



City of Palos Verdes Estates City Council Agenda & Staff Reports

DISCLAIMER

The following City Council agenda includes text only version of the - reports associated with the business matters to be brought before for the City Council at its Regular Meeting of this date. Changes to the - reports may be necessary prior to the actual City Council meeting. The City Council may elect to delete or continue business matters at the beginning of the City Council Meeting. Additionally, - reports attachments, including but not limited to, pictures, plans, drawings, spreadsheet presentations, financial statements and correspondences are not included. The attachments are available for review with the official agenda package at the Reception area at City Hall as well as the Malaga Cove Public Library.

...end of disclaimer...

[**CLICK HERE FOR CITY COUNCIL AGENDA](#)

[**CLICK HERE FOR CITY COUNCIL AGENDA & - REPORTS](#)

January 9, 2008
6:30 P.M.

City Hall
Council Chambers

AGENDA OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES, CALIFORNIA

Copies of the staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the office of the City Clerk and are available for public inspection. Any person having any question concerning any agenda item may call the City Clerk to make inquiry concerning the item. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact the City Clerk at 310-378-0383, at least 48 hours prior to the meeting to request a disability-related modification or accommodation.

The City Council welcomes and encourages public participation at the Council meetings; however, to allow for the orderly progression of business, each person wishing to comment or make a presentation shall be limited to three (3) minutes. Anyone wishing to address the City Council must fill out a green speaker's card available at the end of each row in the Chambers. The card permits the City to identify persons for purposes of City Council minute preparation. Please see specific agenda sections below for any other requirements related to meeting participation. The City Council, at the direction of the Mayor with concurrence of the Council, may modify the order of items shown on the agenda.

NEXT RESOLUTION NO. R08-01
NEXT ORDINANCE NO. 08-683

CALL TO ORDER

CLOSED SESSION (6:30 – 7:30 p.m.)

- Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 Case

At the conclusion of the Closed Session, the Council may reconvene to Open Session to take formal action on any item discussed, as it may deem appropriate.

PLEDGE OF ALLEGIANCE (7:30 p.m.)

ROLL CALL

MAYOR'S REPORT – Matters of Community Interest

- Presentation Concerning Maintenance Activities of Southern California Edison and the State of the Electric Utility by Scott Gobble, SCE Regional Manager

CONSENT AGENDA (Items #1 - 8)

All items under this heading are considered to be routine and will be enacted by one motion, unless a Councilmember, staff, or member of the public requests that an item be removed for separate discussion, with the exception of Planning Commission Actions – Item #8a-e. An applicant or interested citizen who wishes to appeal any Planning Commission decision may file an appeal with the City Clerk's office within 15 days after the date of the Planning Commission's decision.

Any item removed from the Consent Agenda will be considered immediately following the motion to approve the Consent Agenda.

1. Minutes of City Council Meeting of December 11, 2007

Recommendation: Review and File.

2. Monthly Treasurer's Report – November, 2007

Recommendation: Receive and File.

3. [Monthly Financial Report – November, 2007](#)

Recommendation: Receive and File.

4. [MAP-102-06; Approval of Final Parcel Map No. 60264 for the Subdivision of 2508, 2510, and 2512 Via Campesina for Condominium Purposes. Lot 13, Block 1621, Tract 6885](#)

Recommendation: It is recommended that the City Council approve Final Parcel Map No. 60264 for the subdivision of 2508, 2510, and 2512 Via Campesina for condominium purposes.

5. [Special Event Application for Palos Verdes Community Art Association Affiliates Summer Art Shows: April 19-20; May 17-18; June 21-22; July 19-20; August 16-17; September 13-14, 2008 from 9:00AM to 5:00PM on the Malaga Cove Plaza Green](#)

Recommendation: It is recommended that the City Council approve the Special Event Application for the PVCA Art Shows scheduled one weekend per month from April – September, 2008.

6. Parklands Committee Meeting Items of December 10, 2007

Recommendation: Review and Approve.

- a. PC-279-07: Application to remove 2 pine trees located in the City right-of-way adjacent to 424 Avenida Mirola.

Applicant: Richard Lindgren
424 Avenida Mirola
Palos Verdes Estates, CA 90274

Action: Approved (5-0). The applicant is responsible for all costs of the tree work to include removal of the stumps. The applicant is responsible to plant and maintain two Australian Tea trees at the City Forester's direction. If only one tree can be planted due to space limitations, the applicant is required to pay \$250 to the 'Tree Bank' for the second tree.

- b. PC-280-07; Application to remove 3 pine trees located in the City right-of-way adjacent to 977 Paseo La Cresta for view restoration.

Applicant: Fred Davidowitz
977 Paseo La Cresta
Palos Verdes Estates, CA 90274

Action: Approved (5-0). The applicant is responsible for all costs of the tree work to include removal of the stumps. The applicant is responsible to plant three 24-inch box Pink Flowering Melaleuca trees and maintain these trees by proper watering and adjustment to the staking system. The applicant is responsible to replace any of these trees that die or are in decline due to a lack of maintenance by the applicant for one year.

- c. PC-281-07; Application to top a row of pine trees located in the Parkland north of 4457 Via Pinzon for view enhancement.

Applicant: Phil and Jacqui Rafferty
4457 Via Pinzon
Palos Verdes Estates, CA 90274

Action: Approved (5-0). The applicant is responsible for all costs of the tree work. The applicant is approved to reduce the trees as much as possible at the City Forester's direction, but is required to leave a green canopy on top of the trees. A no fee permit is approved to allow the applicant to trim these trees to the same height each year.

d. PC-283-07; Application to remove 1 Photina tree located in the City right-of-way adjacent to 936 Via Rincon for view enhancement and review of the street tree requirements for 937 Via Rincon.

Applicant: Kari and Ravi Rao
945 Via Rincon
Palos Verdes Estates, CA 90274

Action: Denied (4-1, Evans dissenting).

7. Traffic Safety Committee Meeting Item of December 12, 2007

Recommendation: Review and Approve.

- o Request for Turn Restrictions into Lunada Bay Elementary School Visitor Parking Lot

Action: Recommended (4-0) that the turn restrictions be approved as presented.

8. Planning Commission Actions of December 18, 2007

Recommendation: Receive and File.

a. NC-930R-07; Consideration of a revised Neighborhood Compatibility Application for revisions to the single family residence located at 453 Via Media. Lots 20 & 21, Block 1511, Tract 6886.

Applicant: Alan McGregor
16332 Bradbury Lane
Huntington Beach, CA 92647
Owner: Sal Gonzales

Action: Approved (5-0) with standard conditions.

b. CDP-67/NC-1299/M-653-07; Consideration of Coastal Development Permit, Neighborhood Compatibility and Grading Applications for additions to the single family residence located at 2137 Paseo Del Mar. Lot 34, Tract 17606.

Applicant: Edward Carson Beall Associates
23727 Hawthorne Blvd.
Torrance, CA 90505
Owner: Patricia Franich-Springer
404 Paseo Del Mar
Palos Verdes Estates, CA 90274

Action: Approved (5-0) with standard conditions and the following additional condition: 1) All work within the City right-of-way is to be per Public Works standards.

c. NC-1307/GA-1424-07; Consideration of Neighborhood Compatibility and Grading Applications for additions to the single family residence located at 1017 Via Nogales. Lot 5, Block 1637, Tract 7330.

Applicant: Robert Fry
26710 Menominee Place
Rancho Palos Verdes, CA 90275
Owner: Michael and Libby Thomas

Action: Approved (5-0) with standard conditions and the following additional conditions: 1) A licensed survey of the building and total lot coverage shall be completed and submitted to the City to verify compliance with the approved coverage for the subject lot; 2) Driveway is to be constructed per Public Works standards.

d. NC-1308/GA-1425-07; Consideration of Neighborhood Compatibility and Grading Applications for a new single family residence located at 1641 Chelsea Road. Lot 26, Block 1270, Tract 7140.

Applicant: Douglas Leach

Owner: 119 W. Torrance Blvd. #24
Redondo Beach, CA 90277
Michael Mulligan
2717 Paseo Del Mar
Palos Verdes Estates, CA 90274

Action: Approved (5-0) with standard conditions and the following additional conditions: 1) A licensed survey of the total lot coverage shall be completed and submitted to the City to verify compliance with the approved coverage for the subject lot; 2) The barbecue and fireplace are to be moved out of the required setbacks; 3) The garage eaves are to be moved out of the front setback; 4) All ridge heights are to be reduced by 18" without additional grading; 5) 12" is to be taken off the length of the entire west side of the house; 6) The transverse roof lines over bedroom 4 and the bathroom adjacent to bedroom 3 are to be made hip roofs; 7) The two windows at the master bedroom on either side of the fireplace are to be single windows rather than double.

e. NC-1249R-07; Consideration of a revised Neighborhood Compatibility Application for revisions to the new single family residence located at 700 Horcada Place. Lot 2, Block 1427, Tract 8523.

Applicant: Edward Carson Beall Associates
23727 Hawthorne Blvd.
Torrance, CA 90505
Owner: Mr. and Mrs. Masoud Tehrani
704 Paseo Del Mar
Palos Verdes Estates, CA 90274

Action: Denied (5-0).

COMMUNICATIONS FROM THE PUBLIC

This portion of the agenda is reserved for comments from the public on items which are NOT on the agenda. Due to state law, no action can be taken by the Council this evening on matters presented under this section. If the Council determines action is warranted, the item may be referred to staff or placed on a future Council agenda.

Staff Reports

9. [Update on City of Palos Verdes Estates Disaster Preparedness Efforts](#)
10. City Manager's Report

DEMANDS

11.
 - a. Authorize Payment of Motion #1 – Payroll Warrant of December 14, 2007
 - b. Authorize Payment of Motion #1a – Payroll Warrant of December 28, 2007
 - c. Authorize Payment of Motion #2 – Warrant Register of December 26, 2007
 - d. Authorize Payment of Motion #2a – Warrant Register of January 9, 2008

Recommendation: Authorize Payment of Motions #1, #1a, #2 and #2a.

MAYOR & CITY COUNCILMEMBERS' REPORTS

ADJOURNMENT TO TUESDAY, JANUARY 22, 2008, AT 7:30 P.M. IN COUNCIL CHAMBERS OF CITY HALL FOR THE PURPOSE OF A REGULAR MEETING.

- This City Council meeting can be viewed on Cox Cable, Channel 35, Thursday,

January 10, 2008 at 7:30 p.m., and Tuesday, January 15, 2008, at 7:30 p.m.

AGENDA ITEM

[Agenda Item: 3](#)
[Meeting Date: Jan 9, 2008](#)

Staff Report Begins Here

TO: JOSEPH M. HOEFGEN, CITY MANAGER
 FROM: JUDY SMITH, ASSISTANT CITY MANAGER
 SUBJECT: MONTHLY FINANCIAL REPORT – NOVEMBER 2007

The Issue

What is the status of the FY 2007-08 City budget after five months?

Analysis of Graphs

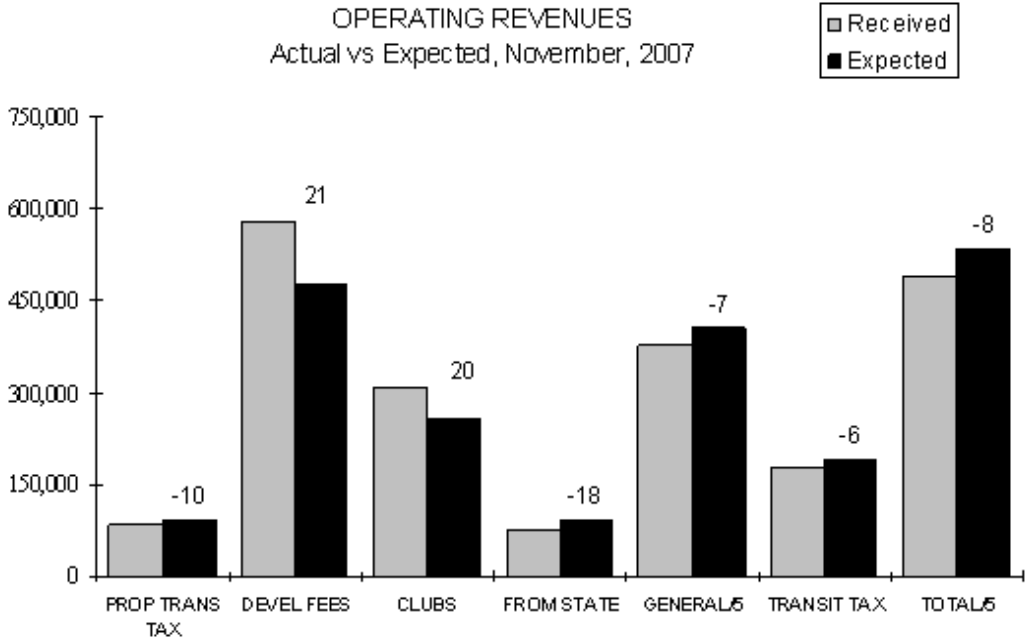
Total revenues are running 8% below expected, while the general fund is running 7% below. This is a typical pattern for the time of year when we also reach a low point in cash flow in advance of property tax/fire assessment receipts in December. Development fees continue to perform well and exceed expected by 21%. Concession revenue is also maintaining its position of 20% in excess of expected, mostly due to strength in Golf Club receipts. Revenue from the State will continue to show deviation from budget, until January when we will receive the semi-annual sales tax swap allocation and property tax in-lieu of vehicle license fees.

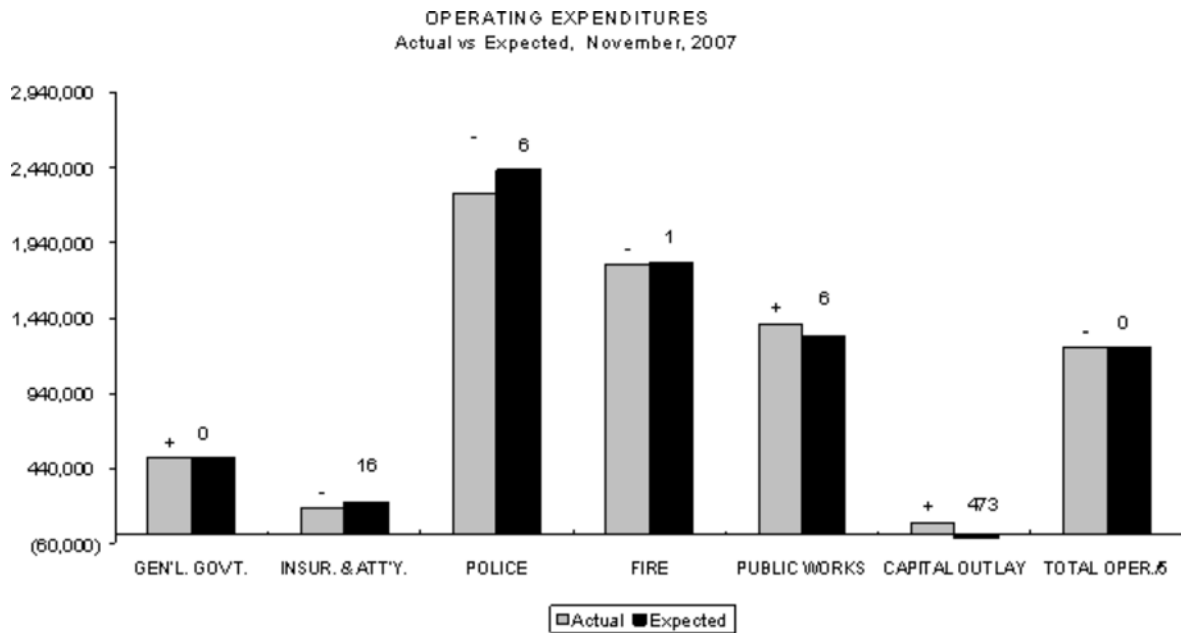
Total operating expenditures show no deviation from expect (0%), while within the major operating departments, there are variations from expected, both above (public works +6%) and below (police -6%, attorney & insurance -13%). The police department variance relates to staffing vacancies compared to budgeted positions and currently reflects salary savings of 4.7% compared to expected.

Spot Reports

Information from our property tax consultant, HDL Companies, on ownership transfers for calendar 2007 (through August), as compared to prior years shows 120 single family residential transfers in 2007 compared to 98 for the same period during 2006 or an increase of 22%. While the increase in the number of transactions is surprising, the median sales value dropped \$125,000 (-7.7%) to \$1,502,500 compared to the same period in 2006. We will still see added assessed value to the roll for FY 08-09 as a result of transfers, but no where near the increase of the past several years.

While we do not expect impacts to the FY 07-08 budget, staff is also closely tracking developments related to the state's projected deficit as we begin preparations for the FY 2008-09 budget cycle. We will certainly keep Council informed as developments occur.





AGENDA ITEM

[Agenda Item: 4](#)
[Meeting Date: 1/09/08](#)

Staff Report Begins Here

TO: JOSEPH M. HOEFGEN, CITY MANAGER

FROM: ALLAN RIGG, PLANNING DIRECTOR

SUBJECT: MAP-102-06; APPROVAL OF FINAL PARCEL MAP NO. 60264 FOR THE SUBDIVISION OF 2508, 2510, AND 2512 VIA CAMPESINA FOR CONDOMINIUM PURPOSES. LOT 13, BLOCK 1621, TRACT 6885.

DATE: JANUARY 9, 2008

The Issue

Should the City Council approve the Final Parcel Map No. 60264 for the subdivision of 2508, 2510, and 2512 Via Campesina for condominium purposes?

Background and Analysis

This application is for the approval of Final Parcel Map No. 60264. The Vesting Tentative Parcel Map for the subdivision of 2508, 2510, and 2512 Via Campesina was originally reviewed by the Planning Commission on August 15, 2006. The map was reviewed and unanimously approved with the following additional conditions:

1. A City standard curb and gutter shall be installed per construction plans prepared by a registered Civil Engineer and approved by the City Engineer.
2. That a sewer lateral shall be installed for each unit.
3. That a water meter shall be installed for each unit.

Following the Planning Commission's review and approval, the City Council received and filed the Vesting Tentative Parcel Map on September 12, 2006 with no further conditions.

Discussion and Analysis

The Final Parcel Map No. 60264 has been reviewed by the City Surveyor and was approved for technical correctness on November 19, 2007. The Planning Department reviewed the final map and it was approved on November 28, 2007. All required signatures have been obtained and are on the approved map. Once City Council approves the final map, the process for recordation will commence.

Please note that the act of approving the final map is truly procedural in nature. The construction on the condominiums is almost complete and with the final map being prepared in accordance with the approved Vesting Tentative Parcel Map, the City Council has no true alternative other than to approve the map.

Alternatives Available to the City Council

The following are alternatives available to the City Council:

- Approve Final Parcel Map No. 60264 for the Subdivision of 2508, 2510, and 2512 Via Campesina for condominium purposes.
- Decline to act.

Recommendation from Staff

Staff recommends that the City Council approve Final Map No. 60264 for the Subdivision of 2508, 2510, and 2512 Via Campesina for condominium purposes.

Staff report prepared by:

Stacey Kinsella
Planning Department

AGENDA ITEM

[Agenda Item:5](#)
[Meeting Date:01/09/2008](#)

Staff Report Begins Here

TO: JOSEPH M. HOEFGEN, CITY MANAGER

FROM: ALEXA D. DAVIS, ADMINISTRATIVE ANALYST

SUBJECT: SPECIAL EVENT APPLICATION FOR PALOS VERDES COMMUNITY ART ASSOCIATION AFFILIATES
SUMMER ART SHOWS: APRIL 19-20, MAY 17-18, JUNE 21-22, JULY 19-20, AUGUST 16-17, SEPT. 13-14, 2008 FROM
9AM TO 5PM ON THE MALAGA COVE PLAZA GREEN

DATE: JANUARY 9, 2008

ISSUE

Shall a Special Event Application be approved for the Palos Verdes Community Art Association Affiliates to hold six (6) art exhibitions and sales beginning in April and ending in September on the Malaga Cove Plaza Green?

BACKGROUND

The Palos Verdes Community Art Association has submitted a Special Event Application to hold six (6) art exhibitions and sales on the Malaga Cove Plaza Green from April – September. These annual exhibitions have been held by the Association for more than twenty years. The PVCAA is an artists group affiliated with the Palos Verdes Art Center that displays and sells art.

To receive City approval for use of the green, the PVCAA must comply with the procedures set forth in the Special Event Application. Special Events are activities that occur within the City that may impact streets, services, public safety, citizen welfare, and/or disrupt traffic and community activities. The City therefore imposes specific conditions upon the sponsors of such events and assesses fees to cover City costs associated with the event. Requirements include but are not restricted to the following:

- Pay a deposit fee \$75(refundable) for each event and a Special Event Application fee Of \$150.
- Obtain approval by individual City departments establishing special conditions where necessary to mitigate any impact the event may have on City streets, services, and public safety. The Police Department, Streets and Parks, Finance Department, Fire Department (as needed) and City Manager's Department all sign off to approve an event.
- Provide a certificate of liability insurance.
- Provide a hold harmless letter.

The PVCAA's Special Event is subject to additional specific requirements which were approved by the City Council in 1991. The extra conditions attached to the PVCAA shows were prompted by the increasing number art shows and other activities on the Malaga Cove Green. The following four requirements have been added.

1. Special Event applications for Art Shows on the Malaga Cove Plaza Green will be issued to juried art groups who are members of the Palos Verdes Peninsula Arts Association;
2. No more than five (5) shows may be held in one calendar year. Events may be scheduled no more than one a month. (Since 1999 this provision has been modified to allow six (6) shows from April – September).
3. Provisions must be made for the City's current waste disposal franchisee to Pick-up trash early Monday morning immediately following the Sunday art show. Provisions must also be made for sanitary facilities on the day of the show. The cost of these services will be borne by the art group utilizing the Plaza Green.
4. The Palos Verdes Community Arts Association is encouraged to select one representative to work with the City in scheduling art shows.

Since these guidelines were adopted in November, 1991, the PVCAA exhibitions have been well organized and managed without disruption. The dates requested for this year's art shows are: April 19-20; May 17-18; June 21-22; July 19-20; August 16-17; and September 13-14, 2008. Affiliates have complied with the requirements set forth by the City Council as listed above.

ANALYSIS

This year's PVCAA representative and PVAC Artists Co-Chairman, Donna Anderson, has complied with the requirements and obtained all necessary signatures. The artist groups will adhere to the requirements listed below:

1. The groups applying are juried art groups.
2. Six weekends scheduled.
3. Sanitary facilities will be provided by three realty offices in the Plaza for the artists and their guests. Trash bags will be collected by the artists and placed
in the City's dumpster. They will replace the bags in the Plaza containers. Maintenance Foreman, Mark Hart will inspect on the following Monday to assure that this procedure is taking care of the trash problem. If it is inadequate, the PVCAA will arrange for a special pick up.
4. One representative has been selected to work with City staff.
5. The representative will distribute an art show calendar of events to all businesses in the Plaza once approved by the City Council.

Each of the six art groups scheduled has paid a \$225 partially refundable fee (this fee includes the \$150 Special Application Fee and the \$75 refundable deposit). The Palos Verdes Art Association's Certificate of Insurance has been received as has the Hold Harmless Letter.

ALTERNATIVES AVAILABLE TO COUNCIL

1. The City Council may choose to approve the application for six weekend art shows.
2. The City Council may decline to approve the application

RECOMMENDATION

It is recommended that the City Council approve the Special Event Application for PVCA Art Shows scheduled one weekend per month from April – September, 2008.

AGENDA ITEM

[Agenda Item:8a-e](#)

[Mtg. Date 1/9/08](#)

Staff Report Begins Here

TO: JOSEPH HOEFGEN, CITY MANAGER
FROM: ALLAN RIGG, PLANNING DIRECTOR
DATE: JANUARY 9, 2008
SUBJECT: PLANNING COMMISSION ACTIONS OF DECEMBER 18, 2007

The items attached were acted upon by the Planning Commission on December 18, 2007.

The Council may, within fifteen days after the date of the decision on or before the first day following the first Council meeting after the date of the Planning Commission decision, whichever occurs last:

1. Confirm the action of the Planning Commission and grant or deny the application;
2. Set the matter for public hearing and dispose of it in the same manner as on an appeal; or
3. Amend, modify, delete, or add any condition of approval which the Council finds is not substantial under the circumstances relative to or affecting the property subject to the application for a development entitlement. Any determination of the Council pursuant to this paragraph shall be conclusive and final.

In the event the Council does not take one of the actions specified above within the period of time required, the decision of the Planning Commission shall be final.

Recommendation:

Receive and file.

AGENDA ITEM

[Agenda Item:9](#)

[Mtg. Date 1/9/078](#)

Staff Report Begins Here

TO: JOE HOEFGEN, CITY MANAGER
FROM: DANIEL DREILING, POLICE CHIEF
SUBJECT: UPDATE ON THE CITY OF PALOS VERDES ESTATES DISASTER PREPAREDNESS EFFORTS
DATE: JANUARY 9, 2008

BACKGROUND AND ANALYSIS

In December of 2006, the Palos Verdes Police Department conducted a Neighborhood Watch Meeting concerning the City's overall state of emergency readiness. The meeting included presentations from a number of City staff members, along with staff representatives from the L.A. County Fire Department, the Palos Verdes Peninsula Unified School District, Area G, and the regional CERT program. Each speaker presented readiness plans specific to his/her realm of expertise and answered questions from the public. As part of the meeting, residents were encouraged to be proactive in their own disaster preparedness efforts and to be prepared for as many as 10 days of self sufficiency in the event of a large scale disaster.

As Council is aware, an important prior step the City took in helping to equip its citizens for disaster survivability was to endorse the CERT (Community Emergency Response Team) program. CERT continues to be an outstanding tool as it teaches skills necessary not only to survive a disaster, but to help others survive. Among other things, citizens are taught assessment techniques, structural shoring up techniques, organizational skills, and triage. Also, continued professional training is provided to help keep skills honed and interest heightened. There is no question that the CERT program is tremendously beneficial to the citizens and a program that we will continue to support. However, in a disaster, the utilization of these volunteers may be impractical as contacting and locating CERT members when needed and deploying them where needed will be difficult.

Staff recognizes that preparing the community and asking individuals to organize and ready themselves for a disaster can be best accomplished by the City and residents working cooperatively together. Although we do see a degree of preparedness taking place by individual citizens, it has been on a small scale (400 CERT trained residents out of 60,000 Peninsula residents) and it has been more in the area of setting aside provisions than in formulating plans. Therefore, the City is now planning an ambitious new community readiness program designed to help the residents of Palos Verdes Estates establish comprehensive neighborhood disaster preparedness plans enabling self sufficiency for at least 10 days.

As a critical first step in development of the PVE Disaster District Plan, we created a Mission Statement for the program which reads as follows:

Palos Verdes Estates Disaster District Plan. The purpose of the Palos Verdes Estates Disaster District Plan is to assist the citizens of the City of Palos Verdes Estates in the development of pragmatic, easy to follow, and detailed disaster mitigation plans, to be shared by the community and the responding disaster relief officials, to help increase the community's survivability in a disaster. It is our intent to create the most efficient and expedient plans and tools possible by utilizing City and private funds and resources. It is also our intent to preserve the integrity of this plan through a cost effective maintenance program.

Disaster District Plan

The plan seeks to accomplish this Mission Statement via emergency planning efforts in six sub-districts or zones within the boundaries of Palos Verdes Estates. The districts have been mapped out taking into account geographical considerations, Palos Verdes Neighborhood Watch and Home Association designations, and known land destabilization factors.

Consideration was also given to providing open space to each zone for potential staging and/or evacuation sites. Since there are six schools in the City, we were also careful to include one in each district.

Utilizing the Palos Verdes Neighborhood Watch Program and its command structure, our intent is to select citizen volunteers from each of the six zones. These individuals, along with experts from police, fire, geology, civil engineering, and disaster planning, will form a committee tasked with the responsibility of creating a community disaster manual tailored to each individual zone. Although the manuals will be similar in format, they will be site specific. An example, each manual will contain the names and contact information of CERT trained residents, medical and emergency trained citizens, those with special skills or special needs, and the names of HAM radio operators all within the zone. All resources and equipment will also be cataloged. Also, each manual will outline evacuation and alternate evacuation sites, staging and alternate staging sites, and will outline the incident command organizational structure. It is important to note that the shape and form of this plan will evolve as ideas and suggestions are formed. The intent is to remain flexible to the extent possible, keeping within the mission.

GIS Mapping

An important element of developing the District Disaster Plan is accumulating and integrating geographic and demographic information from multiple sources into a single resource. Each PVE Disaster District team will have maps that identify and locate key resources, hazards, and threats to help with planning and managing response and recovery operations. Initially, maps will be created electronically and available in printed format for the City of Palos Verdes Estates (by District) and the surrounding areas. Ultimately, web based servers will make secure electronic maps with multiple layers of data available to incident managers on line.

The resulting mapping product will include the following layers of data:

1. Major roads, minor roads and trails
2. L.A. County Fire Preplanned Incident Bases, Staging Areas, Residential Assembly Points, Hazard Zones, Evacuation Routes and Helicopter Landing Zones
3. Location of all CERT trained residents

4. Location of all HAM radio operators
5. Location of all PVE CARES senior residents
6. Location of medically trained residents willing to be listed for disaster service
7. Critical infrastructure data (sources of water, power, fiber optics and phone lines and terminals, gas lines, cell sites, antenna sites)
8. Geological data (faults, past quakes, liquefaction risk areas, etc.)
9. Medical facilities
10. Critical Facilities (to be determined by law enforcement, including schools, places of worship, communications sites, etc.)
11. Latitude, Longitude and Universal Transverse Mercator (UTM) Coordinates display (once we are on-line)

Printed maps will show only the location of individuals, not the identity or contact information. Names, contact, and special skills information embedded in the electronic map files will be available for immediate access as needed -- subject to secure access controls.

PV on the NET, a local 501C3 non-profit organization established in 2006 with private and public donations to provide Geographic Information Systems (GIS) and web based services to area cities and the community, has offered to provide their state of the art GIS hardware, software and technicians to integrate this essential data into a single disaster management resource for the PVE Disaster District Program at a fraction of current industry rates for their services. Recently donated funds to PV on the NET have allowed us to already begin this work.

Coordinating Committee

A Coordinating Committee will be formed consisting of representatives from each of the six Disaster Districts, Fire, Police, City Planning/Geology, Area G, and other experts as needed for specific meeting agenda items. This committee will develop a manual format for each of the six districts to follow. As indicated earlier, the manuals will outline the incident command structure, evacuation and staging sites, alternate evacuation and staging sites, the name and address of all emergency and medical trained personnel within the district, and other things determined by the committee.

Collating and Distributing Manuals and Training

This step will entail not only assembling manuals, but more importantly the enlisting of citizen volunteers to host neighborhood information meetings where information can be disseminated. Finally, this stage will entail coordinated training in cooperation with the City in partnership with the responding agencies.

BUDGET IMPACT:

A number of costs associated with this can be predicted. Fortunately, local philanthropist, Arlo Sorensen, has graciously arranged a generous \$15,000 donation to help defray the start-up costs of this project. Of the \$15,000, the amount of \$6,000 was donated directly to PV on the NET to complete the mapping project, and the remainder was donated to the City of Palos Verdes Estates for necessary start up costs for this project. These remaining funds will be used to provide each of the six Districts with a cache of equipment necessary to establish and sustain an emergency command post and account for local needs and response efforts. While we do not anticipate significant ongoing costs beyond what is currently budgeted in the Police Department for disaster preparedness due to initiation of this Disaster District Plan, we will provide a more detailed analysis in the context of the FY 2008-09 budget process.

PROJECT MILESTONES

As outlined below, this project will take place over an extended period of time to ensure development of a plan that is comprehensive and as complete as possible.

The preliminary timeline moving forward is as follows:

Assemble Disaster Coordinating Committee	February 2008
Complete GIS Mapping Efforts	July 2008
Complete Manuals	December 2008
Community Workshops on Disaster Plans	December 2008 – April 2009

Staff believes that preparation of this plan and the formation of Disaster Districts will help the citizens of Palos Verdes Estates equip and prepare themselves for a disaster and that the plan will be beneficial to both the residents and to the City.