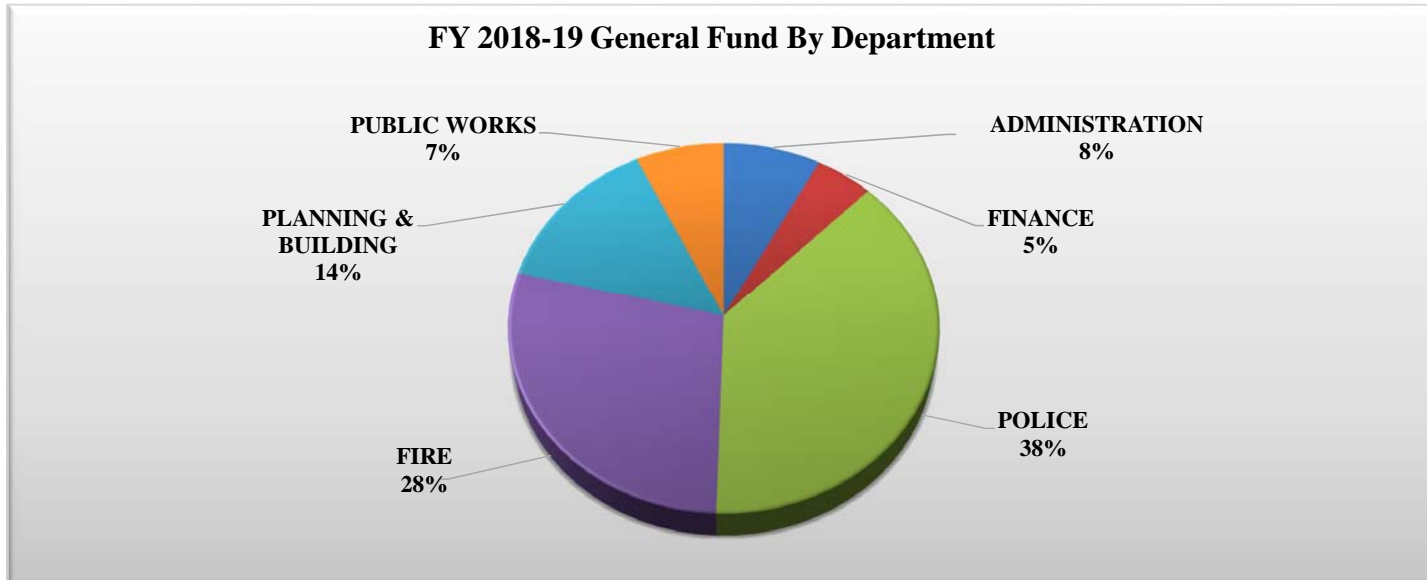
EXPENDITURES BY FUND



EXPENDITURES BY DEPT - FUNCTION

SERVICE AREA	ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
	2016/17	2017/18	2017/18	2018/19	2019/20
ADMINISTRATION	1,460,701	1,416,739	1,350,339	1,417,329	1,243,769
FINANCE	686,829	744,891	834,594	841,400	748,705
POLICE	7,148,618	7,133,988	6,586,586	6,896,226	7,137,129
FIRE	-	-	-	5,121,957	5,275,615
PLANNING & BUILDING	2,618,002	2,357,477	2,453,868	2,564,423	2,659,310
PUBLIC WORKS	1,270,744	1,109,149	1,033,107	1,283,382	1,366,141
STABLE	-	35,000	-	-	-
SUBTOTAL GENERAL FUND	13,184,895	12,797,244	12,258,494	18,124,717	18,430,669
SPECIAL REVENUE	5,585,137	5,279,054	5,193,990	271,293	290,545
CAPITAL PROJECTS	1,066,462	2,068,550	402,960	4,218,903	1,073,750
SEWER PROJECTS	14,824	771,495	42,359	791,189	366,317
OTHER GOVERNMENTAL	356,220	677,091	319,380	380,907	320,682
EQUIPMENT REPLACEMENT	64,269	459,807	181,591	222,960	159,350
INSURANCE	813,625	978,498	978,496	993,267	1,091,426
ISF - FIXED ASSET DEPRECIATION	264,552	-	-	-	-
SUBTOTAL OTHER FUNDS	8,165,089	10,234,496	7,118,776	6,878,520	3,302,070
TOTAL	21,349,984	23,031,740	19,377,270	25,003,237	21,732,739

please note: the Internal Service Fund - Insurance Expenditures are also included as department allocations in the General Fund.



EXPENDITURES BY PROGRAM

PROGRAM	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
CITY MANAGER	761,325	782,514	668,875	626,905	643,370
CITY ATTORNEY	191,137	191,900	233,054	213,000	203,000
CITY CLERK	221,622	296,892	276,321	280,197	238,539
NON-DEPARTMENTAL ADMINISTRATION	286,617	145,432	172,090	297,227	158,861
ADMINISTRATION	1,460,701	1,416,739	1,350,339	1,417,329	1,243,769
FINANCE	647,854	699,493	796,178	796,437	701,188
TREASURER	38,976	45,398	38,416	44,963	47,517
FINANCE	686,829	744,891	834,594	841,400	748,705
POLICE SERVICES	7,148,618	7,133,988	6,586,586	6,896,226	7,137,129
POLICE	7,148,618	7,133,988	6,586,586	6,896,226	7,137,129
FIRE SERVICES	-	-	-	5,121,957	5,275,615
FIRE	-	-	-	5,121,957	5,275,615
BUILDING	757,408	738,671	801,167	874,471	897,798
PLANNING	497,674	367,021	403,585	371,269	398,377
PARKLANDS	1,362,919	1,251,785	1,249,116	1,318,683	1,363,136
PLANNING & BUILDING	2,618,002	2,357,477	2,453,868	2,564,423	2,659,310
CITY PROPERTIES	209,063	177,501	165,363	206,403	193,449
PUBLIC WORKS	963,232	829,263	775,066	883,429	909,830
STREETS	98,449	102,385	92,678	193,551	262,862
PUBLIC WORKS	1,270,744	1,109,149	1,033,107	1,283,382	1,366,141
STABLE IMPROVEMENTS	-	35,000	-	-	-
STABLE FUND	-	35,000	-	-	-
TOTAL GENERAL FUND	13,184,895	12,797,244	12,258,494	18,124,717	18,430,669
PUBLIC WORKS	10,406	10,160	8,432	34,000	34,000
SPECIAL PROJECTS - DIRECT	890	-	-	-	-
SPECIAL PROJECTS	11,295	10,160	8,432	34,000	34,000
FIRE SERVICES	4,688,663	5,006,988	4,972,773	-	-
FIRE PARCEL TAX	4,688,663	5,006,988	4,972,773	-	-
NON-DEPARTMENTAL	6,016	5,310	-	6,740	6,740
PROP A EXCHANGE	879,163	256,596	212,785	230,553	249,805
TRANSIT PROP A	885,179	261,906	212,785	237,293	256,545
TOTAL SPECIAL REVENUE FUNDS	5,585,137	5,279,054	5,193,990	271,293	290,545
CAPITAL IMPROVEMENTS	1,066,462	2,068,550	402,960	4,218,903	1,073,750
CAPITAL IMPROVEMENTS FUND	1,066,462	2,068,550	402,960	4,218,903	1,073,750
SALARIES & BENEFITS	-	-	-	7,189	7,242

EXPENDITURES BY PROGRAM

PROGRAM	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SUPPLIES & SERVICES	-	7,500	-	359,000	359,075
CAPITAL IMPROVEMENTS	14,824	763,995	42,359	425,000	-
SEWER FUND	14,824	771,495	42,359	791,189	366,317
TOTAL CAPITAL PROJECTS FUNDS	1,081,286	2,840,045	445,319	5,010,092	1,440,067
STREETS	339,071	363,724	317,913	306,207	315,982
GAS TAX FUND	339,071	363,724	317,913	306,207	315,982
POLICE SERVICES	14,145	-	-	-	-
POLICE GRANTS (SLES) FUND	14,145	-	-	-	-
POLICE SERVICES	3,004	4,700	1,467	4,700	4,700
CORRECTIONS FUND	3,004	4,700	1,467	4,700	4,700
PROP C TRANSIT	-	208,667	-	-	-
TRANSIT PROP C	-	208,667	-	-	-
PARKLANDS	-	100,000	-	70,000	-
PARKLANDS	-	100,000	-	70,000	-
TOTAL OTHER GOVERNMENTAL FUNDS	356,220	677,091	319,380	380,907	320,682
EQUIPMENT REPLACEMENT	64,269	459,807	181,591	222,960	159,350
EQUIP REPLACEMENT FUND	64,269	459,807	181,591	222,960	159,350
CITY INSURANCE	813,625	978,498	978,496	993,267	1,091,426
INSURANCE FUND	813,625	978,498	978,496	993,267	1,091,426
ISF - FIXED ASSET DEPRECIATION	264,552	-	-	-	-
TOTAL INTERNAL SERVICE FUNDS	1,142,446	1,438,305	1,160,087	1,216,227	1,250,776
TOTAL	21,349,984	23,031,740	19,377,270	25,003,237	21,732,739
Less Capital Expenditures				(4,713,903)	(1,073,750)
Operational Expenditures				20,289,334	20,658,989

please note: the Internal Service Fund - Insurance Expenditures are also included as department allocations in the General Fund.

Capital Projects

PROJECTS	Fund	PROJECT NUMBER	TYPE	FUNDING	ADOPTED 2018/19	PLANNED 2019/20
STREETS & ROADWAYS						
Street Construction & Maintenance	30	80800	Annual	CIP/Meas R	364,000	360,000
On-Call Roadway Maintenance/Repairs	30	80891	Annual	CIP/Meas R	412,580	180,000
Slurry Seal	30	80050	Annual	CIP	242,800	240,000
Curb & Gutter	30	81300	Annual	CIP	126,523	75,000
ADA Upgrades Citywide	30	80896	Ongoing	CIP	302,500	105,000
Cross Gutter	30	80103	Annual	CIP	35,000	35,000
PVDW (Triangle and Civic Center) Roadway Geometric Study	30	80909	One Time	CALTRANS	100,000	-
TRAFFIC SAFETY						
Traffic Calming Projects	30	80047	Annual	CIP	27,500	28,750
Guardrail Project	30	81310	One Time	HSIP Grant	253,000	-
Reflective Roadway Regulatory Signs	30	81315	Ongoing	CIP	100,000	-
FACILITY IMPROVEMENTS						
City Hall Safety Project	30	80849	One Time	CIP	110,000	-
City Hall ADA Improvement	30	80855	Ongoing	CIP	188,000	-
EOC Conversion	30	80898	One Time	CIP	47,000	-
Server Room Upgrade/Relocation	30	80899	One Time	CIP	150,000	-
ADA Upgrades for City Hall & Police Station Entrance	30	80900	One Time	CIP	200,000	-
INFRASTRUCTURE						
Repair Storm Drains	30	80100	Annual	CIP	400,000	50,000
Catch Basin Replacements	30	80102	Annual	CIP	375,000	-
City Storm Drain #3 Outfall Repair (Christmas Tree Cove)	30	80904	One Time	CIP	300,000	-
Sewer Conditions Assessment	62	80158	One Time	SEWER	100,000	-
Via Coronel / Via Zurita Upgrades	62	80155	One Time	SEWER	325,000	-
MS4: Full Capture Trash Devices: Santa Monica Bay	30	80159	One Time	CIP/Prop 84 Grant	210,000	-
CITY BEAUTIFICATION						
Farnham Martin Park Fountain Upgrades	30	80910	One Time	CIP	23,500	-
Rossler Fountain Upgrade	30	80911	One Time	CIP	1,500	-
Lunada Bay Plaza Enhancements	30	80913	One Time	CIP	150,000	-
Street Tree Inventory	30	80916	One Time	CIP	50,000	-
Tree Management Plan	30	80906	One Time	CIP	50,000	-
Parklands Projects	31	80920	Ongoing	PARKLANDS	70,000	-
TOTAL					4,713,903	1,073,750
CIP	30				4,218,903	1,073,750
PARKLANDS	31				70,000	-
SEWER	62				425,000	-
					4,713,903	1,073,750



Department Budgets

Administration

Finance

Police

Fire & Paramedic Services

Planning & Building

Public Works



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Administration

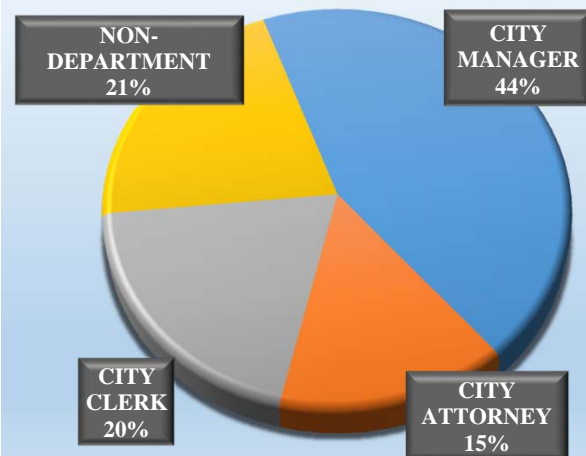
ADMINISTRATION

Guided by the highest principles of public policy and law, our mission is to provide exemplary service to the Community, City Council and our fellow Employees with a commitment to integrity, efficiency, professionalism and cooperation.

RESOURCES

Service Area	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
CITY MANAGER	761,325	782,514	668,875	626,905	643,370
CITY ATTORNEY	191,137	191,900	233,054	213,000	203,000
CITY CLERK	221,622	296,892	276,321	280,197	238,539
NON-DEPARTMENTAL	286,617	145,432	172,090	297,227	158,861
NON-DEPARTMENTAL (26 Prop A)	6,016	5,310	-	6,740	6,740
TOTAL FUND EXPENDITURES	1,466,717	1,422,049	1,350,339	1,424,069	1,250,509

PROGRAMS



Key Budget Changes/Comments

Overall, changes include increases in fixed and mandated costs.

Training has been provided for cross-training, implementation of 'best management practices' and professional development.

Tuition reimbursement is consistent with the Memorandum of Understanding with labor unions and encompasses funds that had previously been distributed within individual Departments.

Labor Counsel services have increased in FY 2018-19 for labor negotiations.

The City Clerk Department includes upcoming elections.

City Manager

RESOURCES

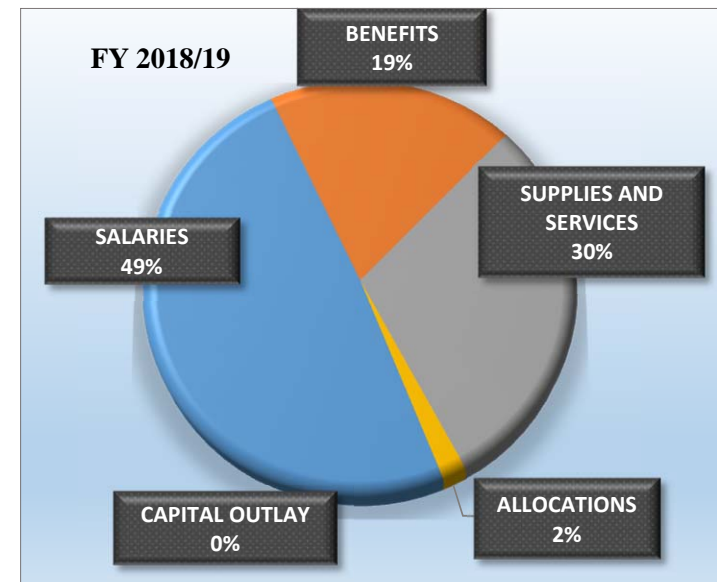
Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	426,473	452,952	386,495	307,740	307,740
BENEFITS	124,937	122,780	117,447	120,675	139,974
SUPPLIES AND SERVICES	198,371	194,802	152,952	187,402	182,518
ALLOCATIONS	9,998	11,981	11,981	11,088	13,138
CAPITAL OUTLAY	1,546	-	-	-	-
TOTAL	761,325	782,514	668,875	626,905	643,370

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	3.000	3.000	3.000	2.000	2.000
PART TIME	0.500	0.500	0.500	0.500	0.500
TOTAL	3.500	3.500	3.500	2.500	2.500

What We Do:

The City Manager is appointed by the City Council and serves as the City's Chief Administrative Officer. Responsibilities include the implementation of City Council policies. Specific duties include, for example, implementing the City Council's priorities; providing policy recommendations to the City Council; meeting with the public; attending City Council meetings and representing the City; administrative oversight of the day-to-day operations of the City and all personnel, directly and through department heads; presenting, implementing and insuring a balanced budget and adherence to fiscal policies; and addressing any and all issues and projects.

The City Manager also maintains a close working relationship with other governmental agencies on topics facing the City and serves as the primary liaison between City administration, community groups and citizens. The City Manager's Department also oversees Personnel and Risk Management.



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CITY MANAGER					
2000	ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
40005 Salaries	421,377	447,732	381,275	302,520	302,520
40007 Car Allowance	4,393	4,500	4,500	4,500	4,500
40008 Phone Allowance	703	720	720	720	720
41055 Overtime	-	-	-	-	-
SALARIES	426,473	452,952	386,495	307,740	307,740
50080 Retirement	43,106	45,022	45,591	53,343	67,221
50085 Workers' Compensation	2,488	2,828	2,828	3,279	3,241
50090 Health Insurance	65,976	66,129	61,360	58,199	63,657
50091 Disability Insur	1,035	2,309	1,392	1,392	1,392
50094 Social Security	-	-	764	-	-
50095 Medicare	6,165	6,492	5,512	4,462	4,462
50097 Unemployment Insurance	6,168	-	-	-	-
BENEFITS	124,937	122,780	117,447	120,675	139,974
61105 Dues & Memberships	5,035	3,725	3,500	5,030	5,220
61115 Mileage	-	-	-	-	-
61120 Training	47,729	27,500	7,439	49,507	48,400
61125 Subscriptions	-	225	-	-	-
61130 Travel & Meetings	3,605	3,575	2,566	5,350	3,575
62215 Printing & Binding	-	-	-	-	-
62290 General Service	1,373	1,377	969	1,500	1,530
64425 Professional Services	69,155	137,100	122,622	87,200	87,200
64430 Contractual Service	25,000	-	6,000	24,000	24,000
62244 Legal Services	33,191	8,000	1,925	-	-
64599 Hiring	5,044	4,300	4,545	6,865	6,993
64680 Employee Recognition	8,240	9,000	3,387	7,950	5,600
SUPPLIES & SERVICES	198,371	194,802	152,952	187,402	182,518
66605 Insurance Allocation	9,998	11,981	11,981	11,088	13,138
ALLOCATIONS	9,998	11,981	11,981	11,088	13,138
70770 Computer Equipment	1,546	-	-	-	-
CAPITAL OUTLAY	1,546	-	-	-	-
TOTAL	761,325	782,514	668,875	626,905	643,370

Achievements/Performance Outputs:

- **Human Resources**
 - Filled vacancies of Police Services Officer, Police Officer, City Clerk, Police Chief, Senior Accountant, Financial Services Technician, Elections Assistant, and Administrative Analyst
- **Palos Verdes Estates Internship Program**
 - Summer/Fall 2017 - 4 students
 - Spring 2018 - 6 students
 - Summer 2018 - 17 students
- **Community Outreach Efforts**
 - Collaborated with Davenport Institute for community engagement
 - Commenced 2nd annual Citizens Academy
 - Published quarterly City newsletters
 - Facilitated annual City Council/Planning Commission/Homes Association Meeting
 - Business Community meetings
 - Conducted meetings and strengthened relations with Concessionaires
 - Facilitated Ad Hoc meetings among Chairs and Vice-Chairs of the Planning Commission, Parklands Committee and Traffic Safety Committee
 - Processed Special Event Applications and Film Permits
 - Initiated and maintained social media platforms
 - Established the Technology Task Force, Technology Advisory Committee, Investment Policy Advisory Committee, Finance Advisory Committee, and Law Enforcement Services Special Tax Oversight Committee
- **Intergovernmental Relations**
 - Participated in South Bay Cities Council of Governments
 - Participated in the Los Angeles Division of the League of California Cities
 - Participated in League of California Cities
- **Established Workers' Compensation Return to Work Program**
- **Labor Negotiations**
- **Employee Relations**

Goals/Performance Standards:

- Increase and expand citywide, community communications
- Implement infrastructure improvements including traffic flow enhancements in the vicinity of City Hall and Lunada Bay Plaza improvements
- Professional Development and Skills Training
- Labor Negotiations & Employee Relations
- Enhanced Connectivity with Community through social media outlets
- Utilize Davenport Institute to increase civic engagement/participation and develop engagement manual
- Technology Enhancements
- Inter-governmental relations with other agencies
- Inventory and depreciation schedule of fixed assets and equipment

City Attorney

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SUPPLIES AND SERVICES	191,137	191,900	233,054	213,000	203,000
TOTAL	191,137	191,900	233,054	213,000	203,000

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00

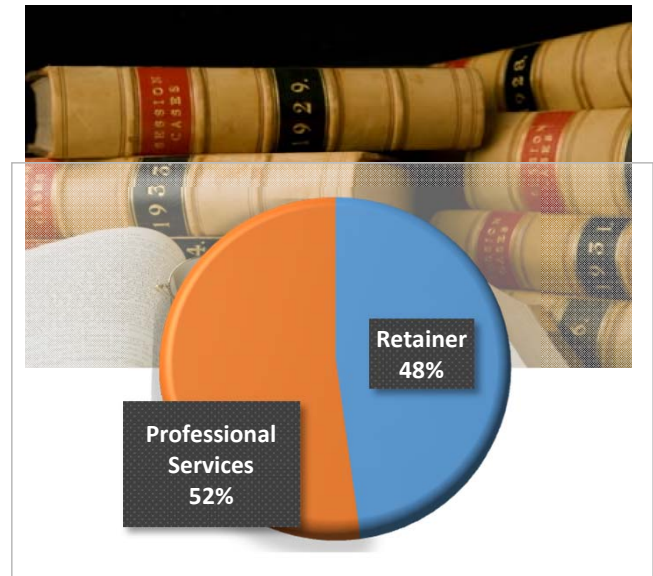
What We Do:

This function's objective is to practice “preventative law” in connection with advisory matters to minimize the potential for litigation.

The City Attorney is retained by the City Council on a part-time basis to advise the Council, City Manager, staff, and Commissions on matters of law as they relate to City activities. The City Attorney represents the City in litigation and drafts ordinances, resolutions, contracts, agreements, and other legal documents. Regular attendance at City Council, Planning Commission and other meetings as necessary.

Since April 2010, Christi Hogin of the law firm Jenkins & Hogin LLP has served as the City Attorney and has since assigned the agreement to Best, Best & Kreiger LLP. The contract with Best, Best & Krieger LLP provides a flat retainer for general legal services with no cap on hours. Hourly rates are applied for other services, including litigation.

Professional Services reflects costs associated with Municipal Code revisions and recodification.



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CITY ATTORNEY

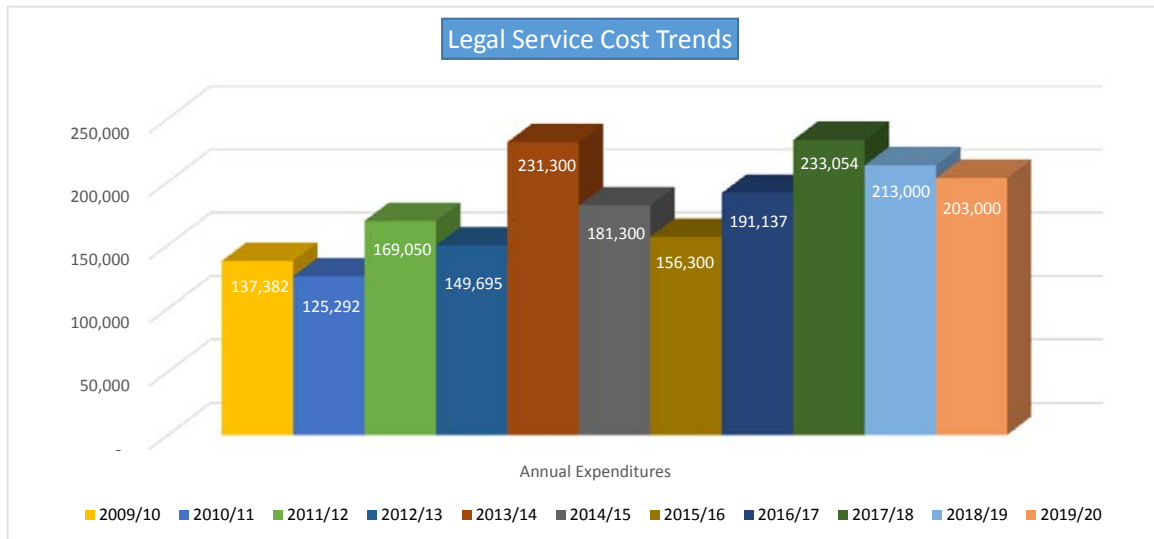
3040		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items		2016/17	2017/18	2017/18	2018/19	2019/20
62244	Legal Services	3,552	-	-	-	-
64418	Retainer	93,500	102,000	93,500	102,000	102,000
64425	Professional Services	94,085	89,900	139,554	111,000	101,000
	SUPPLIES AND SERVICES	191,137	191,900	233,054	213,000	203,000
	TOTAL	191,137	191,900	233,054	213,000	203,000

Goals:

Practice "preventative law" in connection with advisory matters to minimize the potential for litigation and protect the City.

Provides legal guidance and direction in the following areas:

- City Attorney/General Counsel
- Election Law
- Brown Act
- Conflict of Interest/Ethics
- CEQA
- Water Quality (NPDES)
- Coastal Act
- Land use
- Ordinance and resolution
- Litigation



City Clerk

Resources

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	114,253	128,197	104,784	106,180	106,180
BENEFITS	20,313	17,996	15,542	19,978	24,170
SUPPLIES AND SERVICES	82,304	133,801	134,893	145,908	98,915
ALLOCATIONS	4,752	5,949	5,949	5,506	6,524
CAPITAL OUTLAY	-	10,949	15,152	2,625	2,750
TOTAL	221,622	296,892	276,321	280,197	238,539

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	0.500	0.500	0.500	0.500	0.500
PART TIME	1.686	1.686	1.686	0.563	0.563
TOTAL	2.186	2.186	2.186	1.063	1.063

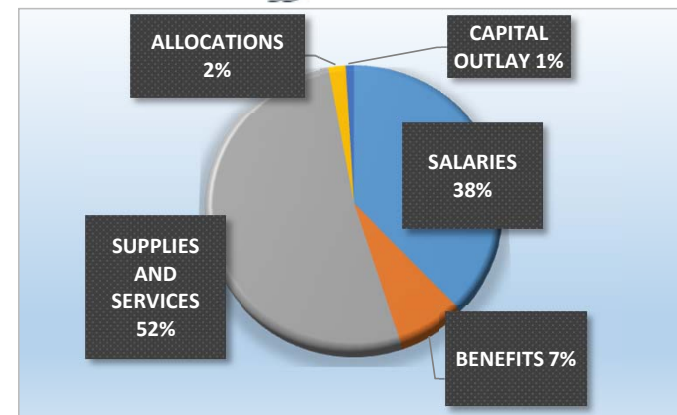
What We Do:

This function works with the City Manager's office to ensure that legislative processes are open and accessible and serves as a link between residents, public and government through the dissemination of information, and to ensure the preservation, access and integrity of records required to be stored for legal and business purposes.

The City Clerk's office is responsible for the preparation and distribution of City Council agendas; maintains Action Minutes, records and legislative history of City Council actions; provides safe keeping and storage of the City's official records and archives; provides records retrieval and legislative research for City departments and the public.

This office performs centralized processing of all legal notices; maintains campaign and economic interest statement filings; administers municipal elections; updates and maintains the City's Municipal Code; maintains custody of the City Seal; administers the City's centralized Records Management Program and record keeping system.

Welcome to the
*City Clerk's
Office*



The Sharper Pencil

CITY CLERK		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
3010	Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
40005	Salaries City	108,357	125,497	101,104	103,680	103,680
40010	Temporary Salaries / OT	5,874	2,700	2,500	2,500	2,500
41055	Regular Overtime	22	-	1,180	-	-
	SALARIES	114,253	128,197	104,784	106,180	106,180
50080	Retirement	11,706	14,343	12,295	16,468	20,674
50085	Workers' Compensation	929	1,058	1,058	1,226	1,212
50090	Health Insurance	6,062	128	64	100	100
50091	Disability Insur	60	647	365	365	365
50094	Social Security	-	-	301	-	-
50095	Medicare	1,557	1,820	1,460	1,819	1,819
50097	Unemployment	-	-	-	-	-
	BENEFITS	20,313	17,996	15,542	19,978	24,170
61105	Dues & Memberships	215	325	130	175	200
61120	Training	1,450	-	1,600	3,200	-
61130	Travel & Meetings	(150)	565	900	900	925
62225	Public Information	21,911	19,525	20,628	23,306	24,700
62245	Legal Publishing	2,628	2,000	5,679	8,000	9,000
62265	Elections	26,875	74,566	71,884	80,400	31,500
62290	General Service	7,120	8,262	2,705	2,700	2,700
64425	Professional Services	11,633	20,450	16,381	17,370	19,390
64430	Contractual Service	10,623	8,108	14,985	9,857	10,500
	SUPPLIES & SERVICES	82,304	133,801	134,893	145,908	98,915
66605	Insurance Allocation	4,752	5,949	5,949	5,506	6,524
	ALLOCATIONS	4,752	5,949	5,949	5,506	6,524
70740	Office Equipment	-	2,500	6,703	2,625	2,750
70770	Computer Equipment	-	8,449	8,449	-	-
	CAPITAL OUTLAY	-	10,949	15,152	2,625	2,750
	TOTAL CITY CLERK	221,622	296,892	276,321	280,197	238,539



Achievements/Performance Outputs:

- **April 10, 2018 Special Municipal Election** – the City Clerk's office successfully implemented a stand-alone election in full compliance with the provisions of the Elections Code.
- **Records Management** – Enabling the City Clerk's office to apply efficient and cost-effective methods for utilization, maintenance, retention, preservation and destruction of records retained by the City.
- **Conflict of Interest Code** – Facilitated the review and update the City's Conflict of Interest Code to reflect all officers, employees, Commission/Committee members or consultants for appropriate disclosure of economic interests in accordance with the Government Code.
- **On-going Operations** – Maintained on-going department functions including agenda preparation and publishing of 44 City Council Agendas, City Council Action Minutes, legal noticing, responses to 60 Public Records Act requests, contract management, website updates, codified and posted Municipal Code updates, and coordination of annual financial disclosure filings of public officials.

Goals/Performance Standards:

- **Municipal Election** - Conduct the March 2019 General Municipal Election.
- **Records Management** – Fully implement the public-facing portal of Questys to make digital records of the City available and searchable through the City's website, allowing for more transparency and accessibility to residents, and in turn reducing the number of Public Records Act requests received by the City Clerk's office. Continue to digitalize future and historical City records to be uploaded into the Questys database.
- **City Website** – Participate and play an integral role in the update of the City's website to enhance the City's online presence to the public. Implement strategies to enhance website readership and subscriptions for e-notification. Facilitate web posting of all digitally recorded video of City Committee meetings, Action Minutes for all Commissions and Committees, financial reports etc.
- **Public Records Act requests** - Continue to efficiently and successfully fill all incoming Public Records Act requests for the City.

Non-Departmental

NON-DEPARTMENTAL

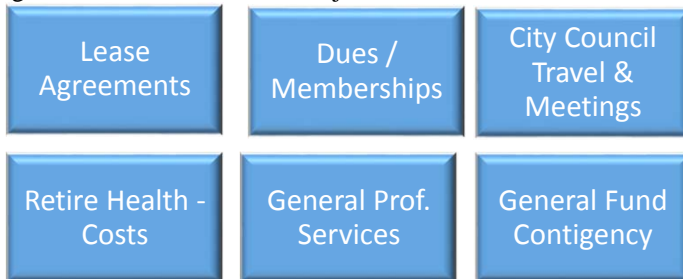
Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	-	-	-	-	-
BENEFITS	21,287	43,000	73,002	20,400	23,700
SUPPLIES AND SERVICES	228,607	54,235	45,581	234,048	83,226
ALLOCATIONS	42,739	53,507	53,507	49,519	58,675
TOTAL	292,633	150,742	172,090	303,967	165,601

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00

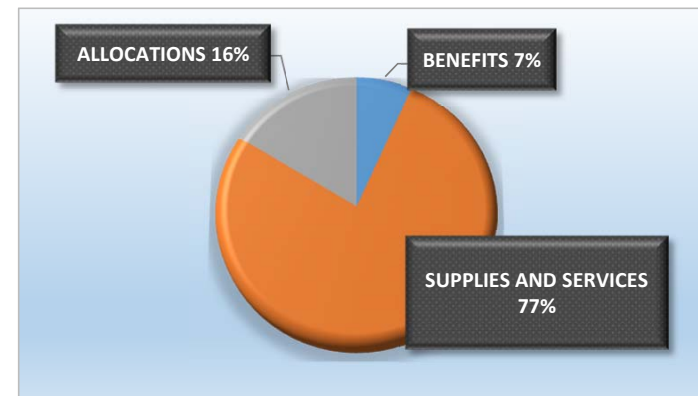
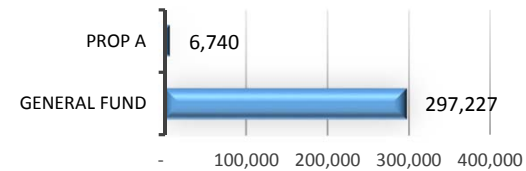
What We Do:

The Non-Departmental budget contains funding for citywide obligations, which are not specifically attributable to any one department. Costs for City professional memberships and business meetings are provided for here.

This is often thought of as a "Shared Services" cost center that provides for a sundry of generic costs that are most efficiently managed on a centralized basis. Major dollars include:



FY 18/19 FUNDING



The Sharper Pencil



NON-DEPARTMENTAL					
3160	ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
50090 Health Insurance - Cobra	558	18,300	49,302	-	-
50092 Flexible Spending Accounts	900	600	600	600	600
50093 Employee Wellness	29	1,000	-	-	-
50096 Retiree Health Stipend	19,800	23,100	23,100	19,800	23,100
BENEFITS	21,287	43,000	73,002	20,400	23,700
61105 Dues & Memberships	9,440	9,590	18,783	12,491	12,591
61105 Dues & Memberships (26)	6,016	5,310	-	6,740	6,740
61125 Subscriptions	470	435	712	695	695
61130 Travel & Meetings	3,759	3,500	2,752	5,885	5,950
62290 General Services	132	1,000	278	-	-
64419 LA County Processing Fee	98,845	-	-	-	-
64425 Professional Service	279	-	286	-	-
64430 Contractual Services	1,465	1,900	1,951	2,050	2,150
64520 SB Juv. Diversion	-	-	-	-	-
65090 Lease Agreement	18,401	19,600	12,517	25,100	25,100
66601 Contingency Reserve	89,801	12,900	8,302	181,087	30,000
SUPPLIES AND SERVICES	228,607	54,235	45,581	234,048	83,226
66605 Insurance Allocation	42,739	53,507	53,507	49,519	58,675
ALLOCATIONS	42,739	53,507	53,507	49,519	58,675
TOTAL NON-DEPARTMENTAL	292,633	150,742	172,090	303,967	165,601
GENERAL FUND	286,617	145,432	172,090	297,227	158,861
OTHER FUNDS	6,016	5,310	-	6,740	6,740
TOTAL	292,633	150,742	172,090	303,967	165,601

Finance

FINANCE

To safeguard the assets of the City, maintain regulatory compliance, promote long-term fiscal and technology strategic planning, provide exceptional customer service with timely, relevant and accessible information sharing.

RESOURCES

Service Area	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
FINANCE	647,854	699,493	796,178	796,437	701,188
CITY TREASURER	38,976	45,398	38,416	44,963	47,517
TOTAL EXPENDITURES	686,829	744,891	834,594	841,400	748,705

Budgeting	Forecasting
Audit	Fiscal Policy
Banking	Payroll
Purchasing	Payments
Revenue Collection	Regulatory Compliance
Management Info Systems	Citywide Technology

Key Budget Changes/Comments

FY 18/19 salaries and benefits reflect a fully staffed department by year end, a part-time budget analyst and partial reduction in use of consultant support services. FY19-20 does not include the part-time budget analyst position and further reduction in use of consultant support services. Benefits reflect increases in CalPERS pension rates and medical coverage.

The City Treasurer budget reflects a full time accounting staffing FTE allocation of 20% of one Financial Services Technician.

Professional services includes reduction in use of consultant support services. FY 18-19 includes fees to study, analyze and develop strategy alternatives for CalPERS unfunded accrued liability.

Contract services reflect annual fee increases for HdI Business License contract and new IT related charges.

Finance

RESOURCES

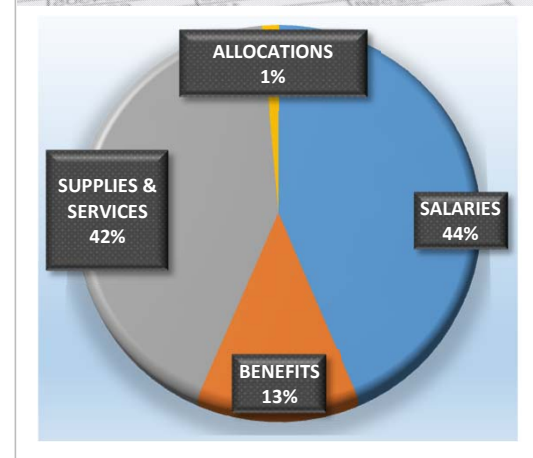
Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	298,493	301,620	277,238	348,448	308,047
BENEFITS	86,386	83,555	70,654	100,320	123,579
SUPPLIES & SERVICES	253,409	298,341	436,310	336,585	256,430
ALLOCATIONS	9,566	11,976	11,976	11,084	13,133
CAPITAL OUTLAY	-	4,000	-	-	-
TOTAL	647,854	699,493	796,178	796,437	701,188

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	4.00	4.00	4.00	4.00	4.00
PART TIME	0.00	0.00	0.00	0.50	0.00
TOTAL	4.00	4.00	4.00	4.50	4.00

What We Do:

Finance is responsible for a broad range of core financial duties, operational and capital budgeting, long-term forecasting and planning, fiscal policy development, banking and investments support, financial system administration; maintaining internal controls; compliance with regulatory reporting, annual audits, State Controller's filings, Gas Tax reporting, state and federal grant tracking as well as numerous other county, state and federal government fiscal requirements. The department also handles general tax filings and debt administration and guides the City's Information Technology initiatives.

Core duties include: collection and recording of all revenue, posting expenditures to accounting records, preparation of interim financial reports to the City Council and staff; bank monitoring, reconciliation and treasury reporting; monitoring of business licensing and animal licenses; preparing payroll; biweekly processing of all obligations and invoices for payment for review and approval by City administration and City Council; ensuring payment and filing of demands and compliance with City purchasing procedures; preparing and distributing monthly financial management reports to staff; and reviewing staff report fiscal impacts.



The Sharper Pencil

FINANCE

3000 Line Items	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
40005 Salaries	293,350	293,900	273,583	341,728	301,327
40007 Car Allowance	4,393	4,500	2,250	4,500	4,500
40008 Phone Allowance	703	720	360	720	720
41055 Regular Overtime	47	2,500	1,045	1,500	1,500
SALARIES	298,493	301,620	277,238	348,448	308,047
50080 Retirement	29,089	25,696	22,152	39,995	50,986
50085 Workers' Compensation	1,526	1,741	1,760	2,018	1,994
50090 Health Insurance	50,799	50,341	38,531	51,002	64,344
50091 Disability Insur	749	1,515	791	1,690	1,539
50094 Social Security	-	-	3,442	1,500	-
50095 Medicare	4,222	4,262	3,978	4,115	4,716
BENEFITS	86,386	83,555	70,654	100,320	123,579
61105 Dues & Memberships	795	955	740	795	795
61120 Training	2,897	5,055	835	5,830	5,830
61125 Subscriptions	-	-	-	-	-
61130 Travel & Meetings	247	400	-	-	-
62215 Printing & Binding	2,218	3,100	1,479	2,094	2,094
62225 Public Information	-	-	1,400	1,400	1,400
62290 General Service	3,462	4,365	1,823	3,500	3,500
64425 Professional Services	109,938	122,409	249,418	116,393	41,641
64599 Hiring	(63)	-	-	-	-
64430 Contractual Services	133,915	162,057	180,615	206,573	201,169
SUPPLIES & SERVICES	253,409	298,341	436,310	336,585	256,430
66605 Insurance Allocation	9,566	11,976	11,976	11,084	13,133
66606 Services Allocation	-	-	-	-	-
ALLOCATIONS	9,566	11,976	11,976	11,084	13,133
70770 Computer Equipment	-	4,000	-	-	-
70730 Furniture & Fixtures	-	-	-	-	-
CAPITAL OUTLAY	-	4,000	-	-	-
TOTAL FINANCE	647,854	699,493	796,178	796,437	701,188

Achievements/Performance Outputs:

- Completed the Bi-Annual FY18-19 and FY19-20 budget.
- Completed the FY 16/17 Comprehensive Annual Financial Report (CAFR)
- Received the GFOA national excellence award for the 2016 CAFR. The City has been recognized with this award each year since 1991.
- Arranged for audit of City's Beach Club and Palos Verdes Stables (6-30-18) and Tennis Club (12-31-17).
- Utilizing the OpenGov Portal to access information of City disbursements and working on full implementation of City's financials.
- Continued to enhance budget model strengthening the department's ability to respond quickly to various budget requests.
- Implemented several new banking processes -
 - Remote Deposit Capture - streamlining bank deposit process.
 - ACH Payroll Deduction Payments - streamlining ICMA deposits.
 - Check Positive Pay - check verification to eliminate potential fraud.

Goals/Performance Standards:

- Complete another "clean" fiscal audit in a timely basis and filed all state regulatory reports.
- Support planning for upcoming capital improvements and funding strategies.
- Upgrade existing financial systems and related server software specifications. Research options for cloud based upgrade.
- Complete implementation of a integrated payroll timekeeping system.
- Update the citywide purchasing and fiscal policy.
- Implement an integrated cash register.
- Review and enhance performance measures.
- Submit City investment policy for CMTA certification program in concert with the City Treasurer.
- Complete a contract tracking mechanism so user departments can know the portion of their budget already committed to active contracts.
- Support City Management through FY18/19 labor negotiations.
- Complete Implementation of OpenGov portal and reporting.
- Streamline SmartGov development fee revenue accounting reporting.
- Complete monthly cash-flow schedule.
- Facilitate review of Reserve Policy.

City Treasurer

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	13,300	10,585	7,005	11,222	12,372
BENEFITS	4,971	4,463	2,898	5,150	5,625
SUPPLIES & SERVICES	15,822	24,238	22,399	22,932	22,816
ALLOCATIONS	4,883	6,114	6,114	5,658	6,704
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	38,976	45,398	38,416	44,963	47,517

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
ELECTED	1.00	1.00	1.00	1.00	1.00
FULL TIME	0.20	0.20	0.20	0.20	0.20
PART TIME	0.00	0.00	0.00	0.00	0.00
TOTAL	1.20	1.20	1.20	1.20	1.20

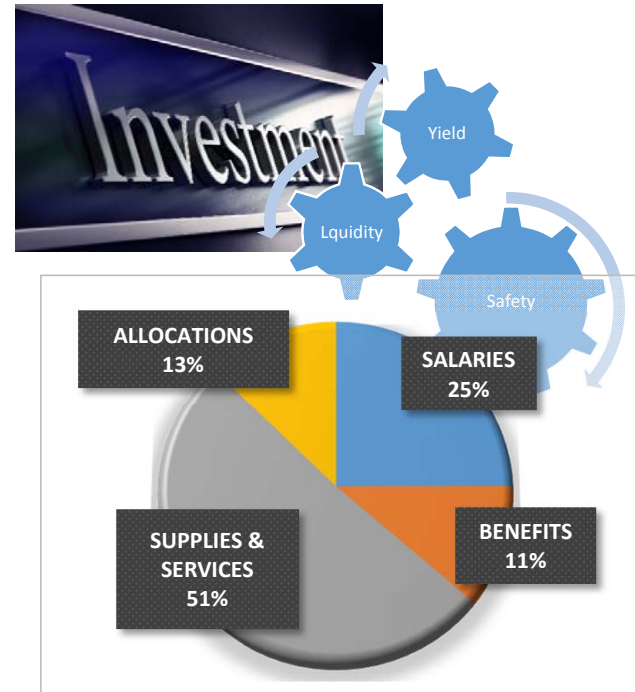
What We Do:

The Treasury function is comprised of the City's elected treasurer position and allocated finance support staff. Its key role is to monitor banking relationships, cash balances and investment activities to ensure proper governing body reporting and oversight.

The City participates both in Statewide liquid investment pools and highly rated US government securities and bank securities of deposits.

The City Treasurer serves a four-year term and is voted upon at the City's General Municipal Election (March; odd-numbered years). The City Treasurer is responsible for investment of City funds and with assistance of staff, manages the City's daily cash flow needs.

The Treasurer is responsible for banking and custody service agreements and ensuring that investments conform to the City's adopted investment policy. Information on the City's investments can be found in the Notes to the City's Comprehensive Annual Financial Report.



The Sharper Pencil



Achievements/Performance Outputs:

- Provided quarterly interest earnings updates to Council.
- Updated the annual investment policies.
- Maintained a safe and diversified investment portfolio.
- Incurred no realized investment principal losses.
- Received daily banking reporting.

Goals/Performance Standards:

- Maintain a reasonable investment yield benchmark.
- Continue to build and diversify the City's investment ladder.
- Maintain periodic reporting to City Council:
 - Quarterly investment reports
 - Annual investment reports
- Continue to review City disbursements and check reviews.
- Coordinate bank balance activity with finance staff.

CITY TREASURER					
3020	ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
40005 Salaries	13,300	10,585	7,005	11,222	12,372
41055 Regular Overtime	-	-	-	-	-
SALARIES	13,300	10,585	7,005	11,222	12,372
50080 Retirement	1,202	703	679	1,192	1,467
50085 Workers' Compensation	100	120	120	139	138
50090 Health Insurance	3,396	3,431	1,964	3,601	3,781
50091 Disability Insur	80	55	34	55	60
50095 Medicare	193	153	101	163	179
50097 Unemployment Insurance	-	-	-	-	-
BENEFITS	4,971	4,463	2,898	5,150	5,625
61105 Dues & Memberships	65	200	155	155	155
61120 Training	-	500	-	-	-
61125 Subscriptions	-	-	-	-	-
61130 Travel & Meetings	(32)	2,000	-	-	-
62215 Printing & Binding	-	-	-	-	-
62290 General Service	282	140	235	235	235
63320 Misc. Equip. Supplies	-	-	-	-	-
64480 Banking Services	15,507	21,398	22,009	22,542	22,426
SUPPLIES & SERVICES	15,822	24,238	22,399	22,932	22,816
66605 Insurance Allocations	4,883	6,114	6,114	5,658	6,704
ALLOCATIONS	4,883	6,114	6,114	5,658	6,704
TOTAL CITY TREASURER	38,976	45,398	38,416	44,963	47,517

Police

Police

The mission of the Palos Verdes Estates Police Department is to provide an assurance of safety, comfort and tranquility to the community; while in this endeavor maintaining the utmost in professionalism, competence, integrity, and discipline.

RESOURCES

Service Area	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
POLICE	7,165,767	7,138,688	6,588,053	6,900,926	7,141,829
TOTAL EXPENDITURES	\$ 7,165,767	\$ 7,138,688	\$ 6,588,053	\$ 6,900,926	\$ 7,141,829
POLICE - GENERAL FUND	7,148,618	7,133,988	6,586,586	6,896,226	7,137,129
- SLESF FUND	14,145	-	-	-	-
- CORRECTIONS FUND	3,004	4,700	1,467	4,700	4,700
- PVE LAW ENFORCEMENT FUND	-	-	-	-	-
TOTAL	7,165,767	7,138,688	6,588,053	6,900,926	7,141,829

Key Budget Changes/Comments

- The FY18/19 adopted budget salary savings as compared to the FY17/18 adjusted budget is \$172,284. The long range salary savings in comparison to the FY16/17 actuals amounts to \$307,776. These savings are due to vacancies and reduction of positions.
- The above dollars equate to a 4.2% savings as compared to the FY17/18 adjusted budget and a 7.2% savings as compared to FY16/17 actuals.
- FY18/19 regular overtime and sick leave replacement overtime budgets were increased by a total of 45% or \$86,000 as compared to the FY17/18 adjusted budget to establish a more realistic budget based on prior year-end actuals. Overtime is strictly monitored to ensure needs-based use and accountability.
- A reduction in Supplies and Services in FY17/18 (Budget vs Projected) of 19% (\$113,888) will carry into FY18/19 (8%) & 19/20 (9%).
- Benefit costs (primarily due to CalPERS and Medical Insurance) increase each year: FY18/19: \$225,102 and FY19/20: \$199,295.
- Even with the impact of increasing benefit costs, the overall FY19/20 budget remains lower than the FY16/17 actuals.

POLICE

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	4,235,029	4,099,537	3,892,305	3,927,253	3,944,421
BENEFITS	2,021,694	2,260,837	2,029,863	2,254,964	2,454,223
SUPPLIES & SERVICES	480,677	602,414	488,526	555,921	550,298
ALLOCATIONS	414,223	175,900	175,900	162,787	192,886
CAPITAL OUTLAY	14,145	-	1,460	-	-
TOTAL	7,165,767	7,138,688	6,588,053	6,900,926	7,141,829

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME - SWORN	25.00	25.00	25.00	24.00	24.00
FULL TIME - NON-SWORN	13.00	13.00	13.00	12.00	12.00
PART TIME	2.90	1.30	1.50	1.50	1.50
TOTAL	40.90	39.30	39.50	37.50	37.50

What We Do:

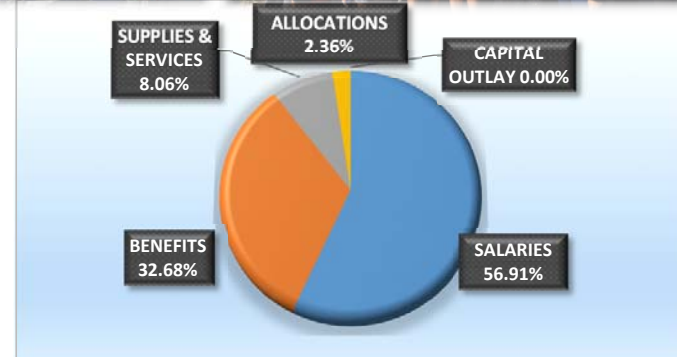
Police is responsible for a variety of services designed to keep the community safe and in a state of emergency readiness. These include:

Administration

- Community Relations
- Disaster Prep
- PVE CARES
- Professional Standards
- Investigations
- Budget
- Parking
- Jail/Communications
- Animal Control

Operations

- Patrol
- Traffic
- Special Enforcement
- Reserves
- Volunteers



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POLICE		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
4000	Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
40005	Salaries	3,665,528	3,789,837	3,444,496	3,520,705	3,543,109
40005	Salaries (05)	-	-	-	-	-
40008	Phone Allowance	703	720	120	-	-
40010	Temporary Salaries	5,818	24,250	26,812	31,068	32,832
40020	Shooting Pay	6,240	5,880	5,480	5,480	5,480
40030	Acting Pay	253	-	-	-	-
41055	Regular Overtime	280,875	146,000	220,243	182,000	175,000
41055	Regular Overtime (05)	-	-	-	-	-
41056	Special Enforcement OT	31,001	-	16,682	16,500	16,500
41057	Sick Leave Replacement	174,243	45,000	95,997	95,000	95,000
41058	Training Overtime	16,006	46,800	38,421	35,000	35,000
41060	Outside Overtime (100% Reimb -	(453)	5,000	2,733	2,000	2,000
41065	Call Back O/T	-	500	-	-	-
41070	Court Overtime	46,354	25,000	31,405	30,000	30,000
41059	Student & the Law	1,928	-	-	-	-
41090	Detective O/T Pay	4,082	10,000	9,369	9,500	9,500
41095	K-9 Pay	2,453	550	547	-	-
	SALARIES	4,235,029	4,099,537	3,892,305	3,927,253	3,944,421
50075	Uniform Allowance	27,765	31,350	28,943	27,225	27,225
50075	Uniform Allowance (05)	-	-	-	-	-
50080	Retirement	1,091,654	1,262,905	1,062,364	1,182,916	1,350,720
50080	Retirement Lump Sum PERS	-	-	-	-	-
50080	All benefits (05)	-	-	-	-	-
50085	Workers' Compensation	294,865	333,740	333,740	386,898	382,371
50090	Health Insurance	535,621	557,847	529,547	586,972	622,896
50091	Disability Insurance	9,146	19,503	22,270	17,155	16,862
50094	Social Security	1,487	-	1,766	1,766	1,766
50095	Medicare	59,161	55,492	52,632	52,032	52,383
50097	Unemployment	1,994	-	(1,400)	-	-
	BENEFITS	2,021,694	2,260,837	2,029,863	2,254,964	2,454,223

Achievements/Performance Outputs:

Community Engagement

- Developed Smart Phone Application.
- Hosted Senior Health Fair.
- Instituted area Street Meets.
- Conducted Civilian Gun Safety Course.
- Established Student Chief Leadership Council at PVHS.
- National Night Out, LE Special Olympics Torch Run, July 4th, Santa, Little league opening day Concerts in the Park.
- Social Media footprint- Facebook, Twitter, Instagram, Snapchat.
- Established Wildlife Watch Program (First on the Peninsula).

Training

- Conducted Active Shooter Training at Intermediate and High School.
- Command Staff Member completed POST Command College.
- In addition to required- SWAT School, Advanced Incident Command System, Mental Health Awareness, Disaster, Motor, Volunteer training.

Safety and Service

- First quarter of 2018- response time for Priority 1 calls of 2:44 minutes.
- FY 17-18 (YTD) issues 2,603 citations, and made 409 arrests.
- Established Social Host Ordinance.
- Motor Officer trained and deployed- focusing on stop signs and speed.
- Implemented Text 911 system at Dispatch.
- Participated in interagency Mutual Aid Taskforce Training and operations including Montecito Mud Slide.

The Sharper Pencil



POLICE		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
4000		2016/17	2017/18	2017/18	2018/19	2019/20
Line Items						
61105	Dues & Memberships	2,534	2,315	2,284	2,530	2,530
61110	Uniform Supplies	3,994	5,500	4,844	4,800	4,800
61120	Training	28,527	34,000	31,596	35,000	34,000
61125	Subscriptions	896	1,300	900	1,000	1,000
61130	Travel & Meetings	1,197	1,200	1,300	1,200	1,200
61135	Reserve Officer	1,933	2,300	2,088	2,050	2,050
61140	Prisoner Expenses	11,384	11,800	10,474	10,500	10,500
62215	Printing & Binding	1,079	3,800	3,765	3,800	3,800
62220	Photography	97	500	-	500	-
62255	Utilities	56,716	55,094	51,611	55,000	55,000
62260	Canine Maintenance + K9	2,500	-	-	-	-
62290	General Service	29,958	29,380	26,277	26,100	26,100
63000	Cleaning Supplies	1,028	1,300	813	800	800
63305	Auto Supplies	82,849	123,550	95,360	107,300	107,300
63310	Safety Equipment	7,902	4,000	4,009	3,500	3,500
63315	Computer Maintenance Contract	60,663	60,280	60,280	84,167	75,294
62292	PVE CARES	10,762	3,240	9,545	7,850	7,850
62293	Volunteer Program	6,875	1,600	1,541	1,550	1,550
62294	Community Support	7,320	12,000	9,000	9,000	9,000
63330	Radio Communications	-	-	-	-	-
63345	Comm. Services Officer Equip.	1,142	1,400	1,394	1,350	1,350
62244	Legal Services	5,377	15,000	-	-	-
64425	Professional Services	770	-	-	-	-
64430	Contractual Services	86,488	143,550	109,250	125,570	128,270
64475	Vaccinations	-	-	-	-	-
64500	Criminal Justice	18,568	30,000	18,485	18,500	18,500
64599	Hiring	10,212	15,300	8,035	8,100	8,100
64640	Animal Control	11,887	11,500	11,500	18,000	20,000
64641	Peafowl Management	5,012	6,000	5,261	5,250	5,250
64650	Jail & Correction (01)	-	250	39	-	-
64650	Jail & Correction (07)	3,004	4,700	1,467	4,700	4,700
65090	Copier Lease	8,299	11,000	7,963	8,000	8,000
64750	Discretionary (01)	-	-	-	-	-
65000	Emergency Preparedness	10,706	8,055	7,243	9,805	9,855
65005	Emerg Backpacks	1,000	2,500	2,204	-	-
	SUPPLIES & SERVICES	480,677	602,414	488,526	555,921	550,298
66602	Equipment Repl. Allocation	273,723	-	-	-	-
66605	Insurance Allocation	140,500	175,900	175,900	162,787	192,886
	ALLOCATIONS	414,223	175,900	175,900	162,787	192,886
70723	Body Armour	-	-	1,460	-	-

Goals/Performance Standards:

- Maintaining a smart and healthy department.
- Maintain Priority 1 response times of 2-3 minutes.
- Hold 2 Weapon Safety Courses.
- Provide advanced medical training to employees.
- Increase community engagement.
- Increase Volunteer Corps.
- Increase Traffic Enforcement.
- Increase police presence at the schools.
- Reduce thefts from motor vehicles.
- Reduce traffic related collisions.

The Sharper Pencil



POLICE					
4000	ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
70720	Communication Equipment (05)	-	-	-	-
70730	Furniture Fixtures (05)	14,145	-	-	-
70750	Automotive (05)	-	-	-	-
70765	Weapons (05)	-	-	-	-
70766	Disaster Prep Supplies (05)	-	-	-	-
70770	Computer Equipment (05)	-	-	-	-
xxxxx	COPS Fund Expenditures (05)	-	-	-	-
	CAPITAL OUTLAY	14,145	-	1,460	-
	TOTAL POLICE	7,165,767	7,138,688	6,588,053	6,900,926
	GENERAL FUND	7,148,618	7,133,988	6,586,586	6,896,226
	OTHER FUNDS	17,149	4,700	1,467	4,700
	TOTAL	7,165,767	7,138,688	6,588,053	6,900,926

Fire & Paramedic

FIRE & PARAMEDIC SERVICES

The mission of Palos Verdes Estates Fire and Paramedic Services is to provide timely, proficient, and cost-effective fire suppression and prevention, rescue, pre-hospital and hazardous materials response services to protect the lives and

RESOURCES

Service Program	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
FIRE	4,688,663	5,006,988	4,972,773	5,121,957	5,275,615
TOTAL EXPENDITURES	\$ 4,688,663	\$ 5,006,988	\$ 4,972,773	\$ 5,121,957	\$ 5,275,615
- GENERAL FUND	-	-	-	5,121,957	5,275,615
- SPECIAL FIRE TAX	4,688,663	5,006,988	4,972,773	-	-
TOTAL	4,688,663	5,006,988	4,972,773	5,121,957	5,275,615

Key Budget Changes/Comments

FY 18/20 budget reflects the new contract presented by Los Angeles (LA) County in recent months.

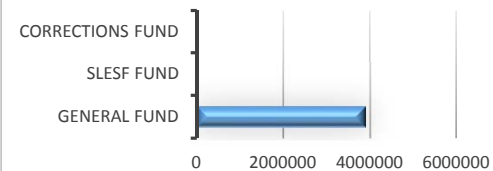
Components of the 18/20 projected contract year costing include:

- When the budget was being prepared, the County of Los Angeles is in negotiations with the Firefighters' Union. Therefore, the budget includes estimated increases of 3% for the next two years.
- Included in the 3% increase are estimated increases for changes in pension rates and health insurance.
- The LA County annual fee limitation excess rollover is capped at 4.78% for FY18/19.
- As of FY18/19, the Fire and Paramedic services expenditures are now recorded in the General Fund as a result of the loss of Measure D.

Contract Paramedics & Firefighters
3 Shifts of:

- 1 Captain
- 1 Engineer
- 3 Firefighter/Paramedics

SAFETY FUNDING



FIRE & PARAMEDIC SERVICES

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SUPPLIES & SERVICES	4,688,663	5,006,988	4,972,773	5,121,957	5,275,615
TOTAL	4,688,663	5,006,988	4,972,773	5,121,957	5,275,615



What We Do:

Since 1986, the City has contracted with Los Angeles County Fire to provide fire protection, paramedic services and enforcement of the fire codes and other appropriate ordinances. The contract was necessitated by budget constraints which forced the closure of the City's department, which was consolidated with the County. The contract includes other support services such as supervision, dispatching, training, equipment maintenance and procurement. The City's contract with the County covered a 10-year period. The current admendment agrees to continued services on a year to year basis with an option to terminate by either party with a one year written notice.



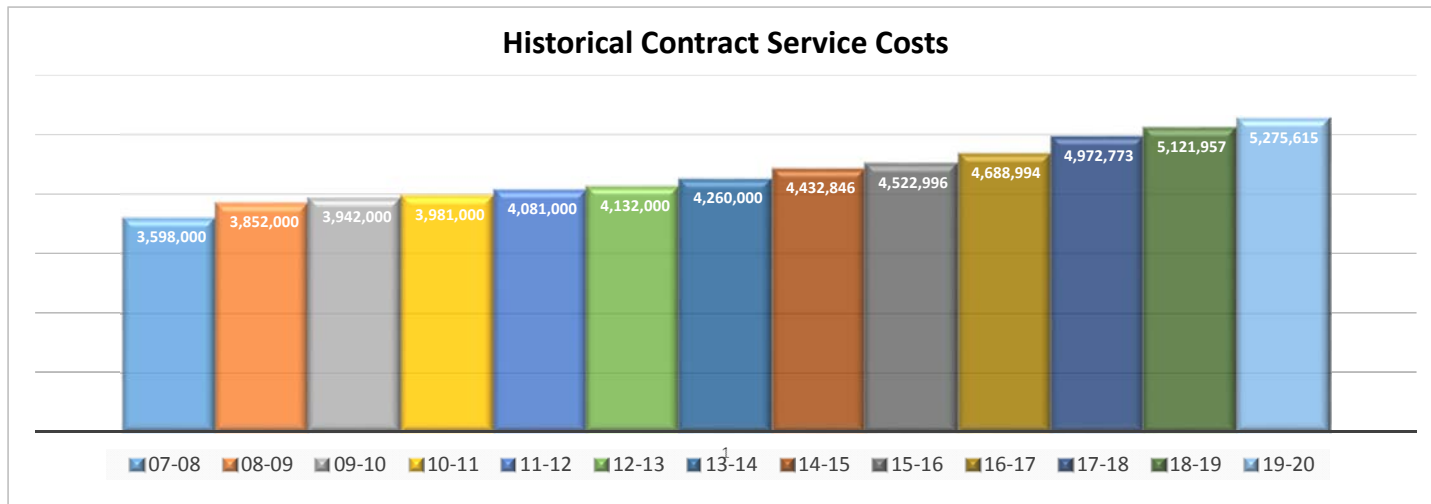
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PARAMEDIC & FIRE SERVICES					
4100	ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
62255 Utilities	-	9,551	-	-	-
64425 Professional Services	9,021	5,571	-	-	-
64430 Contractual Services (01)	-	-	-	5,121,957	5,275,615
64430 Contractual Services (22)	4,679,642	4,991,866	4,972,773	-	-
SUPPLIES & SERVICES	4,688,663	5,006,988	4,972,773	5,121,957	5,275,615
TOTAL FIRE	4,688,663	5,006,988	4,972,773	5,121,957	5,275,615
GENERAL FUND	-	-	-	5,121,957	5,275,615
OTHER FUNDS	4,688,663	5,006,988	4,972,773	-	-
TOTAL	4,688,663	5,006,988	4,972,773	5,121,957	5,275,615



Goals/Performance Standards:

The Fire department is tasked with continuing to provide timely, proficient, and cost-effective fire suppression and prevention, rescue, pre-hospital and hazardous materials response services to protect the lives and property in the City.

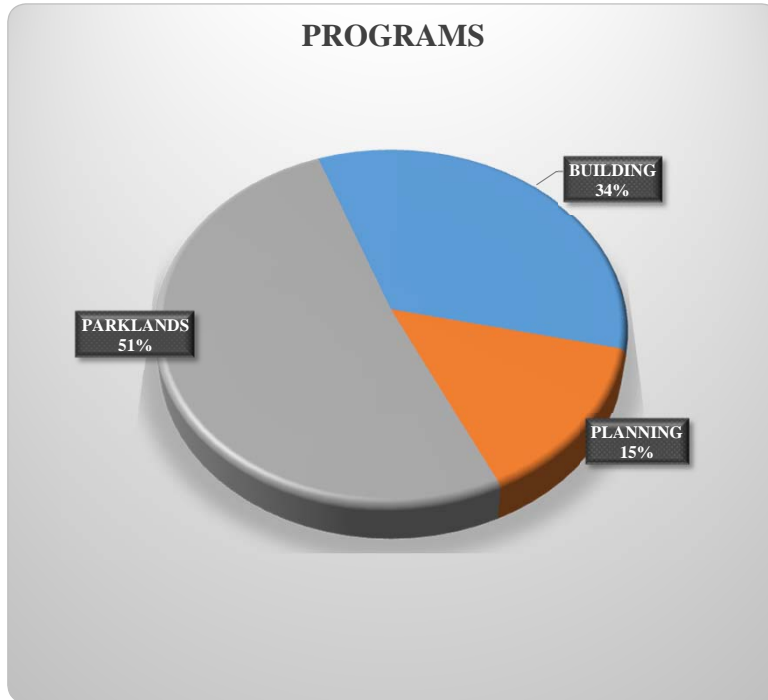


Planning & Building

PLANNING & BUILDING

To serve the public by providing courteous, effective, efficient and accurate planning and development services to ensure a safe community that preserves and enhances the quality of life for all residents of the City of Palos Verdes Estates. The Department supports the Planning Commission, Parklands Committee and Traffic Safety Committee.

Service Area	FUND	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
BUILDING	Gen	757,408	738,671	801,167	874,471	897,798
PLANNING	Gen	497,674	367,021	403,585	371,269	398,377
PARKLANDS	*	1,362,919	1,251,785	1,249,116	1,318,683	1,363,136
TOTAL EXPENDITURES		2,618,002	2,357,477	2,453,868	2,564,423	2,659,310
Funding Sources *						
Building	Gen	757,408	738,671	801,167	874,471	897,798
Planning	Gen	497,674	367,021	403,585	371,269	398,377
Parklands	Gen	1,362,919	1,251,785	1,249,116	1,318,683	1,363,136
TOTAL GENERAL FUND	GEN	2,618,002	2,357,477	2,453,868	2,564,423	2,659,310
Parklands	SPEC	-	-	-	-	-
TOTAL SPECIAL PROJECTS		-	-	-	-	-



Key Budget Changes/Comments

The Planning & Building budget utilizes FTE in-house positions and consultant services to effectively provide core functions.

The mission of the Planning & Building Department is to work collaboratively with other departments to provide citizens, business owners, developers, and applicants reliable and predictable expectations in the review, permitting, and inspection of development projects that meet the minimum municipal and building code requirements to ensure the health, safety, and welfare of the public.

The City's urban forest remains an important focus. The Parklands Division prioritizes the preservation, maintenance and establishment of trees and landscape to promote a safe and attractive environment.

Salary and benefits costs for Streets and Parks Foreman and Crew are shared 50/50 between Streets and Parklands Divisions

Benefits have increased in FY 2018-19 and FY 2019-20 primarily due to CalPER's pension rate and Unfunded Accrued Liability annual increases and an estimated 10% increase in medical premiums.

Supplies and services budget increases are due to contracts anticipated to have increased expenses due to CPI and other adjustments; Increases in technology enhancements in Building (offset by permit activity), and increase water utility costs for landscape irrigation.

Building

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	166,083	118,621	114,589	127,039	131,664
BENEFITS	44,191	40,053	41,096	39,599	45,094
SUPPLIES AND SERVICES	490,151	508,656	574,142	641,810	642,810
ALLOCATIONS	56,983	71,341	71,341	66,023	78,230
TOTAL	757,408	738,671	801,167	874,471	897,798

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	1.000	1.000	1.000	1.000	1.000
PART TIME	0.000	0.000	0.000	0.000	0.000
TOTAL	1.00	1.00	1.00	1.00	1.00

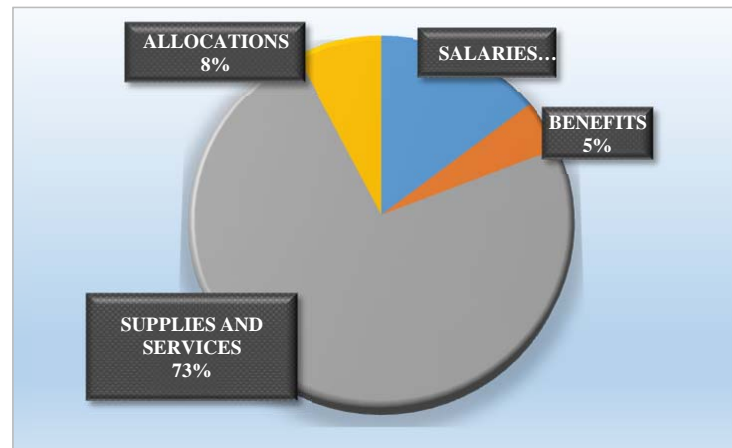
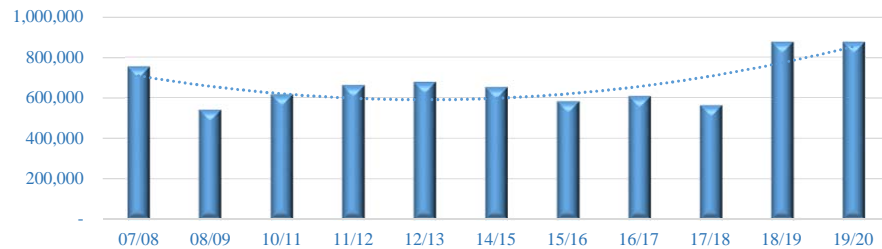
What We Do:

To ensure that all construction projects within the City are designed and built to appropriate code standards. Construction activity is a key indicator of the economic vitality of the City. In conjunction with the number of permits issued, the value of the work is an important indicator of economic activity as well.

Protects the public's health, safety, and general welfare as they relate to the construction and occupancy of buildings and structures by enforcing laws and regulations that govern the design, construction, use and occupancy of buildings. The Building Division also provides timely and professional review of plans and documents for all building permit applications to ensure that the proposed work complies with all state and local code requirements. Following permit issuance, building inspectors ensure that construction complies with the approved plans and adopted codes.

At the counter the City provides permitting services and thrives on providing excellent customer service to our residents, business owners and construction community. The bulk of permitting activities is provided through contract professional services provided by HR Green.

Building Permits Revenue



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BUILDING		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
4200	Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
40005	Salaries	161,865	115,611	111,287	123,829	128,454
40007	Car Allowance	2,196	2,250	2,250	2,250	2,250
40008	Phone Allowance	351	360	360	360	360
40010	Temporary Salaries	-	-	-	-	-
41055	Regular Overtime	1,670	400	692	600	600
	SALARIES	166,083	118,621	114,589	127,039	131,664
50080	Retirement	17,578	13,893	21,259	18,730	23,241
50085	Workers' Compensation	332	375	375	435	430
50090	Health Insurance	23,381	23,513	17,388	18,005	18,906
50091	Disability Insur	586	596	497	595	617
50095	Medicare	2,314	1,676	1,577	1,833	1,900
50097	Unemployment	-	-	-	-	-
	BENEFITS	44,191	40,053	41,096	39,599	45,094
62215	Printing & Binding	-	-	1,346	500	1,500
62290	General Services	1,011	1,656	299	400	400
64423	Professional Services Fee Related	442,553	454,000	519,863	579,710	579,710
64425	Professional Services	-	-	-	-	-
64430	Contractual Svcs (Tech Enhance)	-	-	-	14,700	14,700
64530	Geotechnical & Geological	46,586	50,000	46,355	46,500	46,500
64660	Strong Motion	-	2,000	4,800	-	-
64665	Strong Motion /SB 1473	-	1,000	1,480	-	-
	SUPPLIES & SERVICES	490,151	508,656	574,142	641,810	642,810
66605	Insurance Allocations	56,983	71,341	71,341	66,023	78,230
	ALLOCATIONS	56,983	71,341	71,341	66,023	78,230
	TOTAL BUILDING	757,408	738,671	801,167	874,471	897,798

Achievements/Performance Outputs:

- A new SmartGov permit tracking system was implemented in 2018 to provide enhanced project review and case management with all City departments.
- Updated building code to provide an expedited permitting process for vehicle charging stations.
- Achieved a record high in FY17/18 for plan check and building permits:
- Provided 123 plan check services.
- Issued 2,030 building permits.
- Projected to provide 120 plan check services and issue 2250 building permits in FY 17/18.

Goals/Performance Standards:

- Provide enhanced opportunities for on-line plan check services.
- Work with Finance Department to provide cashiering process and streamline development fee revenue accounting associated with SmartGov system.
- Update forms and applications.

Planning

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	291,247	216,818	212,174	219,721	224,346
BENEFITS	69,467	59,027	57,130	71,138	81,572
SUPPLIES AND SERVICES	76,314	25,785	68,889	19,893	20,753
ALLOCATIONS	60,646	65,391	65,391	60,517	71,706
TOTAL	497,674	367,021	403,585	371,269	398,377

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	3.000	2.500	2.000	2.000	2.000
PART TIME	0.000	0.000	0.000	0.500	0.500
TOTAL	3.00	2.50	2.00	2.50	2.50

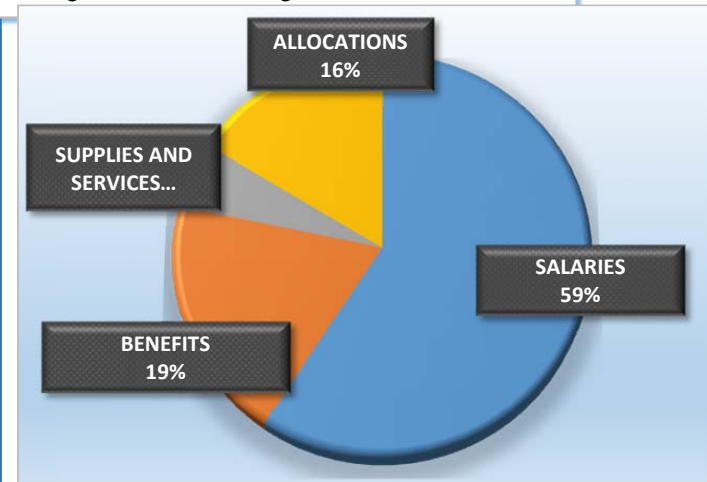
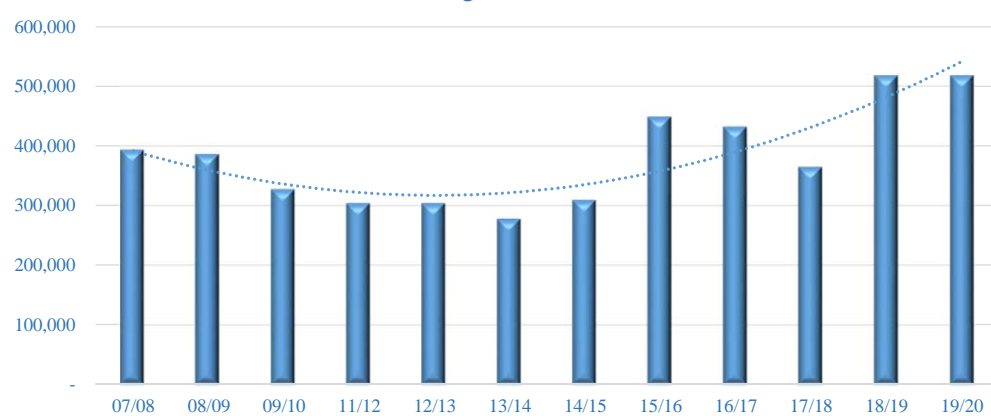
What We Do:

The Planning Department is responsible for managing and implementing the land use and development policies of the City, administering the zoning and environmental regulations and managing the long range planning projects including all elements of the City General Plan.

The City Planning staff also provides public information, processes neighborhood compatibility applications, conditional use permits and grading permits, suggests zoning ordinance amendments and policy analysis, and studies a broad range of community issues. This department provides staff support to the Planning Commission and the City Council.

With the re-instatement of a part-time Code Enforcement position, the City will be able to respond more quickly to an increased number of code enforcement cases. Code Enforcement is responsible for identifying violations and responding to complaints and assisting citizens with abating the violations.

Planning Fees Revenue



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PLANNING						
4800		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items		2016/17	2017/18	2017/18	2018/19	2019/20
40005	Salaries	277,689	207,458	203,858	210,361	214,986
40007	Car Allowance	2,196	2,250	2,250	2,250	2,250
40008	Phone Allowance	351	360	360	360	360
41055	Regular Overtime	9,986	6,750	5,706	6,750	6,750
40045	Minutes	1,025	-	-	-	-
	SALARIES	291,247	216,818	212,174	219,721	224,346
50075	Uniform Allowance	180	500	-	-	-
50080	Retirement	26,607	24,929	21,663	33,533	41,624
50085	Workers' Compensation	663	750	750	870	860
50090	Health Insurance	34,173	30,102	30,807	32,634	34,898
50091	Disability Insurance	449	1,070	888	1,013	1,034
50094	Social Security	3,261	-	43	-	-
50095	Medicare	4,134	1,676	2,979	3,088	3,155
50097	Unemployment	-	-	-	-	-
	BENEFITS	69,467	59,027	57,130	71,138	81,572
61105	Dues and Membership	2,578	-	-	-	-
61120	Training	-	-	182	-	-
61130	Travel & Meeting	2,616	1,250	-	1,250	1,250
62291	Code Enforcement Supplies	1,046	200	-	-	-
62215	Printing & Binding	-	200	-	200	200
62245	Legal Publishing/Public Info	2,101	5,000	2,644	3,327	4,187
62225	Legal Publishing	11,226	7,500	6,101	8,266	8,266
62290	General Services	5,350	7,635	2,484	2,850	2,850
64423	Professional Services Fee Related	-	-	-	-	-
64425	Professional Services & Green Prgm	45,638	-	52,198	-	-
64430	Contractual Services	5,760	4,000	5,280	4,000	4,000
	SUPPLIES & SERVICES	76,314	25,785	68,889	19,893	20,753
66605	Insurance Allocation	52,231	65,391	65,391	60,517	71,706
66602	Equipment Allocation	8,415	-	-	-	-
	ALLOCATIONS	60,646	65,391	65,391	60,517	71,706
	TOTAL PLANNING	497,674	367,021	403,585	371,269	398,377



Achievements/Performance Outputs:

- Updated the Zoning Ordinance to regulate expressly ban commercial marijuana, regulate indoor cultivation and ban outdoor cultivation of marijuana.
- Implemented new ordinance regulating wireless communication facilities.
- Facilitated meetings of the PVE/PVHA Ad Hoc Committee to address development review processes.
- Provided code enforcement services by utilizing existing staff.
- Prepared a Climate Action Plan to serve as the City's roadmap for reducing greenhouse gas (GHG) emissions in City operations and the community at large.
- Conducted the annual Coastal Cleanup with Heal the Bay in September.
- Prepared agreement to allow Palos Verdes Little League use of George Allen Field.
- Number of planning cases filed: 197 in FY 17/18 (est.).
- Processed nine appeals before the City Council.
- Provided support to City Council, Planning Commission, and PVE/PVHA Ad Hoc Committee, including annual joint meeting.

Goals/Performance Standards:

- To educate residents, architects, and contractors regarding planning and zoning policies; review procedures to determine if changes can be made to enhance efficiency and effectiveness and ensure that current information on processes and applications are accessible.
- To continue to administer Neighborhood Compatibility and zoning compliance.
- To assure that all proposed projects are designed to the City's planning and zoning code standards; assure compliance with all conditions of approval at the completion of construction and continually communicate with Building and Public Works to assure consistent and clear processing of projects.
- To evaluate and update the fee schedule to ensure adequate cost recovery for delivery of services.
- To update the City website to improve the understanding of the City's process and procedures.
- Continue to support the PVE/PVHA Ad Hoc Committee efforts to identify more effective and efficient means of conducting development review.
- Improve records management by providing more electronic storage of plans and documents.
- Promote economic development opportunities within Lunada Bay Plaza and Malaga Cove Plaza by addressing signage, parking and shop locally marketing.

PARKLANDS

RESOURCES

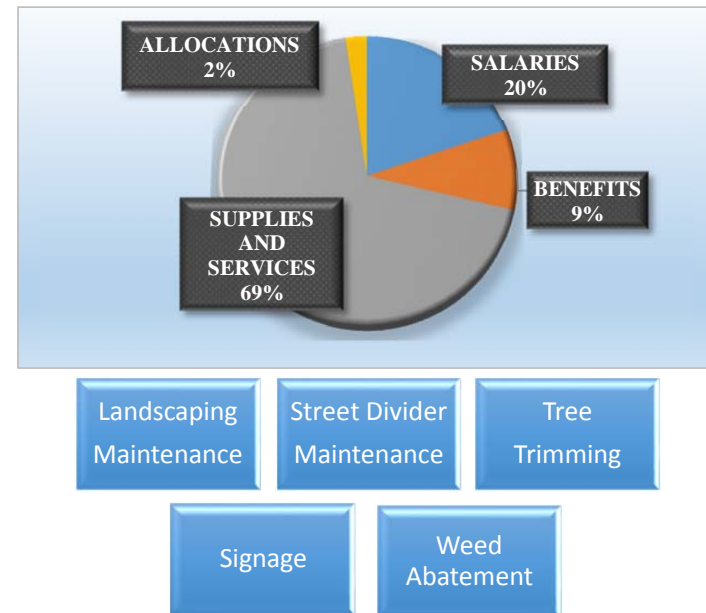
Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	278,104	277,319	268,007	260,402	260,402
BENEFITS	98,423	89,084	105,485	119,250	131,268
SUPPLIES AND SERVICES	938,284	851,522	841,764	907,695	934,335
ALLOCATIONS	48,109	33,860	33,860	31,336	37,130
TOTAL	1,362,919	1,251,785	1,249,116	1,318,683	1,363,136

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	3.500	3.500	3.500	3.500	3.500
PART TIME	0.250	0.250	0.250	0.000	0.000
TOTAL	3.750	3.750	3.750	3.500	3.500

What We Do:

The Parklands Division of Public Works is responsible for the maintenance of the City's 500 acres of parklands and shoreline preserve, 4.5 miles of coastal frontage, approximately 10,700 trees and five City fountains. The Division is responsible for the landscaping and maintenance of street dividers and strips, tree trimming and maintenance in parklands and city rights-of-way, signing of coastal areas and weed abatement. The majority of work is performed by private firms under contract with other work performed by City staff.

The Department continues to emphasize clearing of areas for visual impacts and fire safety. Low-cost, minor impact landscape improvement projects, consisting mainly of traffic median islands, are financed with a combination of City and privately donated funds.



The Sharper Pencil



PARKLANDS		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
6000	Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
40005	6000 Salaries	260,854	268,319	257,171	258,402	258,402
40010	6000 Temporary Salaries	2,754	8,000	9,302	-	-
40030	6000 Acting Pay	291	-	143	-	-
40045	6000 Minutes	-	-	-	-	-
41055	6000 Overtime	2,339	1,000	1,327	2,000	2,000
41065	6000 Call Back Overtime	11,865	-	64	-	-
	SALARIES	278,104	277,319	268,007	260,402	260,402
50075	6000 Uniform Allowance	750	-	750	750	750
50080	6000 Retirement	26,825	27,581	30,824	37,878	46,544
50085	6000 Workers' Compensation	15,257	17,256	17,256	20,004	19,770
50090	6000 Health Insurance	51,759	38,974	52,482	55,601	59,187
50091	6000 Disability	423	1,383	1,105	1,253	1,253
50094	6000 Social Security	1,095	-	740	-	-
50095	6000 Medicare	2,315	3,891	2,328	3,764	3,764
50097	6000 Unemployment	-	-	-	-	-
	BENEFITS	98,423	89,084	105,485	119,250	131,268
61110	6000 Uniform Supplies	150	250	94	250	250
61130	6000 Travel & Meetings /Training	(46)	500	75	500	500
62255	6000 Utilities	180,600	182,000	148,303	188,500	193,500
62290	6000 General Services	421	689	124	-	-
63305	6000 Auto Supplies	1,200	-	-	-	-
63330	6000 Radio Communications	319	-	-	-	-
64415	6000 Parklands Supplies/Maintenance	17,131	17,722	19,843	21,000	21,000
64425	6000 Professional Services	-	-	-	-	-
64435	6000 Weed Abatement	169,711	200,000	200,000	205,000	210,000
64436	6000 Parklands Maint Cont.	190,309	185,000	178,087	185,000	192,000
64440	6000 Tree Maintenance Contract	356,623	265,361	265,361	275,445	285,085
64430	6000 Contract Svcs - Irrigation	-	-	-	-	-
64444	6000 Tree Bank Expense	21,865	-	29,876	32,000	32,000
	SUPPLIES & SERVICES	938,284	851,522	841,764	907,695	934,335
66602	6000 Equipment Repl. Allocation	21,063	-	-	-	-
66605	6000 Insurance Allocation	27,046	33,860	33,860	31,336	37,130
	ALLOCATIONS	48,109	33,860	33,860	31,336	37,130
	TOTAL PARKLANDS	1,362,919	1,251,785	1,249,116	1,318,683	1,363,136

Achievements/Performance Outputs:

- Designed and initiated re-landscaping of City entrance median at Granvia Altamira.
- Planted 51 street trees as part of the inaugural Arbor Day Tree Planting program.
- Updated the Tree Management Policy.
- Assisted Eagle Scout project to provide upgrades to peafowl pen.
- Provided seating rocks in the Bluff Cove open space area
- Updated policy for code enforcement activities associated with parklands.
- Number of Parklands Committee applications processed: 39 in FY 17/18.
- Assisted Public Works Department in the review and management of tree trimming, strategic trimming of older trees, maintenance of trees and landscape and consideration of water efficient landscape refurbishment projects.

Goals/Performance Standards:

- Assist in the preparation of community newsletters and educational materials to facilitate the implementation of the updated policy for removal of unpermitted encroachments in the parklands.
- To trim and maintain City street trees per the established schedule on an average of 5-year cycle.
- To develop a policy for addressing street trees planted without authorization to determine under what circumstances such trees are allowed to remain.
- To encourage community sponsorship of projects to enhance the parklands and open space.

Public Works

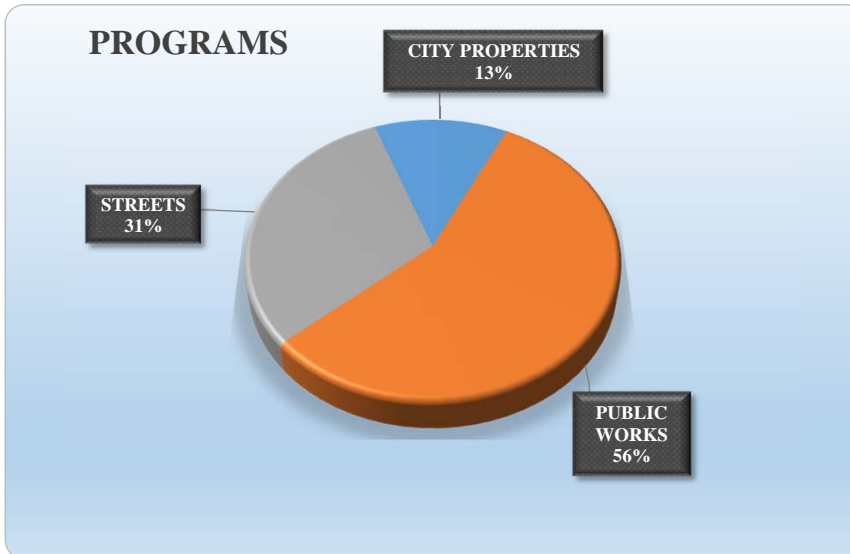
PUBLIC WORKS

To serve the public by providing courteous, effective, efficient and accurate planning and development services to ensure a safe community that preserves and enhances the quality of life for all residents of the City of Palos Verdes Estates. The Department supports the Planning Commission, Parklands Committee and Traffic Safety Committee.

Service Area	FUND	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
CITY PROPERTIES	Gen	209,063	177,501	165,363	206,403	193,449
PUBLIC WORKS	*	973,638	839,423	783,498	917,429	943,830
STREETS	*	437,520	466,109	410,591	499,758	578,844
TOTAL EXPENDITURES		1,620,221	1,483,033	1,359,452	1,623,590	1,716,123

Funding Sources *

City Properties	Gen	209,063	177,501	165,363	206,403	193,449
Public Works	Gen	963,232	829,263	775,066	883,429	909,830
Streets	Gen	98,449	102,385	92,678	193,551	262,862
	GEN	1,270,744	1,109,149	1,033,107	1,283,382	1,366,141
Public Works	SPEC	10,406	10,160	8,432	34,000	34,000
		10,406	10,160	8,432	34,000	34,000
Streets	GAS TX	339,071	363,724	317,913	306,207	315,982
		339,071	363,724	317,913	306,207	315,982



Key Budget Changes/Comments

Maintenance of our high standards for streets, buildings, parks, and the urban forest continues to be a challenge as costs for materials, utilities and contracted services continue to increase.

Salary and benefits costs for S&P Foreman and Crew are shared 50/50 with Parklands Division.

Benefit increases over past years are due to increases in CalPER's pension rate, unfunded accrued liability and medical coverage.

Supplies and services budget increases are due to:

- All building related utilities now funded exclusively through Department 3080 (previously partially funding in PD).
- Repairs to City Hall sewer lateral along PVDW; replacement of the green waste transfer yard gate.
- Increased engineering consultant costs (engineering, stormwater and solid waste).
- Shoreline stormwater monitoring; more frequent catch basin cleaning

City Properties

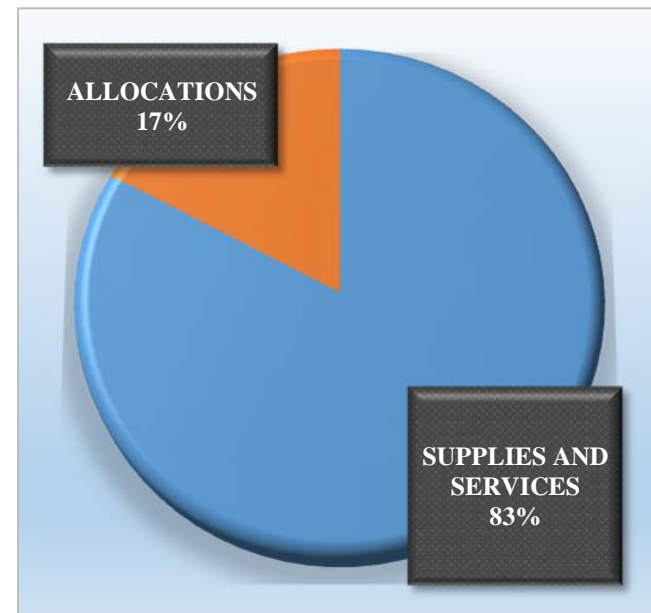
RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SUPPLIES AND SERVICES	132,210	139,132	126,994	170,894	151,375
ALLOCATIONS	76,853	38,369	38,369	35,509	42,074
TOTAL	209,063	177,501	165,363	206,403	193,449

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00

What We Do:

The City Properties function serves as a holding place for citywide shared support, supplies and service costs. It was created to simplify and consolidate the costing process and includes the following budget categories.



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CITY PROPERTIES

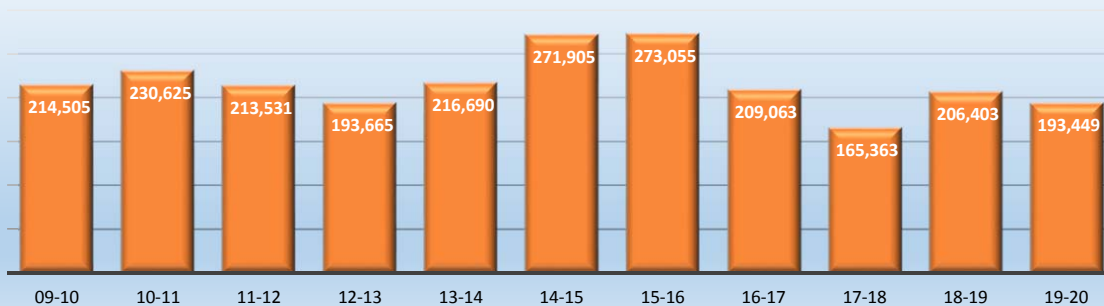
3080		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items		2016/17	2017/18	2017/18	2018/19	2019/20
62255	Utilities City	69,272	70,000	65,345	84,004	87,470
63325	Building Supplies	26,415	28,500	27,762	54,080	30,984
64425	Professional Services	6,095	3,500	-	-	-
64430	Contractual Services	30,428	37,132	33,886	32,809	32,921
SUPPLIES AND SERVICES		132,210	139,132	126,994	170,894	151,375
66602	Equipment Repl. Allocation	46,206	-	-	-	-
66605	Insurance Allocation	30,647	38,369	38,369	35,509	42,074
ALLOCATIONS		76,853	38,369	38,369	35,509	42,074
TOTAL CITY PROPERTIES		209,063	177,501	165,363	206,403	193,449



Achievements/Performance Outputs:

- Implemented and completed City Hall telephone replacement and upgrades.
- Replaced sections of rusted and failing sanitary sewer piping.
- Provided quick response to address any building or facility repairs.

Historical Costs



Goals/Performance Standards:

- To continue to maintain all buildings and facilities in a manner that is safe, efficient and provides for the delivery of City services.
- To address City Hall seismic condition and remodel to determine how best to address seismic retrofit, energy efficiency, technology enhancements, delivery of services, ADA accessibility requirements, building, plumbing and firescode compliance and adequate meeting spaces for routine and emergency operations.

PUBLIC WORKS ADMINISTRATION

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	199,869	227,305	217,033	213,242	213,242
BENEFITS	51,633	57,365	60,559	66,969	74,258
SUPPLIES AND SERVICES	646,157	459,630	410,783	549,186	552,019
ALLOCATIONS	75,980	95,123	95,123	88,032	104,310
TOTAL	973,638	839,423	783,498	917,429	943,830

POSITIONS

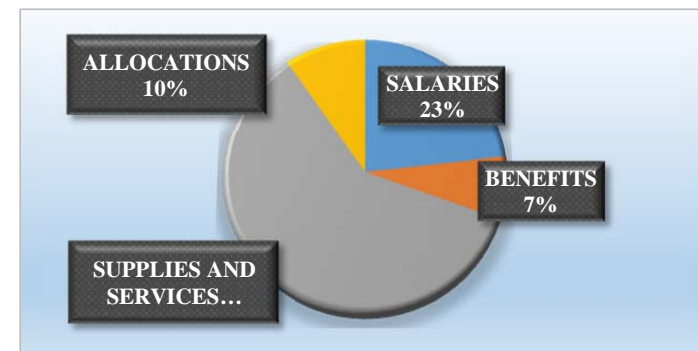
	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	2.00	2.00	2.00	2.00	2.00
PART TIME	0.00	0.00	0.00	0.00	0.00
TOTAL	2.00	2.00	2.00	2.00	2.00

What We Do:

The primary role of the Public Works Division is improving and maintaining the physical environment of the City, which includes streets, alleys, storm drains, parklands, street trees, public parking lots, and coastal shoreline.

The Public Works Division oversees preparation and review of plans, specifications for all public improvements; surveying and inspection of construction; maintenance of streets, parklands, drainage and other improvements; and the provision of needed services and consultation with others interested in public improvements including engineering firms, utility companies, private developers and the general public.

The Public Works Director/City Engineer also provides staff support for the Traffic Safety Committee and the newly appointed Technology Advisory Committee.



Public Works -
Engineering
Administration

Regional
Storm Water
Permit Costs

Recycling AB
939

Insurance
Allocations

The Sharper Pencil

PUBLIC WORKS ADMINISTRATION					
5000	ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items	2016/17	2017/18	2017/18	2018/19	2019/20
40005 Salaries	194,703	222,085	211,813	208,153	208,153
40007 Auto Allowance	4,393	4,500	4,500	4,388	4,388
40008 Phone Allowance	703	720	720	702	702
40045 Minutes	-	-	-	-	-
40006 Housing Allowance	-	-	-	-	-
41055 Regular Overtime	70	-	-	-	-
SALARIES	199,869	227,305	217,033	213,242	213,242
50080 Retirement	18,083	18,389	21,756	26,975	32,490
50085 Workers' Compensation	265	300	300	348	344
50090 Health Insurance	30,031	34,310	34,552	35,561	37,339
50091 Disability Insurance	461	1,145	938	1,000	1,000
50094 Social Security	-	-	-	-	-
50095 Medicare	2,792	3,220	3,013	3,085	3,085
BENEFITS	51,633	57,365	60,559	66,969	74,258
70800 Refuse Containers (06)	-	-	-	-	-
61105 Dues and Memberships	230	604	449	490	740
61120 Training	-	-	-	2,500	2,600
61130 Travel/Meetings	1,742	3,795	195	3,610	3,710
62225 Public Information	-	-	-	2,440	2,440
62245 Legal Publications	473	916	526	-	-
62290 General Services	1,963	2,856	1,357	1,950	1,975
63322 NPDES-MOU City Contribution	69,318	110,700	79,945	97,970	99,318
64425 Profes Servs	422,435	253,349	253,349	290,020	296,030
64429 Prof Servs. NPDES	58,909	60,000	49,531	80,500	82,500
64430 Contractual Services GIS	80,681	17,250	17,000	35,706	28,706
64428 Recycling AB969 (06)	10,406	10,160	8,432	29,000	29,000
XXXX> Recycle Containers (06)	-	-	-	5,000	5,000
SUPPLIES & SERVICES	646,157	459,630	410,783	549,186	552,019
66605 Insurance Allocation	75,980	95,123	95,123	88,032	104,310
ALLOCATIONS	75,980	95,123	95,123	88,032	104,310
TOTAL PUBLIC WORKS ADMIN.	973,638	839,423	783,498	917,429	943,830
GENERAL FUND	963,232	829,263	775,066	883,429	909,830
OTHER FUNDS	10,406	10,160	8,432	34,000	34,000
TOTAL	973,638	839,423	783,498	917,429	943,830

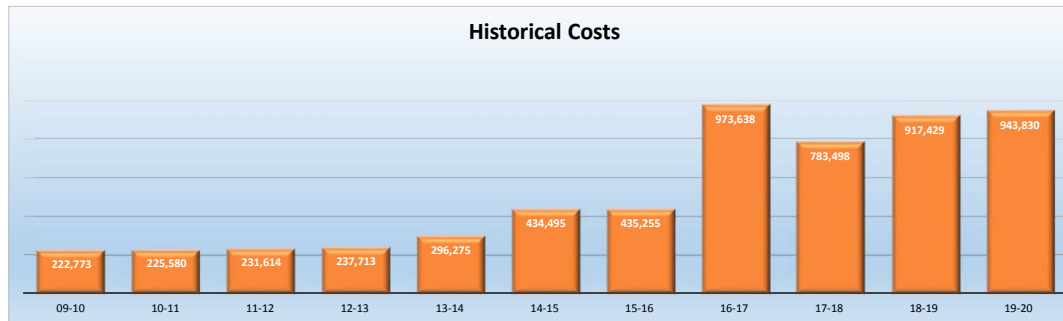


Achievements/Performance Outputs:

- MOU approved for implementation of Santa Monica TMDL Project to install full capture devices in catch basins.
- PW staff completed Incident Command Training.
- Performed Pavement Management System Update.
- Updated Municipal Code to include Solid Waste and C&D Recycling.
- Installed ALPR infrastructure and cameras on PVDW and Via Valmonte at Torrance Boundary.
- Issued 170 public works permits.
- Initiated new software system for public works permit, plan check and inspection services in SmartGov.
- Implemented PVDW/Via Corta Afternoon Traffic Control Study.
- Implemented three-year contract for Fire Safety & Weed Abatement (FY 17-20).

Goals/Performance Standards:

- Implement and/or complete CIP projects.
- Update sewer assessment report.
- To improve street identification signs and addressing on mailboxes/curbs to increase public safety.
- To revise and update public works standards.
- To continue development of GIS database of City's infrastructure.
- Perform geometric analysis and study of PVDW.
- Complete Santa Monica Bay Trash TMDL compliance project.
- Implement Lunada Bay enhancements and ADA pedestrian upgrades.
- Support the newly formed Technology Advisory Committee.
- Continue to explore grants funding sources.
- Implement a computerized maintenance management system and establish Asset Management Plan in conjunction with Finance Dept.



STREETS

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	192,682	198,424	178,290	206,635	206,635
BENEFITS	72,965	81,300	81,835	92,947	101,957
SUPPLIES AND SERVICES	123,764	152,525	116,606	168,840	233,122
ALLOCATIONS	48,109	33,860	33,860	31,336	37,130
TOTAL	437,520	466,109	410,591	499,758	578,844

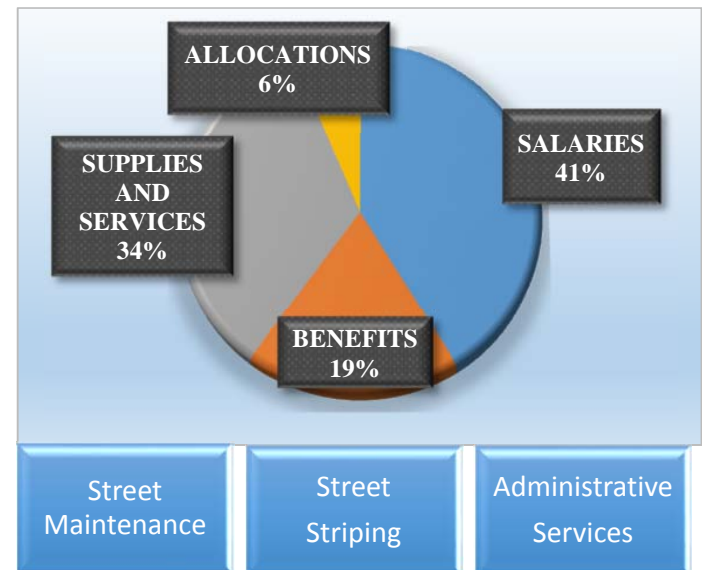
POSITIONS

	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	2.50	2.50	2.50	2.50	2.50
PART TIME	0.25	0.25	0.25	0.00	0.00
TOTAL	2.75	2.75	2.75	2.50	2.50

What We Do:

The Streets Division of the Public Works Department is charged with the responsibility for the maintenance and repair of the 144 miles of road, 59 acres of medians and parks, 10,000 trees, 1,300 signs, and 20 miles of storm drains within the City including curbs, sidewalks, bridges, guardrails, drainage structures, traffic and street signs and street markings. Activities include asphalt and concrete repairs, sealing and filling of potholes, slurry sealing, the replacement of worn or vandalized signs and the painting and striping of street lanes. Work is performed with City employees and through contract service with private firms through a competitive bidding process with the work performed under maintenance purchase orders.

Services in this area are fully provided both on a full time staffing and contract basis.



The Sharper Pencil



		STREETS				
5100		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items		2016/17	2017/18	2017/18	2018/19	2019/20
40005	01-5100-40005	-	-	-	-	-
40005	02-5100-40005	178,478	181,424	170,205	164,635	164,635
40007	02-5100-40007	-	-	-	-	-
40008	02-5100-40008	-	-	-	-	-
40010	01-5100-40010	-	-	-	25,000	25,000
40030	02-5100-40030	291	-	143	-	-
41055	01-5100-41055	-	-	-	-	-
41055	02-5100-41055	-	-	-	-	-
41065	01-5100-41065	896	17,000	8,158	17,000	17,000
41065	02-5100-41065	13,017	-	(216)	-	-
41066	01-5100-41066	-	-	-	-	-
SALARIES		192,682	198,424	178,290	206,635	206,635
50075	01-5100-50075	-	-	-	-	-
50075	02-5100-50075	750	-	750	750	750
50080	01-5100-50080	-	-	-	-	-
50080	02-5100-50080	21,168	21,805	23,604	28,608	35,647
50085	01-5100-50085	-	-	-	-	-
50085	02-5100-50085	15,257	16,956	16,956	19,656	19,426
50090	01-5100-50090	483	-	-	-	-
50090	02-5100-50090	33,362	38,974	38,981	40,733	42,933
50091	01-5100-50091	432	-	-	-	-
50091	02-5100-50091	211	935	740	796	796
50094	02-5100-50094	265	-	-	-	-
50095	02-5100-50095	1,037	2,631	804	2,405	2,405
50097	01-5100-50097	-	-	-	-	-
BENEFITS		72,965	81,300	81,835	92,947	101,957
61110	01-5100-61110	6,162	5,700	12,646	7,500	5,050
61130	01-5100-61130	183	500	-	500	500
62255	01-5100-62255	1,273	-	1,276	1,340	1,407
62290	01-5100-62290	543	900	439	750	750
63305	01-5100-63305	23,168	23,625	23,625	23,625	23,625
63310	01-5100-63310	1,316	3,000	3,000	3,000	3,200
63330	01-5100-63330	8,259	12,000	8,210	8,500	8,700
63350	02-5100-63350	17,323	20,000	3,182	20,000	20,500
63360	01-5100-63360	-	-	-	30,000	30,000
63360	02-5100-63360	10,981	30,000	9,892	-	-
64425	01-5100-64425	-	-	-	-	-
64425	02-5100-64425	-	3,000	3,000	3,000	2,640
64430	01-5100-64430	-	2,800	-	2,000	2,000
64432	02-5100-64432	23,898	25,000	25,000	25,625	26,250
64433	01-5100-64433	-	-	-	40,000	105,500
64433	02-5100-64433	23,033	23,000	24,873	-	-
64434	01-5100-64434	-	-	-	-	-
64460	01-5100-64460	7,625	3,000	1,463	3,000	3,000
SUPPLIES & SERVICES		123,764	152,525	116,606	168,840	233,122
66602	01-5100-66602	21,063	-	-	-	-
66605	01-5100-66605	27,046	33,860	33,860	31,336	37,130
ALLOCATIONS		48,109	33,860	33,860	31,336	37,130
TOTAL STREETS		437,520	466,109	410,591	499,758	578,844
GENERAL FUND		98,449	102,385	92,678	193,551	262,862
OTHER FUNDS		339,071	363,724	317,913	306,207	315,982
TOTAL		437,520	466,109	410,591	499,758	578,844

Achievements/Performance Outputs:

- Maintained 144 miles of road, 59 acres of medians and parks, 10,000 trees and 1,300 signs.
- Performed continuous maintenance and required support during and after rainstorms including: maintaining filled sandbags; inspecting and cleaning catch basins and storm drain grates; cleaning of asphalt drain swale on the Torrance boundary twice during the rainfall season; cleaning storm drain outfalls on the shoreline at the end of the rainfall season.
- Maintained peafowl until relocation under the supervision of the Police Department and removed dead animals from the streets on a continuing basis.
- Supervised the annual Coast Cleanup Day at Malaga Cove beach; provided set-up and takedown for Independence Day celebration and Lunada Bay Harvest Festival; installed holiday lighting in Malaga Cove Plaza, Lunada Bay Park and adjacent median; provided traffic control and other special events as required.
- Removed graffiti on signs, sidewalks, stone boulders, trees, utility poles, or wherever else found within 24 hours and maintained all rights-of-way, parking areas, medians and shoreline free of litter and debris.

Goals/Performance Standards:

- To provide street right-of-way cleanup and litter control for safety and appearance .
- To provide minor asphalt repair and patch potholes on a continuing basis and replace traffic and street name signs as required.
- To provide trash container and litter pick-up three times weekly.
- To inspect and clean catch basins to ensure proper functioning before the rainy season and to make sandbags available for use by residents to protect private property during periods of heavy rain.
- To provide a high level of emergency response for downed trees, traffic hazards, fires, accidents and natural disasters.
- Continue implementation of landscape refurbishment and smart irrigation projects for medians and parks.

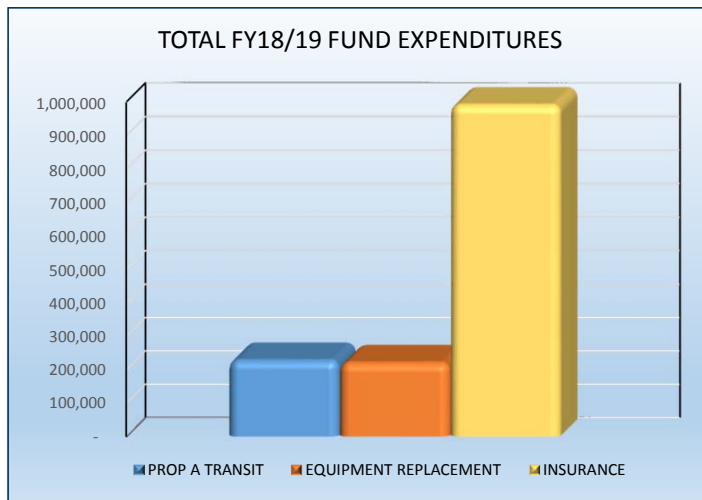
Other Operations

Other Funds

The funds below represent important internal service, facility or other governmental funds that receive allocated or special/restricted revenues for designated expenditures.

RESOURCES

Service Area	FUND	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SPECIAL PROJECTS	Sp Proj	890				
RMRA	RMRA					
MEASURE M	Meas M	-	-			
PROP A TRANSIT	Prop A	879,163	256,596	212,785	230,553	249,805
MEASURE R	Meas R					
PROP C TRANSIT	Prop C		208,667			
EQUIPMENT REPLACEMENT	Equip	64,269	459,807	181,591	222,960	159,350
INSURANCE	Ins	813,625	978,498	978,496	993,267	1,091,426
INT SRVS FIXED ASSET	ISFA	264,552				
TOTAL FUND EXPENDITURES		2,022,498	1,903,568	1,372,872	1,446,780	1,500,581



Key Budget Changes/Comments

- Insurance costs reflect increases in insurance rates. The above amounts include a retrospective premium adjustment reported by the joint Powers Authority in the year past.
- Prop A funds support the P.V. Transit system via the City's share of the allocation.
- Prop C, Measures M and R, and RMRA funds support street improvements, repairs, maintenance and Americans with Disability Act improvements.
- Equipment Replacement reflect council approved equipment and technology requests.

Equip & Technology Requests

Description			Funding Source	Projected FY 17-18	Adopted FY 18-19	Planned FY 19-20
EQUIPMENT REPLACEMENT FUND						
Financial Software Upgrade	Finance	60-7000-70770	EQPRPL		13,110	
HDL Sales Business License reporting & audit	Finance	60-7000-70770	EQPRPL	22,408		
Regular Workstation	Technology	60-7000-70770	EQPRPL		2,100	21,750
Dispatch Workstation (1)	Technology	60-7000-70770	EQPRPL		2,000	
Regular Laptop (3)	Technology	60-7000-70770	EQPRPL		3,000	
Advanced Laptop (2)	Technology	60-7000-70770	EQPRPL		4,000	
Monitors (5)	Technology	60-7000-70770	EQPRPL		1,000	
Professional Services	Technology	60-7000-70770	EQPRPL		2,700	9,600
Add'l 4GB RAM for remaining workstations (30)	Technology	60-7000-70770	EQPRPL		1,050	
Hyper-V Server - Hardware	Technology	60-7000-70770	EQPRPL		13,000	
Hyper-V Server - Software	Technology	60-7000-70770	EQPRPL		8,000	
Hyper-V Server - Professional Services	Technology	60-7000-70770	EQPRPL		15,000	
City Hall Phone System Upgrade	Technology	60-7000-70720	EQPRPL	153,695		
City Hall Needs Assessment	Technology	60-7000-70720	EQPRPL		75,000	
Vehicle Replacement Patrol Cars	Police	60-7000-70750	EQPRPL	5,488	83,000	128,000
TOTAL				\$ 181,591	\$ 222,960	\$ 159,350



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Capital Projects



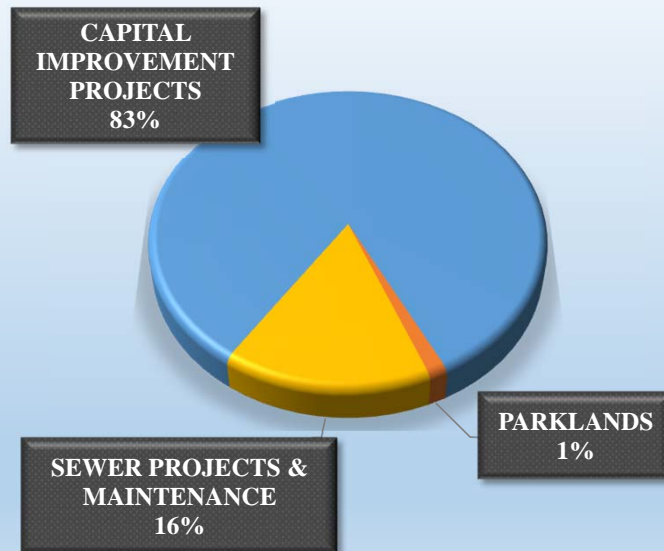
Capital Improvement Program

To provide and account for the capital and infrastructure needs of the City in support of overall health & wellness, safety and quality of life standards.

RESOURCES

Service Area	FUND	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
CAPITAL IMPROVEMENT PROJECTS	CIP	1,066,462	2,068,550	402,960	4,218,903	1,073,750
PARKLANDS	Parklands	-	100,000	-	70,000	-
STABLES	Stables	-	35,000	-	-	-
SEWER PROJECTS & MAINTENANCE	Sewer	14,824	771,495	42,359	791,189	366,317
TOTAL FUND EXPENDITURES		1,081,286	2,975,045	445,319	5,080,092	1,440,067

FY 2018/19 FUNDS



Key Budget Changes/Comments

The FY 18/20 Biennial budget reflects a significant investment in the community needs. While it continues to provide funding for basic and ongoing street, roadway and traffic calming projects; this plan addresses additional community-wide and infrastructure projects. These include - stormwater projects to comply with mandatory stormwater programs, geometric study and analysis of PVDW from the Triangle to City Hall, guard-rail replacements, storm drain improvements, City Hall needs assessment, ADA upgrades to City Hall and at Malaga Cove and Lunada Bay commercial centers, continued enhancements to the City's technology and civic engagement systems, enhanced fire safety and weed abatement, and advancing sewer projects at Via Zurita & Via Coronel locations.

Capital Improvement Fund

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
CAPITAL OUTLAY	1,066,462	2,068,550	402,960	4,218,903	1,073,750
TOTAL FUND EXPENDITURES	1,066,462	2,068,550	402,960	4,218,903	1,073,750

POSITIONS

	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00

What We Do:

The Capital Fund includes all non-sewer capital improvement projects. The City uses a Pavement Management System (PMS) to guide the program of rehabilitation and capital improvements for streets. The City continues its investment in infrastructure including street improvements, curb & gutter, pedestrian ADA improvements, parkland enhancements, City Hall Seismic upgrades/improvements as well as implementing storm drain improvements to comply with Federally mandated stormwater pollution compliance.

Funding for CIPs comes primarily from General Fund transfers, sewer proceeds and/or supporting grant proceeds in the absence of an on-going, dedicated revenue source for capital projects. Since the expiration of a 10% utility user tax in June 2003, funding is available only through various restricted funds (gas tax, Mesasure R and M, Prop C, RMRA) and transfer of any monies available after maintaining the policy general fund reserves.



Sewer Improvement Fund

RESOURCES

Cost Category	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ADOPTED 2018/19	PLANNED 2019/20
SALARIES	-	-	-	5,926	5,926
BENEFITS	-	-	-	1,264	1,316
SUPPLIES & SERVICES	-	7,500	-	359,000	359,075
CAPITAL PROJECTS	14,824	763,995	42,359	425,000	-
TOTAL FUND EXPENDITURES	14,824	771,495	42,359	791,189	366,317

POSITIONS	16/17	BUDG 17/18	PROJ 17/18	18/19	19/20
FULL TIME	0.00	0.00	0.00	0.00	0.00
PART TIME	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00

What We Do:

The City's sewer system consists of approximately 76 miles of pipe and 2,000 manholes and cleanouts. The majority of the gravity sewers are constructed of vitrified clay pipe with sizes ranging from 6 to 15 inches in diameter. The City is a member of the County of Los Angeles Consolidated Sewer Maintenance District (CSMD), which maintains approximately 74.17 miles of the City's sewer system. The remaining 1.83 miles of sewer are 6-inch pipes maintained by the City, and are generally located at the upstream ends of the sewer system.

The City has \$3.7 Million in projected fund balance at the end of FY 17-18 for capital improvements and capacity enhancing projects in the future. The funds were raised through collection of a sewer user fee from approximately 2004-2013. The fee expired in 2013 and left these reserve funds that can be used for capital improvements or to maintain and repair the portion of six-inch sewer lines that are not part of the CSMD.

In the FY 18-20 biennial budget, the Via Zurita and Via Coronel sewer upgrade projects will be completed and a sewer condition assessment will be performed to identify options to mitigate capacity constraints, install backflow devices and/or prioritize the upgrading of 6-inch lines to 8-inch mains for inclusion in the CSMD. Funds will also be used to maintain and repair the City's sewer system as needed. Projects are planned and managed on a contract service basis.

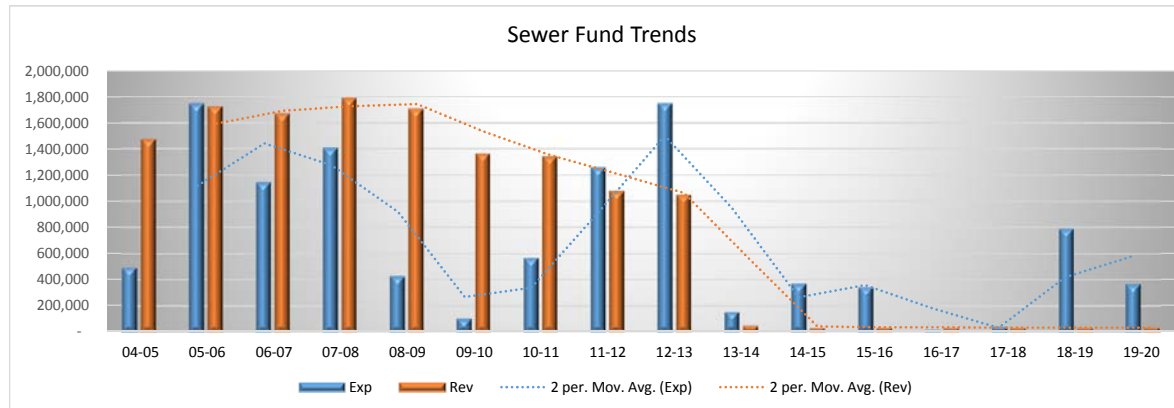
Sewer
Maintenance

System
Repairs

The Sharper Pencil



SEWER FUND						
7200		ACTUAL	BUDGET	PROJECTED	ADOPTED	PLANNED
Line Items		2016-17	2017-18	2017-18	2018-19	2019-20
40005	Salaries	-	-	-	5,795	5,795
40007	Auto Allowance	-	-	-	113	113
40008	Phone Allowance	-	-	-	18	18
	SALARIES	-	-	-	5,926	5,926
50080	Retirement	-	-	-	451	460
50090	Health Insurance	-	-	-	699	742
50091	Disability Insurance	-	-	-	28	28
50095	Medicare	-	-	-	86	86
	BENEFITS	-	-	-	1,264	1,316
64425	Prof Servs	-	7,500	-	7,500	7,500
64426	Sanitary Sewer Prof. Servs	-	-	-	-	-
64430	Contractual Services	-	-	-	1,500	1,575
xxxxx	Citywide Sewer Repairs	-	-	-	350,000	350,000
	SUPPLIES & SERVICES	-	7,500	-	359,000	359,075
80101	Citywide Sewer Repairs	2,944	361,635	9,727	-	-
80155	Via Coronel/Zurita Upgrade	7,538	343,940	26,130	325,000	-
80156	Backflow Devices	-	-	-	-	-
80157	Sewer Upgrades (6" to 8")	-	-	-	-	-
80158	Sewer Conditions Assessment	4,343	58,420	6,502	100,000	-
87000	Capital Projects/sewer repair	-	-	-	-	-
	CAPITAL PROJECTS	14,824	763,995	42,359	425,000	-
	TOTAL SEWER	14,824	771,495	42,359	791,189	366,317



Active, Adopted & Planned Capital Projects



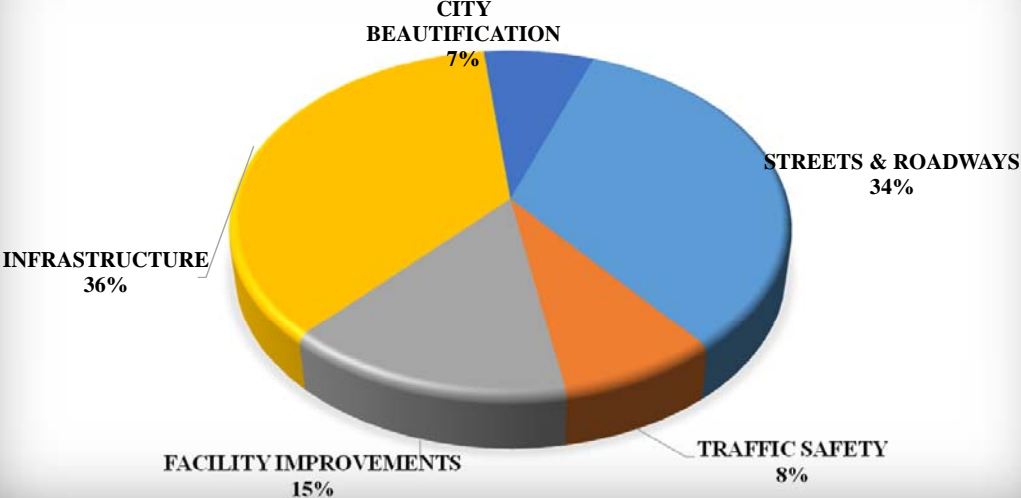
PROJECTS	FUNDING	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ESTIMATED BALANCE	ESTIMATED CARRYOVER	ADOPTED 2018/19	PLANNED 2019/20
STREETS & ROADWAYS								
Street Construction Maintenance	CIP/Meas R	687,524	-	-	-	-	364,000	360,000
On-Call Roadway Maintenance/Repairs	CIP/Meas R	-	354,400	139,525	214,875	214,875	412,580	180,000
Slurry Seal	CIP	254,900	-	580	-	-	242,800	240,000
Curb & Gutter	CIP	-	76,900	25,377	51,523	51,523	126,523	75,000
ADA Upgrades Citywide	CIP	-	202,500	-	202,500	202,500	302,500	105,000
Cross Gutter	CIP	-	-	-	-	-	35,000	35,000
Pavement Management System	CIP	4,778	60,000	60,000	-	-	-	-
PVDW (Triangle and Civic Center) Roadway Geometric Study	CALTRANS	21,989	102,471	2,700	99,771	99,771	100,000	-
TRAFFIC SAFETY								
Traffic Calming Projects	CIP	1,278	26,200	13,945	12,255	12,255	27,500	28,750
Guardrail Project	HSIP Grant *	155	25,000	15,000	10,000	10,000	253,000	-
Reflective Roadway Regulatory Signs	CIP	-	100,000	-	100,000	100,000	100,000	-
Pinale Lane Emergency RP	CIP	-	97,775	70,889	26,886	-	-	-
Auto License Reader	CIP	7,664	24,000	19,787	4,213	-	-	-
Lighted Crosswalk Restoration (PVDW/Via Carrillo)	CIP	473	-	1,200	-	-	-	-
FACILITY IMPROVEMENTS								
City Hall Safety Project	CIP	8,805	-	-	-	-	110,000	-
City Hall ADA Improvement	CIP	12,031	187,969	-	187,969	187,969	188,000	-
City Hall Phone System Upgrade	EQ Replace	2,595	-	-	-	-	-	-
EOC Conversion	CIP	-	-	-	-	-	47,000	-
PVStables Manure Loading Platform (post asset study)	STABLES	-	35,000	-	35,000	35,000	-	-
Server Room Upgrade/Relocation	CIP	-	-	-	-	-	150,000	-
ADA Upgrades for City Hall & Police Station Entrance	CIP	-	-	-	-	-	200,000	-
INFRASTRUCTURE								
Repair Storm Drains	CIP	18,832	50,600	2,812	47,788	47,788	400,000	50,000
Catch Basin Replacements	CIP	778	1,815	-	1,815	1,815	375,000	-
City Storm Drain #3 Outfall Repair (Christmas Tree Cove)	CIP	4,370	288,920	-	288,920	288,920	300,000	-
Citywide Sewer Repairs (now included in department budget)	SEWER	2,944	361,635	9,727	351,908	351,908	-	-
Sewer Conditions Assessment	SEWER	4,343	58,420	6,502	51,918	51,918	100,000	-
Via Coronel / Via Zurita Upgrades	SEWER	7,538	343,940	26,130	317,810	317,810	325,000	-
MS4: Full Capture Trash Devices: Santa Monica Bay	CIP	2,331	210,000	51,145	158,855	158,855	210,000	-

Active, Adopted & Planned Capital Projects

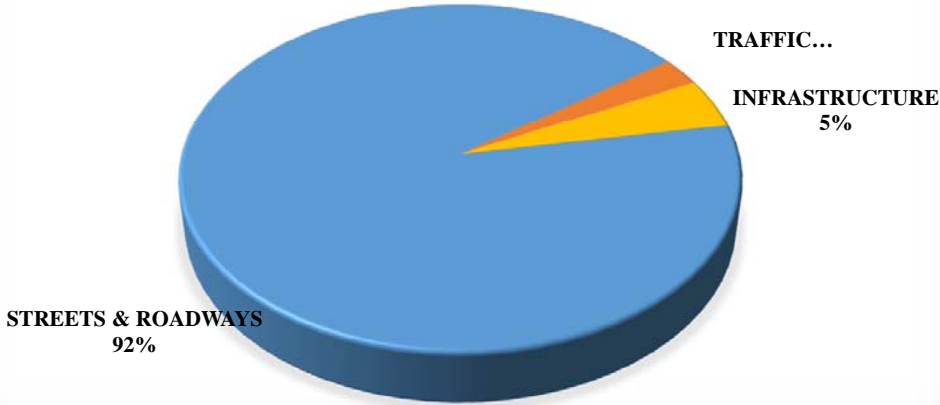


PROJECTS	FUNDING	ACTUAL 2016/17	BUDGET 2017/18	PROJECTED 2017/18	ESTIMATED BALANCE	ESTIMATED CARRYOVER	ADOPTED 2018/19	PLANNED 2019/20
CITY BEAUTIFICATION								
Malaga Cove Beautification	CIP	5,340	-	-	-	-	-	-
Citywide Irrigation Upgrades	CIP	22,593	-	(0)	0	0	-	-
Farnham Martin Park Fountain Upgrades	CIP	-	-	-	-	-	23,500	-
Rossler Fountain Upgrade	CIP	-	10,000	-	10,000	-	1,500	-
Lunada Bay Plaza Enhancements	CIP	-	150,000	-	150,000	150,000	150,000	-
Triangle Landscape at PVDW and PVDN	CIP	4,776	-	-	-	-	-	-
Street Tree Inventory	CIP	-	50,000	-	50,000	50,000	50,000	-
Tree Management Plan	CIP	-	50,000	-	50,000	50,000	50,000	-
Malaga Cove Plaza Land Use Study - City Match	CIP	5,250	-	-	-	-	-	-
Parklands Projects	Parklands	-	100,000	-	100,000	100,000	70,000	-
TOTAL		1,081,286	2,967,545	445,319	2,524,006	2,482,908	4,713,903	1,073,750
CIP		1,066,462	2,068,550	402,960	1,667,371	1,626,272	4,218,903	1,073,750
PARKLANDS		-	100,000	-	100,000	100,000	70,000	-
STABLES		-	35,000	-	35,000	35,000	-	-
SEWER		14,824	763,995	42,359	721,636	721,636	425,000	-
		1,081,286	2,967,545	445,319	2,524,006	2,482,908	4,713,903	1,073,750

Capital Projects Mix 18/19



Capital Projects Mix 19/20



Appendix

- ⇒ Staffing
- ⇒ Cash Flow & Monthly Roll-Forward
- ⇒ Assessed Value Data
- ⇒ Glossary of Terms
- ⇒ Description of Funds & Fund Types
- ⇒ Resolutions

STAFF POSITIONS

Function	2015/16	2016/17	2017/18	2018/19	2019/20
City Manager					
City Manager	1.000	1.000	1.000	1.000	1.000
Asst. to the City Manager	1.000	-	1.000	1.000	1.000
City Clerk/ Exec Asst. to CM	0.500	0.500	0.500	0.500	0.500
Deputy City Clerk/ Exec Asst.	-	-	-	-	-
Administrative Analyst	0.500	2.000	1.000	0.000	0.000
Receptionist	0.563	-	-	-	-
Senior Receptionist	0.563	-	-	-	-
	4.126	3.500	3.500	2.500	2.500
City Clerk					
City Clerk/ Exec Asst. to CM	0.500	0.500	0.500	0.500	0.500
Deputy City Clerk/ Exec Asst.	-	-	-	-	-
Office Specialist	0.563	0.560	0.560	-	-
Receptionist	-	0.563	0.563	-	-
Senior Receptionist	-	0.563	0.563	0.563	0.563
	1.063	2.186	2.186	1.063	1.063
Administration Total	5.189	5.686	5.686	3.563	3.563
Finance & Treasury					
Finance Director	1.000	1.000	1.000	1.000	1.000
Administrative Analyst	-	-	-	-	-
Budget Analyst	-	-	-	0.500	0.000
Financial Services Manager	1.000	1.000	1.000	-	-
Senior Accountant	-	-	-	1.000	1.000
Financial Services Technician	2.000	2.000	2.000	2.000	2.000
	4.000	4.000	4.000	4.500	4.000

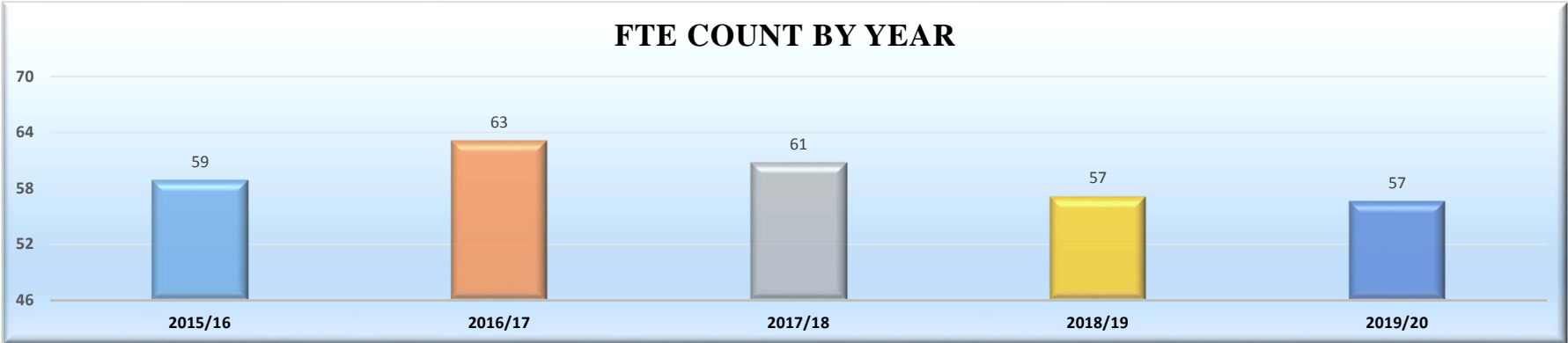
STAFF POSITIONS

Function	2015/16	2016/17	2017/18	2018/19	2019/20
POLICE					
Police Chief	1.000	1.000	1.000	1.000	1.000
Police Captain	2.000	2.000	2.000	1.000	1.000
Support Services Manager	-	-	-	1.000	1.000
Exec. Asst./Custodian of Records	1.000	1.000	1.000	1.000	1.000
Police Officer	13.000	13.000	13.000	11.000	11.000
Police Corporal (Sr. Police Officer)	3.000	3.000	3.000	4.000	4.000
Police Sergeant	6.000	6.000	6.000	6.000	6.000
Services Officer	9.000	9.000	9.000	9.000	9.000
Lead Services Officer	1.000	1.000	1.000	-	-
Community Relations Officer	1.000	1.000	1.000	1.000	1.000
Traffic Control Officer	1.000	1.000	1.000	1.000	1.000
Data Entry Clerk	0.300	0.300	-	-	-
Police Service Aide	1.500	2.000	1.000	1.000	1.000
PVE Cares Coordinator	0.300	-	-	-	-
Police Volunteer Coordinator	-	0.600	0.500	0.500	0.500
	40.100	40.900	39.500	37.500	37.500

STAFF POSITIONS

Function	2015/16	2016/17	2017/18	2018/19	2019/20
Planning & Building					
Planning & Building Director	1.000	1.000	1.000	1.000	1.000
Planner	1.000	1.000	1.000	1.000	1.000
Code Enforcement Officer	-	1.000	0.000	0.500	0.500
Permit Technician	1.500	1.000	1.000	1.000	1.000
Admin Analyst/Code Enf.	0.500	-	-	-	-
Maintenance Foreman	1.000	0.500	0.500	0.500	0.500
Equipment Mechanic	0.500	0.250	0.250	0.000	0.000
Maintenance Worker	4.000	2.000	2.000	2.000	2.000
Forester	-	1.000	1.000	1.000	1.000
	9.500	7.750	6.750	7.000	7.000
Public Works					
City Engineer	-	1.000	1.000	1.000	1.000
Permit Technician	-	1.000	1.000	1.000	1.000
Maintenance Foreman	-	0.500	0.500	0.500	0.500
Equipment Mechanic	-	0.250	0.250	0.000	0.000
Maintenance Worker	-	2.000	2.000	2.000	2.000
	-	4.750	4.750	4.500	4.500
Planning and Public Works Total	9.500	12.500	11.500	11.500	11.500
Citywide	59	63	61	57	57
Contract Fire					
Captain	3.000	3.000	3.000	3.000	3.000
Engineer	3.000	3.000	3.000	3.000	3.000
Paramedics/FireFighters	9.000	9.000	9.000	9.000	9.000
(3 Shifts 24/7)	15	15	15	15	15

ADOPTED STAFF POSITIONS



**CITY OF PALOS VERDES ESTATES
MONTHLY BUDGETED CASH FLOW
GENERAL FUND (FUND 01)/ LAW ENFORCEMENT FUND (FUND 23)
BUDGET YEAR 2018-2019**

	July	August	September	October	November	December	January	February	March	April	May	June	FY Totals
<i>Union Bank checking Account</i>													
BEGINNING CASH BALANCE	\$1,080,836	\$84,171	(\$912,493)	(\$1,909,158)	(\$2,905,823)	(\$3,902,487)	(\$254,898)	\$738,832	(\$257,833)	(\$1,254,498)	\$2,393,092	\$3,386,822	\$1,080,836
Cash Receipts													
Property Tax						\$2,903,704	\$1,244,445			\$2,903,704	\$1,244,445		\$8,296,297
Parcel Tax (Fund 23)						\$1,740,550	\$745,950			\$1,740,550	\$745,950		\$4,973,000
Property Tax In Lieu (VLF)	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$126,249	\$1,514,992
Sales Tax	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$29,500	\$354,000
Real Estate Transfer Tax	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$16,667	\$200,000
Business License Tax	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$18,438	\$221,250
Franchise Fees	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$48,208	\$578,500
Development Fees	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$127,708	\$1,532,500
Interest Income	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$11,125	\$133,500
Concessions and Rent	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$112,167	\$1,346,000
Licenses and Permits	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$2,542	\$30,500
Safety Fines	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$150,000
Service Charges	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$4,083	\$49,000
Other Fees	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$4,542	\$54,500
Total Receipts	\$513,729	\$513,729	\$513,729	\$513,729	\$513,729	\$5,157,982	\$2,504,123	\$513,729	\$513,729	\$5,157,982	\$2,504,123	\$513,729	\$19,434,039
Cash Disbursements													
City Manager	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$52,242	\$626,905
City Attorney	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$17,750	\$213,000
City Clerk	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$23,350	\$280,197
Non-Departmental	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$24,769	\$297,227
Administration	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$118,111	\$1,417,329
Finance	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$66,370	\$796,437
City Treasurer	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$3,747	\$44,963
Finance	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$70,117	\$841,400
Police Services	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$574,686	\$6,896,226
Fire Services	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$426,830	\$5,121,957
Police & Fire	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$1,001,515	\$12,018,183
Building	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$72,873	\$874,471
Planning	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$30,939	\$371,269
City Properties	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$109,890	\$1,318,683
Public Works	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$17,200	\$206,403
Streets	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$73,619	\$883,429
Parklands	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$16,129	\$193,551
Planning, Bldg & Public Works	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$320,651	\$3,847,806
Total Disbursements	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$1,510,393	\$18,124,718
Net Cash Flow	(\$996,665)	(\$996,665)	(\$996,665)	(\$996,665)	(\$996,665)	\$3,647,589	\$993,730	(\$996,665)	(\$996,665)	\$3,647,589	\$993,730	(\$996,665)	\$1,309,321
Ending Balance	\$84,171	(\$912,493)	(\$1,909,158)	(\$2,905,823)	(\$3,902,487)	(\$254,898)	\$738,832	(\$257,833)	(\$1,254,498)	\$2,393,092	\$3,386,822	\$2,390,157	\$2,390,157

Year to Date RECAP	
Beginning Balance	\$1,080,836.00
Plus/Less YTD Net Cash Flow	\$1,309,321.00
Ending Cash Balance	\$2,390,157.00

Notes: Methodology used to calculate monthly -
Property Tax and Parcel Tax - Annual FY18-19 Adopted Budgeted amount split % based on Finance Advisory Committee Cashflow
All other line items - Annual FY18-19 Adopted Budgeted amount divided by 12 - recommended per Finance Advisory Committee
Presentation format recommended by Finance Advisory Committee

CITY OF PALOS VERDES ESTATES
MONTHLY ROLL-FORWARD - BUDGETED
GENERAL FUND (FUND 01)/ LAW ENFORCEMENT FUND (FUND 23)
BUDGET YEAR 2018-2019

	July	August	September	October	November	December	January	February	March	April	May	June	FY Totals
GENERAL FUND													
BEGINNING BALANCE	\$9,796,091.00	\$8,799,426.33	\$7,802,761.67	\$6,806,097.00	\$5,809,432.33	\$4,812,767.67	\$8,460,356.95	\$9,454,086.83	\$8,457,422.17	\$7,460,757.50	\$11,108,346.78	\$12,102,076.67	\$9,796,091.00
REVENUES (RECEIPTS)													
Property Tax						\$2,903,703.95	\$1,244,444.55			\$2,903,703.95	\$1,244,444.55		\$8,296,297.00
Parcel Tax (Fund 23)						\$1,740,550.00	\$745,950.00			\$1,740,550.00	\$745,950.00		\$4,973,000.00
Property Tax In Lieu (VLF)	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$126,249.33	\$1,514,992.00
Sales Tax	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$29,500.00	\$354,000.00
Real Estate Transfer Tax	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$16,666.67	\$200,000.00
Business License Tax	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$18,437.50	\$221,250.00
Franchise Fees	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$48,208.33	\$578,500.00
Development Fees	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$127,708.33	\$1,532,500.00
Interest Income	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$11,125.00	\$133,500.00
Concessions and Rent	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$112,166.67	\$1,346,000.00
Licenses and Permits	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$2,541.67	\$30,500.00
Safety Fines	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$150,000.00
Service Charges	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$4,083.33	\$49,000.00
Other Fees	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$4,541.67	\$54,500.00
Total Revenues	\$513,728.50	\$513,728.50	\$513,728.50	\$513,728.50	\$513,728.50	\$5,157,982.45	\$2,504,123.05	\$513,728.50	\$513,728.50	\$5,157,982.45	\$2,504,123.05	\$513,728.50	\$19,434,039.00
EXPENDITURES (DISBURSEMENTS)													
City Manager	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$52,242.08	\$626,905.00
City Attorney	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$17,750.00	\$213,000.00
City Clerk	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$23,349.75	\$280,197.00
Non-Departmental	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$24,768.92	\$297,227.00
Administration	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$118,110.75	\$1,417,329.00
Finance	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$66,369.75	\$796,437.00
City Treasurer	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$3,746.92	\$44,963.00
Finance	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$70,116.67	\$841,400.00
Police Services	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$574,685.50	\$6,896,226.00
Fire Services	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$426,829.75	\$5,121,957.00
Police & Fire	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$1,001,515.25	\$12,018,183.00
Building	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$72,872.58	\$874,471.00
Planning	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$30,939.08	\$371,269.00
City Properties	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$109,890.25	\$1,318,683.00
Public Works	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$17,200.25	\$206,403.00
Streets	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$73,619.08	\$883,429.00
Parklands	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$16,129.25	\$193,551.00
Planning, Bldg & PW	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$320,650.50	\$3,847,806.00
Total Expenditures	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$1,510,393.17	\$18,124,718.00
Net Revenues over Expenditures	(\$996,664.67)	(\$996,664.67)	(\$996,664.67)	(\$996,664.67)	(\$996,664.67)	\$3,647,589.28	\$993,729.88	(\$996,664.67)	(\$996,664.67)	\$3,647,589.28	\$993,729.88	(\$996,664.67)	\$1,309,321.00
Ending Balance	\$8,799,426.33	\$7,802,761.67	\$6,806,097.00	\$5,809,432.33	\$4,812,767.67	\$8,460,356.95	\$9,454,086.83	\$8,457,422.17	\$7,460,757.50	\$11,108,346.78	\$12,102,076.67	\$11,105,412.00	\$11,105,412.00

REVENUES (RECEIPTS) RECAP	
GENERAL FUND (including stable)	\$14,461,039
PVE LAW ENFORCEMENT FUND	\$4,973,000
TOTAL REVENUES	\$19,434,039

EXPENDITURES (DISBURSEMENTS) RECAP	
GENERAL FUND (including stable)	\$18,124,718
TOTAL DISBURSEMENTS (EXPENDITURES)	\$18,124,718

YEAR TO DATE RECAP	
Beginning Balance	\$9,796,091.00
Plus: Revenues (Receipts) - General Fund	\$14,461,039.00
Less: Expenditures (Disbursements) - General Fund	\$18,124,718.00
Net Revenues over Expenditures - General Fund	(\$3,663,679.00)
Plus: Revenues (Receipts) - PVE Law Enforcement Fd	\$4,973,000.00
Net Revenues over Expenditures - Both Funds	\$1,309,321.00
Ending Balance	\$11,105,412.00

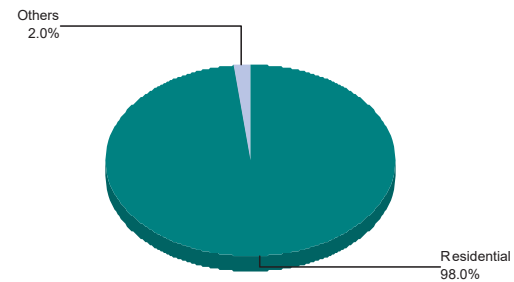
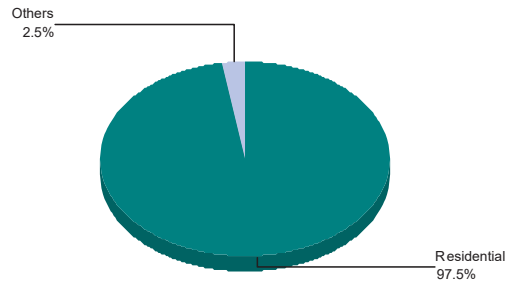
Notes: The above presentation is a monthly roll-forward of the General Fund Balance, including the PVE Law Enforcement Fund before transfers in/out. These numbers are based on the annual Adopted Budget included in the staff report, agenda item #5, presented to council on June 26, 2018, page 4. Methodology used to calculate monthly - Property Tax and Parcel Tax - Annual FY18-19 Adopted Budgeted amount split % based on Finance Advisory Committee Cashflow All other line items - Annual FY18-19 Adopted Budgeted amount divided by 12 - recommended per Finance Advisory Committee

BASIC PROPERTY VALUE TABLE

Category	Parcels	Assessed Value	Net Taxable Value
Residential	5,093	\$6,935,084,105 (97.5%)	\$6,934,299,059 (98.0%)
Commercial	28	\$37,629,755 (0.5%)	\$37,629,755 (0.5%)
Institutional	5	\$7,940,589 (0.1%)	\$4,034,902 (0.1%)
Miscellaneous	3	\$9,791 (0.0%)	\$9,791 (0.0%)
Vacant	95	\$75,141,887 (1.1%)	\$75,141,703 (1.1%)
Exempt	206	\$33,854,895 (0.5%)	\$0 (0.0%)
Cross Reference	[12]	\$19,340,231 (0.3%)	\$19,340,231 (0.3%)
Unsecured	[113]	\$5,420,484 (0.1%)	\$5,410,484 (0.1%)
TOTALS	5,430	\$7,114,421,737	\$7,075,865,925

ASSESSED VALUE

NET TAXABLE VALUE

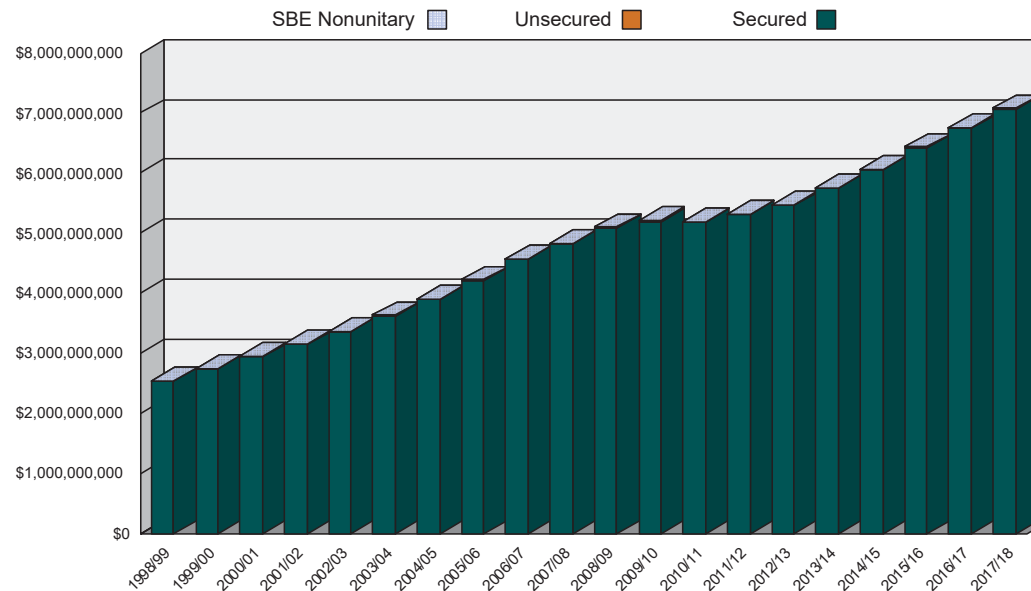


THE CITY OF PALOS VERDES ESTATES

NET TAXABLE ASSESSED VALUE HISTORY

1998/99 - 2017/18 Taxable Property Values

Lien Year	Secured	Unsecured	SBE Nonunitary	Net Total AV	% Change
1998/99	\$2,534,248,313	\$5,181,041	\$0	2,539,429,354	
1999/00	\$2,738,565,623	\$7,937,227	\$0	2,746,502,850	8.15%
2000/01	\$2,937,125,998	\$4,727,691	\$0	2,941,853,689	7.11%
2001/02	\$3,144,372,888	\$5,991,435	\$0	3,150,364,323	7.09%
2002/03	\$3,357,847,220	\$5,798,009	\$0	3,363,645,229	6.77%
2003/04	\$3,623,833,584	\$6,661,372	\$0	3,630,494,956	7.93%
2004/05	\$3,903,203,303	\$7,224,344	\$0	3,910,427,647	7.71%
2005/06	\$4,218,880,929	\$5,496,778	\$0	4,224,377,707	8.03%
2006/07	\$4,573,891,747	\$4,666,649	\$0	4,578,558,396	8.38%
2007/08	\$4,822,553,599	\$5,851,013	\$0	4,828,404,612	5.46%
2008/09	\$5,089,863,826	\$6,117,545	\$0	5,095,981,371	5.54%
2009/10	\$5,196,088,642	\$6,615,233	\$0	5,202,703,875	2.09%
2010/11	\$5,177,444,700	\$6,046,469	\$0	5,183,491,169	-0.37%
2011/12	\$5,318,089,948	\$6,144,415	\$0	5,324,234,363	2.72%
2012/13	\$5,459,340,107	\$5,683,705	\$0	5,465,023,812	2.64%
2013/14	\$5,745,707,104	\$6,176,596	\$0	5,751,883,700	5.25%
2014/15	\$6,059,750,797	\$7,021,633	\$0	6,066,772,430	5.47%
2015/16	\$6,426,743,210	\$6,965,669	\$0	6,433,708,879	6.05%
2016/17	\$6,742,382,802	\$5,764,559	\$0	6,748,147,361	4.89%
2017/18	\$7,070,455,441	\$5,410,484	\$0	7,075,865,925	4.86%



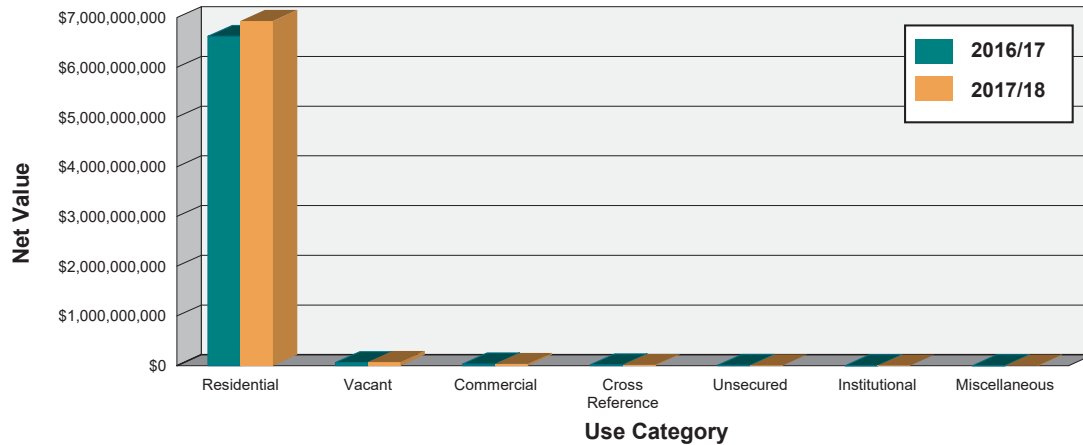
THE CITY OF PALOS VERDES ESTATES 2017/18 GROWTH BY USE CATEGORY

2016/17 to 2017/18 Value Growth by Use Category

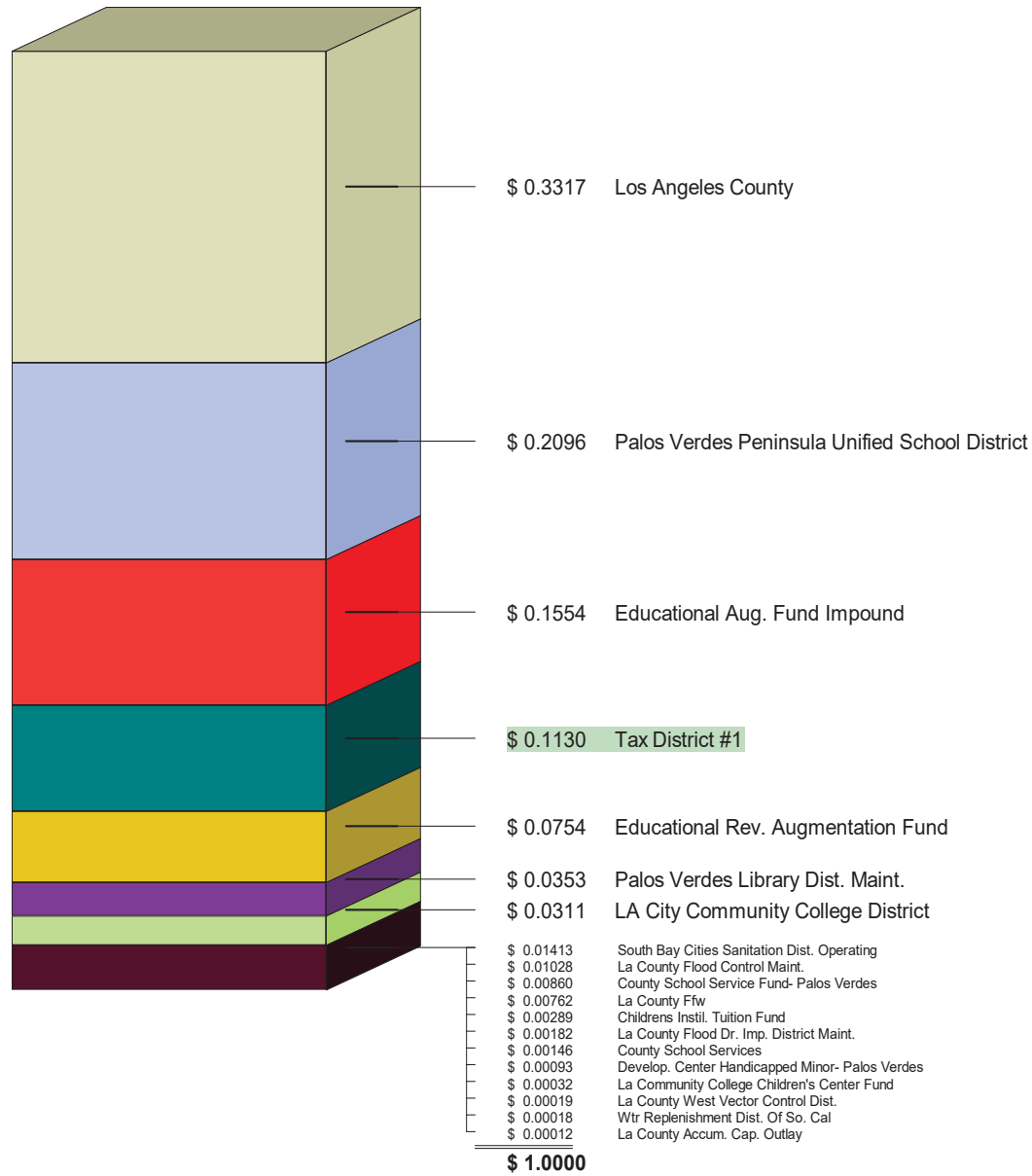
Category	2016/17 Net Taxable Value		2017/18 Net Taxable Value			\$ Change	% Change
Residential	5,091	\$6,624,095,460	5,093	\$6,934,299,059	(98.0%)	\$310,203,599	4.7%
Vacant	97	\$63,997,254	95	\$75,141,703	(1.1%)	\$11,144,449	17.4%
Commercial	28	\$35,318,521	28	\$37,629,755	(0.5%)	\$2,311,234	6.5%
Cross Reference	[12]	\$18,797,402	[12]	\$19,340,231	(0.3%)	\$542,829	2.9%
Unsecured	[219]	\$5,764,559	[113]	\$5,410,484	(0.1%)	-\$354,075	-6.1%
Institutional	5	\$164,284	5	\$4,034,902	(0.1%)	\$3,870,618	> 999.9%
Miscellaneous	3	\$9,881	3	\$9,791	(0.0%)	-\$90	-0.9%
Exempt	206	\$0	206	\$0	(0.0%)	\$0	0.0%
TOTALS	5,430	\$6,748,147,361	5,430	\$7,075,865,925	(100.0%)	\$327,718,564	4.9%

Numbers in blue are parcel/assessment counts

Assessed Value by Major Use Category



THE CITY OF PALOS VERDES ESTATES PROPERTY TAX DOLLAR BREAKDOWN



ATI (Annual Tax Increment) Ratios for Tax Rate Area 07112, Excluding Redevelopment Factors & Additional Debt Service

Data Source: Los Angeles County Assessor 2017/18 Annual Tax Increment Tables

Prepared On 8/13/2018 By PC

This report is not to be used in support of debt issuance or continuing disclosure statements without the written consent of HdL, Coren & Cone



LOS ANGELES COUNTY - 2017/18

REPRESENTATIVE GENERAL LEVY SHARE ESTIMATE

Estimate of City Representative Share of the General Levy

City	City Rate*	Other Rates*	Total	City	City Rate*	Other Rates*	Total
Los Angeles	0.2629		0.2629	Arcadia	0.0960		0.0960
South Pasadena	0.2400		0.2400	Hawthorne	0.0948		0.0948
San Marino	0.2364		0.2364	La Mirada	0.0671	0.0276	0.0947
Pomona	0.2335		0.2335	Rosemead	0.0668	0.0271	0.0939
Sierra Madre	0.2191		0.2191	Temple City	0.0666	0.0271	0.0937
Long Beach	0.2166		0.2166	Norwalk	0.0663	0.0263	0.0925
Pasadena	0.2109		0.2109	Duarte	0.0689	0.0233	0.0922
Hermosa Beach	0.2030		0.2030	Bell Gardens	0.0920		0.0920
Burbank	0.1847		0.1847	Pico Rivera	0.0667	0.0225	0.0892
La Verne	0.1816		0.1816	Westlake Village	0.0639	0.0240	0.0879
West Hollywood	0.1639	0.0148	0.1787	Cerritos	0.0680	0.0193	0.0873
Monrovia	0.1744		0.1744	Hidden Hills	0.0588	0.0220	0.0808
Beverly Hills	0.1742		0.1742	Industry	0.0794		0.0794
Avalon	0.1665		0.1665	Huntington Park	0.0735		0.0735
Redondo Beach	0.1654		0.1654	Vernon	0.0728		0.0728
Alhambra	0.1443	0.0199	0.1643	Whittier	0.0717		0.0717
Monterey Park	0.1578		0.1578	Malibu	0.0704		0.0704
Covina	0.1541		0.1541	Commerce	0.0679		0.0679
Azusa	0.1492		0.1492	Signal Hill	0.0678		0.0678
Manhattan Beach	0.1462		0.1462	Carson	0.0674		0.0674
San Fernando	0.1456		0.1456	Paramount	0.0672		0.0672
Inglewood	0.1409		0.1409	La Cañada Flintridge	0.0670		0.0670
Downey	0.1397		0.1397	Rolling Hills Estates	0.0669		0.0669
Santa Monica	0.1393		0.1393	South El Monte	0.0667		0.0667
West Covina	0.1351	0.0031	0.1382	Bellflower	0.0666		0.0666
Glendale	0.1357		0.1357	Artesia	0.0665		0.0665
Calabasas	0.0472	0.0820	0.1292	Lawndale	0.0662		0.0662
Santa Clarita	0.0573	0.0654	0.1228	Lancaster	0.0661		0.0661
Torrance	0.1220		0.1220	Cudahy	0.0659		0.0659
Baldwin Park	0.0952	0.0254	0.1206	Rolling Hills	0.0649		0.0649
Claremont	0.1142		0.1142	Maywood	0.0639		0.0639
Palos Verdes Estates	0.1130		0.1130	Rancho Palos Verdes	0.0637		0.0637
Lynwood	0.1130		0.1130	El Segundo	0.0632		0.0632
Gardena	0.1116		0.1116	Santa Fe Springs	0.0625		0.0625
San Gabriel	0.1064		0.1064	South Gate	0.0615		0.0615
Culver City	0.1043		0.1043	Bradbury	0.0614		0.0614
Palmdale	0.0663	0.0374	0.1037	Agoura Hills	0.0585		0.0585
Lomita	0.0666	0.0361	0.1026	Lakewood	0.0584		0.0584
Irwindale	0.1009		0.1009	Hawaiian Gardens	0.0560		0.0560
La Puente	0.0658	0.0349	0.1007	Bell	0.0537		0.0537
Compton	0.1004		0.1004	Walnut	0.0520		0.0520
La Habra Heights	0.1004		0.1004	Diamond Bar	0.0519		0.0519
San Dimas	0.0658	0.0335	0.0993	County Average:	0.1055	0.0065	0.1120
Montebello	0.0986		0.0986				
El Monte	0.0984		0.0984				
Glendora	0.0982		0.0982				

*The City tax rate is based on the largest non-redevelopment Tax Rate Area in each city; other rates include city-governed overlaying districts such as lighting or maintenance districts.

Data Source: Los Angeles County Assessor 2017/18 Combined Tax Rolls

Prepared On 8/13/2018 By PC

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GLOSSARY OF TERMS

Administrative Charge: A transfer of monies to the General Fund to reimburse the General Fund for work performed in other funds by an employee whose salary is budgeted in the General Fund.

Adopted Budget: A plan of financial operations and capital improvements approved by the City Council for fiscal year. The Adopted Budget reflects estimates of revenues, expenditures, transfers, City's goals, objectives and performance data.

Approved Budget: The second year of a two year (Biennial) budget, where the City Council only adopts the upcoming fiscal year and approves the budget plan for the second fiscal year.

Appropriation: Legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Appropriations Limit: Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits growth in government spending to changes in population and inflation, by multiplying the limit for the prior year, by the percentage change in the cost of living (or per capita personal income, whichever is lower); then multiplying the figure resulting from the first step, by the percentage change in population. The base year limit (FY1978-1979) amount consists of all tax proceeds appropriated in that year. The Appropriations Limit calculation worksheet can be found in the Appendix of the budget.

Assessed Valuation: The dollar value assigned to real estate or other property, by Los Angeles for the purpose of levying property taxes.

Beginning Fund Balance: The balance of a fund including restricted, assigned, committed and unassigned values carrying over into the following year.

Bond: A city may raise capital by issuing a written promise to pay a specified sum of money called the face value, or principal amount, at a specified date or dates in the future, together with periodic interest, at a special rate.

Budget: The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the proposed means of financing those expenditures.

GLOSSARY OF TERMS

Budget Message: A general outline of the budget which includes comments regarding the City's financial status at the time of the message and recommendations regarding the financial policies for the coming period.

CalPERS: A short name for the California Employee Public Retirement System.

Capital Improvement Plan (CIP): A financial plan of proposed capital improvement projects. CIP projects typically improve City-owned assets such as buildings, parks, streets and other infrastructure components. Capital projects often span more than one fiscal year.

Capital Outlay: A budget category which budgets major equipment purchases and capital improvement projects.

Capital Improvement Projects: Significant infrastructure improvements that have a useful life of one year or more and selected studies related to such activities that are expected to lead to a capital project. Examples include constructing a new park, street resurfacing, building remodels/repairs and construction of water mains.

Debt Service: Annual principal and interest payments owed on money the City has borrowed.

Department: An organizational unit comprised of divisions or programs. The City of Palos Verdes Estates has four departments: Administration, Finance, Police and Community Development. Fire Services are provided on a contract basis.

Division/Program: A common purpose combination of programs or activities within a department, which furthers the objectives of the City Council by providing services or a product.

Encumbrances: Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. Encumbrances end when the obligations are paid or otherwise terminated.

Enterprise Funds: Funds established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are mainly self-supporting.

Expenditure: The cost of goods received or services rendered for the government unit.

GLOSSARY OF TERMS

Fiscal Year: A 12-month period of time to which an annual operating budget applies. The City's fiscal year is July 1 through June 30.

Fund: A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. The major types of funds include: General, Proprietary, Special Revenue, Capital, Debt Service, Permanent and Trust & Agency.

Fund Balance/Reserve: The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

Funds Definitions:

General Fund: The primary fund of the City used to account for all revenues and expenditures of the City not legally required to be accounted for in another fund.

Gas Tax Fund - to account for state and county gas taxes, funds that may be used for street maintenance, right-of-way acquisition and street construction.

Special Projects - to account for funds received from other governmental agencies that are earmarked for specific projects.

Police/Fire/Paramedic - to account for funds received from City Proposition A for police and paramedic services.

Drug Intervention - to account for funds received from L.A. IMPACT, an association of local governmental agencies, related to drug enforcement activities. The funds are earmarked for the City's drug intervention programs.

CLEEP - California Law Enforcement Equipment Program (CLEEP) - to account for funds received from the State of California for law enforcement technology equipment.

GLOSSARY OF TERMS

SLESF - Supplemental Law Enforcement Services Fund - to account for Community Oriented Policing Services (COPS) police U.S. Department of Justice grant funds received through the State of California.

Corrections - to account for funds received from the State Department of Corrections.

Proposition A - to account for the City's share of funds collected and distributed by the County of Los Angeles under Proposition A to finance transit projects within the City.

Proposition C - to account for the City's share of funds collected and distributed by the County of Los Angeles under Proposition C to finance transit projects within the City.

Grants: Contributions, or gifts of cash or other assets from another entity. Grants are typically to be used or expended for a specific purpose.

Infrastructure: The underlying foundation or basic framework of a system or organization, such as the roads, sewers and storm drains, etc.

Internal Service Fund: Internal Service Funds are used to account for the financing of equipment and services of the City on a cost-reimbursement basis. The City uses the following Internal Service Funds:

Equipment Replacement – to account for the purchase and maintenance of vehicular equipment on behalf of all City departments.

Insurance - to account for the City's insurance activities.

Line-item: Refers to any individual expenditure object or appropriation detailed in the department's budget.

Materials & Services: This budget category accounts for all non-personnel and non-capital expenses. Such expenditures include building maintenance, contract services, equipment maintenance, office supplies and utility costs.

GLOSSARY OF TERMS

Municipal Code: The collection of City Council approved ordinances currently in effect. The Municipal Code defines City policy in various categories (i.e. building regulations, planning and zoning regulations, sanitation and health standards, and traffic regulations).

Operating Budget: The financial plan for the operation of a program or organization that includes an estimate of proposed expenditures for a given period of time and the estimated means of financing those expenditures.

Ordinance: A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a State statute or constitutional provision. An ordinance has a higher legal standing than a resolution.

Overhire: An authorized position without monies budgeted for salary and fringe benefits. The overhire concept assumes that a department (particularly Public Safety) experiences several position vacancies during a fiscal year, and that the salary and fringe benefit savings from these vacancies will off-set the cost of the overhire personnel. The overhire personnel in-turn ensures that the department will not be forced to limit operations because of staffing shortages and can better control overtime expenditures.

Program: An activity or division, within a department, which furthers the objectives of the City Council, by providing services or a product.

Reserve: Used to earmark a portion of the fund balance as segregated for a specific use.

Resolution: A special order of the City Council, which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The Operating Budget is approved by resolution and requires a majority vote of the Council Members present.

Restricted Funds: As used in the budget presentation, restricted fund dollars are those that are qualified as to use by either a council set policy and or an external agency/contract requirement. A fund restriction can also apply to internal service funds that have accumulated dollars earmarked for future use i.e. – Equipment Replacement / Insurance Funds.

Salaries: A budget category, which accounts for full-time and part-time employees, salary and benefits, overtime expenses, and fringe benefits.

GLOSSARY OF TERMS

Special Revenue Funds: Funds used to account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Special Projects Fund: See City fund definitions above

Supplies & Services: A budget category, which accounts for the materials, goods and contract services necessary to run a city program and function.

Transfer: Monies appropriated from one fund to another, in order to reimburse the fund for expenses or to finance the operation of the other fund. Transfers between a Proprietary Fund and a Governmental Fund are budgeted as revenues and expenditures in the various funds, to comply with governmental accounting principles.

**CITY OF PALOS VERDES ESTATES
DESCRIPTION OF FUNDS & FUND TYPES**

GOVERNMENTAL FUNDS

Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.

GENERAL FUND (01)

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund.

SPECIAL REVENUE FUNDS:

Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:

State Gas Tax Fund (02): Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2103, 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is restricted to be used for the construction and maintenance of the road network system of the City.

Drug Intervention Fund (03): Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

SLESF (COPS) Fund (05): Account for receipt and disbursement of funds received under the State Citizens' Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statutes. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for "front line municipal police services" such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

Special Projects Fund (06): Account for revenue for grants or disbursements from Federal, State, County, and special agencies and districts, including but not limited to monies received from Transportation Development Act Article 3, AB 2766, AB 939, CalRecycle Rubberized Pavement and Container Grants, STP-L Fund Exchange.

Corrections Fund (07): Account for revenue received from the State Department of Corrections.

RMRA Fund (08): Account for receipt of funds received from the State Controller's Road Maintenance and Rehabilitation Account (RMRA). RMRA funds can be used for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road system. The City currently uses these funds for certain capital projects such as street rehabilitation.

Special Fire Parcel Tax Special Revenue Fund (22): Account for funds received from a voter approved direct assessment levied by the City for the purpose of funding contract fire suppression services through Los Angeles County. This assessment sunset after FY 16-17 and is no longer funded.

Measure M Fund (25): Account for a share of the revenues received under Measure M, a portion of a ½ cent sales tax levied in Los Angeles County in November 2016 to provide transportation related projects and programs. These are restricted funds. Eligible projects include street and road repair and maintenance, green streets, complete streets, storm drains, traffic control measures, bicycle and pedestrian transportation improvements, transit services and vehicles, transportation marketing, and transportation demand management. The City currently uses Measure M Funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction.

Prop "C" Transportation Fund (26): Account for a share of the revenues received under Proposition C, a portion of a ½ cent of sales tax levied in Los Angeles County in November 1990 to provide transportation-related programs and projects. These are restricted funds, eligible to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence. The City currently uses these funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction on fixed transit routes.

Measure R Fund (27): Account for a share of the revenues received under Measure R, a portion of a ½ cent sales tax levied in Los Angeles County in November 2008 to provide for transportation related projects and programs. Revenues are funneled to the City through the Los Angeles County Metropolitan Transportation Authority. These are restricted funds. Eligible projects include street and road repair, traffic signal improvements, bicycle and pedestrian transportation improvements, transit services and vehicles, transportation marketing, and transportation demand management. The City currently uses Measure R Funds for certain capital projects or transportation projects such as street rehabilitation and reconstruction.

Prop "A" Transportation Fund (28): Account for a share of the revenues received under Proposition A, a portion of a ½ cent of sales tax levied in Los Angeles County in November 1980 to provide transportation-related programs and projects. These are restricted funds, eligible to be used for transit and bus stop improvements and maintenance only. The City uses these funds to pay the City's annual funding obligation to Palos Verdes Peninsula Transit Authority (PVPTA) as a member of the Palos Verdes Peninsula Joint Powers Authority. Unused accumulated balance is sold to the PVPTA or other cities in exchange for non-restricted General Fund dollars.

Parklands (31): Account for the improvements to/in the City's parklands. The primary source of general capital funds is an annual transfer of General Fund Operating surplus. The actual amount of the transfer, if any, is determined each year by the City Council after review of

the annual audit report.

PVE Law Enforcement Fund (XX): Account for funds received from a voter approved (by Measure E in April 2018) direct assessment levied by the City for the purpose of funding the Palos Verdes Estates Police Department. This levy will be for fiscal years 2018-19 through 2026-27.

CAPITAL PROJECTS FUNDS:

Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:

Capital Improvement Fund (30): Account for the construction of capital facilities typically financed by the City’s General Fund, transfers from Special Revenue Funds, and any grant not accounted for in a special revenue fund. The primary source of general capital funds is an annual transfer of General Fund Operating surplus. The actual amount of the transfer, if any, is determined each year by the City Council after review of the annual audit report. Capital projects typically improve City-owned assets such as buildings, parks, streets, and other infrastructure components.

Sewer Fund (62): Account for accumulated fund balance and expenses for the City’s wastewater collection system, including replacement and maintenance of sewer facilities. As authorization for the property-owner approved sewer user fee expired in FY 12/13, these operations will become General Fund dependent once available resources are used towards capital and maintenance as outlined in prospective budget plans.

PROPRIETARY FUNDS

Proprietary funds are used to account for a government’s “business” type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds. The City of Palos Verdes Estates does not currently have any enterprise funds.

INTERNAL SERVICE FUNDS

The following are the City’s Internal Service Funds:

Equipment Replacement Fund (60): Account for the financing of equipment on a cost reimbursement basis from charges to City departments and from proceeds from the sale of surplus equipment, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

Insurance Fund (65): Account to fund the City's annual contribution to the California Joint Powers Insurance Authority (CJPIA). The total funding requirement for self-insurance programs is estimated using actuarial models, with costs allocated to individual agencies based on exposure (payroll) and experience (claims) relative to other members of the risk-sharing pool. CJPIA provides for both liability and worker's compensation coverage.

Resolutions

RESOLUTION R18-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES
ESTATES, CALIFORNIA, ADOPTING THE ANNUAL BUDGET
FOR FISCAL YEAR 2018-2019 AND FIXING THE LIMITATION OF EXPENDITURES
FOR THE SEVERAL PURPOSES, FUNCTIONS, FUNDS AND ACTIVITIES

THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES, CALIFORNIA DOES
RESOLVE AS FOLLOWS:

Section 1. Year one of the biennial budget of expenditures duly submitted and considered, is hereby approved, adopted and fixed as the annual budget of the City of Palos Verdes Estates for the fiscal year commencing July 1, 2018 and ending June 30, 2019 and in the amount, and for the purposes, functions, funds, transfers and activities set forth in Exhibits A thru L, copies of which shall be permanently attached to this resolution.

Section 2. The fund appropriations herein set forth shall constitute the maximum expenditures authorized for those funds. The City Manager is hereby authorized to make budgetary revisions between budget categories and departments within fund level appropriations if such a revision is necessary and proper. Council is to be updated of such revisions within the fiscal-year budget update and reporting process.

Section 3. The City Manager may transfer an amount not to exceed \$10,000 between budget categories and departments within fund level appropriations. Council is to be updated of such revisions within the fiscal-year budget update and reporting process.

Section 4. The City Manager does hereby submit the number and classifications of employees in the respective functions, departments, and or activities for the fiscal year 2018-2019 budget as set forth in Exhibit M.

Section 5. The City Clerk shall certify to the passage and adoption of Resolution R18-32.

PASSED, APPROVED AND ADOPTED on this 26th day of June, 2018.

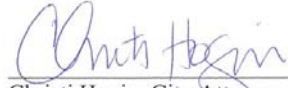

Betty Lin Peterson, Mayor

ATTEST:


Lauren Pettit, City Clerk

RESOLUTION R18-32

APPROVED AS TO FORM:

A handwritten signature in blue ink that reads "Christi Hogin". The signature is written in a cursive style with a large initial "C".

Christi Hogin, City Attorney

RESOLUTION R18-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA
ESTABLISHING THE FISCAL YEAR 2018-2019 APPROPRIATIONS LIMIT
FOR THE CITY OF PALOS VERDES ESTATES

WHEREAS, the voters of California on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the state and local governments; and

WHEREAS, Article XIII B, as modified in June 1990, provides that the appropriations limit for fiscal year 2018-2019 is hereby amended by properly calculating the adjustment to the base year appropriations of fiscal year 1978-79 for changes in certain permitted factors; and

WHEREAS, to the best of the City's knowledge and belief, the State Department of Finance figures reflect the following statistics relevant to the calculation of the City's 2018-2019 Fiscal Year Appropriations Limit:

California per capita income, +3.67% (plus three and 67/100 percent).

Population Adjustment for the County of Los Angeles, +0.51% (plus 51/100 percent).

NOW THEREFORE, the City Council of the City of Palos Verdes Estates DOES RESOLVE AS FOLLOWS:

Section 1. That the following factors shown above shall be the basis of computing the 2018-2019 Fiscal Year Appropriations Limit and based on the foregoing figures (attached herein as EXHIBIT A) and the provisions of Article XIII B of the Constitution of the State of California, that the City of Palos Verdes Estates appropriations subject to limitation for the 2018-19 Fiscal Year shall be \$23,293,868.


Section 2. The City Clerk shall certify to the passage and adoption of Resolution R18-33. PASSED, APPROVED AND ADOPTED on this 26th day of June, 2018.


Betty Lin Peterson, Mayor

ATTEST:

Lauren Pettit, City Clerk

APPROVED AS TO FORM:


Christi Hogin, City Attorney