



CITY OF PALOS VERDES ESTATES SITE PLAN REVIEW APPLICATION

The Site Plan Review process provides applicants with written feedback regarding potential zoning issues for a proposed plan. Staff will determine the elements of the proposed project that may trigger a review by the Planning Commission, may trigger other Planning review processes, or which are contrary to City zoning regulations. In some cases, staff may find that the proposed project meets Municipal Code standards and the project may proceed with the Building & Safety Department review process.

Be sure that the scope of work provided is comprehensive so that staff can provide a comprehensive response. The following details are requested as part of this application:

- Square footage proposed
- Amount of grading proposed (cubic yards), including the location and the depth
- Lot coverage
- Location and height of roof ridge increases
- Location and height of miscellaneous structures

Submittal Requirements:

- Completed Site Plan Review application clearly describing the proposed project
- One set of plans (no larger than 11" x 17") with all areas of work identified
- Drawings should include: Site/roof plan, floor plans, and elevation drawings
- Fee

SITE PLAN REVIEW

Date: _____ Misc. Receipt #: _____ Fee Paid: _____

Applicant /Owner: _____

Address: _____

Telephone # _____ Fax # _____ Email: _____

Project Address: _____

Scope of Work: _____



Staff Use Only

_____ **This project will most likely not require Planning Commission review.**

_____ **This project will most likely not require Planning Commission review, but additional staff review will be required for the following reasons:** _____

_____ **This project will most likely require Planning Commission review for the following reasons:**

- _____ The square footage quantities
- _____ The grading quantities
- _____ The roof ridge increase
- _____ The height of miscellaneous structures
- _____ The location of the residence/structures

Additional comments from Staff: _____

Date: _____

**CITY OF PALOS VERDES ESTATES
REQUIRED PLAN CHECK INFORMATION**

THE FOLLOWING INFORMATION IS MANDATORY AND MUST BE SUBMITTED WITH THE PLAN CHECK APPLICATION

OWNER/APPLICANT: _____
PROJECT ADDRESS: _____
LEGAL DESCRIPTION: LOT _____, BLOCK _____, TRACT _____
APPLICANT'S AGENT: _____ PHONE: _____
DATE: _____

LOT SIZE: _____ square feet

ALLOWABLE FLOOR AREA: _____ equals the smaller of 30% (lot size) + 1750 or 50% (lot size)

EXISTING LOT COVERAGE:
_____ sq. ft. _____ % BUILDING
_____ sq. ft. _____ % HARDSCAPE (pool, patio, deck, driveway, etc.)
_____ sq. ft. _____ % TOTAL

PROPOSED LOT COVERAGE: (include only added lot coverage)
_____ sq. ft. _____ % BUILDING
_____ sq. ft. _____ % HARDSCAPE (pool, patio, deck, driveway, etc.)
_____ sq. ft. _____ % TOTAL

TOTAL LOT COVERAGE: (sum of existing and proposed)
_____ sq. ft. _____ % BUILDING (Not to exceed 30%)
_____ sq. ft. _____ % HARDSCAPE (pool, patio, deck, driveway, etc.)
_____ sq. ft. _____ % TOTAL

EXISTING FLOOR AREA:
_____ sq. ft. FIRST FLOOR
_____ sq. ft. SECOND FLOOR
_____ sq. ft. BASEMENT
_____ sq. ft. MEZZANINE
_____ sq. ft. GARAGE
_____ sq. ft. TOTAL*

PROPOSED FLOOR AREA: (include only added floor area)
_____ sq. ft. FIRST FLOOR
_____ sq. ft. SECOND FLOOR
_____ sq. ft. BASEMENT
_____ sq. ft. MEZZANINE
_____ sq. ft. GARAGE
_____ sq. ft. TOTAL

TOTAL FLOOR AREA: (sum of existing and proposed)
_____ sq. ft. FIRST FLOOR
_____ sq. ft. SECOND FLOOR
_____ sq. ft. BASEMENT
_____ sq. ft. MEZZANINE
_____ sq. ft. GARAGE
_____ sq. ft. TOTAL